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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, February 18, 2015
7:30 p.m.
Agenda (Exhibit A)

I. OPENING

A. Call to Order – Pledge of Allegiance – Moment of Silence

B. Oath of Office

Note: Oath of office given to newly reappointed member who was absent at the January 14, 2015 Organizational Meeting

Green Local Schools – Frank Besancon

C. Roll Call

D. Motion to approve the February 18, 2015 Agenda – corrections – additions – deletions **(Roll Call)**

E. Public Participation/Introduction of Guests

F. Outstanding Business Partner

1. Wooster Dental

G. Student and Staff Recognition

1. Barb Nichols, AAA Tutor, WCSCC Staff Excellence Award
2. Vicki Ickes, Cafeteria Cook, WCSCC Staff Excellence Award
3. Myrna Ramseyer, Cafeteria Cook, WCSCC Staff Excellence Award
4. Sandy Dotterer, Wayne County ABLE Program, WCSCC AE Exceptional Student of the Month
5. Elizabeth Willard, Wayne County ABLE Program, WCSCC AE Most Dedicated Student
6. Jacob Greer, Engineering Technologies, WCSCC Student of the Month from Dalton
7. Kaitlyn Johnson, Dental Assisting, WCSCC Student of the Month from Dalton
8. Maizy Barnett, Dental Assisting, WCSCC Achievement Award from Dalton
9. Courtney Kindy, Dental Assisting, WCSCC Student of the Month from Smithville

10. Michael Stewart, Precision Machining, WCSCC Student of the Month from Smithville
 11. Jade Lopez, Animal Care & Management, WCSCC Achievement Award from Smithville
- H. Congratulations to Doug Stuart, WCSCC Board of Education, for receiving the Ohio Association of Career and Technical Education (OACTE) Outstanding Board Member Award
- I. Motion to approve the minutes from the January 14, 2015 Organizational Meeting (**Exhibit B.1**) and the January 14, 2014 Regular Meeting (**Exhibit B.2**) (**Voice**)
- J. Board Committee Reports (**Exhibit C**)
1. Communications, Community Relations & Retention Committee
Chair: Janice Grim
Asst. Chair: Sue Williams
Staff Liaison: Kip Crain
 2. Curriculum Committee
Chair: Susie Lawson
Asst. Chair: Janice Gallagher
Staff Liaison: Jeff Schleich
 3. Facilities Committee
Chair: Frank Besancon
Asst. Chair: Curt Denning
Staff Liaison: Lynn Moomaw
 4. Finance and Legislative Committee
Chair: Susie Lawson
Asst. Chair: Doug Stuart
Staff Liaison: Mary Workman
 5. Personnel Committee
Chair: Greg Roadruck
Asst. Chair: Kurt Steiner
Asst. Chair: Doug Stuart
Staff Liaison: Matt Brown
 6. Student Services Committee
Chair: Douglas Zook
Asst. Chair: Philip Keener
Staff Liaison: Matt Brown
 7. Technology and Assessment Committee
Chair: Don Noble
Asst. Chair: Larry Acker
Staff Liaison: Cheryl Boyer
- K. Executive Session (if needed) (**Roll Call**)

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report (**Exhibit D**)
- B. Principal’s Report (**Exhibit E**)
- C. Presentation on the 1-to-1 student computer proposal
- D. As a result of Leap Year being in the 2015-2016 school year, all 12 month (260 day) classified employees will have New Year’s Eve Day off
- E. A team of us will be visiting RAMTEC, a regional manufacturing training center in Marion, on Friday, February 20th
- F. An agreement was reached with the WCJVSEA on the new Business Entrepreneurship program for next year
- G. The school calendar is under Documents and Materials to be approved with allowing up to five calamity days (30 student hours)
- H. Important Upcoming Dates and Times

EVENT	DATE	LOCATION	TIME
SkillsUSA Regional Competition	2/28/15	WCSCC	All Day (Snow Date 3/7/15)
March Board Meeting	3/18/15	WCSCC – G101	7:00 p.m. Reception/ 7:30 p.m. Meeting
State BPA Contest	3/12/15- 3/13/15	Columbus	All Day
End of 3 rd 9 Weeks	3/20/15		
Spring Break	3/30/15- 4/3/15		

