

**MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION**

February 21, 2018

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Steiner at 7:30 p.m. on Wednesday, February 21, 2018, in the Career Center.

Pledge of Allegiance was given by Arthur Hart and Kaitlin Walters— Moment of Silence.

OATH OF OFFICE

Wooster City Schools

Dan Stavnezer

Three Year Term

OATH OF OFFICE- VICE PRESIDENT

Tri-County ESC

Ann Tschantz

One Year Term

ROLL CALL

Roll Call showed members Mr. Larry Acker, Mr. Frank Besancon, Mr. TJ DeAngelis, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Gregory Roadruck, Mr. Dan Stavnezer, Mr. Doug Stuart, Mrs. Ann Tschantz Mrs. Sue Williams, and Mr. Kurt Steiner were in attendance.

Mrs. Lisa Gwin was unable to attend the meeting.

APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS

A motion by Dr. Roadruck was seconded by Mr. Besancon to approve the February 21, 2018 agenda, corrections, additions, and deletions.

Roll call vote on the motion was as follows: Dr. Roadruck, yes; Mr. Besancon, yes; Mr. Acker, yes; Mr. DeAngelis, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Stavnezer, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

The motion was carried

PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS

Keri Merikel, Amber Long, Deb McDonald, Theresa Morgan, Linda Plybon, Bruce Woodruff, Rich Grimes, Joanne Tabellion, Bill Peters and Jen Rue

OUTSTANDING BUSINESS PARTNER

MCTV Massillon

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STUDENT AND STAFF RECOGNITION

Updates given from:

Triway Local Schools: Scott Wharton, Principal

Wooster City Schools: Michael Tefs, Superintendent

1. High School Staff Excellence Awards

Terez Bilinovich, Cosmetology Aide

Trina Yarman, Early Childhood Education & Care Aide

2. Triway Student Recognition

Colleen Gayheart, RAMTEC CNC & Advanced Manufacturing, WCSCC Student of the Month

Arthur Hart, Engineering Technologies, WCSCC Student of the Month

Kaitlin Walters, Animal Care & Management, WCSCC Achievement Award

Felicia McElfresh, Culinary Arts, WCSCC Perseverance Award

3. Wooster Student Recognition

Brogan Coon, Interactive Media, WCSCC Student of the Month

Bryanna Smith, Animal Care & Management, WCSCC Student of the Month

Makayla Stryker, Graphic Design & Photography, WCSCC Achievement Award

Joey Sibia, Patient Care Technologies, WCSCC Perseverance Award

Adult Education Excellence Awards

Katie Smith, AE Marketing Coordinator

4. Adult Education Student Recognition

Edgar Griffie, Jr., MOBCS, Exceptional Student Award

Dwight Thompson, Precision Machining, Exceptional Student Award

JARRA UNDERWOOD

Jarra Underwood, Wayne County Auditor, reviewed the impact of the pipelines running through Wayne County and the impact of the triennial update and legislative changes to the CAUV values.

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BOARD MINUTES

A motion by Mr. Besancon was seconded by Mr. Stuart to approve the minutes from the January 15, 2018 Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Stuart, Mr. Acker, Mr. DeAngelis, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mrs. Tschantz, Mrs. Williams, and Mr. Steiner – all say yes.

The motion was carried.

BOARD COMMITTEE REPORTS

Finance and Legislative Committee

SUPERINTENDENT’S REPORT

A motion by Mr. Keener, was seconded by Mr. Stavnezer to approve the Superintendent’s Report as follows:

- A. Director’s Report
- B. Principal’s Report
- C. Update on covering a portion of the Child Development Associate Credential (CDA) for Early Childhood Education & Care students based on a graduated rubric
- D. Matt and Kip gave an update to the board on school security
- E. Matt and Kip gave program evaluation update
- F. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
WCSCC Board of Education Meeting	3/21/18	M	G101/Board Room	7:00 p.m. Reception/ 7:30 p.m. Regular Meeting
Spring Advisory Committee Meetings	3/22/18	Th	Commons/WCSCC	4:30-6:30 p.m.
End of Third Nine Weeks	3/22/18	Th		

Voice call vote on the motion was as follows: Mr. Keener, Mr. Stavnezer, Mr. Acker, Mr. Besancon, Mr. DeAngelis, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stuart, Mrs. Tschantz, Mrs. Williams and Mr. Steiner – all say yes.

