

MINUTES OF THE REGULAR BOARD MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

February 17, 2021

Oath of Office given to Brent Brown

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Stavnezer at 7:30 p.m. on Wednesday, February 17, 2021 held via Zoom in lieu of the Governor's orders restricting meetings of more than 10 people during the COVID-19 Pandemic.

Call to Order – Pledge of Allegiance – Moment of Silence.

ROLL CALL

Roll Call showed members Mr. Brent Brown, Mr. Mike Davis, Mr. TJ DeAngelis, Mrs. Lisa Gwin, Mrs. Sue Herman, Mrs. Susie Lawson, Mr. Don Noble, Dr. Greg Roadruck, Mr. Dan Stavnezer, Mr. Kurt Steiner, Mr. Doug Stuart, and Mrs. Ann Tschantz were in attendance.

Some members attended electronically.

Phil Keener was unable to attend.

APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS

A motion by Mr. Stuart was seconded by Mr. Brown to approve the February 17, 2021 Agenda, corrections, additions, and deletions as follows:

IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)

A. Certified Employment:

Addition to 4. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2020-2021 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Emerson	Tate	Adult Education Certified	IV	7	\$27.51	02/17/21

Roll call vote on the motion was as follows: Mr. Stuart; yes, Mr. Brown; yes, Mr. Davis, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mrs. Herman, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mrs. Tschantz, yes; and Mr. Stavnezer, yes;

The motion was carried.

PUBLIC PARTICIPATION/INTRODUCTION OF GUEST

None

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OUTSTANDING BUSINESS PARTNER

Country Pointe

STUDENT AND STAFF RECOGNITION

Updates given from:

Wooster City Schools, Michael Tefs, Superintendent, Scott Wharton, Principal
Triway Local Schools, Nate Schindewolf, Superintendent

1. High School Staff Excellence Awards
Melinda Moffitt, Auto Technologies Aide
Samantha Skelley, Guidance Counselor
2. Triway Student Recognition
Shari Ritchey, Exercise Science & Sports Medicine, WCSCC Student of the Month
Hannah Schlauch, Practical Nursing, WCSCC Student of the Month
Madelynne McKelvey, Dental Assisting, WCSCC Perseverance Award
Lane Beckler, Machining Technologies, WCSCC Achievement Award
3. Wooster Student Recognition
Brianna Coleman, Dental Assisting, WCSCC Student of the Month
Kayla Ling, Business Entrepreneurship, WCSCC Student of the Month
Macey Dillon, Practical Nursing, WCSCC Perseverance Award
Joey McGhee, Hospitality, WCSCC Achievement Award
4. Other Schools
Sarah Koontz – Homeschooled, Interactive Media, WCSCC Student of the Month
Alison Steiner – Heritage Private, Early Childhood Education & Care, WCSCC Student of Month
Riley Mertz – Norton High School, Agribusiness & Production, WCSCC Perseverance Award
Nathan Williams – Perry High School, Powerline Technologies, WCSCC Achievement Award
5. Adult Education Staff Excellence Awards
Therese Clevenger, Aspire Part Time Office Administrative Assistant
Leanna Wentzel, Practical Nursing Instructor
6. Adult Education Student Recognition
Mitch Dietrich, Industrial Maintenance Apprentice for Seaman Corporation
7. Board Members
Susie Lawson, OSBA Prestigious Service and/or Training and Service Award

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BOARD MINUTES

A motion by Mrs. Lawson was seconded by Mrs. Herman to approve the January 13, 2021 Organizational Meeting and the January 13, 2021 Regular Meeting

Voice call vote on the motion was as follows: Mrs. Lawson, Mrs. Herman, Mr. Brown, Mr. Davis, Mr. DeAngelis, Mrs. Gwin, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, and Mr. Stavnezer – all say yes.

The motion was carried.

SUPERINTENDENT'S REPORT

A motion by Mr. Stuart was seconded by Mrs. Herman to approve the Superintendent's Report as follows:

- A. Director's Report
- B. Principal's Report
- C. Safety Protocol Update
- D. Update on 2020-2021 Evaluations MOU
- E. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
WCSCC Board of Education Meeting	3/17/21	W	Zoom	7:30 p.m. Regular Meeting
Spring Break	3/29-4/2/21	M-F		

Voice call vote on the motion was as follows: Mr. Stuart, Mrs. Herman, Mr. Brown, Mr. Davis, Mr. DeAngelis, Mrs. Gwin, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mrs. Tschantz, and Mr. Stavnezer – all say yes.

