

**MINUTES OF THE REGULAR BOARD MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**February 19, 2020**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Keener at 7:30 p.m. on Wednesday, February 19, 2020 in the Career Center.

Call to Order – Pledge of Allegiance – Moment of Silence.

**ROLL CALL**

Roll Call showed members Mr. Frank Besacon, Mr. TJ DeAngelis, Mrs. Lisa Gwin, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Greg Roadruck, Mr. Dan Stavnezer, Mr. Kurt Steiner, Mr. Doug Stuart, Mrs. Ann Tschantz and Mrs. Sue Williams were in attendance.

Mrs. Sue Herman was unable to attend the meeting.

**APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS**

A motion by Mr. Steiner was seconded by Mrs. Lawson to approve the February 19, 2020 agenda, corrections, additions, and deletions.

Roll call vote on the motion was as follows: Mr. Steiner, Mrs. Lawson, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, and Mr. Keener – all say yes.

The motion was carried.

**PUBLIC PARTICIPATION/INTRODUCTION OF GUEST**

**OUTSTANDING BUSINESS PARTNER**

Wayne County Sheriff's Office

**STAFF AND STUDENT RECOGNITION**

Updates given from:

Chippewa Local Schools, T.J. DeAngelis, Board Member  
Southwest Local Schools, Rich Roth, Principal

1. High School Staff Excellence Awards  
Celia O'Hearn, Teaching Assistant  
Lyle Shoup, Construction Technologies Instructor

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

STAFF AND STUDENT RECOGNITION – (Con’t)

2. Chippewa Student Recognition  
Erin Coffman, Business Entrepreneurship, WCSCC Student of the Month  
Brandon Mihelic, Electronics and Computer Networking, WCSCC Student of the Month  
Eddie VanFossen, Buildings and Grounds, WCSCC Achievement Award
3. Waynedale Student Recognition  
Kayla Franks, Animal Care and Management, WCSCC Student of the Month  
Jacob Harrold, Electronics and Computer Networking, WCSCC Student of the Month  
Kolton Walter, Buildings and Grounds, WCSCC Achievement Award

**BOARD MINUTES**

A motion by Mrs. Williams was seconded by Mr. Stuart to approve the minutes from the January 15, 2020 Organizational Meeting and the January 15, 2020 Regular Meeting.

Voice call vote on the motion was as follows: Mrs. Williams, Mr. Stuart, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mrs. Tschantz, and Mr. Keener – all say yes.

The motion was carried.

**SUPERINTENDENT’S REPORT**

A motion by Mrs. Tschantz was seconded by Dr. Roadruck to approve the Superintendent’s Report as follows:

- A. Director’s Report
- B. Principal’s Report
- C. Updates on spring/summer renovations
- D. Updates on Superintendent’s Advisory Committees
- E. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Parent Teacher Conferences	2/13/20	Th	WCSCC	4:00 p.m. – 7:00 p.m.
No School	2/14/20	F		
No School – President’s Day	2/17/20	M		
WCSCC Board of Education Meeting	2/19/20	W	G101/Board Room	7:00 p.m. Reception 7:30 p.m. Regular Meeting

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

**SUPERINTENDENT’S REPORT (Con’t)**

Voice call vote on the motion was as follows: Mrs. Tschantz, Dr. Roadruck, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Lawson, Mr. Noble, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Williams and Mr. Keener – all say yes.

The motion was carried.

**TREASURER’S CONSENT AGENDA**

A motion by Mrs. Williams was seconded by Mr. Besancon to approve the Treasurer’s Consent Agenda as follows:

**A. Finance**

1. Approval of the list of purchase orders and budgetary check register for January 2020
2. Approval of the Financial Reports for January 2020
3. Approval to pay the following additional amounts for invoices to Bogner Corporation for the following change orders. Purchase orders were done after the date of these services (copies available):
  - a. Change Order #1 – Auto Tech lab for \$7,170.07
  - b. Change Order #2 – Culinary Arts lab for \$7,170.07
  - c. Change Order #3 – AAA and SAC for \$13,538.46
  - d. Change Order #4 – Auto Tech lab for \$7,621.35
  - e. Change Order #5 – Ag Roof Structure for \$14,903.15
  - f. Change Order #6 – Auto Tech Lab for \$3,281.44
  - g. Change Order #8 – Culinary Arts and Auto Tech Labs for \$7,461.63
  - h. Change Order #9 – Culinary Arts and Auto Tech Labs for \$1,698.65

Roll call vote on the motion was as follows: Mrs. Williams, Mrs. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, and Mr. Keener – all say yes.

The motion was carried.

