

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

MARCH 21, 2012

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Stuart at 7:30 p.m. on Wednesday, March 21, 2012, in the Career Center.

ROLL CALL

Roll Call showed members Mr. Frank Besancon, Mr. Curt Denning, Mrs. Susie Lawson, Mrs. Susan Marlar, Mr. Don Noble, Mr. Robert Reynolds, Mr. Kurt Steiner, Mr. Doug Stuart, Mrs. Sue Williams, and Mr. Douglas Zook in attendance.

Dr. Gregory Roadruck entered the meeting at 8:20 P.M. during Student and Staff Recognition.

Mrs. Janice Grim and Mr. Philip Keener were unable to attend the meeting.

Luke Truman and Rebecca Pickard led the Pledge of Allegiance to the flag.

STUDENT RECOGNITION

The Board of Education recognized the achievements of the following students:

Krystal Belka, Welding Technologies, WCSCC Student of the Month from Chippewa.
Luke Truman, Ag Mechanics/Power Technologies, WCSCC Student of the Month from Chippewa.

Tara Powell, Medical Assisting, WCSCC Extra Help Student of the Month from Chippewa.

Adam Herchenroether, Utilities and Alternative Energy, WCSCC Most Improved Student from Chippewa.

Caitlin Opliger, Medical Assisting, WCSCC Student of the Month from Waynedale.

Rebecca Pickard, Medical Assisting, WCSCC Student of the Month from Waynedale.

Hannah Evans, Animal Care and Management, WCSCC Extra Help Student of the Month from Waynedale.

Kaitlyn Miller, Practical Nursing, WCSCC Most Improved Student from Waynedale.

Joseph Wright, Medical Assisting, WCSCC AE Exceptional Student.

Kimberly Wendling, Adult Practical Nursing Student, WCSCC AE Most Dedicated Student.

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EMPLOYEE RECOGNITION

The Board of Education recognized the achievements of the following employees:

Mike Boggs, WCSCC Welding Instructor, WCSCC Staff Excellence Award.
Theresa Morgan, WCSCC Social Studies Instructor, WCSCC Staff Excellence Award.
Lara Schmidt, Trade and Industry Apprenticeship Instructor, WCSCC AE Staff Excellence Award.

HOME SCHOOL PARTNER RECOGNITION

The Board of Education recognized Chippewa Local Schools and Southeast Local Schools. Mr. David J. Fisher, Superintendent and Mr. Shawn Braman, High School Principal of Chippewa Local School District, attended the meeting. Also, introduced from Chippewa High School was Rebecca Zook, Wayne County's Franklin B. Walter All-Scholastic Award winner. Dr. Michael Shreffler, Superintendent and Mr. Richard Roth, High School Principal of Southeast Local School District attended the meeting.

BOARD MINUTES

A motion by Mr. Besancon was seconded by Mr. Denning to approve the minutes from the February 15, 2012, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Denning, Mrs. Lawson, Mrs. Marlar, Mr. Noble, Mr. Reynolds, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes.

The motion was carried.

A discussion on OSBA's Board Docs was held.

EXECUTIVE SESSION

A motion by Mr. Denning was seconded by Dr. Zook to go into Executive Session at 8:28 P.M. for the purpose of discussing personnel.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Denning, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Noble, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Zook, yes.

The motion was carried.

President Stuart called the Board back into Regular Session at 8:43 P.M.

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SUPERINTENDENT'S REPORT

A motion by Mr. Besancon was seconded by Mr. Zook to approve the Superintendent's Report as follows:

1. Director's Report
2. Principal's Report
3. The Superintendent attended the Ohio Principal Evaluation System (OPES) Seminar on February 27th and 28th. The seminar was coordinated by Tri-County and North Pointe Educational Service Centers. Administrators and selected teaching staff will be attending Ohio Teacher Evaluation System (OTES) training at upcoming seminars.
4. A committee has been formed and has been reviewing and creating a disaster recovery plan, as recommended by the state audit. This is in addition to our student and staff disaster plan. This will be focused on the retrieval and use of records.
5. The Superintendent will give a brief Summer School update. We are putting the finishing touches on Summer school. Principal Paul Brockett has been working with Lynn Moomaw and area principals for coordination of dates, tuition costs and course offering details.
6. Important Upcoming Dates and Times
 - a. HOSA (Health Occupations) State Skill Competition will take place in Columbus on March 22nd and 23rd.
 - b. Career Tech Tuesdays will be Tuesday, March 27th and Tuesday, April 17th.
 - c. National Honor Society Induction Ceremony will be held in the Commons on April 16th beginning at 7:30 P.M.
 - d. Dinner With Your Teacher will be held Tuesday, April 17th from 6-7:30PM.
 - e. Animal Care FFA State Contest will take place in Columbus on April 17th and 18th.
 - f. FCCLA State Competition is in Columbus on April 19th and 20th.
 - g. The Ag Mechanics/Power Technologies FFA Banquet will be on April 19th in their lab.
 - h. Prom will be held on April 21st at Greenbriar Conference Center in Wooster. Grand March begins at 5 P.M. in the Commons at WCSCC and Prom begins at 6:30 P.M. at Greenbriar. The theme is "Fire and Ice" and the colors are black, red, silver and blue.
 - i. BPA Nationals will be held in Chicago on April 25th through April 29th.
 - j. SkillsUSA State Contest will be in Columbus on April 27th and 28th.

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SUPERINTENDENT’S REPORT – (Con’t)

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Denning, Mrs. Lawson, Mrs. Marlar, Mr. Noble, Mr. Reynolds, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes.

The motion was carried.

TREASURER’S CONSENT AGENDA

A motion by Mrs. Lawson was seconded by Mrs. Williams to approve the Treasurer’s Consent Agenda as follows:

1. Finance

- a. Approve the list of purchase orders for the month.
- b. Approve the Financial Reports for February 2012.
- c. Approve the following Transfers of Appropriations for FY12:

General Fund

From

001 1300 700 Replacement Equipment	\$130,000.00
001 2200 400 Purchased Services	65,000.00

Total Transfers Out:	\$195,000.00
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To

001 1300 600 New Equipment	\$190,000.00
001 2700 600 Maint Perm Improvements	5,000.00

Total Transfers In	\$195,000.00
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- d. Approve adding MetLife Roth Annuity to our approved list of employee investment options.
- e. Approval to accept the following donations:

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TREASURER'S CONSENT AGENDA – (Con't)

- 1) \$660.64 from the Edward, Arlene and Kaye Maibach Fund, a component fund of the Wayne County Community Foundation, for an annual contribution for traditional student programs.
 - 2) \$2,670.64 from the Wayne County Schools Career Center Fund, a component of the Wayne County Community Foundation, for an annual contribution for equipment.
- f. Approval to accept the following donations to WCSCC National Honor Society:
- 1) Marathon gas card donated by Michelle Bower, \$15 value.
 - 2) Gift certificates from Buffalo Wild Wings, approximately \$75 value.
 - 3) Car care supplies and bucket and gardening tools donated by Michelle Bower, approximately \$9 value.
 - 4) 2 flashlights, 2 lunch bags, 2 water bottles, 2 t-shirts from Farmers State Bank, \$20 value.
 - 5) 2012 Tractor-a-Day Calendar, magazines and additional calendar from Tractor Supply, \$25 value.
 - 6) Gift certificate from Pat Catan's, \$20 value.
 - 7) \$30 gift certificate from Sharpest Shear Salon, \$30 value.
 - 8) \$10 gift certificate from Nail Spa and Salon, \$10 value.
 - 9) \$20 gift certificate from Tips, Toes and Beyond, \$20 value.
- g. Approval to accept the amendment to the National Honor Society SAA Budget Account #972A.
- h. Approval to pay \$2,000 for Thanksgiving Dinner for students in November, 2012. Money will be transferred to the Principal's student account and will be reflected in next year's budget.
- i. Approval to increase the Adult Education Practical Nursing program tuition from \$9,900 to:
- \$10,293.51 for the stand alone program, reflecting the addition of 10 hours of instruction based on the curriculum committee's recommendation, and
 - \$10,895.91 for the program with the NATCEP component, reflecting the 10 additional hours and the incorporation of the NATCEP certification at the beginning of the program for those students who do not already have their STNA