The motion was carried.

TREASURER'S CONSENT AGENDA

A motion by Mr. Steiner was seconded by Mrs. Tschantz to approve the Treasurer's Consent Agenda as follows:

- A. Finance
 - 1. Approval of the list of purchase orders and budgetary check register for January 2021
 - 2. Approval of the Financial Reports for January 2021
 - 3. Approval of FY21 Amended Appropriations

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TREASURER’S CONSENT AGENDA – (Con’t)

Roll call vote on the motion was as follows: Mr. Steiner, yes; Mrs. Tschantz, yes; Mr. Brown, yes; Mr. Davis, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mrs. Herman, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, yes; and Mr. Stavnezer, yes;

The motion was carried.

SUPERINTENDENT’S CONSENT AGENDA

A motion by Mrs. Gwin was seconded by Mrs. Tschantz to approve the Superintendent’s Consent Agenda as follows:

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Resignation of Kimberly Dannemiller, AE Career Assessment Coordinator, effective at the end of the day on February 11, 2021
2. Employment of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, pending sufficient enrollment, per time sheets, effective 2020-2021 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Auble	Tammy	Adult Education Certified minimum of 840 hours per fiscal year	IV	6	\$26.71	02/01/21

3. Revision to the employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2020-2021 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Auble	Tammy	Adult Education Certified	IV	6 <i>(was 0)</i>	\$26.71 <i>(was \$22.74)</i>	02/01/21

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

- Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2020-2021 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Pearce	Dorothy	Adult Education Certified	II	0	\$17.62	02/17/21
Emerson	Tate	Adult Education Certified	IV	7	\$27.51	02/17/21

- Employment of the following certified individual(s) to substitute in area(s) indicated for the 2020-2021 school year:

LAST	FIRST	SUB AREA	EFFECTIVE DATE
Rittenhouse	Joseph	HS Academic/Career Tech Teacher	02/04/21

B. Classified Employment

- Approval of reimbursement in the amount of \$60 for Ohio Department of Education required bus driver re-certification expenses to Jerry Gasser per submitted paid invoice report

C. Consultant Contracts

- Ramsier Financial Services, Retirement Planning Today, on or about March 25 & April 1, 2021, \$25 per student
- Ramsier Financial Services, Retirement Planning Today, on or about March 30 & April 6, 2021, \$25 per student

D. Volunteers

- Approval of the following volunteers for the Aspire and English for Speakers of Other Languages (ESOL) for the 2020-2021 school year (* indicates returning volunteer):

LAST	FIRST	BACKGROUND INFORMATION
Crane	Noah	Aspire/ESOL Volunteer; College of Wooster Student*
DeLong	Alexander	Aspire/ESOL Volunteer; College of Wooster Student*
Henry	Joseph	Aspire/ESOL Volunteer; College of Wooster Student*
Olszewski	Matt	Aspire/ESOL Volunteer; College of Wooster Student
Sprague	Grant	Aspire/ESOL Volunteer; College of Wooster Student*
Todd	Jackson	Aspire/ESOL Volunteer; College of Wooster Student*

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- E. Approval to remove the following from inventory (none)
- F. Approval to accept the following donations:

- 1. Donation of 22 used/re-sharpened solid carbide endmills from Flohr Machine for use in our Ramtec CNC students, valued at approximately \$440

Roll call vote on the motion was as follows: Mrs. Gwin, yes; Mrs. Tschantz, yes; Mr. Brown, yes; Mr. Davis, yes; Mr. DeAngelis, yes; Mrs. Herman, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; and Mr. Stavnezer, yes;

The motion was carried.

REGULAR AGENDA

GRANTS AND AGREEMENTS

A motion by Mr. Stuart was seconded by Mrs. Herman to approve the following Grants and Agreements:

