

**MINUTES OF THE REGULAR MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**June 20, 2018**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Steiner at 7:30 p.m. on Wednesday, June 20, 2018, in the Career Center.

Pledge of Allegiance– Moment of Silence.

**ROLL CALL**

Roll Call showed members Mr. TJ DeAngelis, Mr. Philip Keener, Mrs. Susie Lawson, Dr. Gregory Roadruck, Mr. Dan Stavnezer, Mr. Doug Stuart, Mrs. Ann Tschantz, Mrs. Sue Williams, and Mr. Kurt Steiner were in attendance.

Mr. Larry Acker, Mrs. Lisa Gwin and Mr. Don Noble were unable to attend.

**APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS**

A motion by Dr. Roadruck was seconded by Mr. Stuart to approve the June 20, 2018 agenda, corrections, additions, and deletions.

***III. TREASURER'S CONSENT AGENDA (ROLL CALL)***

*A. Finance*

*Revision to 4. Approval of the FY19 Temporary Appropriations (Exhibit I - Revised)*

***IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)***

*A. Certified Employment*

*Rescind 1. Rescind the employment of Ryan Fernandes, Integrated Science Instructor, Class V, Step 5, per the negotiated agreement for 185 days, effective August 14, 2018 for the 2018-2019 school year, pending receipt of Integrated Science Licensure*

*Revision of 9. Employment of the following Certified Personnel for extended time for the 2018-2019 school year per the negotiated agreement:*

Days

14

Samantha Skelly, Counselor

*Revision of 10. Employment of the following for 2018-2019 supplemental positions per the negotiated agreement:*

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS – (Con't)

| <b>CTSO</b>                       |                    |   |
|-----------------------------------|--------------------|---|
| <i>FFA Advisor - Ag Mechanics</i> | <i>1.0%</i>        | <i>TBD – Remove (to be determined and board approved at a later date)</i> |
| <b>Others</b>                     |                    |   |
| <i>Banquets</i>                   | <i>\$100/event</i> | <i>Peter Kerling (was TBD)</i>  |
| <i>Breakfast Banquets</i>         | <i>\$50/event</i>  | <i>Peter Kerling (was TBD)</i>  |
| <i>Weekday School Monitor</i>     | <i>\$12/hour</i>   | <i>Remove (not needed) TBD</i>  |

Revision of 11. Employment of the following personnel as Extra Help Tutors for the 2018-2019 school year as needed, per time sheets, per the negotiated agreement:

| <b>LAST</b>     | <b>FIRST</b>   | <b>STEP</b>                            | <b>HOURLY RATE</b>               |
|-----------------|----------------|--|----------------------------------|
| <i>McMorrow</i> | <i>Michael</i> | <i>1 Masters<br/>(was 1 Bachelors)</i> | <i>\$22.76<br/>(was \$20.79)</i> |

Revision of 14. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective July 1, 2018 – July 31, 2018:

| <b>LAST</b>  | <b>FIRST</b> | <b>AREA</b>   | <b>CLASS</b>   | <b>STEP</b> | <b>HOURLY RATE</b>                   | <b>EFFECTIVE</b> |
|--------------|--------------|---|--|-------------|--------------------------------------|------------------|
| <i>Kanne</i> | <i>Joan</i>  | <i>Adult Education<br/>Certified –<br/>Supplemental</i> | <i>AE Class III<br/>(was AE / Nursing<br/>Manager)</i> | <i>20</i>   | <i>\$43.13<br/>(was<br/>\$45.45)</i> | <i>07/01/18</i>  |

Removal of 15. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective August 1, 2018 – July 31, 2019:

| <b>LAST</b>  | <b>FIRST</b> | <b>AREA</b>   | <b>CLASS</b>                    | <b>STEP</b> | <b>HOURLY RATE</b> | <b>EFFECTIVE</b> |
|--------------|--------------|---|---------------------------------|-------------|--------------------|------------------|
| <i>Kanne</i> | <i>Joan</i>  | <i>Adult Education<br/>Certified –<br/>Supplemental</i> | <i>AE / Nursing<br/>Manager</i> | <i>20</i>   | <i>\$45.45</i>     | <i>08/01/18</i>  |

