



Kip Crain, Superintendent
Mary A. Workman, Treasurer
Matt Brown, Principal

518 West Prospect Street
Smithville, Ohio 44677

High School: 330-669-7000
High School Fax: 330-669-7001
Adult Education: 330-669-7070
Adult Ed Fax: 330-669-7071
Website: www.wcsc.org

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, February 21, 2018
7:30 P.M.
Agenda (Exhibit A)

I. OPENING

A. Call to Order – Pledge of Allegiance – Moment of Silence

B. Oath of Office

Note: Oath of office given to newly appointed board members not present at the January 15, 2018 Organizational Meeting

Wooster City Schools

C. Oath of Office for Vice-President

D. Roll Call

E. Motion to approve the February 21, 2018 Agenda – corrections – additions – deletions (**Roll Call**)

F. Public Participation/Introduction of Guests

G. Outstanding Business Partner

1. MCTV Massillon

H. Student and Staff Recognition

1. High School Staff Excellence Awards

Terez Bilinovich, Cosmetology Aide

Trina Yarman, Early Childhood Education & Care Aide

2. Triway Student Recognition

Colleen Gayheart, RAMTEC CNC & Advanced Manufacturing, WCSCC Student of the Month

Arthur Hart, Engineering Technologies, WCSCC Student of the Month

Kaitlin Walters, Animal
Care & Management, WCSCC Achievement Award
Felicia McElfresh, Culinary Arts, WCSCC Perseverance Award

3. Wooster Student Recognition

Brogan Coon, Interactive Media, WCSCC Student of the Month
Bryanna Smith, Animal Care & Management, WCSCC Student of the Month
Makayla Stryker, Graphic Design & Photography, WCSCC Achievement Award
Joey Sibia, Patient Care Technologies, WCSCC Perseverance Award

4. Adult Education Excellence Awards

Katie Smith, AE Marketing Coordinator

5. Adult Education Student Recognition

Edgar Griffie, Jr., MOBCS, Exceptional Student Award
Dwight Thompson, Precision Machining, Exceptional Student Award

I. Jarra Underwood, Wayne County Auditor, will review pipelines and CAUV values

J. Motion to approve the minutes from the January 15, 2018 Organizational Meeting (**Exhibit B.1**) and the January 15, 2018 Regular Meeting (**Exhibit B.2**) (**Voice**)

K. Board Committee Reports (**Exhibit C**)

1. Communications, Community Relations & Retention Committee

Chair: Sue Williams
Asst. Chair: Ann Tschantz
Staff Liaison: Kip Crain

2. Curriculum Committee

Chair: Susie Lawson
Asst. Chair: Dan Stavnezer
Staff Liaison: Jeff Schleich

3. Facilities Committee

Chair: Frank Besancon
Asst. Chair: Lisa Gwin
Staff Liaison: Lynn Moomaw

4. Finance and Legislative Committee

Chair: Susie Lawson
Asst. Chair: Doug Stuart
Staff Liaison: Mary Workman

5. Personnel Committee

Chair: Greg Roadruck
Asst. Chair: Kurt Steiner
Asst. Chair: Doug Stuart
Staff Liaison: Matt Brown

- 6. Student Services Committee
 Chair: Philip Keener
 Asst. Chair: TJ DeAngelis
 Staff Liaison: Matt Brown

- 7. Technology and Assessment Committee
 Chair: Don Noble
 Asst. Chair: Larry Acker
 Staff Liaison: Cheryl Boyer

L. Executive Session (if needed) **(Roll Call)**

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report **(Exhibit D)**
- B. Principal’s Report **(Exhibit E)**
- C. Update on covering a portion of the Child Development Associate Credential (CDA) for Early Childhood Education & Care students based on a graduated rubric (copies available)
- D. Program evaluation update
- E. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
WCSCC Board of Education Meeting	3/21/18	M	G101/Board Room	7:00 p.m. Reception/ 7:30 p.m. Regular Meeting
Spring Advisory Committee Meetings	3/22/18	Th	Commons/WCSCC	4:30-6:30 p.m.
End of Third Nine Weeks	3/22/18	Th		
Spring Break	3/26/18- 3/30/18	M-F		

Motion to approve Superintendent’s Report (Voice)

III. TREASURER’S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

- A. Finance
 - 1. Approval of the list of purchase orders and budgetary check register for January 2018 **(Exhibit F)**
 - 2. Approval of the Financial Reports for January 2018 **(Exhibit G)**