- 1. Approval of a revised Memorandum of Understanding with Stark State College regarding partnership in offering the Registered Nurse (RN) Completion program for the Licensed Practical Nurse (LPN)
- 2. Approval of a Memorandum of Understanding with The University of Akron for the College Credit Plus program for the 2021-2022 school year
- 3. Approval of a Memorandum of Understanding with Stark State College for the College Credit Plus program for the 2021-2022 school year
- 4. Approval of an agreement with North Central State College for the College Credit Plus program for the 2021-2022 school year
- 5. Approval of the annual membership renewal fee of \$1,250 payable to the Wayne Economic Development Council
- 6. Approval of the Employment Services Contract Addendum with the Tri-County Educational Service Center
- 7. Approval to purchase items per the quote/agreement from Piranha Solutions through the E-Rate process for FY21-22
- 8. Approval of a Third Party Sponsorship agreement with The University of Toledo to pay for previously board approved staff coursework reimbursement
- 9. Approval to apply for a renewal grant in the approximate amount of \$200,000 from the Ohio Department of Higher Education (ODHE) for the Aspire program

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GRANTS AND AGREEMENTS – (Con't)

10. Approval of the revision to the agreement with O'Huddle, Inc. for student mentoring continuation service effective 8/4/2020-7/31/2021 for up to \$17,000 of which \$8,000 is being covered by The Mental Health and Recovery Board of Wayne and Holmes County K-12 Education Prevention Fund for the purpose of expanding the O'Huddle student mentorship program at WCSCC

Roll call vote on the motion was as follows: Mr. Stuart, yes; Mrs. Herman, yes; Mr. Brown, yes; Mr. Davis, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mrs. Tschantz, yes; and Mr. Stavnezer, yes;

The motion was carried.

RESOLUTIONS

A motion by Mrs. Herman was seconded by Mrs. Lawson to approve the following Resolution:

1. Approval of the Resolution to Approve Attorney-client Fee Contract and Authorize Litigation against JUUL Labs, Inc.

WHEREAS, electronic cigarette and other nicotine vapor product (“vaping”) use and abuse by minor students in the United States has reached epidemic levels; and

WHEREAS, vaping companies’ irresponsible marketing strategies have targeted young people and have led to increased instances of nicotine addiction amongst America’s students; and

WHEREAS, nicotine and other harmful chemicals contained in vaping products leads to health issues and jeopardizes student development; and

WHEREAS, students across the United States, including students within the Wayne County Joint Vocational School District, have been negatively impacted by the vaping epidemic; and

WHEREAS, the District has expended funds to address students’ use of vaping products;

WHEREAS, in 2019, Frantz Law Group, APLC filed a mass tort action lawsuit against JUUL Labs, Inc. on behalf of several California schools in the United States District Court for the Northern District of California (“Lawsuit”); and

WHEREAS, the Lawsuit is captioned *In re: Juul Labs, Inc. Marketing, Sales Practices & Products Liability Litigation*, Case No. 3:19-md-2913-WHO; and

WHEREAS, the Lawsuit has been approved for trial and is set to commence in January 2022; and

WHEREAS, the law firms of Peters, Kalail & Markakis Co., LPA and Frantz Law Group, APLC (“Law Firms”) have entered into a co-counsel agreement to join Ohio schools into the Lawsuit; and

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RESOLUTIONS – (Con't)

WHEREAS, the Law Firms have offered to jointly represent the Wayne County Joint Vocational School District in the Lawsuit pursuant to an Attorney-Client Fee Contract (“Agreement”); and

WHEREAS, a copy of the Agreement has been attached and fully incorporated herein; and

WHEREAS, under the terms of the Agreement, the District shall be not be charged attorneys’ fees, nor shall the District bear any costs or expenses, if there is no recovery from the Lawsuit;

NOW THEREFORE, BE IT RESOLVED THAT the Board of Education of the Wayne County Joint Vocational School District approves and enters into the Agreement with the Law Firms, and directs the Board President, Superintendent, and Treasurer to execute the Agreement and return the same to the Law Firms; and

BE IT FURTHER RESOLVED THAT it is hereby found and determined that all formal action of the Board of Education concerning and/or relating to the adoption of this Resolution was taken in an open
RESOLUTIONS – (Con't)

meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public and conducted in compliance with all legal requirements, including Section 121.22 of the Revised Code.

BE IT FURTHER RESOLVED THAT the Board of Education authorizes the Law Firms to file a complaint in the appropriate United States District Court(s) having jurisdiction over the Lawsuit;

BE IT FURTHER RESOLVED THAT the Board of Education authorizes the Superintendent, Treasurer and other administrators and staff to provide reasonable assistance to the Law Firms to enable the handling of the Lawsuit;

Roll call vote on the motion was as follows: Mrs. Herman, yes; Mrs. Lawson, yes; Mr. Brown, yes; Mr. Davis, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; and Mr. Stavnezer, yes.