**SUPERINTENDENT’S CONSENT AGENDA**

A motion by Mrs. Lawson was seconded Mr. Noble to approve the Superintendents Report as follows:

**NOTES:**

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

Minutes of the Regular Meeting of the Wayne County  
 Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

A. Certified Employment

1. Approval of a supplemental contract for Danielle Starlin to teach yoga one day per week. This will be a maximum of 13 sessions at \$40 per session, for a maximum total of \$520, beginning Wednesday, February 26, 2020.
2. Employment of the following for 2019-2020 school year as supplemental position per the negotiated agreement:

<b>OTHERS</b>		
Curriculum Development	2.5% (50% for submission of program for industry credentials, then 50% paid when approved for industry credential)	Celia O’Hearn

3. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2019-2020 school year:

<b>LAST</b>	<b>FIRST</b>	<b>AREA</b>	<b>CLASS</b>	<b>STEP</b>	<b>DEGREE</b>	<b>HOURLY RATE</b>	<b>EFFECTIVE</b>
Krystofek	Jamie	HS Nursing	IV	9	BSN	\$28.62	02/19/2020

4. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2019-2020 school year:

<b>LAST</b>	<b>FIRST</b>	<b>SUBSTITUTE TEACHING AREA(S)</b>	<b>EFFECTIVE</b>
Duskey	Cole	HS Academic/Career Tech Teacher	01/23/2020
Hicks	Kari	HS Academic/Career Tech Teacher	01/23/2020
Rommel	Carol	HS Academic/Career Tech Teacher	01/23/2020
Swartzentruber	Nathan	HS Academic/Career Tech Teacher	01/23/2020
Williams	Constance	HS Academic/Career Tech Teacher	01/23/2020

5. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, BCI/FBI background checks and appropriate licensure, per time sheets, effective 2019-2020 year:

Minutes of the Regular Meeting of the Wayne County  
 Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Brinkerhoff	Peggy Jo	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	1	\$16.00	02/03/2020
Krystofek	Jamie	Adult Education Certified	IV	9	\$28.62	02/19/2020
Krystofek	Jamie	Adult Education Certified	II	0	\$17.27	02/19/2020
Moore	Jonathan	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	1	\$16.00	02/03/2020

B. Classified Employment

1. Employment of the following Classified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, BCI/FBI background checks, per time sheets, effective 2019-2020 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Sears	Kathy	Classified	I	8	\$12.35	03/09/2020

C. Consultant Contracts (none)

D. Volunteers (none)

E. Approval to remove the following from inventory:

1. Four red International day cab trucks to have engines removed for trainers in Truck Mechanics lab and the remainder scrapped or sold (WCSCC Barcodes: 0012316, 0012317, 0012318, and 0012319)

F. Approval to accept the following donations:

1. Electronic parts from John E. Keim of Keim Engineering for use by the Electronics and Computer Networking program, with an approximate value of \$100
2. 2009 International Prostar from Wooster Motor Ways, Inc. for use in the Truck Mechanics program, with an approximate value of \$5,000
3. 2011 International Prostar from Wooster Motor Ways, Inc. for use in the Truck Mechanics program, with an approximate value of \$5,000

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

SUPERINTENDENT'S CONSENT AGENDA – (Con't)

Roll call vote on the motion was as follows: Mrs. Lawson, Mr. Noble, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, and Mr. Keener – all say yes.

The motion was carried.

**REGULAR AGENDA**

**GRANTS AND AGREEMENTS**

A motion by Mr. Besancon was seconded by Mr. Stuart to approve the Grants and Agreements as follows:

1. Approval of a Memorandum of Understanding with Kent State University for the College Credit Plus program for the 2020-2021 school year
2. Approval of an agreement with North Central State College for the College Credit Plus program for the 2020-2021 school year
3. Approval of a Memorandum of Understanding with The University of Akron for the College Credit Plus program for the 2020-2021 school year
4. Approval of a Memorandum of Understanding with Stark State College for the College Credit Plus program for the 2020-2021 school year
5. Approval of a School Resource Officer (SRO) Memorandum of Understanding with the Wayne County Sheriff's Office
6. Approval of a Service Provider Contract for the Managed Internal Broadband Service (Wi-Fi) with Midland Council of Governments
7. Approval of a Service Provider Contract for Internet Service with Midland Council of Governments
8. Approval of a Standard Form of Agreement Between SoL Harris/Day Architecture, Inc. and the Wayne County Schools Career Center for Animal Science, Truck Mechanics, and Agribusiness and Production lab renovations
9. Approval of the Memo of Agreement for the contract to prepare the basic financial statements of the Wayne County Schools Career Center for the fiscal period(s) 7/1/20 through 6/30/22, awarded to Julian & Grube, Inc. for an annual cost of \$4,900
10. Approval of a Legal Notice – Invitation to Bid for bidding instructions for the Animal Science and Truck Mechanics lab renovations
11. Approval of a Legal Notice – Invitation to Bid for advertising and posting on the WCSCC website for the Animal Science and Truck Mechanics lab renovations