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TREASURER’S CONSENT AGENDA – (Con’t)

- j. Approve the following Purchase Orders over \$5,000:
 - 1) WCSCC Board – Fee Pays, free/reduced lunch fee waivers as of 2/27/12, \$965 (not over \$5,000, but still needs approval).
 - 2) WCSCC Adult Ed/Pell Grant Awards transferred to education costs for April, 2012, \$50,000.
 - 3) WCSCC Adult Ed/Direct Loan Awards transferred for education costs for April, 2012, \$50,000.
 - 4) CDW Government, Inc., Microsoft Desktop – license and software assurance, \$7,558.36.
 - 5) Global Government/Educational Solutions, Inc., 12 desktop computer modules for students to build in Electronics and Computer Networking, \$7,007.28.

Roll call vote on the motion was as follows: Mr. Denning, yes; Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Noble, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Besancon, yes.

The motion was carried.

SUPERINTENDENT’S CONSENT AGENDA

A motion by Mr. Besancon was seconded by Mr. Steiner to approve the Superintendent’s Consent Agenda as follows:

1. Certified Employment

- a) Employment of the following individuals to substitute in area(s) indicated. All approvals are pending receipt of certifications and BCI/FBI:

Last Name	First Name	Licensure
Bernal	Jennifer	AYA

- b) Approval of the employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed/regularly scheduled, effective 2011-2012 year:
 - 1) Joann Tabellion, Medical Assisting Program Coordinator, Step 15, \$27.00 hourly –Supplemental.

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- c) Employment of Luke Power as an Instructor, compensated at Class V, Step 0 for 43 days prorated (effective March 22, 2012 through May 29, 2012), with full benefits through August 2012, for the 2011-2012 school year.
- d) Resignation of Elizabeth L. Miller, English Instructor, for the purpose of retirement, at the end of the day on May 29, 2012.
- e) Resignation of Joyce Hocking, Intervention Assistant per agreement with Tri-County Educational Service Center, for the purpose of retirement as of May 31, 2012.
- f) Resignation of Bernadine Mast, AE LPN Instructor, for the purpose of retirement.
- g) Employment of Lynn Moomaw, Director of Operations and Adult & Community Education, new three year contract, August 1, 2012 through July 31, 2015, Step 17, 261 days.

2. Classified Employment

- a. Employment of Kimberly Sanders, Study Hall Monitor, part-time/hourly/as needed/per time sheets/regularly scheduled, up to 5.75 hours per day, \$9 per hour per the Casual Labor Wage Scale, pending receipt of BCI/FBI background checks.
- b. Approval to increase the maximum number of student workers from 10 to 12 for FY12.
- c. Resignation of Chris Kubilus, IT Technician, at the end of the day on March 21, 2012.

3. Contracts

- a. Approve the following Consultant Contracts:
 - 1) Mary Shumar, Your Amazing Brain, on or about March 8, 2012 \$70.
 - 2) Mary Shumar, Tell Me a Story, on or about March 26, 2012, \$70.

4. Volunteers

- a. Approval of the following volunteers:

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

- 1) Lara Schmidt, AE Industrial Training.
- 2) Jody Widmer, IV Arm Instruction.
- 3) Mallory Band, College of Wooster student and employed through College of Wooster Spanish Department, for ABLE.
- 4) Julie Kenney, College of Wooster employee, for ABLE.
- 5) Relda Smith, retired teacher from Wooster High School, for ABLE.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Marlar, yes; Mr. Noble, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; Mr. Besancon, yes; and Mr. Denning, yes.

The motion was carried.

GRANTS AND AGREEMENTS

A motion by Mrs. Lawson was seconded by Mr. Zook to approve the following Grants and Agreements:

- a. Approval to enter into an agreement with the American Red Cross for Pediatric First Aid/CPR/AED training for Early Childhood Education and Care students, at a total cost of \$700 for 14 students.
- b. Approval for the payment of \$35 each for individual memberships to OAACE for Marianne Bricker, Sandy Elliott and Julie Kastner.
- c. Approval to accept the contract with Dynamix Engineering, Ltd. For the design of wireless network upgrades at a cost of \$17,500. This is a shared cost with the OSFC.