Motion to approve Superintendent’s Report (Voice)

III. TREASURER’S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

- A. Finance
 - 1. Approval of the list of purchase orders and budgetary check register for January 2015 (**Exhibit F**)
 - 2. Approval of the Financial Reports for January 2015 (**Exhibit G**)

3. Approval of the FY15 Amended Appropriations (**Exhibit H**)
4. Approval to accept the following donations:
 - a. 2000 Ford Taurus valued at \$1,590 from Jeremy Grimm for use by our Auto Technologies program
 - b. \$5,400 from LuK, USA to be used towards the purchase of a laser engraver/cutter for the Engineering Technologies program
 - c. 20 Stella D'oro Daylilies valued at \$110 from Gery Gillespie/#1 Landscaping for use in the Landscape and Turf Management program

Motion to approve the Treasurer's Consent Agenda (Roll Call)

IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Resignation of Donald Clement, ABLE Instructor, effective December 19, 2014
2. Approval of the employment of Kelly Miller, Business Entrepreneurship Instructor, Class V, Step 10, per the negotiated agreement for 185 days, for the 2015-2016 school year
3. Employment of the following for 2014-2015 supplemental position per the negotiated agreement effective February 19, 2015 through June 30, 2015:

Supplemental B		
Curriculum Development	2.5%	Kelly Miller

4. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, for the 2014-2015 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Murphy	Kent	Adult Education Certified	IV	5	\$25.43	2/19/15
Ramsay	Angela	Adult Education Certified - Supplemental	IV	7	\$26.97	2/6/15
Wehn	Patricia	Adult Education Certified	IV	15	\$34.17	12/1/14
Wilson	Alan	Adult Education Certified	IV	8	\$27.78	2/19/15

B. Classified Employment

1. Resignation of Vicki Ickes, Cook, for the purpose of retirement effective at the end of the day on May 27, 2015

C. Consultant Contracts

1. OSU Extension Service, Overcoming Barriers to Fruits & Vegetables, on or about March 24, 2015, \$70
2. OSU Extension Service, My Five Senses, on or about April 14, 2015, \$70
3. OSU Extension Service, Home Food Preservation, on or about March 10, 2015, \$70
4. OSU Extension Service, Canning Food at Home, on or about April 4, 2015, \$70
5. OSU Extension Service, Preserving Food at Home by Freezing & Drying, on or about May 5, 2015, \$70

D. Volunteers (none)

E. Approval to remove the following from inventory:

1. Approval to remove various items from inventory for disposal since they are no longer in working order and useful parts have been scavenged (copies available)
2. Approval to remove 24 outdated copies of Machining Fundamentals textbooks from inventory

Motion to approve the Superintendent's Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements (**Roll Call**)

1. Approval of a clinical agreement with Smithville-Western, Inc. (copies available)
2. Approval to accept a renewal grant in the amount of \$39,500 from the Orrville United Way for the Adult Basic & Literacy Education & Families Learning Together programs
3. Approval of a Memorandum of Agreement between the Orrville Area United Way and Partner Agency and WCSCC. This agreement defines a cooperative and mutually beneficial relationship so that we achieve a purpose common to all stakeholders.
4. Approval of the Young Entrepreneurs Consortium (YEC) grant "Professional Educator Repayment Agreement" for teachers who will be taking college courses using YEC grant funds leading to adjunct status through Stark State College (copies available)

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (Roll Call)

1. APPROVAL OF THE FOLLOWING RESOLUTION AUTHORIZING THE PURCHASE OF COMPETITIVE RETAIL NATURAL GAS SERVICE FROM DIRECT ENERGY BUSINESS MARKETING, LLC, THE LOWEST RESPONSIBLE BID SUBMITTED TO THE STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS-- COMMENCING WITH THE JULY 2015 BILLING CYCLE AND TERMINATING NO SOONER THAN JUNE 2017, WITH POSSIBLE EXTENSIONS. **(Exhibit I)**

