

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
JANUARY 11, 2012

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Stuart at 7:30 p.m. on Wednesday, January 11, 2012, in the Career Center.

ROLL CALL

Roll Call showed members Mr. Frank Besancon, Mr. Curt Denning, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mrs. Susan Marlar, Mr. Don Noble, Mr. Robert Reynolds, Dr. Gregory Roadruck, Mr. Kurt Steiner, Mr. Doug Stuart, Mrs. Sue Williams, and Mr. Douglas Zook in attendance.

Mrs. Williams led the Pledge of Allegiance to the flag.

PUBLIC BUDGET HEARING

Mr. Stuart noted the Public Budget Hearing was open.

The General Fund Budget is based on the Five Year Forecast approved in October, 2011. Overall the General Fund Budget for FY13 is \$11,147,500 which is \$420,000 less than last year's budget. The reductions are in salaries and benefits. The FY13 budget for all Funds totals \$18,419,690 down from \$21,002,410. This is due to the near completion of the OSFC Renovation Project. Any new legislation from the state that affects this budget will be reflected in a Five Year Forecast update and adjusted prior to appropriations being adopted for the FY13 Fiscal Year in July or August, 2012.

A motion by Mrs. Lawson was seconded by Mr. Zook to close the Public Budget Hearing and proceed with the January Regular Meeting.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Noble, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Zook, yes.

The motion was carried.

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BOARD MINUTES

A motion by Mrs. Grim was seconded by Dr. Roadruck to approve the minutes from the December 14, 2011, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Mr. Noble, Mr. Reynolds, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes.

The motion was carried.

SUPERINTENDENT'S REPORT

A motion by Mrs. Lawson was seconded by Mr. Denning to approve the Superintendent's Report as follows:

1. Director's Report
2. Principal's Report
3. Important Upcoming Dates and Times
 - a. Upcoming Sophomore Visitation makeup dates are Tuesday, January 17th and Tuesday, February 14th. They will last all day.
 - b. Parent/Teacher conferences will be held on Thursday, February 16th from 4-8 p.m.
 - c. Northeast School Board Association Spring Conference at Rittman High School. Social/networking begins at 6:00 p.m. and dinner follows at 6:30 p.m. on March 7th.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Mr. Noble, Mr. Reynolds, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes.

The motion was carried.

TREASURER'S CONSENT AGENDA

A motion by Mrs. Grim was seconded by Mrs. Lawson to approve the Treasurer's Consent Agenda as follows:

1. Finance

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TREASURER'S CONSENT AGENDA – (Con't)

- a. Approve the list of purchase orders for the month.
- b. Approve the Financial Reports for December, 2011.
- c. Approve increasing the amount of the contract with Rea and Associates for the FY11 GAAP Report by \$750 (total \$6,750) due to the unforeseen changes in GAAP reporting procedures.
- d. Notice that the Budget Hearing with the County Budget Commission will be on February 6, 2012 at 3:30 p.m. at the County Administration Building.
- e. Approval to accept a donation from American Academy of Professional Coders (AAPC) of \$150 to be used for coding certification.
- f. Approval to accept the donation of document destruction services from Sanmandy Enterprises for approximately 32,500 pounds of documents at an approximate value of \$3,250.
- g. Accept the Resignation for the Purpose of Retirement of Jeff Slutz, Treasurer, at the end of the day on July 31, 2012.
- h. Approve the following Purchase Orders over \$5,000:
 - 1) Embeedee, LLC DBA: Imperial Tent Co., complete frame tent with sidewalls, \$5,241.20.
 - 2) WCSCC Board Fee Pays, free/reduced lunch fee waiver as of 10/26/11, \$1,314.50 (not over \$5,000 but still needs Board approval).
 - 3) WCSCC Adult Ed/Pell Grant Awards transferred to education costs for February, 2012, \$60,000.
 - 4) WCSCC Adult Ed/Direct Loan Awards transferred for education costs for February, 2012, \$60,000.

Roll call vote on the motion was as follows: Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Noble, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Besancon, yes.

The motion was carried.