Addition of 18. Employment of Samantha Skelly, School Counselor, Class V, Step 4, per the negotiated agreement for 185 days, effective August 14, 2018 for the 2018-2019 school year

Addition of 19. Revision to the following contract: Joan Kanne, Nursing Manager, new three year contract, effective August 1, 2018 through July 31, 2021, Step 25 (was Step 20), 215 day contract to 200 days (paid per Adult Education funds)

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

**VI. NEW BUSINESS (ROLL CALL)**

*Revision to D. Approval of the list of student fees for the 2018-2019 school year (Exhibit Q – Revised)*

*Motion to approve Item D. (Roll Call)*

Roll call vote on the motion was as follows: Dr. Roadruck, yes; Mr. Stuart, yes; Mr. DeAngelis, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Stavnezer, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

The motion was carried

**PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS**

Theresa Morgan, Bev Squirrell and Matthew Schaefer

**BOARD MINUTES**

A motion by Mrs. Williams was seconded by Mr. Stavnezer to approve the minutes from the May 16, 2018 Regular Board Meeting.

Voice call vote on the motion was as follows: Mrs. Williams, Mr. Stavnezer, Mr. DeAngelis, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Stuart, Mrs. Tschantz, and Mr. Steiner – all say yes.

The motion was carried.

**BOARD COMMITTEE REPORTS**

Finance and Legislative Committee  
Personnel Committee

Frank Besancon entered at 7:39 p.m.

**SUPERINTENDENT'S REPORT**

A motion by Mrs. Lawson was seconded by Mr. Stavnezer to approve the Superintendent's Report as follows:

- A. Director's Report
- B. Principal's Report
- C. Safety and Security Update
- D. Wellness Committee Update

Minutes of the Regular Meeting of the Wayne County  
 Joint Vocational School District Board of Education

SUPERINTENDENT’S REPORT – (Con’t)

E. Important Upcoming Dates and Times

| EVENT                            | DATE    | DAY | LOCATION        | TIME  |
|----------------------------------|---------|-----|-----------------|---|
| WCSCC Board of Education Meeting | 7/18/18 | W   | G101/Board Room | 7:00 p.m. Reception/<br>7:30 p.m. Regular Meeting   |
| WCSCC Board Workshop Meeting     | 8/15/18 | W   | G101/Board Room | 4:00 p.m. – 7:00 p.m.<br>(prior to the BOE meeting) |

Voice call vote on the motion was as follows: Mrs. Lawson, Mr. Stavnezer, Mr. Besancon, Mr. DeAngelis, Mr. Keener, Dr. Roadruck, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, and Mr. Steiner – all say yes.

The motion was carried.

**TREASURER’S CONSENT AGENDA**

A motion by Mrs. Lawson was seconded by Mr. Keener to approve the Treasurer’s Consent Agenda as follows:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for May 2018
2. Approval of the Financial Reports for May 2018
3. Approval of the FY18 Amended Appropriations
4. Approval of the FY19 Temporary Appropriations
5. Approval of the following Fund Transfer after July 1, 2018:

From:

001 General Fund \$164,757

To:

034 OSFC Maintenance Fund \$164,757

6. Approval to accept the blended 6.85% increase on Health Care Coverage through the Stark County COG beginning July 1, 2018

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

TREASURER'S CONSENT AGENDA – (Con't)

7. Approval of the 2018-2019 Student Activity Account (SAA) Budgets proposed per the SAA Account Portfolio
8. Approval of the 2018-2019 Rotary Account Budgets proposed per the Rotary Account Portfolio
9. Approval to accept the proposal for property, fleet, and liability insurance with Ohio School Plan as presented. The new premiums are \$47,902, plus excess crime coverage at \$2,150 for a total of \$50,052. Ohio School Plan is endorsed by the OSBA, OASBO, and BASA
10. Approval of payment of \$3,522.50 to All-Events Rental for Senior Recognition Ceremony. Order was processed prior to PO being in place.
11. Approval to accept the following donations:
  - a. Donation of \$100 from Travelers Club for use in the RAMTEC program to purchase UltraEdit software
  - b. Fourth quarter donation of \$500 from Wooster Motor Ways (WMW Logistics, Inc.) for the Drug Free Clubs of America Program
  - c. Donation of a diesel engine from Americar Auto Specialties for use in the Truck Mechanics program for training purposes, with an approximate value of \$1,500
  - d. Donation of a diesel engine from Kevin Weirich for use in the Truck Mechanics program for training purposes with an approximate value of \$1,500
  - e. Donation of two device programmers from RBB Systems for use in the Electronics program for training purposes, with an approximate value of \$100
  - f. Donation of M6 Fanuc Robot and GMF Robot from IST Ohio for use in the RAMTEC program for training purposes, with an approximate value of \$300

