



**Kip Crain, Superintendent**  
**Mary A. Workman, Treasurer**  
**Matt Brown, Principal**

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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**Wednesday, February 16, 2022**  
**7:30 P.M.**  
**Agenda (Exhibit A)**

**I. OPENING**

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the February 16, 2022 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Outstanding Business Partner
  - 1. Orrvilon, Inc.
- F. Student and Staff Recognition
  - 1. High School Staff Excellence Awards  
Tamara Gabalski, Counseling Center Counselor  
Melinda Moffitt, AA IT/TRC  
Samantha Skelley, Guidance Counselor  
Wendy Stoller, Interpreter Services
  - 2. Chippewa Student Recognition  
Dominic Ferrell, IT Media, Student of the Month  
Tori Batdorff, Culinary Arts, Perseverance Award  
Alivia Tanner, Cosmetology, Achievement Award
  - 3. Waynedale Student Recognition  
Melia Adkins, Early Childhood Education & Care, Student of the Month  
Kaitlyn LeGrand, Animal Science, Student of the Month

Celso Daneri Gonzales Martinez, Automotive Technologies, Perseverance Award  
 Raven Wengerd, Cosmetology, Achievement Award

4. Adult Education Staff Excellence Awards  
 Jody Widmer, AE STNA Instructor

- G. Motion to approve the minutes from the January 19, 2022 Organizational Meeting **(Exhibit B.1)** and the January 19, 2022 Regular Meeting **(Exhibit B.2) (Voice)**
- H. Executive Session (if needed) **(Roll Call)**

**II. SUPERINTENDENT’S REPORT (VOICE)**

- A. Director’s Report **(Exhibit C)**
- B. Principal’s Report **(Exhibit D)**
- C. Updates on Safety Protocols
- D. Updates on Superintendent’s Advisory Committees
- E. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Parent Teacher Conferences	2/17/22	Th	WCSCC/Zoom	4:00-7:00 p.m.
No School	2/18/22	F		
No School – President’s Day	2/21/22	M		
WCSCC Board of Education Meeting	3/16/22	W	Commons	7:00 p.m. Reception/ 7:30 p.m. Meeting
Spring Advisory Committee Meetings	3/24/22	Th	WCSCC	Between 4:30-6:00 p.m.

*Motion to approve Superintendent’s Report (Voice)*

**III. TREASURER’S CONSENT AGENDA (ROLL CALL)**

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

*The Treasurer recommends the following actions:*

- A. Finance
  - 1. Approval of the list of purchase orders and budgetary check register for January 2022 **(Exhibit E)**
  - 2. Approval of the Financial Reports for January 2022 **(Exhibit F)**

***Motion to approve the Treasurer’s Consent Agenda (Roll Call)***

**IV. NEW BUSINESS (ROLL CALL)**

- A. Approval of the Adult & Community Education Grant Funded Program Pay Scale (**Exhibit G**)

***Motion to approve item A. (Roll Call)***

**V. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment

1. Resignation of Richard Shetler, Automotive Technologies Instructor, effective at the end of the day on August 11, 2022
2. Resignation of Linda Plybon, CTE Special Education Coordinator, for the purpose of retirement at the end of the day on May 31, 2022
3. Approval to pay Celia O’Hearn, Animal Science Teaching Assistant \$6,000 for the 2021-2022 school year for Teaching Leadership per the Memo of Understanding with the Wayne County Joint Vocational School District Education Association OEA/NEA (copies available)
4. Revision of the employment of Suzette Best as a long-term substitute compensated at Class 1, Step 1, with full benefits, with a limited contract from August 12, 2021 through October 31, 2021 (*was a one-year limited contract for the 2021-2022 school year*)
5. Employment of Suzette Best, Medical Assisting Instructor, Class IV, Step 10, per the negotiated agreement for 129 days (prorated from 185 days), effective November 1, 2021 for the 2021-2022 school year
6. Approval of X-Option pay from 11/1/21 – 5/27/22 for Suzette Best, Medical Assisting Instructor, for a total of \$4,394.56 at 35 students for the 2021-2022 school year
7. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2021-2022 school year:

NAME	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Tory Hardman	HS Academic/Career Tech Teacher	02/10/22

8. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2021-2022 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Budgake	Robert	Adult Education Certified	II	9	\$22.71	02/15/22
Schmoll	Scott	Adult Education Certified	II	9	\$22.71	02/15/22
Sklodowski	Mary	Adult Education Certified	II	9	\$22.71	02/15/22