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SUPERINTENDENT'S CONSENT AGENDA

A motion by Mrs. Williams was seconded by Mr. Zook to approve the Superintendent's Consent Agenda as follows:

1. Certified Employment

- a) Employment of the following individuals to substitute in area(s) indicated. All approvals are pending receipt of certifications and BCI/FBI:

Last Name	First Name	Licensure
Allen	Char	Academic
Norris	Amy	Academic
Smith	Relda	Career & Technical Education
Sommer	Mark	AYA

- b) Approval of the employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2011-2012 year:

- 1) Amber Abrecht, Adult Education Instructor, Step 20, \$21.00 hourly – supplemental.
- 2) Phillip Chupp, Public Safety Services Instructor, Step 1, \$16.00 hourly.
- 3) Lesa Krites, Adult Education Instructor, Step 6, \$13.50 hourly.
- 4) Mary Shewmon, Adult Education Instructor, Step 20, \$21.00 hourly.
- 5) Danielle Troyer, Adult Education Instructor, Step 14, \$17.50 hourly.
- 6) Craig Wellert, Adult Education Instructor, Step 20, \$21.00 hourly – supplemental.

- c) Approval of the employment of the following individual as a long-term substitute in the area indicated for the 2011-2012 school year. Approval is pending receipt of certification and BCI/FBI:

- 1) Luke Power, Science

- d) Employment of the following for 2011-2012 Supplemental Position per the negotiated agreement:

LPDC Chair Alan Zimmerman 1.5%

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

2. Classified Employment

- a. Employment of Lori Weinman, effective January 3, 2012, Cafeteria Cashier, Step 0, \$9 per hour per the Casual Labor Wage Scale, per time sheet/regularly scheduled, pending receipt of BCI/FBI.
- b. Resignation of Dianna Pindell, Study Hall Monitor, effective Tuesday, December 20, 2011.
- c. Employment of the following individual to substitute in area(s) indicated. All approvals are pending receipt of certifications and BCI/FBI:

Last Name	First Name	Sub Area
Troyer	Janet	Cafeteria

3. Contracts

- a. Approve the following Consultant Contracts:
 - 1) Jason Black, Assertiveness Training, on or about March 7, 2012, \$105.
 - 2) Jason Black, Assertiveness Training, on or about May 9, 2012, \$105.
 - 3) Jason Black, Dive Into Workplace Diversity, on or about April 24, 2012, \$70.
 - 4) Jason Black, Fight or Flight, on or about March 20, 2012, \$70.
 - 5) Jason Black, Stress Control Strategies, on or about February 28, 2012, \$105.
 - 6) Buchwalter Greenhouse, Gardening A-Z, on or about March 20 & March 22, 2012, \$76.
 - 7) Buchwalter Greenhouse, Raised Beds – The Benefit and How To’s, on or about March 13 & March 15, 2012, \$76.
 - 8) Buchwalter Greenhouse, Sustainable Gardening, on or about February 21, 2012, \$38.
 - 9) Buchwalter Greenhouse, Water Gardening – Create & Maintain an Oasis in your Backyard, on or about March 6 & 8, 2012, \$76.
 - 10) Bonnie Krueger, Organize Everything, on or about February 7, 2012, \$70.
 - 11) Bonnie Krueger, Organize Everything, on or about May 15, 2012, \$70.
 - 12) Dennis Lipp, Painting for the Fun of It, on or about February 6 – March 19, 2012, \$300.
 - 13) Dennis Lipp, Painting from Your Heart, on or about February 9 – March 15, 2012, \$300.
 - 14) OSU Extension Service, Live Well on Less, on or about April 11, 2012, \$70.
 - 15) OSU Extension Service, Family Nutrition Information for Families Learning Together Program, on or about December, \$60.