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

TREASURER'S CONSENT AGENDA – (Con't)

- g. Donation of \$240.52 from Elder Beerman – The Bon-Ton Stores, Inc. for the sale of Wooster Community Day Coupon Booklets

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Keener, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

The motion was carried

**SUPERINTENDENT'S CONSENT AGENDA**

A motion by Mr. Stuart was seconded by Mrs. Williams to approve the Superintendent's Consent Agenda as follows:

A. Certified Employment

1. Rescind the employment of Ryan Fernandes, Integrated Science Instructor, Class V, Step 5, per the negotiated agreement for 185 days, effective August 14, 2018 for the 2018-2019 school year, pending receipt of Integrated Science Licensure
2. Employment of Peter Kerling, Culinary Arts Instructor, Class 1, Step 10, per the negotiated agreement for 185 days, effective August 14, 2018 for the 2018-2019 school year
3. Employment of Mathew Schaefer, Intervention Specialist – English, Class IV, Step 5, per the negotiated agreement for 185 days, effective August 14, 2018 for the 2018-2019 school year
4. Employment of Joan Kanne, Nursing Manager, for 16 scheduled work days effective from July 1, 2018 through July 31, 2018 for \$5,090.40 per Step 20 of the 215 day Manager's pay scale
5. Resignation of Clarence "Jake" Sullivan, ADP Monitor/At Risk Specialist, effective at the end of the day on August 14, 2018
6. Resignation of Paul Sites, AE Cosmetology Instructor, effective at the end of the day on June 7, 2018
7. Resignation of Linda Roberts, Aspire Instructor, effective at the end of the day on June 29, 2018

Minutes of the Regular Meeting of the Wayne County  
 Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

8. Danielle Starlin, School & Community Relations Coordinator, move to Class II, Step 12 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2018-2019 school year
9. Employment of the following Certified Personnel for extended time for the 2018-2019 school year per the negotiated agreement:

Days

|    |   |
|----|---|
| 5  | Tracy Hackworth, School Nurse               |
| 1  | Kelly Miller, Business Entrepreneurship     |
| 1  | Julie Keener, Business Entrepreneurship     |
| 17 | Michelle Bower, Counselor                   |
| 8  | Betty Hoefges, Counselor                    |
| 14 | Samantha Skelley, Counselor                 |
| 15 | Linda Plybon, Special Education Coordinator |
| 10 | Ashley Repp, Special Education Coordinator  |
| 10 | Dawn Gummo, Special Education Coordinator   |
| 5  | Deb McDonald                                |
| 3  | Danielle Starlin, Ambassador Training       |
| 1  | Rich Grimes                                 |

10. Employment of the following for 2018-2019 supplemental positions per the negotiated agreement:

| <b>CTSO</b>                        |      |                  |
|------------------------------------|------|------------------|
| FCCLA Advisor                      | 2.0% | Deb McDonald     |
| FFA Advisor - Animal Care          | 1.0% | Amber Long       |
| FFA Advisor - Landscape and Plant  | 1.0% | Gregg Gillespie  |
| SkillsUSA Advisor                  | 3.5% | Warren Caskey    |
| SkillsUSA Assistant                | 1.5% | Angela Ramsay    |
| BPA                                | 1.5% | Jennifer Rue     |
| HOSA Advisor                       | 3.0% | Andrew Nicholson |
| <b>Department Chairs</b>           |      |                  |
| Business, Technology & Engineering | 6.0% | Richard Grimes   |
| Health & Education                 | 6.0% | Liala Zimmerman  |
| Construction, Mfg., & Mechanics    | 6.0% | Rod Martell      |
| Student Services                   | 6.0% | Linda Plybon     |
| Public Services                    | 6.0% | Mike Morabito    |