Roll call vote on the motion was as follows: Mrs. Marlar, yes; Mr. Noble, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; Mr. Besancon, yes; Mr. Denning, yes; and Mrs. Lawson, yes.

The motion was carried.

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RESOLUTIONS

A motion by Dr. Roadruck was seconded by Mr. Denning to approve Resolution #12-4 Authorizing Participation in the Stark County Schools' Council of Governments Natural Gas Program for a Five Year Program under the terms and conditions of the Natural Gas Sales and Service Agreement with Constellation NewEnergy – Gas Division LLC negotiated by the Ohio School Consortium and Authorizing ratification of the agreement to terminate the full requirements Natural Gas Sales and Service Agreement with EnergyUSA-TPC Corp.

Roll call vote on the motion was as follows: Mr. Noble, yes; Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; Mr. Besancon, yes; Mr. Denning, yes; Mrs. Lawson, yes; and Mrs. Marlar, yes.

The motion was carried.

A motion by Mr. Zook was seconded by Mr. Besancon to approve of the following Board Resolution #12-5 dealing with the dealing with the Acceptance of the Amounts and Rates of Tax Collection as determined by the Budget Commission of Wayne County:

WHEREAS, this Board of Education, in accordance with the provisions of law, has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2012; and

WHEREAS, the Budget Commission of Wayne County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, what part within, the ten mill tax limitation; therefore, be it

RESOLVED, by the Board of Education of the Wayne County Joint Vocational School District, Wayne County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same hereby accepted; and be it further

RESOLVED, that thereby be and is hereby levied on the tax duplicate of said school district the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

General Fund	4.10 mills	outside 10 mill limit
Collected at:	2.055084 mills Res/Ag	2.335972 Other

Permanent		
Improvement Fund	.750 mills	outside 10 mill limit
Collected at:	.721531 mills Res/Ag	.75 Other

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RESOLUTIONS – (Con't)

Estimated Income as approved by the Wayne County Budget Commission:

<u>General Fund:</u>		<u>Permanent Improvement Fund:</u>
Real Estate Tax	\$4,175,000	\$1,355,000
Personal Property Tax	5,000	1,600
Other	458,200	195,000
Total Estimated Tax Income	\$4,638,200	\$1,551,600

A History of Tax Values and Collections was presented.

Roll call vote on the motion was as follows: Mr. Reynolds, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; Mr. Besancon, yes; Mr. Denning, yes; Mrs. Lawson, yes; Mrs. Marlal, yes; and Mr. Noble, yes.

The motion was carried.

DOCUMENTS AND MATERIALS

A motion by Mrs. Lawson was seconded by Mr. Zook to approve the following documents and materials:

- a. Approval of the Course of Study for Medical Assisting.
- b. Approval of the following overnight field trip request:

<u>DATE</u>	<u>STAFF</u>	<u>EVENT/LOCATION</u>
3/22-3/23/12	Keri Merickel	Health Occupations Students of America Shelly Perry HOSA State Leadership Conference and Competition Tolles Career & Technical Center - Plain City, OH
4/18-4/20/12	Deb McDonald	Family, Career & Community Leaders of America FCCLA State Leadership Conference and Competition Ohio Expo Center – Columbus, OH

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DOCUMENTS AND MATERIALS – (Con't)

5/16-5/18/12	Andrew Arko	Culinary Arts Ohio Invitational Culinary Tournament Knox County Career Center – Mount Vernon, OH
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Voice call vote on the motion was as follows: Mr. Besancon, Mr. Denning, Mrs. Lawson, Mrs. Marlar, Mr. Noble, Mr. Reynolds, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes.

The motion was carried.

ADJOURNMENT

A motion by Mrs. Lawson was seconded by Mr. Zook to adjourn the March Regular Board Meeting at 9:04 P.M.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Denning, Mrs. Lawson, Mrs. Marlar, Mr. Noble, Mr. Reynolds, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mr. Zook – all say yes.

The motion was carried.

President

Treasurer