



**Kip Crain, Superintendent**  
**Mary A. Workman, Treasurer**  
**Matt Brown, Principal**

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*Reception beginning at 7:00 pm with Board, Superintendent, Staff, Students & Community welcome!*

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**Wednesday, February 17, 2016**

**7:30 P.M.**

**Agenda (Exhibit A)**

**I. OPENING**

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the February 17, 2016 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Outstanding Business partner
  - 1. Aultman Orrville Hospital
- F. Student and Staff Recognition
  - 1. High School Staff Excellence Award  
Kathy Bumgardner, Administrative Assistant - Attendance  
Liala Zimmerman, Student Support Coordinator
  - 2. Chippewa Student Recognition  
Kailey Faber, Practical Nursing, Student of the Month  
Gabrielle McCall, Dental Assisting, Student of the Month  
Lauren Kerr, Animal Care & Management, Achievement Award
  - 3. Waynedale Student Recognition  
Ross Hofacre, Precision Machining, Student of the Month  
Colleen Schmale, Business Entrepreneurship, Student of the Month  
Vincent Lane, Interactive Media, Achievement Award
  - 4. Hillsdale Student Recognition  
John Holmes, Interactive Media, Achievement Award

5. Pineview Christian Student Recognition  
Lorelle Weaver, Practical Nursing, Student of the Month
  6. Jackson High School  
Sophie Gough, Practical Nursing
  7. Adult Education Student Recognition  
Jonathon Dalesandro, Automotive Technology, Exceptional Student of the Month
- G. Motion to approve the minutes from the January 13, 2016 Organizational Meeting (**Exhibit B.1**) and the January 13, 2016 Regular Meeting (**Exhibit B.2**) (**Voice**)
- H. Board Committee Reports (**Exhibit C**)
1. Communications, Community Relations & Retention Committee  
Chair: Janice Grim  
Asst. Chair: Sue Williams  
Staff Liaison: Kip Crain
  2. Curriculum Committee  
Chair: Susie Lawson  
Asst. Chair: Janice Gallagher  
Staff Liaison: Jeff Schleich
  3. Facilities Committee  
Chair: Frank Besancon  
Asst. Chair: Curt Denning  
Staff Liaison: Lynn Moomaw
  4. Finance and Legislative Committee  
Chair: Susie Lawson  
Asst. Chair: Doug Stuart  
Staff Liaison: Mary Workman
  5. Personnel Committee  
Chair: Greg Roadruck  
Asst. Chair: Kurt Steiner  
Asst. Chair: Doug Stuart  
Staff Liaison: Matt Brown
  6. Student Services Committee  
Chair: Douglas Zook  
Asst. Chair: Philip Keener  
Staff Liaison: Matt Brown
  7. Technology and Assessment Committee  
Chair: Don Noble  
Asst. Chair: Larry Acker  
Staff Liaison: Cheryl Boyer
- I. Executive Session (if needed) (**Roll Call**)

**II. SUPERINTENDENT’S REPORT (VOICE)**

- A. Director’s Report (**Exhibit D**)
- B. Principal’s Report (**Exhibit E**)
- C. RAMTEC Update
- D. Important Upcoming Dates and Times

<b>EVENT</b>	<b>DATE</b>	<b>DAY</b>	<b>LOCATION</b>	<b>TIME</b>
Parent Teacher Conferences	2/11/16	Th	WCSCC	4:00-7:00 p.m.
No School	2/12/16	F		
Presidents Day – No School	2/15/16	M		
SkillsUSA Auto Tech Competition	2/19/16	F	Off-Site/TBD	All Day (Snow Date 2/26/16)
SkillsUSA Regional Competition	2/27/16	S	WCSCC	All Day (Snow Date 3/5/15)
March Board Meeting	3/16/16	W	WCSCC – G101	7:00 p.m. reception/ 7:30 p.m. meeting
BPA State Contest	3/17/16- 3/18/16	W-Th	Columbus	
End of 3 <sup>rd</sup> 9 Weeks	3/18/16	F		
Spring Break	3/21/16- 3/25/16	M-F		
Good Friday	3/25/16	F		
FFA Nursery and Landscaping Contest	3/30/16- 3/31/16	W-Th	Tolles Career Technical Center	
HOSA State Contest	4/5/16- 4/6/16	T-W	Tolles Career Technical Center	
Ag Mechanics Skills Contest	4/8/16	F	OSU/ATI	
Career Tech Tuesday	4/12/16	T	WCSCC	All Day
FFA Animal Care State Contest	4/13/16	W	Columbus	
Waiver Day – No School for Students	4/18/16	M		
Dinner With Your Teacher	4/19/16	T	WCSCC	6:00 p.m.–7:30 p.m.
Spring Advisory Committees	4/26/16	T	WCSCC	4:00 p.m.–8:00 p.m.

