WCSCC
WAYNE COUNTY SCHOOLS **CAREER CENTER**
Education at its Finest

Kip Crain, Superintendent
Mary A. Workman, Treasurer
Matt Brown, Principal

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THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING

Wednesday, February 19, 2020
7:30 P.M.
Agenda (Exhibit A)

I. OPENING

A. Call to Order – Pledge of Allegiance – Moment of Silence

B. Oath of Office

Note: Oath of Office given to the newly appointed and reappointed board members

1. Wooster – Sue Herman

C. Roll Call

D. Motion to approve the February 19, 2020 Agenda – corrections – additions – deletions **(Roll Call)**

E. Public Participation/Introduction of Guests

F. Outstanding Business Partner

1. Wayne County Sheriff's Office

G. Student and Staff Recognition

1. <u>High School Staff Excellence Awards</u>
Celia O'Hearn, Teaching Assistant
Lyle Shoup, Construction Technologies Instructor

2. <u>Chippewa Student Recognition</u>
Erin Coffman, Business Entrepreneurship, WCSCC Student of the Month
Brandon Mihelic, Electronics and Computer Networking, WCSCC Student of the Month
Kolton Walter, Buildings and Grounds, WCSCC Achievement Award

3. Waynedale Student Recognition
   Kayla Franks, Animal Care and Management, WCSCC Student of the Month
   Jacob Harrold, Electronics and Computer Networking, WCSCC Student of the Month
   Eddie VanFossen, Buildings and Grounds, WCSCC Achievement Award

H. Motion to approve the minutes from the January 15, 2020 Organizational Meeting **(Exhibit B.1)** and the January 15, 2020 Regular Meeting **(Exhibit B.2) (Voice)**

I. Executive Session (if needed) (**Roll Call)**

II. SUPERINTENDENT'S REPORT (VOICE)

A. Director's Report **(Exhibit C)**

B. Principal's Report **(Exhibit D)**

C. Updates on spring/summer renovations

D. Updates on Superintendent's Advisory Committees

E. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Parent Teacher Conferences	2/13/20	Th	WCSCC	4:00 p.m. – 7:00 p.m.
No School	2/14/20	F		
No School – President's Day	2/17/20	M		
WCSCC Board of Education Meeting	2/19/20	W	G101/Board Room	7:00 p.m. Reception 7:30 p.m. Regular Meeting

Motion to approve Superintendent's Report (Voice)

III. TREASURER'S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for January 2020 **(Exhibit E)**

2. Approval of the Financial Reports for January 2020 **(Exhibit F)**

3. Approval to pay the following additional amounts for invoices to Bogner Corporation for the following change orders. Purchase orders were done after the date of these services (copies available):

    a. Change Order #1 – Auto Tech lab for $7,170.07
    b. Change Order #2 – Culinary Arts lab for $7,170.07
    c. Change Order #3 – AAA and SAC for $13,538.46
    d. Change Order #4 – Auto Tech lab for $7,621.35
    e. Change Order #5 – Ag Roof Structure for $14,903.15
    f. Change Order #6 – Auto Tech Lab for $3,281.44
    g. Change Order #8 – Culinary Arts and Auto Tech Labs for $7,461.63
    h. Change Order #9 – Culinary Arts and Auto Tech Labs for $1,698.65

Motion to approve the Treasurer's Consent Agenda (Roll Call)

IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Approval of a supplemental contract for Danielle Starlin to teach yoga one day per week. This will be a maximum of 13 sessions at $40 per session, for a maximum total of $520, beginning Wednesday, February 26, 2020.

2. Employment of the following for 2019-2020 school year as supplemental position per the negotiated agreement:

OTHERS		
Curriculum Development	2.5% (50% for submission of program for industry credentials, then 50% paid when approved for industry credential)	Celia O'Hearn

3. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2019-2020 school year:

LAST	**FIRST**	**AREA**	**CLASS**	**STEP**	**DEGREE**	**HOURLY RATE**	**EFFECTIVE**
Krystofek	Jamie	HS Nursing	IV	9	BSN	$28.62	02/19/2020

4. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2019-2020 school year:

LAST	FIRST	SUBSTUTUTE TEACHING AREA(S)	EFFECTIVE
Duskey	Cole	HS Academic/Career Tech Teacher	01/23/2020
Hicks	Kari	HS Academic/Career Tech Teacher	01/23/2020
Rommel	Carol	HS Academic/Career Tech Teacher	01/23/2020
Swartzentruber	Nathan	HS Academic/Career Tech Teacher	01/23/2020
Williams	Constance	HS Academic/Career Tech Teacher	01/23/2020

5. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, BCI/FBI background checks and appropriate licensure, per time sheets, effective 2019-2020 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Brinkerhoff	Peggy Jo	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	1	$16.00	02/03/2020
Krystofek	Jamie	Adult Education Certified	IV	9	$28.62	02/19/2020
Krystofek	Jamie	Adult Education Certified	II	0	$17.27	02/19/2020
Moore	Jonathan	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	1	$16.00	02/03/2020

