



Kip Crain, Superintendent
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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**Wednesday, February 20, 2019
7:30 P.M.
Agenda (Exhibit A)**

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the February 20, 2019 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Outstanding Business Partner
 - 1. Great Clips of Wooster
- F. Student and Staff Recognition
 - 1. High School Staff Excellence Awards
Beth Woodward, Part Time Cook
Linda Plybon, VOSE Coordinator
 - 2. Dalton Student Recognition
Abby Henning, Practical Nursing, WCSCC Student of the Month
Leo Soehnlén, RAMTEC Robotics & Automation, WCSCC Student of the Month
Marcus Mason, Electronics & Computer Networking, WCSCC Perseverance Award
Gabe Madison, Buildings & Grounds, WCSCC Achievement Award
 - 3. Regional Officer Recognition
Maddie Hobbs, Cosmetology, elected Regional President for SkillsUSA
Derek Johnson, Criminal Justice, elected Regional Vice President for SkillsUSA

4. Smithville Student Recognition

Elizabeth Hartzler, Exercise Science & Sports Medicine, WCSCC Student of the Month
 Kyle Rosenbaum, Electronics & Computer Networking, WCSCC Student of the Month
 Hailey Witherspoon, Criminal Justice, WCSCC Perseverance Award
 Rodney VanLanen, Buildings & Grounds, WCSCC Achievement Award

5. Adult Education Student Recognition

Ashley Giles, Medical Assisting, Exceptional Student Award
 Kayla Lowe, Administrative Office Professional, Exceptional Student Award

G. Motion to approve the minutes from the January 15, 2019 Organizational Meeting (**Exhibit B.1**) and the January 15, 2019 Regular Meeting (**Exhibit B.2**) (**Voice**)

H. Executive Session (for the purpose of the consideration of the appointment, employment, dismissal, demotion, or compensation of a public employee) (**Roll Call**)

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report (**Exhibit C**)
- B. Principal’s Report (**Exhibit D**)
- C. Updates on Superintendent’s Advisory Committees
- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Parent Teacher Conferences	2/14/19	Th	WCSCC	4:00-7:00 p.m.
No School	2/15/19	F		
No School–President’s Day	2/18/19	M		
Career Tech & RAMTEC Tuesday	3/12/19	T	WCSCC	
WCSCC Board of Education Meeting	3/20/19	W	G101/Board Room	7:00 p.m. Reception 7:30 p.m. Regular Meeting

Motion to approve Superintendent’s Report (Voice)

III. TREASURER’S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

- A. Finance
 - 1. Approval of the list of purchase orders and budgetary check register for January 2019 (**Exhibit E**)

2. Approval of the Financial Reports for January 2019 (**Exhibit F**)

3. Approve the following Fund Transfers:

From:

001 General Fund \$ 12,500

To:

018-9814 Drug Free Clubs of America \$ 12,500

4. Approval to accept the following donations:

- a. Eight prom dresses from Rich Grimes to help students attending prom meet dress code requirements, with an approximate value of \$1,100
- b. Prom clothing form Kaylee Pearson to help students attending prom meet dress code requirements, with an approximate value of \$20
- c. Steel from Will-Burt for use in the Welding Technologies program, with an approximate value of \$144
- d. Welding booth from Orrvilon for use in the Welding Technologies program, with an approximate value of \$2,794.50
- e. Donations from the following businesses and organizations for the Drug Free Clubs of America program:

BUSINESS	LEVEL	AMOUNT
BCI Buckeye Division	Bronze	\$500
D&S Distribution	Bronze	\$500
MCTV	Bronze	\$500
Lowe & Young	Honorary	\$250
Magni-Power	Bronze	\$500
One Eighty, Inc.	Silver	\$1,550
Pallotta Ford, Inc.	Silver	\$1,500
SH Distributing, Inc.	Bronze	\$500
Subway	Honorary	\$150
Ventrac	Bronze	\$500
Wooster Brush	Gold	\$2,000
Wooster Community Hospital	Platinum	\$3,000 in kind donation
Wooster Glass Company, Inc.	Silver	\$1,500
Wooster Motor Ways	Gold	\$500 (1 st qtr.)
	TOTAL	\$13,450

Motion to approve the Treasurer’s Consent Agenda (Roll Call)

IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Approval to pay Gregg Gillespie severance pay for remaining sick leave per the Wayne County Joint Vocational School District Negotiated Agreement upon his retirement at the end of his 2019-2020 contract (through the Tri-County Educational Service Center on a one year contract for the next school year for full-time employment as a teacher at the Wayne County Schools Career Center) to follow WCSCC schedule and calendar
2. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2018-2019 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Burkholder	Jeff	HS Academic/Career Tech Teacher – Long Term Sub in Integrated Science Only	02/21/19
Cassill	Heather	HS Academic/Career Tech Teacher	02/07/19
King	Megan	HS Academic/Career Tech Teacher	02/21/19
Thistlethwaite	William	HS Academic/Career Tech Teacher	02/21/19
Whittlesey	James	HS Academic/Career Tech Teacher	02/07/19

B. Classified Employment

1. Resignation of Diana Gasser, Account Clerk, effective at the end of the day on February 8, 2018
2. Resignation of Doug Hardgrove, Aide/Monitor effective at the end of the day on February 8, 2019
3. Employment of Melissa Chupp hourly/per time sheets/as needed up to 29.5 hours/week at \$16.40 per hour effective March 4, 2019
4. Revision to the employment of the following persons part-time/hourly/per time sheets/regularly scheduled/as needed, with a maximum of 29.5 hours per week (unless specifically noted) for the 2018-2019 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Burkholder, Rick	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	5	01/24/19 (was 02/01/19)

- C. Consultant Contracts (none)
- D. Volunteers (none)
- E. Approval to remove the following from inventory (none)

Motion to approve the Superintendent's Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements (Roll Call)

1. Approval to appoint Matt Brown, Principal as the Wayne County Schools Career Center representative at the Tax Incentive Review Council (TIRC) of Holmes County
2. Approval of an agreement with North Central State College for the College Credit Plus program for the 2018-2019 school year (copies available)
3. Approval of an agreement with Stark State College for the College Credit Plus program for the 2018-2019 school year (copies available)
4. Approval of the use of the G101/Board Room and three buses and drivers for the Vital Connections program on or about June 4-6, 2019
5. Approval of the College of Wooster Contract for Service, Lecture or Performance for student teaching (copies available)
6. Approval to apply for a grant in the amount of \$15,000 from Dollar General for the Aspire program
7. Approval to apply for a grant in the amount of \$2,000 from the Employment Resource Fund for the Aspire program
8. Approval of an agreement with Dominion Energy for the sale of pipeline to the Wayne County Schools Career Center, the Bill of Sale for the pipeline, and the revised Right of Way Agreement (**Exhibit G**)
9. Approval of a Standard Form of Agreement between SoL Harris/Day Architecture, Inc. and the Wayne County Schools Career Center for Auto Tech and Culinary Arts lab renovations (**Exhibit H**)
10. Approval of a three year Extension Agreement with the Ohio Auditor of State for audits July 1, 2018 – June 30, 2021 (**Exhibit I**)
11. Approval of a Shared Services Agreement with Wooster City School District for a bus or van driver for Key Club events

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (**Roll Call**) (**none**)

C. Documents and Materials (**Voice**)

1. Approval of the following overnight field trip requests (copies available):

- a. *Approximately 1 student, 1 advisor, and 0 parents to attend*
Key Club
District Leadership Conference
Embassy Suites – Dublin, OH
March 8-10, 2019
- b. *Approximately 10 students, 3 advisors, and 0 parents to attend*
Business Professionals of America (BPA)
State BPA Leadership Conference and Competition
Hyatt Regency Greater Columbus Convention Center – Columbus, OH
March 14-15, 2019
- c. *Approximately 8 students, 2 advisors, and 0 parents to attend*
Educators Rising
National Conference and Competition
Hyatt Regency – Dallas, TX
June 22-26, 2019
- d. *Approximately 4 students, 1 advisor, and 0 parents to attend*
FFA – Ag Mechanics
FFA State Competition
University of Northwestern Ohio/Fairfield Inn/Marriott – Lima, OH
February 28 – March 1, 2019

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL) (none)

VII. ITEMS OF DISCUSSION

A. First reading of the following revised/new/deleted board policies:

NUMBER	STATUS	TITLE
6320	Revised	Purchasing and Bidding

B. Board discussion

VIII. EXECUTIVE SESSION

A. Executive Session (if needed) (**Roll Call**)

IX. MOTION TO ADJOURN (VOICE)

**NOTE: The next Regular Meeting will be held on Wednesday, March 20, 2019.
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**