The motion was carried.

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TREASURER'S CONSENT AGENDA

A motion by Mr. Stuart was seconded by Mr. Besancon to approve the Treasurer's Consent Agenda as follows:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for January 2018
2. Approval of the Financial Reports for January 2018
3. Approval of the FY18 Amended Appropriations
4. Approval to accept the following donation:
 - a. 2003 Mitsubishi Eclipse GT with VIN #4A3AC84H43E033713 from Michael Whitman for use in the Auto Technologies program, with an approximate value of \$2,097
 - b. 1971 Toyota Corolla with VIN #JT2AE09NP0043738 from Thomas Smith for use in the Auto Technologies program, with an approximate value of \$927
 - c. 1972 Marmon Cab Over Semi truck with VIN #2FUYDXB8PA425585 from Wooster Motor Ways, Inc. for use in the Truck Mechanics program, with an approximate value of \$5,000
 - d. 1993 Freightliner FLD with VIN #00972602 from Wooster Motor Ways, Inc. for use in the Truck Mechanics program, with an approximate value of \$5,000
 - e. Four stands from Rayco Manufacturing for use in the Auto Technologies program, with an approximate total value of \$200
 - f. Wells-Index Vertical Milling Machine with Serial #17475 from Goodyear Tire & Rubber Company for use in the Precision Machining program, with an approximate total value of \$2,000
 - g. Three diesel engines from Wenger Excavating, Inc. for use in the Truck Mechanics program, with an approximate value of \$1,500
 - h. Second quarter donation of \$500 from Wooster Motor Ways, Gold Level Sponsor, for Drug Free Clubs of America

Roll call vote on the motion was as follows: Mr. Stuart, yes; Mr. Besancon, yes; Mr. Acker, yes; Mr. DeAngelis, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

The motion was carried

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SUPERINTENDENT’S CONSENT AGENDA

A motion by Mrs. Lawson was seconded by Mrs. Tschantz to approve the Superintendent’s Consent Agenda as follows:

A. Certified Employment

1. Resignation of Jackie Shrock, Practical Nursing Instructor, effective at the end of the day on January 31, 2018
2. Resignation of Michelle Hedberg, 120+ AE Office Technology Instructor position only, effective at the end of the day on February 1, 2018
3. Employment of Lyle Shoup, Construction Technologies Instructor, Class I, Step 7, per the negotiated agreement for 67 days (prorated from 185 days), effective February 20, 2018 for the remainder of the 2017-2018 school year
4. Employment of Dawn Tresch, Practical Nursing Instructor, Class II, Step 10, per the negotiated agreement for 76 days (prorated from 185), effective February 5, 2018 for the remainder of the 2017-2018 school year
5. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2017-2018 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Bilnovich	Terez	Adult Education Certified	II	8	\$21.61	1/6/18
Blackie	Robin	Adult Education Certified - Supplemental	II	10	\$22.92	1/30/18
Perry	Shelly	Adult Education Certified	III	11	\$26.99	2/21/18

6. Employment of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, effective 2017-2018 year:

LAST	FIRST	AREA	CLASS	STEP	DAYS	EFFECTIVE
Blackie	Robin	Adult Education Certified	AEI	5	68 (pro-rated from 120 days)	2/5/18

B. Classified Employment (**none**)

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- C. Consultant Contracts (**none**)
- D. Volunteers (**none**)
- E. Approval to remove the following from inventory (**none**)

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Tschantz, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

The motion was carried.