B. Classified Employment

1. Employment of the following Classified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, BCI/FBI background checks, per time sheets, effective 2019-2020 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Sears	Kathy	Classified	I	8	$12.35	03/09/2020

C. Consultant Contracts (none)

D. Volunteers (none)

E. Approval to remove the following from inventory:

1. Four red International day cab trucks to have engines removed for trainers in Truck Mechanics lab and the remainder scrapped or sold (WCSCC Barcodes: 0012316, 0012317, 0012318, and 0012319)

F. Approval to accept the following donations:

1. Electronic parts from John E. Keim of Keim Engineering for use by the Electronics and Computer Networking program, with an approximate value of $100

2. 2009 International Prostar from Wooster Motor Ways, Inc. for use in the Truck Mechanics program, with an approximate value of $5,000

3. 2011 International Prostar from Wooster Motor Ways, Inc. for use in the Truck Mechanics program, with an approximate value of $5,000

Motion to approve the Superintendent's Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements **(Roll Call)**

1. Approval of a Memorandum of Understanding with Kent State University for the College Credit Plus program for the 2020-2021 school year (copies available)

2. Approval of an agreement with North Central State College for the College Credit Plus program for the 2020-2021 school year (copies available)

3. Approval of a Memorandum of Understanding with The University of Akron for the College Credit Plus program for the 2020-2021 school year (copies available)

4. Approval of a Memorandum of Understanding with Stark State College for the College Credit Plus program for the 2020-2021 school year (copies available)

5. Approval of a School Resource Officer (SRO) Memorandum of Understanding with the Wayne County Sheriff's Office (copies available)

6. Approval of a Service Provider Contract for the Managed Internal Broadband Service (Wi-Fi) with Midland Council of Governments (copies available)

7. Approval of a Service Provider Contract for Internet Service with Midland Council of Governments (copies available)

8. Approval of a Standard Form of Agreement Between SoL Harris/Day Architecture, Inc. and the Wayne County Schools Career Center for Animal Science, Truck Mechanics, and Agribusiness and Production lab renovations **(Exhibit G)**

9. Approval of the Memo of Agreement for the contract to prepare the basic financial statements of the Wayne County Schools Career Center for the fiscal period(s) 7/1/20 through 6/30/22, awarded to Julian & Grube, Inc. for an annual cost of $4,900 **(Exhibit H)**

10. Approval of a Legal Notice – Invitation to Bid for bidding instructions for the Animal Science and Truck Mechanics lab renovations (copies available)

11. Approval of a Legal Notice – Invitation to Bid for advertising and posting on the WCSCC website for the Animal Science and Truck Mechanics lab renovations (copies available)

12. Approval of a Legal Notice – Invitation to Bid for bidding instructions for the Livestock Learning Center (Agribusiness and Production program) construction (copies available)

13. Approval of a Legal Notice – Invitation to Bid for advertising and posting on the WCSCC website for the Livestock Learning Center (Agribusiness and Production program) construction (copies available)

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions **(Roll Call)**

1. Approval of the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor **(Exhibit I)**

C. Documents and Materials **(Voice):**

1. Approval of the following overnight field trip requests (copies available):

   a. *Approximately 4 students, 1 advisor, and 0 parents to attend*
   Key Club
   District Leadership Conference
   Embassy Suites – Dublin, OH
   3/13-3/15/2020

   b. *Approximately 11 students, 3 advisors, and 0 parents to attend*
   Business Professionals of America (BPA)
   State BPA Leadership Conference and Competition
   Hyatt Regency Greater Columbus Convention Center – Columbus, OH
   3/12-3/13/2020

   c. *Approximately 4 students, 2 advisors, and 0 parents to attend*
   Culinary Arts
   Ohio ProStart Invitational
   Hyatt Regency Greater Columbus Convention Center – Columbus, OH
   3/13-3/15/2020

2. Approval of the following textbook for the high school Dental Assisting program (copy available):

PUBLISHER	ISBN	TITLE	AUTHOR	EDITION
Cengage	9781305967632	Dental Assisting a Comprehensive Approach	Phinney & Halstead	5th

3. Approval of the following job descriptions (copies available):

   a. AE Student Services Coordinator
   b. AE Office Administrative Assistant
   c. AE Administrative Assistant/Receptionist

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL)

A. Approval of a purchase from Midland Council of Governments (dba Tri-County Computer Services Association – TCCSA) for switch infrastructure upgrade Erate – Application Internal Connections 2020-2021 up to $44,288, with a possible Erate discount of 80% or $35,430.40 (copies available)

Motion to approve item A (Roll Call)

B. Approval of a change order to Bogner Corporation for lab renovations totaling $16,096.16, which is over the limit of $15,000 for authority to sign change orders (copies available)

Motion to approve item B (Roll Call)

VII. ITEMS OF DISCUSSION

A. Appointment of OSBA Student Liaison

B. Board discussion

VIII. EXECUTIVE SESSION

A. Executive Session (if needed) **(Roll Call)**

IX. MOTION TO ADJOURN (VOICE)

NOTE: The next Regular Meeting will be held on Wednesday, March 18, 2020.
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.