B. Classified Employment

1. Resignation of Jesse Hyatt, Aide/Monitor, effective at the end of the day on February 11, 2022
2. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2021-2022 year:

NAME	SUBSTITUTE TEACHING AREA(S)	CLASS	STEP	HOURLY RATE	EFFECTIVE
Holly Eyster	Assistant to School Nurse	II	5	\$20.18	2/10/22

3. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2021-2022 year:

NAME	AREA	STEP	HOURLY RATE	EFFECTIVE
Tory Hardman	Aide/Monitor	0	\$9.93	02/10/22

4. Revision of the employment of the following Classified Personnel for Adult & Community Education *due to revision of pay scale to meet minimum wage requirements*, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2021-2022 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Robbie Pittman	Child Care Aide, Literacy Ed	Classified Aide	5	\$10.00	01/01/22

C. Consultant Contracts (none)

D. Volunteers (none)

E. Approval to remove the following from inventory (none)

F. Approval of the following donations:

1. PLC items from Daisy Dairy Products for use in the Robotics program, with an approximate value of \$800
2. \$1,100 from Wooster Elks Lodge #1346 for use by students in our Science department

3. Donations received from the following businesses/organizations for the WCSCC Drug Free Club Program:

<b>BUSINESS</b>	<b>LEVEL</b>	<b>AMOUNT</b>
United Titanium	Bronze	\$500
	<b>TOTAL</b>	<b>\$500</b>

*Motion to approve the Superintendent's Consent Agenda (Roll Call)*

**VI. REGULAR AGENDA**

**A. Grants and Agreements (Roll Call)**

1. Approval of a Memorandum of Understanding with Kent State University for the College Credit Plus Program for the 2022-2023 school year (copies available)
2. Approval of a Memorandum of Understanding with The University of Akron for the College Credit Plus Program for the 2022-2023 school year (copies available)
3. Approval of a Memorandum of Understanding with Stark State College for the College Credit Plus Program for the 2022-2023 school year (copies available)
4. Approval of the Employment Services Contract Addendum with the Tri-County Educational Service Center (copies available)
5. Approval of the annual membership renewal fee of \$1,250 payable to the Wayne Economic Development Council
6. Approval of an Affiliation Agreement with Glendora Health Care Center for the purpose of providing a clinical component for the Practical Nursing Program (copies available)
7. Approval to apply for a renewal grant in the approximate amount of \$200,000 from the Ohio Department of Higher Education (ODHE) for the Aspire program

*Motion to approve Grants and Agreements (Roll Call)*

**B. Resolutions (Roll Call) (none)**

**C. Documents and Materials (Voice)**

1. Approval of the following overnight field trip requests:
  - a. *Approximately 30 students, 3 advisor, and 0 parents to attend Educators Rising Leadership Conference and Competition Early Childhood Education Capital University – Columbus, OH 3/8-3/10/22*

- b. *Approximately 1 student, 1 advisor, and 0 parents to attend*  
Business Professionals of America (BPA)  
State BPA Officer Training  
Hyatt Regency Greater Columbus Convention Center – Columbus, OH  
3/9-3/10/22
- c. *Approximately 10 students, 4 advisors, and 0 parents to attend*  
Business Professionals of America (BPA)  
State BPA Leadership Conference and Competition  
Hyatt Regency Greater Columbus Convention Center – Columbus, OH  
3/10-3/11/22
- d. *Approximately 25 students, 3 advisors, and 0 parents to attend*  
SkillsUSA Leadership Team Lock-In  
SkillsUSA Local Leadership Team  
Wayne County Schools Career Center – Smithville, OH  
3/19-3/20/22
- e. *Approximately 15 students, 4 advisors, and 0 parents to attend*  
Health Occupation Students of America (HOSA)  
State Leadership Conference and Competition  
Hyatt Regency Greater Columbus Convention Center – Columbus, OH  
3/24-3/25/22
- f. *Approximately 2 students, 2 advisors, and 0 parents to attend*  
Future Farmers of America (FFA)  
State Tractor Troubleshooting Career Development Event  
University of Northwestern – Lima, OH  
3/3-3/4/22

**VII. ITEMS OF DISCUSSION**

- A. Board Discussion

**VIII. EXECUTIVE SESSION**

- A. Executive Session (if needed) **(Roll Call)**

**IX. MOTION TO ADJOURN (VOICE)**

**NOTE: The next Regular Meeting will be Wednesday, March 16, 2022 in the Commons.  
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**