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- 16) OSU Extension Service, Health & Safety in Family Child Care, on or about January 26 & February 2, 2012, \$280.
- 17) OSU Extension Service, Health & Safety in Family Child Care, on or about April 19 & April 26, 2012, \$280.
- 18) OSU Extension Service, Kids in the Kitchen, on or about February 28, 2012, \$70.
- 19) OSU Extension Service, Tell Me A Story, on or about March 26, 2012, \$70.
- 20) OSU Extension Service, The ABC's of Child Care, on or about March 1, 2012, \$70.
- 21) OSU Extension Service, Your Amazing Brain, on or about March 8, 2012, \$70.
- 22) OSU Extension Service, Digging Yourself Out of Debt, on or about March 20, 2012, \$52.50.
- 23) OSU Extension Service, Where Does My Money Go, on or about February 16, 2012, \$52.50.
- 24) OSU Extension Service, Family Nutrition Information to Wooster & Orrville FLT Programs, on or about January 2012, \$60.
- 25) OSU Extension Service, Family Nutrition Information to Wooster & Orrville FLT Programs, on or about February 2012, \$60.
- 26) Summit Therapy Center, Behavioral Issues – Oh What Do I Do, on or about March 12, 2012, \$70.
- 27) Greg Thompson, Adult, Child & Infant CPR, on or about February 1, 2012, \$185.
- 28) Greg Thompson, Adult, Child & Infant CPR, on or about March 7, 2012, \$185.
- 29) Greg Thompson, Adult, Child & Infant CPR, on or about May 9, 2012, \$185.
- 30) Keith Wellman, Tax Preparation for Child Care Providers, on or about May 15, 2012, \$70.
- 31) Greenbriar Conference and Party Center, venue for WCSCC prom, \$33.45 per person.
- 32) Hats Off Entertainment, Inc., disc jockey for prom, \$500.

Roll call vote on the motion was as follows: Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Noble, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; Mr. Besancon, yes; and Mr. Denning, yes.

The motion was carried.

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GRANTS AND AGREEMENTS

A motion by Mrs. Lawson was seconded by Dr. Roadruck to approve the following Grants and Agreements:

- a. Approval to enter into an Agreement from January 1, 2012 through December 31, 2012 with Smithville Village to provide a resource officer at the school district at a cost of \$4,049.50.
- b. Approval to pay \$2,000 to Harris Day Architects for submission of data needed to complete the AEP Grid Smart Grant documentation.
- c. Approval of the Adult Basic & Literacy Education and Families Learning Together Programs to accept an Orrville United Way grant in the amount of \$20,000.
- d. Approval of an agreement with Eagle Vending and Concessions to provide coin-operated vending machines in the adult and staff dining areas through December 31, 2012.
- e. Approval of a Purchase of Training contract with Wayne County Department of Job & Family Services (WCDJFS) effective January 1, 2012 – December 31, 2012. This contract will not exceed \$6,000.
- f. Approval of renewal of WCSCC Board Membership as a Wooster Area Chamber of Commerce member for a total of \$350.
- g. Approval of an Educational Services Contract with Western Reserve Public Media for a total of \$100 in order to receive discounted educational workshops.
- h. Approve membership in the Education Tax Policy Institute for the membership year beginning January 1, 2012. ETPI provides research and the facts concerning taxation and school funding. Cost is \$1,000 per year.
- i. Approval for a school district membership with the Stark/Portage Area Computer Consortium (SPARCC) at \$50,000.

Roll call vote on the motion was as follows: Mr. Keener, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Noble, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; Mr. Besancon, yes; Mr. Denning, yes; and Mrs. Grim, yes.

The motion was carried.

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BOARD RESOLUTIONS

A motion by Mr. Besancon was seconded by Mr. Denning to approve of the Resolution #12-1 authorizing the Wayne County JVSD to participate in the State of Ohio Cooperative Purchasing Program.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Noble, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; Mr. Besancon, yes; Mr. Denning, yes; Mrs. Grim, yes; and Mr. Keener, yes.

The motion was carried.

A motion by Mr. Keener was seconded by Mrs. Williams to approve 2012-2013 School Year Budget Resolution #12-2 as presented.

The FY13 General Fund Budget is in line with the Five Year Forecast approved by the Board in October, 2011 in the amount of \$11,147,500. The total Budget request is \$18,419,690.

Roll call vote on the motion was as follows: Mrs. Marlar, yes; Mr. Noble, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; Mr. Besancon, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; and Mrs. Lawson, yes.

The motion was carried.

DOCUMENTS AND MATERIALS

A motion by Mrs. Lawson was seconded by Dr. Roadruck to approve the following documents and materials:

- a. Approval of the revised job description for AA TRC.
- b. Approval of the latest edition of the following textbook:
 - 1) Working with Young Children, 7th Edition, ISBN #978-1-60525-436-4: 28 copies.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Mr. Noble, Mr. Reynolds, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes.

The motion was carried.

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ADJOURNMENT

A motion by Dr. Roadruck was seconded by Mr. Steiner to adjourn the January Regular Board Meeting at 7:58 p.m.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Denning, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mrs. Marlar, Mr. Noble, Mr. Reynolds, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes.

The motion was carried.

President

Treasurer