



**Kip Crain, Superintendent**  
**Mary Workman, Treasurer**  
**Matt Brown, Principal**

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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
 BOARD OF EDUCATION ORGANIZATIONAL MEETING  
 (To be held via Zoom in lieu of the Governors orders restricting meetings of more than 10 people  
 during the COVID-19 Pandemic)**

**Wednesday, January 13, 2021  
 7:00 P.M.  
 Agenda (Exhibit A.1)**

**I. PHILIP KEENER CALLS THE MEETING TO ORDER AS THE PRESIDENT PRO TEM**

**II. OATH OF OFFICE**

Note: Oath of office given to the newly appointed and reappointed members.

- Chippewa
- Dalton
- Green
- Rittman
- Southeast
- Tri-County ESC
- Wooster City Schools

**III. ROLL CALL**

**IV. MOTION TO APPROVE THE JANUARY 13, 2021 ORGANIZATIONAL AGENDA – CORRECTIONS – ADDITIONS  
 – DELETIONS (ROLL CALL)**

**V. ELECTION OF PRESIDENT**

A. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to nominate \_\_\_\_\_

B. Motion and second to close nominations and cast ballots \_\_\_\_\_ M \_\_\_\_\_ S

**C. Roll Call Vote**

D. Oath of Office

E. Elected President presides over the meeting.

**VI. ELECTION OF VICE PRESIDENT**

- A. Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to nominate \_\_\_\_\_
- B. Motion and second to close nominations and cast ballots \_\_\_\_\_ M \_\_\_\_\_ S
- C. **Roll Call Vote**
- D. Oath of Office

**VII. ESTABLISH DATE, TIME, AND PLACE OF THE REGULAR BOARD MEETINGS, EXCLUDING THE JANUARY REGULAR BOARD MEETING (VOICE)**

A.

WAYNE COUNTY JVSD 2021 Regular Board Meetings Date and Time		
Wednesday	7:00 p.m.	January 13
Organizational and Regular Meetings		
Wednesday	7:30 p.m.	February 17
Wednesday	7:30 p.m.	March 17
Wednesday	7:30 p.m.	April 21
Wednesday	7:30 p.m.	May 19
Wednesday	7:30 p.m.	June 23 (4 <sup>th</sup> Wednesday)
Wednesday	7:30 p.m.	July 21
Wednesday	7:30 p.m.	August 18
Wednesday	7:30 p.m.	September 22 (4 <sup>th</sup> Wednesday)
Wednesday	7:30 p.m.	October 20
Wednesday	7:30 p.m.	November 17
Wednesday	7:30 p.m.	December 15

All meetings will be in the Board Room in the Administration Building unless notified in advance of a change of location.

***Motion to approve the date, time and place of the Regular Board Meetings, excluding the January Regular Board Meeting (Voice)***

**VIII. BOARD ITEMS (ROLL CALL AFTER DISCUSSION)**

- A. Approve Board Membership in the Ohio School Boards Association for 2021, including subscriptions to the Briefcase and School Management News, for an approximate cost of \$3,522 (copies available)

***Motion to approve Item A. (Roll Call)***

- B. Approval to set the Board Service Fund to the amount of \$20,000 beginning January 1, 2021

Note: This fund is to be used by Board Members for expenses incurred in the performance of their duties. This is the same amount as the last eight years. The Service Fund may be set to a maximum of \$20,000.

***Motion to approve Item B. (Roll Call)***

**IX. APPROVAL OF STANDING AUTHORIZATIONS (ROLL CALL AFTER DISCUSSION)**

- A. *Authorize the Treasurer to Request Advances:* The Treasurer is authorized to request advances from the County Auditor during the year as available.
- B. *Authorize the Treasurer to Invest Monies:* The Treasurer is authorized to invest monies falling in the inactive or interim status as available during the year.
- C. *Authorize the Treasurer to Pay All Bills within the Limits of the Appropriations Resolution:* The Treasurer is authorized to pay all bills within the limits of the appropriations resolution as prescribed by Ohio Revised Code 333.13.18 as bills are received, and when goods received or serviced performed are acceptable.
- D. *Authorize Treasurer to Make Fund-to-Fund Advances, Advance Returns and Transfers:* The Treasurer is authorized to make fund-to-fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports presented at the next regular meeting.
- E. *Authorize Superintendent and Treasurer to Apply for and Accept Grant Funds and to Enter Into Agreements:* The Superintendent and Treasurer are authorized to apply for, enter into and/or accept/participate in Federal, State or Local Grants or agreements. In addition, the Treasurer is authorized to appropriate funds for grants awarded to the school district.
- F. *Authorize Superintendent and Treasurer to Attend Professional Meetings:* The Superintendent and Treasurer are authorized to attend meetings, including in-service and professional development, that pertain to their responsibilities as the district's Chief Executive Officer and Chief Financial Officer, respectively.
- G. *Authorize Superintendent to Send Employees to Professional Meetings:* The Superintendent is authorized to send employees to professional meetings within the amount of appropriations.
- H. *Authorize Superintendent or Treasurer to Accept Donations:* The Superintendent or Treasurer is authorized to accept all donations to the school district on behalf of the Board of Education.
- I. *Appoint Superintendent as Purchasing Agent:* The Superintendent is hereby appointed the district's Purchasing Agent.
- J. *Authorize Superintendent to Hire Staff Between Board Meetings:* The Superintendent is authorized to hire staff between Board meetings.
- K. *Authorize Superintendent to Accept Resignations Between Board Meetings:* The Superintendent is authorized to accept resignations between Board meetings.

***Motion to approve the Approval of Standing Authorizations Consent Agenda (Roll Call)***

**X. MOTION TO ADJOURN (VOICE)**