



**Kip Crain, Superintendent**  
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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**Wednesday, February 14, 2024**  
**7:30 p.m.**  
**Agenda (Exhibit A)**

**I. OPENING**

A. Call to Order – Pledge of Allegiance – Moment of Silence

B. Oath of Office

Note: Oath of Office given to the newly appointed and reappointed board members

1. Chippewa – TJ DeAngelis

C. Roll Call

D. Motion to approve the February 14, 2024 Agenda – corrections – additions – deletions (**Roll Call**)

E. Public Participation/Introduction of Guests

F. Outstanding Business Partner

1. Rayco Manufacturing, Inc.

G. Student and Staff Recognition

1. High School Staff Excellence Awards  
Char Allen, VOSE Coordinator  
Jenny Baechle, VOSE Coordinator  
Dawn Gummo, VOSE Coordinator  
Michael McMorrow, VOSE Coordinator

2. Northwestern Student Recognition  
To Be Determined

3. Norwayne Student Recognition  
To Be Determined

H. Motion to approve the minutes from the January 17, 2024 Organizational Meeting (**Exhibit B.1**)  
Regular Meeting (**Exhibit B.2**) (**Voice**)

I. Executive Session (if needed) (**Roll Call**)

**II. SUPERINTENDENT’S REPORT (VOICE)**

A. Director’s Report (**Exhibit C – to be presented at the meeting**)

B. Principal’s Report (**Exhibit D**)

C. Updates on School Safety Protocols

D. Updates on Superintendent’s Advisory Committees

E. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Parent Teacher Conferences	2/15/24	Th	WCSCC/Zoom	4:00-7:00 p.m.
No School	2/16/24	F		
SkillsUSA Regional Competition	2/16/24	F	WCSCC	8:30 a.m. start
No School–President’s Day	2/19/24	M		
WCSCC Regular Board Meeting	3/13/24 (2 <sup>nd</sup> Wed.)	W	G101/Board Room	7:00 p.m. Reception 7:30 p.m. Meeting

*Motion to approve Superintendent’s Report (Voice)*

**III. TREASURER’S CONSENT AGENDA (ROLL CALL)**

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

*The Treasurer recommends the following actions:*

A. Finance

1. Approval of the list of purchase orders and budgetary check register for January 2024 (**Exhibit E**)

2. Approval of the Financial Reports for January 2024 (**Exhibit F**)

*Motion to approve the Treasurer’s Consent Agenda (Roll Call)*

**IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE
Jacquelyn Glendinning	Nursing Instructor	Resignation	2/17/24
Shelly Myers	Snack Shack Monitor	Retirement	2/9/24

2. Jennifer Smilan, Science Instructor, moved to Class V, Step 4 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2024-2025 school year
3. Employment of the following for the 2023-2024 school year as supplemental positions per the negotiated agreement:

OTHERS		
Dual Enrollment	1.5%	Alexandria DeWitt
Dual Enrollment	1.5%	Jennifer Rue

4. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, BCI/FBI background checks and appropriate licensure, per time sheets, effective 2023-2024 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Keith Bryant	Adult Education Certified Nursing Instructor	IV	11	\$32.05	1/16/24

- B. Classified Employment (none)
- C. Consultant Contracts (none)
- D. Volunteers (none)
- E. Approval to remove the following from inventory (none)
- F. Approval to accept the following donations:

1. Donation of red carpet and stanchions from All Events Rental for use at the SkillsUSA Regional Competition, with an approximate value of \$151.25
2. Donation of sweatshirts and t-shirts from The Uniform Guy for use at the SkillsUSA Regional Competition, with an approximate value of \$3,034.25
3. Donation of miscellaneous kitchen and restaurant equipment from Nestle Professional for use in the Culinary Arts program, with an approximate value of \$2,000
4. Donation of the following in memory of John Shankland for use by our Ag Mechanics students:

