

**MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION**

January 15, 2019

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Steiner at 7:24 p.m. on Tuesday, January 15, 2019, in the Career Center.

Pledge of Allegiance – Moment of Silence.

ROLL CALL

Roll Call showed members Mr. Frank Besancon, Mr. TJ DeAngelis, Mrs. Sue Herman, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Gregory Roadruck, Mr. Dan Stavnezer, Mr. Kurt Steiner, Mr. Doug Stuart, Mrs. Sue Williams, and Mrs. Ann Tschantz were in attendance.

Mrs. Lisa Gwin was unable to attend the meeting.

APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS

A motion by Mrs. Lawson was seconded by Mr. Steiner to approve the January 15, 2019 agenda, corrections, additions, and deletions.

II. SUPERINTENDENT'S REPORT (VOICE)

Additions to C. Important Upcoming Dates and Times

<i>EVENT</i>	<i>DATE</i>	<i>DAY</i>	<i>LOCATION</i>	<i>TIME</i>
<i>Auto Technologies Plan Review</i>	<i>1/17/19</i>	<i>Th</i>	<i>Auto Tech Lab</i>	<i>7:30-8:30 a.m.</i>
<i>Culinary Arts Plan Review</i>	<i>1/18/19</i>	<i>F</i>	<i>Heritage Room Restaurant</i>	<i>7:30-8:30 a.m.</i>
<i>Business Advisory/CTE Stakeholders Committee</i>	<i>1/30/19</i>	<i>W</i>	<i>G101/Board Room</i>	<i>7:30-8:30 a.m.</i>

IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)

B. Classified Employment

Revision of 1. Employment of the following person as full-time Classified Personnel for the 2018-2019 school year as per Board Policy and negotiated agreement:

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APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS – (Con't)

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Diana Gasser (was TBD)	Account Clerk I	New 1	105 (prorated from 12 month contract) (was TBD)	Acct. Clerk I (after 7/1/11) (was TBD)	10 (was TBD)	02/04/19

Revision of 2. Revision to the employment contract of the following person as full-time Classified Personnel for the 2018-2019 school year as per Board Policy and negotiated agreement due to additional duties:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Lingle, Don	Custodian – Lead Afternoon Position	C	12 month	4 (7/11) [was 5 (7/11)]	11	01/16/19

Revision of 3. Employment of the following persons part-time/hourly/per time sheets/regularly scheduled/as needed, with a maximum of 29.5 hours per week (unless specifically noted) for the 2018-2019 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Hardgrove, Doug	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	6	01/28/19 (was TBD)

Addition of 7. Employment of the following persons part-time/hourly/per time sheets/regularly scheduled/as needed, with a maximum of 29.5 hours per week (unless specifically noted) for the 2018-2019 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Burkholder, Rick	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	5	02/01/19

Addition of 8. Employment of the following Classified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2018-2019 year:

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APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS – (Con't)

<i>LAST</i>	<i>FIRST</i>	<i>AREA</i>	<i>CLASS</i>	<i>STEP</i>	<i>HOURLY RATE</i>	<i>EFFECTIVE</i>
<i>Stroud</i>	<i>Sherri</i>	<i>Substitute – AE Administrative Assistant</i>	<i>I</i>	<i>6</i>	<i>\$11.64</i>	<i>01/08/19</i>

V. REGULAR AGENDA

A. Grants and Agreements (Roll Call)

Addition of 7. Approval of a Memo of Understanding with The University of Akron for the College Credit Plus program for the 2018-2019 school year (copies available)

C. Documents and Materials (Voice)

Addition of 3. Approval of the following job description (copies available):

a. Educational Technologist

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Steiner, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mrs. Herman, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Stuart, yes; Mr. Williams, yes; and Mrs. Tschantz, yes.

The motion was carried

PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS

Theresa Morgan and Linda Hall

BOARD OF EDUCATION RECOGNITION

APPROVAL OF 2019 TAX BUDGET

A motion by Mrs. Lawson was seconded by Mrs. Williams to approve the 2019 Tax Budget as presented.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mrs. Herman, yes; Mr. Keener, yes; Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Steiner, yes; Mr. Stuart, yes; and Mrs. Tschantz, yes.

The motion was carried

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BOARD MINUTES

A motion by Mr. Stuart was seconded by Mr. Keener to approve the minutes from the December 19, 2019 Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Stuart, Mr. Keener, Mr. Besancon, Mr. DeAngelis, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mrs. Williams, and Mr. Tschantz – all say yes.

The motion was carried.