WHEREAS, the School District is a member of the *Stark County Schools Council of Government* (“*Council*”), a body authorized by state statute to aggregate purchasing needs of schools and of related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services; and

WHEREAS, *Council* has conducted a Request for Proposal which was extended to all licensed competitive retail natural gas service providers in Ohio for supplying participating *Council* members; and

WHEREAS, *Council* has received several competitive offers from competitive retail natural gas suppliers which were in compliance with the Request for Proposal; and

WHEREAS, *Council* has selected the lowest responsible bid submitted in response to the Request for Proposal; and

WHEREAS, the Board has reviewed the Master Supply Agreement which implements the winning bid for natural gas service selected from the RFP for the period commencing with the July 2015 billing cycle through June 2017 with possible extensions;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT, COUNTY OF WAYNE, STATE OF OHIO, as follows:

Section 1. The Board of Education of this School District does hereby authorize the Superintendent or the Superintendent’s designee to execute the ratification of the Master Supply Agreement between the School District and Direct Energy Business Marketing, LLC for natural gas service commencing with the July 2015 billing cycle.

Section 2. This Board hereby directs the Treasurer to review the Master Supply Agreement and determine if the School District has sufficient funds to certify the this resolution.

Motion to approve Resolution (Roll Call)

C. Documents and Materials (**Voice**)

1. Approval of the following overnight field trip requests (copies available):
 - a. Business Professionals of America (BPA)
State Leadership Conference and Competition
Hyatt Regency Greater Columbus Convention Center – Columbus, OH
3/12-3/13/15
 - b. Health Occupations Students of America (HOSA)
State Leadership Conference and Competition
Tolles Career Center – Plain City, OH
3/13-3/14/15
2. Approval of the following job descriptions (copies available):
 - a. Cook-Cashier
 - b. Teacher Assistant
3. Approval of the Course of Study for Engineering Technologies (copy available)
4. Approval of the Course of Study for Welding Technologies (copy available)
5. Approval of the revised 2014-2015 School Calendar (**Exhibit J**)
6. Approval of the following revised/new administrative guidelines and/or board policies:

SECTION	NUMBER	STATUS	TITLE
Policy	1530	Revised	Evaluation of Directors and Other Administrators
Policy	2210	Revised	Curriculum Development
Policy	2430.02	New	Participation of Community/Stem-School Student in Extra-Curricular Activities
Policy	2430	Revised	District-Sponsored Clubs and Activities
Policy	2510	Revised	Adoption of Textbooks
Policy	5223	New	Selection of Instructional Materials and Equipment
Policy	5330.02	New	Procurement and Use of Epinephrine Auto Injectors in Emergency Situations
Policy	5330	Revised	Use of Medications
Policy	5336	New	Care of Students with Diabetes
Policy	5830	Revised	Student Fund-Raising
Policy	6144	Revised	Investments
Policy	7540.02	Revised	District Web Page
Policy	7540.03	Revised	Student Education Technology Acceptable Use and Safety
Policy	7540.04	Revised	Staff Education Technology Acceptable Use and Safety
Policy	8325	New	Receiving Legal Documents
Policy	8330	Revised	Student Records
Policy	8400	Revised	School Safety
Policy	8500	Revised	Food Services
Policy	8510	Revised	Wellness (revised per NEOLA and 12.17.14 Wellness Committee Meeting)

Policy	8540	Revised	Vending Machines
Policy	8550	Revised	Competitive Food Sales
Policy	8660	Revised	Incidental Transportation of Students by Private Vehicle
Policy	9211	Revised	District Support Organizations

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL) (none)

VII. ITEMS OF DISCUSSION

A. Board discussion

VIII. EXECUTIVE SESSION

A. Executive Session (for the purpose of consideration of the employment of a public employee)
(Roll Call)

IX. MOTION TO ADJOURN (VOICE)

**NOTE: The next Regular Board Meeting will be held on Wednesday, March 18, 2015.
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**