*Motion to approve Superintendent’s Report (Voice)*

**III. TREASURER’S CONSENT AGENDA (ROLL CALL)**

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

*The Treasurer recommends the following actions:*

A. Finance

1. Approval of the list of purchase orders and budgetary check register for January 2016 **(Exhibit F)**
2. Approval of the Financial Reports for January 2016 **(Exhibit G)**
3. Approval of the Amended Five Year Forecast **(Exhibit H)**
4. Approval of the FY16 Amended Appropriations **(Exhibit I)**
5. Approval to accept a donation of setup and design for signage from Expert T’s at a value of \$280

*Motion to approve the Treasurer’s Consent Agenda (Roll Call)*

**IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment

1. Resignation of Cheryl Koehler, Adult Education Career Assessment Specialist, effective at the end of the day on June 30, 2016
2. Revision to the employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, for the 2015-2016 year:

LAST	FIRST	AREA	CLASS	STEP	DAYS	EFFECTIVE
Immel	Jessica	Adult Education Certified	AE2	10	167 (was 168)	9/17/15

3. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, for the 2015-2016 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Cuckler	Daniel	Adult Education Certified	II	8	\$21.61	2/1/16
Howard	Angela	Adult Education Certified	IV	10	\$29.47	2/1/16
Jones	Olivia	Adult Education Certified	IV	10	\$29.47	2/1/16
Luke	Carolyn	Adult Education Certified	IV	10	\$29.47	2/1/16
Miller	Mary Jane	Adult Education Certified	IV	10	\$29.47	2/1/16
Pagniano	Nellie	Adult Education Certified	IV	5	\$25.43	2/1/16

4. Employment of the following certified individuals to substitute in area(s) indicated for the 2015-2016 school year:

LAST	FIRST	TEACHING AREA(S)	CLASS	STEP	RATE	DEGREE	EFFECTIVE
Demiter	Cynthia	Nursing	IV	10	\$29.47	BSN	2/1/16
Howard	Angela	Nursing	IV	10	\$29.47	BSN	2/1/16
Jones	Olivia	Nursing	IV	10	\$29.47	BSN	2/1/16
Luke	Carolyn	Nursing	IV	10	\$29.47	BSN	2/1/16
Miller	Mary Jane	Nursing	IV	10	\$29.47	BSN	2/1/16
Pagniano	Nellie	Nursing	IV	5	\$25.43	BSN	2/1/16

B. Classified Employment

1. Approval for reimbursement of \$94 for van driver initial certification expenses to Michelle Peck per submitted itemized receipts for ODE required pre-service physical exam, audiogram, and van driver pre-service training

C. Consultant Contracts (none)

D. Volunteers (none)

E. Approval to remove the following from inventory:

1. Various non-functional computers/laptops, printers, monitors, etc. from IT for recycling (copies available)

*Motion to approve the Superintendent's Consent Agenda (Roll Call)*

**V. REGULAR AGENDA**

A. Grants and Agreements (**Roll Call**)

1. Approval of a Memo of Understanding with The University of Akron for the College Credit Plus program for the 2016-2017 school year (copies available)

2. Approval of an Articulation Agreement with University of Northwestern Ohio College of Applied Technologies (copies available)
3. Approval of an Alternative Funding Structure Agreement with Stark State College for the 2016-2017 school year (copies available)
4. Approval of a school/institutional membership renewal with the Orrville Area Chamber of Commerce for 2016 for a cost of \$200
5. Approval of a Memo of Understanding with MV Affordable Housing, LLC for the Wooster Lofts development (copies available)
6. Approval to accept a renewal grant in the amount of \$39,000 from the Orrville United Way for the Adult Basic & Literacy Education and Families Learning Together programs
7. Approve revoking the shared services agreement for transportation with Wooster City Schools, effective February 17, 2016
8. Approval of a clinical training agreement with Townview Terrace (copies available)

***Motion to approve Grants and Agreements (Roll Call)***

**B. Resolutions (Roll Call) none**

**C. Documents and Materials (Voice)**

1. Approval of the following Student Worker Expectations (copies available):
  - a. Student Worker – Maintenance
  - b. Student Worker – Kitchen/Cafeteria
  - c. Student Worker – Gym Supervisor/Recreation Assistant
  - d. Student Worker – Information Technology
2. Approval of the following overnight field trip requests (copies available):
  - a. *Approximately 22 students, 2 staff members, and 5 parent chaperones*  
FFA – Ag Mechanics  
Ag and Industrial Equipment Competition  
University of Northwestern Ohio  
Lima, OH  
3/3-3/4/16
  - b. *Approximately 6 students, 2 staff members*  
Business Professionals of America (BPA)  
State BPA Competition  
Hyatt Regency - Greater Columbus Convention Center  
Columbus, OH  
3/17-3/18/16

3. Approval of the following revised/new board policies:

SECTION	NUMBER	STATUS	TITLE
Policy	3220	Revised	Evaluation of Staff
Policy	7510	Revised	Use of District Premises

*Motion to approve Documents and Materials (Voice)*

**VI. NEW BUSINESS (ROLL CALL) (none)**

**VII. ITEMS OF DISCUSSION**

- A. The Smithville Police Department will be holding their ALICE training at WCSCC on Friday, February 12<sup>th</sup> to practice their skills and will utilize G101 and C, D, and E wings. School will not be in session for students on this date.
- B. Board discussion

**VIII. EXECUTIVE SESSION**

- A. Executive Session for the purpose of discussion of discipline of a public employee (**Roll Call**)

**IX. MOTION TO ADJOURN (VOICE)**

**NOTE: The date and time of the next Regular Meeting will be held on Wednesday, March 16, 2016. The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**