3. Approval of the FY18 Amended Appropriations (**Exhibit H**)
4. Approval to accept the following donation:
 - a. 2003 Mitsubishi Eclipse GT with VIN #4A3AC84H43E033713 from Michael Whitman for use in the Auto Technologies program, with an approximate value of \$2,097
 - b. 1971 Toyota Corolla with VIN #JT2AE09NP0043738 from Thomas Smith for use in the Auto Technologies program, with an approximate value of \$927
 - c. 1972 Marmon Cab Over Semi truck with VIN #2FUYDXB8PA425585 from Wooster Motor Ways, Inc. for use in the Truck Mechanics program, with an approximate value of \$5,000
 - d. 1993 Freightliner FLD with VIN #00972602 from Wooster Motor Ways, Inc. for use in the Truck Mechanics program, with an approximate value of \$5,000
 - e. Four stands from Rayco Manufacturing for use in the Auto Technologies program, with an approximate total value of \$200
 - f. Wells-Index Vertical Milling Machine with Serial #17475 from Goodyear Tire & Rubber Company for use in the Precision Machining program, with an approximate total value of \$2,000
 - g. Three diesel engines from Wenger Excavating, Inc. for use in the Truck Mechanics program, with an approximate value of \$1,500
 - h. Second quarter donation of \$500 from Wooster Motor Ways, Gold Level Sponsor, for Drug Free Clubs of America

Motion to approve the Treasurer's Consent Agenda (Roll Call)

IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Resignation of Jackie Shrock, Practical Nursing Instructor, effective at the end of the day on January 31, 2018
2. Resignation of Michelle Hedberg, 120+ AE Office Technology Instructor position only, effective at the end of the day on February 1, 2018
3. Employment of Lyle Shoup, Construction Technologies Instructor, Class I, Step 7, per the negotiated agreement for 67 days (prorated from 185 days), effective February 20, 2018 for the remainder of the 2017-2018 school year

4. Employment of Dawn Tresch, Practical Nursing Instructor, Class II, Step 10, per the negotiated agreement for 76 days (prorated from 185), effective February 5, 2018 for the remainder of the 2017-2018 school year
5. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2017-2018 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Bilinovich	Terez	Adult Education Certified	II	8	\$21.61	1/6/18
Blackie	Robin	Adult Education Certified - Supplemental	II	10	\$22.92	1/30/18
Perry	Shelly	Adult Education Certified	III	11	\$26.99	2/21/18

6. Employment of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, effective 2017-2018 year:

LAST	FIRST	AREA	CLASS	STEP	DAYS	EFFECTIVE
Blackie	Robin	Adult Education Certified	AEI	5	68 (pro-rated from 120 days)	2/5/18

- B. Classified Employment (**none**)
- C. Consultant Contracts (**none**)
- D. Volunteers (**none**)
- E. Approval to remove the following from inventory (**none**)

Motion to approve the Superintendent's Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements (Roll Call)

1. Approval of an agreement with Kent State University for the College Credit Plus program for the 2017-2018 school year (copies available)
2. Approval of a Memo of Understanding with Stark State College for the College Credit Plus program for the 2017-2018 school year (copies available)
3. Approval of a 2018 Partner Provider Agreement with United Way of Wayne and Holmes Counties, Inc. (copies available)
4. Approval of an Affiliation Agreement with South Court Family Physicians for the purpose of providing the clinical component for Adult Education Medical Assisting students (copies available)

5. Approval of a lease agreement with MT Business Technologies for copiers at a cost of \$1,762.86 monthly for five years (**Exhibit I**) (copies of other quotes available)
6. Approval of an agreement with The Village Network for the provision of Clinical services, effective 12/1/17-7/31/18 (copies available)
7. Approval of the Employment Services Contract Addendum with the Tri-County Educational Service Center (copies available)
8. Approval of an Affiliation Agreement with St. Luke's of North Canton for clinicals (copies available)

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (Roll Call)

1. Approval of the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor (**Exhibit J**)

C. Documents and Materials (Voice)

1. Approval of revisions to the Adult & Community Education Emergency Medical Responder (EMR) Handbook (copies available)
2. Approval of the following overnight field trip requests (copies available):
 - a. *Approximately 14 students, 3 advisors, and 0 parents to attend*
Business Professionals of America (BPA)
State BPA Competition
Hyatt Regency Greater Columbus Convention Center – Columbus, OH
March 8-9, 2018
 - b. *Approximately 3 students, 1 advisor, and 0 parents to attend*
Key Club
Leadership Conference
Embassy Suites – Dublin, OH
March 9-11, 2018
 - c. *Approximately 10 students, 4 advisors, and 0 parents to attend*
Future Health Professionals (HOSA)
State HOSA Competition
Courtyard by Marriott, Tolles Career Center, and Greater Columbus Convention Center – Columbus, OH
April 10-11, 2018
3. Approval of the following job description (copies available):
 - a. AE Test Proctor and Tutor

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL)

- A. Approval of the revision to the Adult Education Hourly Rates Schedule (**Exhibit K**)

Motion to approve Item A. (Roll Call)

VII. ITEMS OF DISCUSSION

- A. Board discussion

VIII. EXECUTIVE SESSION

- A. Executive Session (for the consideration of the employment of a public employee) (**Roll Call**)

IX. MOTION TO ADJOURN (VOICE)

**NOTE: The next Regular Meeting will be held on Wednesday, March 21, 2018.
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**