BOARD COMMITTEE REPORTS

Finance and Legislative Committee

SUPERINTENDENT'S REPORT

A motion by Mrs. Herman, was seconded by Mr. Noble to approve the Superintendent's Report as follows:

- A. Committee Updates
- B. Director's Report
- C. Principal's Report
- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Auto Technologies Plan Review	1/17/19	TH	Auto Tech Lab	7:30-8:30 a.m.
Culinary Arts Plan Review	1/18/19	F	Heritage Room Restaurant	7:30-8:30 a.m.
Martin Luther King Jr. Day	1/21/19	M	No School	
Business Advisory/CTE Stakeholders Committee	1/30/19	W	G101/Board Room	7:30-8:30 a.m.
Career Tech & RAMTEC Tuesday	2/12/19	T	WCSCC	
Parent Teacher Conferences	2/14/19	Th	WCSCC	4:00-7:00 p.m.
No School	2/15/19	F		
No School–President's Day	2/18/19	M		
February Board Meeting	2/20/19	W	G101/Board Room	

Voice call vote on the motion was as follows: Mrs. Herman, Mr. Noble, Mr. Besancon, Mr. DeAngelis, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

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TREASURER'S CONSENT AGENDA

A motion by Mr. Besancon was seconded by Mrs. Herman to approve the Treasurer's Consent Agenda as follows:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for December 2018
2. Approval of the Financial Reports for December 2018
3. Approval to accept the following donations:
 - a. Tooling and parts from Schaeffler for use by Robotics students, with an approximate value of \$7,000
 - b. Hyundai Elantra with VIN #KMHDN46D74U918939 from DM Northshore Auto for use in the Auto Technologies program, with an approximate value of \$1,546
 - c. Tools from Bruce Wallis for use by the Truck Mechanics program, with an approximate value of \$719
 - d. \$500 check from Wooster Hydrostatics for use by the Welding program

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mrs. Herman, yes; Mr. DeAngelis, yes; Mr. Keener, yes; Mrs. Lawson, Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mrs. Tschantz, yes.

The motion was carried

SUPERINTENDENT'S CONSENT AGENDA

A motion by Mrs. Williams was seconded by Mr. Stavnezer to approve the Superintendent's Consent Agenda as follows:

A. All Employment

1. Approval of the State of Ohio Minimum Wage increase to \$8.55/hour effective January 1, 2019

B. Certified Employment

1. Resignation of Keri Merickel, Medical Assisting Instructor, for the purpose of retirement, effective at the end of the day on August 30, 2019

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

- Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2018-2019 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Glendinning	Jacquelyn	Adult Education Certified	V	8	\$30.87	01/16/19

C. Classified Employment

- Employment of the following person as full-time Classified Personnel for the 2018-2019 school year as per Board Policy and negotiated agreement:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
<i>Diana Gasser</i>	Account Clerk I	New 1	<i>105 (prorated from 12 month contract)</i>	<i>Acct Clerk 1 (after 7/1/11)</i>	10	02/04/2019

- Revision to the employment contract of the following person as full-time Classified Personnel for the 2018-2019 school year as per Board Policy and negotiated agreement due to additional duties:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Lingle, Don	Custodian – Lead Afternoon Position <i>(was Custodian)</i>	C	12 month	4 (7/11)	11	01/16/19

- Employment of the following persons part-time/hourly/per time sheets/regularly scheduled/as needed, with a maximum of 29.5 hours per week (unless specifically noted) for the 2018-2019 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Hardgrove, Doug	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	6	01/28/2019

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

4. Approval of the following grand funded pay scale for ASPIRE, ESOL, FLT employees with contracts between July 1, 2018 and June 30, 2019. The Classified Aide scale has been updated to meet the new minimum wage standards effective January 1, 2019:

ASPIRE/ESOL/FLT GRANT FUNDED PROGRAMS					
Pay Scale					
Step	Classified Aide	Classified Office	Instructor BA/BS	Instructor MA	
1	\$8.55	\$9.80	\$14.00	\$16.00	
2	\$8.65	\$10.20	\$14.50	\$16.50	
3	\$8.75	\$10.60	\$15.00	\$17.00	
4	\$8.85	\$11.00	\$15.50	\$17.50	
5	\$9.05	\$11.40	\$16.00	\$18.00	
6	\$9.20	\$11.80	\$16.50	\$18.50	
7	\$9.40	\$12.20	\$17.00	\$19.00	
8	\$9.60	\$12.60	\$17.50	\$19.50	
9	\$9.80	\$13.00	\$18.00	\$20.00	
10	\$10.00	\$13.40	\$18.50	\$20.50	
11	\$10.20	\$13.80	\$19.00	\$21.00	
12	\$10.40	\$14.20	\$19.50	\$21.50	
13	\$10.60	\$14.60	\$20.00	\$22.00	
14	\$10.80	\$15.00	\$20.50	\$22.50	
15	\$11.00	\$15.40	\$21.00	\$23.00	

A step raise will be awarded any year an hourly employee (excluding proctors & tutors) works 80 or more hours.