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

|                                 |      |                |
|---------------------------------|------|----------------|
| Mathematics                     | 6.0% | Amy Tietz      |
| Science/Social Studies Co-Chair | 3.0% | Dan Davis      |
| Science/Social Studies Co-Chair | 3.0% | Theresa Morgan |
| English                         | 6.0% | Brad Tietz     |

|                               |             |                   |
|-------------------------------|-------------|-------------------|
| <b>Student Clubs</b>          |             |                   |
| Key Club Advisor              | 2.5%        | Beverly Squirrell |
| National Honor Society        | 2.5%        | Jennifer Majka    |
| Student Leadership Council    | 5.0%        | Kimberly Huffman  |
| Prom Advisor                  | 2.5%        | Danielle Black    |
| Diversity                     | 1.0%        | Chris Seal        |
| Student Ambassadors           | 5.0%        | Danielle Starlin  |
|                               |             |                   |
| <b>Others</b>                 |             |                   |
| HSTW Leader                   | 6.0%        | Theresa Morgan    |
| HSTW Assistant                | 2.0%        | Lori Bartel       |
| Resident Educator Coordinator | 7.0%        | Deb McDonald      |
| LPDC Chair                    | 1.5%        | Amy Tietz         |
| Wellness Chair                | 1.5%        | Jennifer Majka    |
| Parking Lot Monitor           | \$12/hour   | Scott Brown       |
| Parking Lot Monitor           | \$12/hour   | Gregg Gillespie   |
| Parking Lot Monitor           | \$12/hour   | Brett Gough       |
| Parking Lot Monitor           | \$12/hour   | Michael McMorrow  |
| Parking Lot Monitor           | \$12/hour   | Clarence Sullivan |
| Dean of Students              | 8.0%        | Bruce Woodruff    |
| Banquets                      | \$100/event | Peter Kerling     |
| Breakfast Banquets            | \$50/event  | Peter Kerling     |
| Weekday School Monitor        | \$12/hour   | Brad Tietz        |
| Yearbook Co-Advisor           | 1.25%       | Mike Morabito     |
| Yearbook Co-Advisor           | 1.25%       | Jennifer Rue      |
| Webpage Co-Manager            | 1.25%       | Heather Lessiter  |
| Webpage Co-Manager            | 1.25%       | Danielle Starlin  |
| STAR                          | 1.0%        | Heather Lessiter  |
| EPEC Chair                    | 1.5%        | Deb McDonald      |
|                               |             |                   |



Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

11. Employment of the following personnel as Extra Help Tutors for the 2018-2019 school year as needed, per time sheets, per the negotiated agreement:

| LAST      | FIRST     | STEP      | HOURLY RATE |
|-----------|-----------|-----------|-------------|
| Black     | Dannielle | 4 Masters | \$26.32     |
| Ehlert    | Donna     | 8 Masters | \$31.06     |
| Gillespie | Gregg     | 8 Masters | \$31.06     |
| Majka     | Jennifer  | 4 Masters | \$26.32     |
| McMorrow  | Michael   | 1 Masters | \$22.76     |
| Squirrell | Beverly   | 3 Masters | \$25.13     |

12. Revision of the employment contract of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, effective 2018-2019 year:

| LAST    | FIRST | AREA  | CLASS | STEP | HOURLY RATE | EFFECTIVE |
|---------|-------|---|-------|------|-------------|-----------|
| Pfahler | Wanda | Adult Education Certified – New 1:<br>8 days ( <i>was 10 days</i> ) @ 9.5 hrs/day,<br>46 days ( <i>was 49 days</i> ) @ 8.75 hrs/day,<br>2 days @ 7 hrs/day,<br>88 days ( <i>was 75 days</i> ) @ 4.5 hrs/day,<br>1 day @ 13.25 hrs/day | IV    | 17   | \$36.25     | 07/01/18  |

13. Revision to the employment contract of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2018-2019 school year:

| LAST  | FIRST  | AREA                      | CLASS               | STEP                 | HOURLY RATE | EFFECTIVE |
|-------|--------|---------------------------|---------------------|----------------------|-------------|-----------|
| Jones | Olivia | Adult Education Certified | V ( <i>was IV</i> ) | 16 ( <i>was 19</i> ) | \$39.10     | 07/01/18  |

14. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective July 1, 2018 – July 31, 2018:

| LAST  | FIRST | AREA                                     | CLASS        | STEP | HOURLY RATE | EFFECTIVE |
|-------|-------|--|--------------|------|-------------|-----------|
| Kanne | Joan  | Adult Education Certified – Supplemental | AE Class III | 20   | \$43.13     | 07/01/18  |

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

15. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, effective 2018-2019 year:

| LAST      | FIRST   | AREA                      | CLASS | STEP | HOURLY RATE | EFFECTIVE |
|-----------|---------|---------------------------|-------|------|-------------|-----------|
| Fields    | Kevin   | Adult Education Certified | III   | 11   | \$26.99     | 07/01/18  |
| Fish      | James   | Adult Education Certified | IV    | 20   | \$39.61     | 07/01/18  |
| Immel Jr. | David   | Adult Education Certified | II    | 12   | \$24.32     | 07/01/18  |
| Leach     | Jamie   | Adult Education Certified | III   | 3    | \$21.30     | 07/01/18  |
| Nussbaum  | Julie   | Adult Education Certified | II    | 6    | \$20.37     | 07/01/18  |
| Ogden II  | William | Adult Education Certified | II    | 14   | \$25.80     | 07/01/18  |

16. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2018-2019 school year:

| LAST       | FIRST   | AREA                      | CLASS | STEP | HOURLY RATE | EFFECTIVE |
|------------|---------|---------------------------|-------|------|-------------|-----------|
| Ball       | Carol   | Adult Education Certified | II    | 3    | \$18.64     | 07/01/18  |
| Bilinovich | Terez   | Adult Education Certified | II    | 9    | \$22.26     | 07/01/18  |
| Boswell    | Cynthia | Adult Education Certified | IV    | 10   | \$29.47     | 07/01/18  |
| Demiter    | Cynthia | Adult Education Certified | II    | 0    | \$17.27     | 07/01/18  |
| Demiter    | Cynthia | Adult Education Certified | IV    | 16   | \$35.19     | 07/01/18  |

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

|             |            |  |         |    |         |          |
|-------------|------------|--|---------|----|---------|----------|
| Edington    | Denise     | Adult Education Certified  | IV      | 5  | \$25.43 | 07/01/18 |
| Elkevizth   | Rebecca    | Adult Education Certified  | V       | 2  | \$25.85 | 07/01/18 |
| Garver      | Krista     | Adult Education Certified<br>– Supplemental                          | III     | 6  | \$23.28 | 07/01/18 |
| Hartzler    | Emily      | Aspire, Adult Literacy,<br>Literacy Ed, ESL Civics<br>– Supplemental | V       | 3  | \$26.63 | 07/01/18 |
| Howard      | Angela     | Adult Education Certified  | II      | 1  | \$17.57 | 07/01/18 |
| Howard      | Angela     | Adult Education Certified  | IV      | 16 | \$35.19 | 07/01/18 |
| Ladrach     | Sally      | Adult Education Certified  | II      | 0  | \$17.27 | 07/01/18 |
| Lee         | Jacquelynn | Instructor, Aspire, Adult<br>Literacy, Literacy Ed                   | Masters | 4  | \$17.50 | 07/01/18 |
| Luke        | Carolyn    | Adult Education Certified  | IV      | 18 | \$37.34 | 07/01/18 |
| Merickel    | Keri       | Adult Education Certified<br>– Supplemental                          | III     | 15 | \$30.37 | 07/01/18 |
| O’Brien     | Katherine  | Adult Education Certified  | IV      | 14 | \$33.17 | 07/01/18 |
| Ramsay      | Angela     | Adult Education Certified<br>– Supplemental                          | IV      | 10 | \$29.47 | 07/01/18 |
| Reber       | Tracey     | Adult Education Certified  | IV      | 9  | \$28.62 | 07/01/18 |
| Stephens    | Samantha   | Adult Education Certified  | II      | 0  | \$17.27 | 07/01/18 |
| Stephens    | Samantha   | Adult Education Certified  | IV      | 12 | \$31.27 | 07/01/18 |
| Stoller     | Wendy      | Adult Education Certified  | IV      | 1  | \$22.59 | 07/01/18 |
| Stouffer    | John       | Adult Education Certified  | IV      | 1  | \$22.59 | 07/01/18 |
| Tabellion   | Joann      | Adult Education Certified<br>– Supplemental                          | IV      | 15 | \$34.17 | 07/01/18 |
| Tagliaferro | Helen      | Adult Education Certified  | IV      | 16 | \$35.19 | 07/01/18 |