DATE	AMOUNT	NAME
1/29/24	\$125	Hoy and Sue Seckinger
1/29/24	\$100	RDA Management Company
2/1/24	\$50	John and Cindy Bresnahan

***Motion to approve the Superintendent’s Consent Agenda (Roll Call)***

**V. REGULAR AGENDA**

**A. Grants and Agreements (Roll Call)**

1. Approval of the annual membership renewal fee of \$1,500 payable to the Wayne Economic Development Council
2. Approval to apply for a renewal grant in the approximate amount of \$200,000 from the Ohio Department of Higher Education (ODHE) for the Aspire program
3. Approval to apply for a grant in the approximate amount of \$10,000 from Dollar General for the Aspire program
4. Approval to accept a renewal grant in the amount of \$30,000 from the Orrville Area United Way for the Aspire program
5. Approval to accept a grant in the amount of \$258,333.30 from the Ohio Department of Higher Education (ODHE) for the Super Rapids program
6. Approval to accept a grant in the amount of \$54,073 from the Ohio Department of Higher Education (ODHE) for the Work Ready program
7. Approval of Memorandum of Agreement with the Orrville Area United Way
8. Approval of the Employment Contract Addendum with the Tri-County Educational Services Center (copies available)

***Motion to approve Grants and Agreements (Roll Call)***

**B. Resolutions (Roll Call) (none)**

**C. Documents and Materials (Voice)**

1. Approval of the following overnight field trip requests (copies available):

<b>FIELD TRIP</b>	<b>REASON</b>	<b>LOCATION</b>	<b>DATE</b>	<b># STUDENTS</b>	<b># ADVISORS</b>	<b># PARENTS</b>
BPA – Business Professionals of America	State Leadership Conference & Competition	Greater Cols. Convention Ctr. – Columbus, OH	3/7-3/8/24	17	4	0
Key Club	District Leadership Conference	Embassy Suites – Dublin, OH	3/15-3/17/24	8	1	0
SkillsUSA	SkillsOhio Courtesty Corp	Greater Cols. Convention Ctr. – Columbus, OH	4/7-4/10/24	10	1	0
SkillsUSA	SkillsOhio State Championships	Greater Cols. Convention Ctr. – Columbus, OH	4/7-4/10/24	50	6	0

***Motion to approve Documents and Materials (Voice)***

**VI. NEW BUSINESS (ROLL CALL)**

- A. Approval of the Memo of Understanding between the Board of Education of the Wayne County Joint Vocational School District and the Wayne County Joint Vocational Schools Education Association for payment of the invoices from Kondik Advertising & Printing, Inc. where Wayne County Joint Vocational District will pay 67% (\$3,111.21) of the total cost of \$4,643.60 and the Wayne County Joint Vocational Schools Education Association will pay 33% (\$1,532.39) **(Exhibit G)**

***Motion to approve New Business A. (Roll Call)***

- B. Approval of TBD for Construction Materials Testing and Special Inspection Service during the Welding project at an estimated cost of \$TBD (to be presented at the meeting)

***Motion to approve New Business B. (Roll Call)***

**C. Acceptance of Bids**

1. Motion to approve and accept the lowest acceptable bid for construction of the Welding Addition from Imhoff Construction Services for \$3,690,438 (Base Bid: \$3,313,852; Alternate 1: \$201,130; Alternate 2: \$19,336; Alternate 3: \$40,803; Alternate 4: \$32,064; Alternate 5: \$45,547; Alternate 6: \$37,706) (see handout)

***Motion to approve New Business C. (Roll Call)***

**VII. ITEMS OF DISCUSSION**

- A. Incentive for End Of Course Exams
- B. Board discussion

**VIII. EXECUTIVE SESSION**

- A. Executive Session (if needed) **(Roll Call)**

**IX. MOTION TO ADJOURN (VOICE)**

**NOTE: The next Regular Meeting will be Wednesday, March 13, 2024 in G101/Board room.  
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**