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

GRANTS AND AGREEMENTS – (Con't)

12. Approval of a Legal Notice – Invitation to Bid for bidding instructions for the Livestock Learning Center (Agribusiness and Production program) construction
13. Approval of a Legal Notice – Invitation to Bid for advertising and posting on the WCSCC website for the Livestock Learning Center (Agribusiness and Production program) construction

Roll call vote on the motion was as follows: Mr. Besancon, Mr. Stuart, Mr. DeAngelis, Mrs. Gwin, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mrs. Tschantz, Mrs. Williams, and Mr. Keener – all say yes.

The motion was carried.

**RESOLUTION**

A motion by Dr. Roadruck was seconded by Mr. Steiner to approve the following Resolution.

1. Approval of the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor

Roll call vote on the motion was as follows: Dr. Roadruck, Mr. Steiner, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Lawson, Mr. Noble, Mr. Stavnezer, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, and Mr. Keener – all say yes.

The motion was carried.

**DOCUMENTS AND MATERIALS**

A motion by Mr. Besancon was seconded by Mrs. Williams to approve the Documents and Materials as follows:

1. Approval of the following overnight field trip requests:
  - a. *Approximately 4 students, 1 advisor, and 0 parents to attend*  
Key Club District  
Leadership Conference  
Embassy Suites – Dublin, OH  
3/13-3/15/2020

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

DOCUMENTS AND MATERIALS – (Con't)

- b. *Approximately 11 students, 3 advisors, and 0 parents to attend*  
Business Professionals of America (BPA)  
State BPA Leadership Conference and Competition  
Hyatt Regency Greater Columbus Convention Center – Columbus, OH  
3/12-3/13/2020
- c. *Approximately 4 students, 2 advisors, and 0 parents to attend*  
Culinary Arts  
Ohio ProStart Invitational  
Hyatt Regency Greater Columbus Convention Center – Columbus, OH  
3/13-3/15/2020

2. Approval of the following textbook for the high school Dental Assisting program:

PUBLISHER	ISBN	TITLE	AUTHOR	EDITION
Cengage	9781305967632	Dental Assisting a Comprehensive Approach	Phinney & Halstead	5 <sup>th</sup>

3. Approval of the following job descriptions:
- a. AE Student Services Coordinator
  - b. AE Office Administrative Assistant
  - c. AE Administrative Assistant/Receptionist

Voice call on the motion was as follows: Mr. Besancon, Mrs. Williams, Mr. DeAngelis, Mrs. Gwin, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mr. Keener – all say yes.

The motion was carried.

**NEW BUSINESS**

A motion by Mr. Stuart was seconded by Mrs. Lawson to approve a purchase from Midland Council of Governments:

- A. Approval of a purchase from Midland Council of Governments (dba Tri-County Computer Services Association – TCCSA) for switch infrastructure upgrade Erate – Application Internal Connections 2020-2021 up to \$44,288, with a possible Erate discount of 80% or \$35,430.40

Roll call vote on the motion was as follows: Mr. Stuart, Mrs. Lawson, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mrs. Tschantz, Mrs. Williams, and Mr. Keener – all say yes.

The motion was carried.



Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

NEW BUSINESS – (Con't)

A motion by Mrs. Lawson was seconded by Mrs. Gwin to approve a change order to Bogner Corporation for lab renovations.

B. Approval of a change order to Bogner Corporation for lab renovations totaling \$16,096.16, which is over the limit of \$15,000 for authority to sign change orders.

Roll call vote on the motion was as follows: Mrs. Lawson, Mrs. Gwin, Mr. Besancon, Mr. DeAngelis, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, and Mr. Keener – all say yes.

The motion was carried.

**ITEMS OF DISCUSSION**

A. Appointment of OSBA Student Liaison

1. Student Liaison – Sue Williams

B. Board discussion

1. OSBA Northeast Meetings are scheduled for March 5<sup>th</sup> in Cleveland, and March 30<sup>th</sup> in Warren.

**ADJOURNMENT**

A motion by Mr. Frank Besancon was seconded by Mr. Noble to adjourn the February Regular Board Meeting at 9:01 p.m.

Voice call on the motion was as follows: Mr. Besancon, Mr. Noble, Mr. DeAngelis, Mrs. Gwin, Mrs. Lawson, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, and Mr. Keener – all say yes.

The motion was carried.

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President

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Treasurer