REGULAR AGENDA

GRANTS AND AGREEMENTS

A motion by Mr. Noble was seconded by Mrs. Lawson to approve the following Grants and Agreements:

1. Approval of an agreement with Kent State University for the College Credit Plus program for the 2017-2018 school year
2. Approval of a Memo of Understanding with Stark State College for the College Credit Plus program for the 2017-2018 school year
3. Approval of a 2018 Partner Provider Agreement with United Way of Wayne and Holmes Counties, Inc.
4. Approval of an Affiliation Agreement with South Court Family Physicians for the purpose of providing the clinical component for Adult Education Medical Assisting students
5. Approval of a lease agreement with MT Business Technologies for copiers at a cost of \$1,762.86 monthly for five years
6. Approval of an agreement with The Village Network for the provision of Clinical services, effective 12/1/17-7/31/18
7. Approval of the Employment Services Contract Addendum with the Tri-County Educational Service Center

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GRANTS AND AGREEMENTS – (Con't)

8. Approval of an Affiliation Agreement with St. Luke's of North Canton for clinicals

Roll call vote on the motion was as follows: Mr. Noble, yes; Mrs. Lawson, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mr. Keener, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

The motion was carried.

RESOLUTION #18-2 ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

A motion by Mr. Besancon was seconded by Mr. Keener to approve Resolution #18-2 accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor

WHEARAS, This board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2018; and

WHEARAS, The Budget Commission of Wayne County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Keener, yes; Mr. Acker, yes; Mr. DeAngelis, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

The motion was carried.

DOCUMENTS AND MATERIALS

A motion by Mr. Stuart was seconded by Mr. Stavnezer to approve the following documents and materials:

1. Approval of revisions to the Adult & Community Education Emergency Medical Responder (EMR) Handbook
2. Approval of the following overnight field trip requests:

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DOCUMENTS AND MATERIALS – (Con't)

- a. *Approximately 14 students, 3 advisors, and 0 parents to attend*
Business Professionals of America (BPA)
State BPA Competition
Hyatt Regency Greater Columbus Convention Center – Columbus, OH
March 8-9, 2018
- b. *Approximately 3 students, 1 advisor, and 0 parents to attend*
Key Club
Leadership Conference
Embassy Suites – Dublin, OH
March 9-11, 2018
- c. *Approximately 10 students, 4 advisors, and 0 parents to attend*
Future Health Professionals (HOSA)
State HOSA Competition
Courtyard by Marriott, Tolles Career Center, and Greater Columbus Convention
Center – Columbus, OH
April 10-11, 2018

3. Approval of the following job description:

- a. AE Test Proctor and Tutor

Voice call vote on the motion was as follows: Mr. Stuart, Mr. Stavnezer, Mr. Acker, Mr. Besancon, Mr. DeAngelis, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mrs. Tschantz, Mrs. Williams, and Mr. Steiner – all say yes.

NEW BUSINESS

A. **APPROVAL OF REVISED ADULT EDUCATION HOURLY RATES**
SCHEDULE

A motion by Mr. Besancon was seconded by Mr. Acker to approve the revision to the Adult Education Hourly Rates Schedule.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Acker, yes; Mr. DeAngelis, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

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ITEMS OF DISCUSSION

A. Board Discussion

EXECUTIVE SESSION

A motion by Mrs. Lawson was seconded by Mrs. Williams to go into Executive Session at 9:47 p.m. for the purpose of consideration of the employment of a public employee. Matt Brown was present.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Williams, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; and Mr. Steiner, yes.

President Steiner called the Board back into Regular Session at 10:05 p.m.

ADJOURNMENT

A motion by Dr. Roadruck was seconded by Mr. Stavnezer to adjourn the February Regular Board Meeting at 10:05 p.m.

Roll call vote on the motion was as follows: Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

The motion was carried.

President

Treasurer