17. Employment of Samantha Skelly, School Counselor, Class V, Step 4, per the negotiated agreement for 185 days, effective August 14, 2018 for the 2018-2019 school year

Minutes of the Regular Meeting of the Wayne County  
 Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

18. Revision to the following contract: Joan Kanne, Nursing Manager, new three year contract, effective August 1, 2018 through July 31, 2021, Step 25 (*was Step 20*), 215 day contract to 200 days (paid per Adult Education funds)

B. Classified Employment

1. Resignation of Cheryl Boyer, IT Manager, for the purpose of retirement effective at the end of the day on July 31, 2018
2. Resignation of Corey Johnson, IT Support Specialist, effective at the end of the day on May 25, 2018
3. Resignation of Kevin Hart, IT Support Specialist, effective at the end of the day on May 25, 2018
4. Approval of the reimbursement of \$59 to Jerry Gasser for bus driver re-certification expenses per submitted paid invoice report from Med Pro Group for Ohio Department of Education required physical exam and audiogram
5. Revision to the employment contract of the following person as full-time Classified Personnel for the 2018-2019 school year as per Board Policy and negotiated agreement:

| NAME       | POSITION | CONTRACT | DAYS  | CLASS                       | STEP |
|------------|----------|----------|---|-----------------------------|------|
| Waggy, Pam | Aide     | C        | 71 days + 5 holidays @ 5.5 hrs/day,<br>76 days + 3 holidays @ 7 hrs/day ( <i>was 6.5 hrs/day</i> ),<br>34 days + 2 holidays @ 4 hrs/day | I<br>(Classroom Aide Scale) | 16   |

6. Revision to the employment contracts of the following persons part-time/hourly/per time sheets/as needed, with a maximum of 29.5 hours per week (unless specifically noted) for the 2018-2019 school year:

| NAME                | POSITION               | CONTRACT | DAYS   | CLASS | STEP                 |
|---------------------|------------------------|----------|--|-------|----------------------|
| Gillespie, Gregg    | Greenhouse Maintenance | C        | Hrly/time shts as needed                                   | I     | 17 ( <i>was 16</i> ) |
| Long, Amber         | Animal Care/Feeding    | C        | Hrly/time shts as needed                                   | I     | 14 ( <i>was 13</i> ) |
| Stephenson, Deborah | Casual Labor           | 2 of 2   | Part time/hrly/as needed/per time sheets up to 29.5 hrs/wk | I     | 2 ( <i>was 1</i> )   |
| Waggy, Pam          | ECE/Preschool Duties   | C        | Hrly/time shts as needed for a maximum of 60 hours         | I     | 15 ( <i>was 14</i> ) |

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

7. Employment of the following person part-time/hourly/per time sheets/as needed, with a maximum of 4 hours for the remainder of the 2017-2018 school year:

| NAME        | POSITION   | CONTRACT | DAYS                        | CLASS | STEP | EFFECTIVE      |
|-------------|--|----------|-----------------------------|-------|------|----------------|
| Beery, Norm | Casual Labor – for Ag Mechanics Lab/<br>Customer Service | New 1    | Hrly/time shts<br>as needed | I     | 7    | 6/4/18-6/30/18 |

8. Employment of the following person part-time/hourly/per time sheets/as needed, with a maximum of 4 hours for the 2018-2019 school year:

| NAME        | POSITION   | CONTRACT | DAYS                        | CLASS | STEP | EFFECTIVE      |
|-------------|--|----------|-----------------------------|-------|------|----------------|
| Beery, Norm | Casual Labor – for Ag Mechanics Lab/<br>Customer Service | New 1    | Hrly/time shts<br>as needed | I     | 7    | 7/1/18-8/15/18 |