The motion was carried.

A motion by Mrs. Lawson was seconded by Mrs. Gwin to approve the following Resolution:

2. Approval of the resolution regarding employee evaluations due to the COVID-19 crisis for the 2020-2021 school year

WHEREAS, Ohio Governor Mike DeWine (“Governor DeWine”), via Executive Order 2020-01D, declared a state of emergency for the entire State of Ohio to protect the well-being of the citizens of the State from the dangerous effects of COVID-19; and

WHEREAS, Executive Order 2020-01D was signed by Governor DeWine on March 9, 2020, and was deemed effective immediately and remains in full force and effect; and

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RESOLUTIONS – (Con't)

WHEREAS, Governor DeWine and the Ohio Department of Health Director subsequently issued various Orders due to the COVID-19 outbreak, including orders closing schools to students from March 17, 2020 through the end of the 2019-2020 school year; and

WHEREAS, for the 2020-2021 school year, Governor DeWine authorized school districts to develop restart and reopen plans due to the COVID 19 pandemic; and

WHEREAS, relevant provisions of HB 404 grant Ohio school districts the discretion to elect not to evaluate employees for the 2020-2021 contract year if the school district board of education determines completion of such evaluations to be impossible or impracticable (the “COVID-19 Evaluation Exemption”); and

WHEREAS, due to the COVID-19 pandemic, WCSCC’s school buildings may be closed during the 2020-2021 school year to students per WCSCC’s response plan; and

WHEREAS, should WCSCC’s buildings close to students due to the COVID-19 pandemic, WCSCC will provide education through alternative distance learning methods, WCSCC leadership will make decisions on whether and how to use WCSCC school buildings, and if staff members should continue to perform their regularly-assigned duties, including reporting to work, in-person, as directed by WCSCC administrators; and

WHEREAS, considering the COVID-19 crisis and the need to focus on providing WCSCC’s students with quality and seamless education through alternative means as may be appropriate, the Board of Education desires to forego the contractual and/or statutory obligation to evaluate teachers and school counselors during the 2020-2021 school year;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education determines that in light of the COVID-19 crisis, it is impossible or impracticable to conduct employee evaluations for the 2020-2021 school year.

BE IT FURTHER RESOLVED, the Board of Education directs the Superintendent and his administrative team not to conduct employee evaluations for the 2020-2021 school year.

BE IT FURTHER RESOLVED, the Board authorizes the Superintendent to execute a Memorandum of Understanding (“MOU”) with Wayne County Joint Vocational Education Association consistent with the provisions of this Resolution and HB 404 and directs that the MOU should expressly provide that the Board of Education’s determination not to conduct employee evaluations during the 2020-2021 school year shall not impact any adverse employment actions it may make in future school years.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal action of this Board concerning and/or relating to the adoption of this Resolution was taken in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

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RESOLUTIONS – (Con't)

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Gwin, yes; Mr. Brown, yes; Mr. Davis, yes; Mr. DeAngelis, yes; Mrs. Herman, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; and Mr. Stavnezer, yes.

The motion was carried.

DOCUMENTS AND MATERIALS

A motion by Mrs. Tschantz was seconded by Mr. Noble to approve the following Documents and Materials:

1. Approval of the 2021-2022 School Year Calendar
2. Approval of the following job description
 - a. AE Assessment Specialist
3. First reading of the following revised/new/deleted board policies

NUMBER	STATUS	TITLE
6114	Revised	Cost Principles – Spending Federal Funds
6325	Revised	Procurement – Federal Grants/Funds

Voice call vote on the motion was as follows: Mrs. Tschantz, Mr. Noble, Mr. Brown, Mr. Davis, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Dr. Roadruck, Mr. Steiner, Mr. Stuart, and Mr. Stavnezer – all say yes.

The motion was carried.

NEW BUSINESS

None

ITEMS OF DISCUSSION

- A. Board discussion
 1. Susie Lawson, OSBA AD&D Insurance

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ADJOURNMENT

A motion by Mr. Stuart was seconded by Mrs. Herman to adjourn the February Regular Board Meeting at 8:37 p.m.

Voice call vote on the motion was as follows: Mr. Stuart, Mrs. Herman, Mr. Brown, Mr. Davis, Mr. DeAngelis, Mrs. Gwin, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mrs. Tschantz, and Mr. Stavnezer – all say yes.

The motion was carried.

President

Treasurer

DRAFT