5. Approval of the revision of the following Classified Personnel contracts for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 1/2/19 due to revision of ASPIRE/ESOL/FLT Grant Funded Programs pay scale to meet minimum wage:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Danner	Sara	Child Care Aide, Literacy Ed	Classified Aide	2	\$8.65	01/02/19
Pittman	Robbie	Child Care Aide, Literacy Ed	Classified Aide	2	\$8.65	01/02/19
Spratt	Stephanie	Child Care Aide, Literacy Ed	Classified Aide	2	\$8.65	01/02/19

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

6. Employment of the following classified individual to substitute in area(s) indicated for the 2018-2019 year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Benfield	Melanie	Cashier/Cook	2	\$10.34	01/7/19

7. Employment of the following persons part-time/hourly/per time sheets/regularly scheduled/as needed, with a maximum of 29.5 hours per week (unless specifically noted) for the 2018-2019 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Burkholder, Rick	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	5	02/01/19

8. Employment of the following Classified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2018-2019 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Stroud	Sherri	Substitute – AE Administrative Assistant	I	6	\$11.64	01/08/19

- D. Consultant Contracts
- E. Volunteers
- F. Approval to remove the following from inventory

Roll call vote on the motion was as follows: Mrs. Williams, Mr. Stavnezer, Mr. Besancon, yes; Mr. DeAngelis, yes; Mrs. Herman, yes; Mr. Keener, yes; Mrs. Lawson, Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; and Mrs. Tschantz, yes.

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REGULAR AGENDA

GRANTS AND AGREEMENTS

A motion by Mrs. Lawson was seconded by Mrs. Herman to approve the following Grants and Agreements:

1. Approval of membership renewal in the Ohio Education Policy Institute for the membership year beginning January 1, 2019. OEPI provides research and the facts concerning taxation and school funding for a cost of approximately \$1,000
2. Approval of membership to Ohio Technical Centers for 2018-2019 for a total of \$1,250
3. Approval for the use of RAMTEC and related equipment for the Tri-County Educational Service Center summer STEM camp for 3rd through 8th graders from July 29 – August 9, 2019. WCSCC staff are assisting with planning and will be on site during the camp.
4. Approval of an agreement with Kent State University for the College Credit Plus program for the 2018-2019 school year
5. Approval of an Affiliation Agreement with Pomerene Hospital for the purpose of providing the clinical component for the Adult Phlebotomy Program
6. Approval to apply for three grants through Wayne Holmes United Way
7. Approval of Memo of Understanding with the University of Akron for the College Credit Plus program for the 2018-2019 school year

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Herman, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mrs. Tschantz, yes.

The motion was carried.

RESOLUTION

None

DOCUMENTS AND MATERIALS

A motion by Mr. Besancon was seconded by Mr. Stuart to approve the following documents and materials:

1. Approval of the 2019-2020 School Year Calendar

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DOCUMENTS AND MATERIALS – (Con't)

2. Approval of the following overnight field trip requests (copies available):

Approximately 14 students, 3 advisors, and 0 parents to attend
Early Childhood Education and Care
Ohio Association for the Education of Young Children (OAEYC) Conference
Kalahari Resort and Conference Center – Sandusky, OH
April 25-26, 2019

3. Approval of the following job description:

- a. Educational Technologist

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Stuart, yes; yes; Mr. DeAngelis, yes; Mrs. Herman, yes; Mr. Keener, Mrs. Lawson, Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, Mr. Steiner, Mrs. Williams, yes; and Mrs. Tschantz, yes.

NEW BUSINESS

None

ITEMS OF DISCUSSION

- A. Board Discussion

ADJOURNMENT

A motion by Mr. Steiner was seconded by Mr. Stavnezer to adjourn the January Regular Board Meeting at 8:05 p.m.

Voice call vote on the motion was as follows: Mr. Steiner, Mr. Stavnezer, Mr. Besancon, Mr. DeAngelis, Mrs. Herman, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Stuart, Mrs. Williams, and Mr. Tschantz – all say yes.

The motion was carried.

President

Treasurer