9. Revision to the employment contracts of the following Classified Personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, effective 2018-2019 school year:

| LAST      | FIRST   | AREA  | CLASS             | STEP | HOURLY RATE | EFFECTIVE |
|-----------|---------|---|-------------------|------|-------------|-----------|
| Clevenger | Therese | Office, Aspire, Adult Literacy, Literacy Ed, ESL, AE ( <i>added</i> ) | Classified Office | 15   | \$15.40     | 07/01/18  |
| Reichert  | Sharon  | Office, Aspire, Adult Literacy, Literacy Ed, AE ( <i>added</i> )      | Classified Office | 15   | \$15.40     | 07/01/18  |

10. Employment of the following Classified Personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, effective 2018-2019 school year:

| LAST    | FIRST     | AREA                         | CLASS           | STEP | HOURLY RATE | EFFECTIVE |
|---------|-----------|------------------------------|-----------------|------|-------------|-----------|
| Danner  | Sara      | Child Care Aide, Literacy Ed | Classified Aide | 2    | \$8.40      | 07/01/18  |
| Pittman | Robbie    | Child Care Aide, Literacy Ed | Classified Aide | 2    | \$8.40      | 07/01/18  |
| Spratt  | Stephanie | Child Care Aide, Literacy Ed | Classified Aide | 2    | \$8.40      | 07/01/18  |

Minutes of the Regular Meeting of the Wayne County  
 Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

11. Employment of the following Classified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed scheduled, effective 2018-2019 year:

| LAST  | FIRST   | AREA                            | CLASS           | STEP | HOURLY RATE | EFFECTIVE |
|-------|---------|---------------------------------|-----------------|------|-------------|-----------|
| Gorey | Rachael | Child Care Aide,<br>Literacy Ed | Classified Aide | 2    | \$8.40      | 07/01/18  |

12. Revision of the contract for the following classified individual to substitute in area(s) indicated for the 2017-2018 year:

| LAST     | FIRST | SUB AREA | STEP                 | HOURLY RATE                     | EFFECTIVE |
|----------|-------|----------|----------------------|---------------------------------|-----------|
| Dressler | Ron   | Aide     | 12<br><i>(was 9)</i> | \$13.90<br><i>(was \$12.72)</i> | 6/4/18    |

13. Employment of the following classified individual to substitute in area(s) indicated for the 2017-2018 year:

| LAST     | FIRST | SUB AREA | STEP | HOURLY RATE | EFFECTIVE |
|----------|-------|----------|------|-------------|-----------|
| Nussbaum | Julie | Aide     | 2    | \$10.34     | 5/14/18   |

C. Consultant Contracts (**none**)

D. Volunteers (**none**)

Roll call vote on the motion was as follows: Mr. Stuart, yes; Mrs. Williams, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mrs. Tschantz, yes; and Mr. Steiner, yes.

The motion was carried.

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

**REGULAR AGENDA**

**GRANTS AND AGREEMENTS**

A motion by Mrs. Lawson was seconded by Mrs. Tschantz to approve the following Grants and Agreements:

**A. Grants and Agreements (Roll Call)**

1. Approval to enter into a contract with WQKT/WKVX for advertising during high school football game broadcasts (10 games, 4-8 playoffs, 7 state championships) for a maximum total of \$2,100 to be paid for from the Carl D. Perkins grant
2. Approval to accept a grant in the amount of \$2,000 from the Employment Research Fund to assist with student training/employment needs
3. Approval of the following additional positions through the Tri-County ESC, for the purpose of employment for the 2018-2019 school year:  
  
Classroom/CTE Aide (1 additional position, for a total of 7)  
Information Technology Services Manager
4. Approval of the Employment Services Contract Addendum with the Tri-County Educational Service Center
5. Approval of an agreement for shared services for the Business Entrepreneurship program between Green Local Schools, Orrville City Schools, Rittman Exempted Village Schools, Southeast Local Schools, and the Wayne County Schools Career Center
6. Approval of an agreement for shared services for School Resource Officer between the Wayne County Sheriff's Office and the Wayne County Schools Career Center for 2018-2019 and between the Wayne County Board of Commissioners and the Wayne County Schools Career Center for 2018-2019 for up to \$60,000
7. Approval of an agreement for shared services between Green Local Schools and the Wayne County Schools Career Center

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Tschantz, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mr. Keener, yes; Dr. Roadruck, yes Mr. Stavnezer, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

The motion was carried.

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

**DOCUMENTS AND MATERIALS**

A motion by Dr. Roadruck was seconded by Mr. Keener to approve the following documents and materials:

B. Documents and Materials

1. Approval of the Emergency Operations Plan for High School
2. Approval of the Emergency Operations Plan for Adult Education
3. Approval of the revised Records Retention Schedule (RC-2)
4. Approval of the revised Course of Study for Construction Technologies
5. Approval of the revised Course of Study for Education and Training – Early Childhood Education
6. Approval of the revised Course of Study for Hospitality
7. Approval of the revised High School Practical Nursing Program Handbook
8. Approval of the revised Adult & Community Education Student Handbook
9. Approval of the revised Adult & Community Education Employee Handbook
10. Approval of the revised Adult & Community Education Salaried Schedule Handbook Leave Policies Addendum
11. Approval of the following job descriptions:
  - a. Safety & Security Teacher Coordinator
  - b. School Resource Officer

Voice call vote on the motion was as follows: Dr. Roadruck, Mr. Keener, Mr. Besancon, Mr. DeAngelis, Mrs. Lawson, Dr. Roadruck, Mr. Stavnezer, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, yes; and Mr. Steiner – all say yes.



Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

**NEW BUSINESS**

**A. APPROVAL FOR SPONSORSHIP AND SUPPORT OF DAN STAVNEZER FOR THE 2018-2019 LEADERSHIP WOOSTER CLASS**

A motion by Mr. Stuart was seconded by Mrs. Tschantz to approve sponsorship and support of Dan Stavnezer for the 2018-2019 Leadership Wooster class sponsored by the Wooster Area Chamber of Commerce for a cost of \$1,000

Roll call vote on the motion was as follows: Mr. Stuart, yes; Mrs. Tschantz, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

Mr. Stavnezer abstained.

**B. APPROVAL TO NOMINATE MATTHEW BROWN, PRINCIPAL, FOR THE OHIO ASSOCIATION OF CAREER-TECHNICAL SUPERINTENDENTS (OACTS) ASPIRING SUPERINTENDENTS ACADEMY**

A motion by Dr. Roadruck was seconded by Mrs. Lawson to approve nomination of Matthew Brown, Principal, for the Ohio Association of Career-Technical Superintendents (OACTS) Aspiring Superintendents Academy at the cost of \$3,500 to be paid by WCSCC.

Roll call vote on the motion was as follows: Dr. Roadruck, yes; Mrs. Lawson, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mr. Keener, yes; Mr. Stavnezer, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

**C. APPROVAL OF THE REVISION TO THE CASUAL LABOR WAGE SCALE**

A motion by Mr. Stuart was seconded by Dr. Roadruck to approve the revision to the Casual Labor Wage Scale.

Roll call vote on the motion was as follows: Mr. Stuart, yes; Dr. Roadruck, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Stavnezer, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

**D. APPROVAL OF THE LIST OF STUDENT FEES FOR 2018-2019 SCHOOL YEAR**

A motion by Mr. Keener was seconded by Mr. Stavnezer to approve the list of student fees for 2018-2019 school year.

Roll call vote on the motion was as follows: Mr. Keener, yes; Mr. Stavnezer, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Steiner, yes.

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

**ITEMS OF DISCUSSION**

A. First Reading of the following revised/new/deleted board policies:

| <b>NUMBER</b> | <b>STATUS</b> | <b>TITLE</b>        |
|---------------|---------------|---------------------|
| 2271          | Revised       | College Credit Plus |

B. Board Discussion

**ADJOURNMENT**

A motion by Mrs. Williams was seconded by Mrs. Stavnezer to adjourn the June Regular Board Meeting at 8:14 p.m.

Roll call vote on the motion was as follows: Mrs. Williams, yes; Mr. Stavnezer, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mr. Keener, yes; Mrs. Lawson, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; and Mr. Steiner, yes.

The motion was carried.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer