

**MINUTES OF THE REGULAR BOARD MEETING**

**OF THE**

**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**

**BOARD OF EDUCATION**

**July 15, 2020**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Keener at 7:30 p.m. on Wednesday, July 15, 2020 held via Zoom in lieu of the Governors orders restricting meetings of more than 10 people during the COVID -19 Pandemic.

Call to Order – Pledge of Allegiance – Moment of Silence.

**ROLL CALL**

Roll Call showed members Mr. Frank Besacon, Mr. TJ DeAngelis, Mrs. Lisa Gwin, Mrs. Sue Herman, Mr. Philip Keener, Mrs. Susie Lawson, Dr. Greg Roadruck, Mr. Dan Stavnezer, Mr. Kurt Steiner, Mr. Doug Stuart, Mrs. Ann Tschantz and Mrs. Sue Williams were in attendance.

Some members attended electronically.

**APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS**

A motion by Mr. Besacon was seconded by Mrs. Lawson to approve the July 15, 2020 Agenda corrections/ additions, deletions.

**IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment:

*Addition to 2.* Employment of the following certified individual(s) to substitute in area(s) indicated for the 2020-2021 school year:

<b>LAST</b>	<b>FIRST</b>	<b>SUBSTITUTE TEACHING AREA(S)</b>	<b>EFFECTIVE DATE</b>
Best	Suzette	HS Academic/Career Tech Teacher	07/15/20
Stoner	Lisa	HS Career Tech Teacher – Medical Assisting Only	07/15/20
Trogon	Tyler	HS Academic/Career Tech Teacher	08/11/20

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AGENDA CORRECTIONS, ADDITIONS, DELETIONS – (Con’t)

*Revision to 3.* Employment of the following certified individual(s) to substitute in area(s) indicated for the 2020-2021 school year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Pawlicki	Mary	School Nurse	IV	5	\$25.94 (was \$25.43)	07/15/20
Ritz	Debora	HS Nursing	IV	17 (was 16)	\$36.98 (was \$35.89)	07/15/20
Schreiber	Kim	HS Nursing	IV	17 (was 16)	\$36.98 (was \$35.89)	07/15/20
Wamback	Karen	HS Nursing	V (was IV)	9 (was 12)	\$32.44 (was \$31.90)	07/15/20

B. Classified Employment:

*Revision of 2.* Employment of the following person as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2020-2021 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Woodward, Beth	Full Time Cook Cashier	C	182 days + 10 holidays @ 7 hrs/day	1 (was III)	4 (was 2)	08/04/2020

*Revision of 4.* Employment of the following classified individual(s) to substitute in area(s) indicated for the 2020-2021 year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE
Mullins	Katherine	Cashier/Cook	2	\$10.55 (was \$10.34)	07/15/20

**V. REGULAR AGENDA**

C. Documents and Materials (**Voice**):

*Addition of 5.* Rescind the following job descriptions approved at the June 30, 2020 Board of Education Meeting:

- a. SAC VoSE
- b. Student Support Coordinator

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AGENDA CORRECTIONS, ADDITIONS, DELETIONS – (Con't)

**VI. NEW BUSINESS (ROLL CALL)**

*Addition of A.* Approval of the Memorandum of Understanding between the Wayne County Joint Vocational School District and the Wayne County Joint Vocational School District Education Association and the attached Superintendent letter (copies available)

***Motion to approve Item A. (Roll Call)***

Roll call vote on the motion was as follows: Mr. Besancon, Mrs. Lawson, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams and Mr. Keener – all say yes.

The motion was carried.

**PUBLIC PARTICIPATION / INTRODUCTION OF GUEST**

**BOARD MINUTES**

A motion by Mrs. Tschantz was seconded by Mr. Stuart to approve the minutes from the June 30, 2020 Regular Meeting.

Voice call vote on the motion was as follows: Mrs. Tschantz, Mr. Stuart, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mrs. Williams, and Mr. Keener – all say yes.

The motion was carried.

Mr. Don Noble entered meeting at 7:38 p.m.

**SUPERINTENDENT'S REPORT**

A motion by Mrs. Williams was seconded by Dr. Roadruck to approve the Superintendent's Report as follows:

- A. Director's Report
- B. Principal's Report
- C. Updates on School Opening Protocols
- D. Updates on Spring/Summer Renovations
- E. Updates on Superintendent's Advisory Committees

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SUPERINTENDENT’S REPORT – (Con’t)

F. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Parent/Student Orientation	8/12/20	W	Online	
Staff In-Service Day	8/13/20	Th	Online	8:00 a.m. – 3:00 p.m.
Convocation Day	8/17/20	M	Online	8:00 a.m. – 3:00 p.m.
First Day of School for 1 <sup>st</sup> Year Students	8/18/20	T		
School Day for All Students	8/19/20	W		
WCSCC Board of Education Meeting	8/19/20	W	Zoom	7:30 p.m. Regular Meeting
Labor Day – No School	9/7/20	M		
Fair Day – No School	9/8/20	M		
Waiver Day – No School	9/9/20	T		

Voice call vote on the motion was as follows: Mrs. Williams, Dr. Roadruck, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Mr. Noble, Mr. Stavezer, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, and Mr. Keener – all say yes.

The motion carried.

**TREASURER’S CONSENT AGENDA**

A motion by Mr. Besancon was seconded by Mrs. Williams to approve the Treasurer’s Consent Agenda as follows:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for June 2020:
2. Approval of the Financial Reports for June 2020:
3. Approval of the following Fund Transfer for 2020-2021:

From:

001 General Fund \$1,000

To:

018-9600 Board/ADM Scholarship Fund \$1,000

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TREASURER’S CONSENT AGENDA – (Con’t)

Roll call vote on the motion was as follows: Mr. Besancon, Mrs. Williams, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, and Mr. Keener – all say yes.

The motion was carried.

**SUPERINTENDENT’S CONSENT AGENDA**

A motion by Mr. Besancon was seconded by Mr. Stavnezer to approve the Superintendent’s Consent Agenda as follows:

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment

1. Helena Ritchey, English Instructor, moved to Class 5, Step 13 due to the completion of required coursework/semester hours and/or certification/licensure per the negotiated agreement effective 2020-2021 school year
2. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2020-2021 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Allen	C Ermal	HS Academic/Career Tech Teacher	07/15/20
Best	Suzette	HS Academic/Career Tech Teacher	07/15/20
Bilinovich	Terez	HS Career Tech Teach – Cosmetology Only	07/15/20
Carter	Rebecca	HS Academic/Career Tech Teacher	07/15/20
Chatfield	Laura	HS Academic/Career Tech Teacher	07/15/20
Cheatham	Wilma	HS Academic/Career Tech Teacher	07/15/20
Christman	Robbin	HS Academic/Career Tech Teacher – Long Term Sub in Business Only	07/15/20
Dressler	Ron	HS Career Tech—Carpentry Only	07/15/20
Drozdz	Joseph	HS Academic/Career Tech Teacher	07/15/20

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

Fisher	Barbara	HS Academic/Career Tech Teacher – Long Term Sub in Culinary Arts Only	07/15/20
Ford	Mary Lou	HS Academic	07/15/20
Freeland	Tara	HS Career Tech Teacher – Cosmetology Only	07/15/20
Hamman	Jesse	HS Academic/Career Tech Teacher	07/15/20
Hughes	Melissa	HS Academic/Career Tech Teacher	07/15/20
Long	Karen	HS Academic/Career Tech Teacher	07/15/20
Miller	Brent	HS Academic/Career Tech Teacher	07/15/20
Miller	John	HS Academic/Career Tech Teacher	07/15/20
Neldon	Nancy	HS Academic/Career Tech Teacher – Long Term Sub in Language Arts only	07/15/20
Michaelis-Reynolds	Courtne	HS Academic/Career Tech Teacher	07/15/20
Moffitt	Melinda	HS Academic/Career Tech Teacher	07/15/20
Nussbaum	Julie	HS Academic/Career Tech Teacher	07/15/20
Reed	Elaine	HS Academic/Career Tech Teacher	07/15/20
Riggs	Anne	HS Academic/Career Tech Teacher	07/15/20
Rommel	Carol	HS Academic/Career Tech Teacher	07/15/20
Smith	Relda	HS Academic/Career Tech Teacher	07/15/20
Stoner	Lisa	HS Career Tech Teacher – Medical Assisting Only	07/15/20
Styer	Veronica	HS Academic/Career Tech Teacher	07/15/20
Swansiger	Michael	HS Career Tech Teacher – Long Term Sub in Welding only	07/15/20
Swartz	Stephen	HS Academic/Career Tech Teacher	07/15/20
Swartzentruber	Nathan	HS Academic/Career Tech Teacher	07/15/20
Torres Cardona	Alejandra	HS Academic/Career Tech Teacher	07/15/20
Trogdon	Tyler	HS Academic /Career Tech Teacher	08/11/20
Tyler	Thomas	HS Academic/Career Tech Teacher	07/15/20
Weber	Gayle	HS Academic/Career Tech Teacher	07/15/20
Whitman	Michael	HS Career Tech Teacher – Long Term Sub in Landscape & Turf only	07/15/20
Whittlesey	James	HS Academic/Career Tech Teacher	07/15/20
Wolfe	Lora	HS Career Tech Teacher – Cosmetology Only	07/15/20
Zimmerman	Craig	HS Academic/Career Tech Teacher	07/15/20

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

3. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2020-2021 school year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Glendinning	Jacquelyn	HS Nursing	V	15	\$38.73	07/15/20
Howard	Angela	HS Nursing	IV	16	\$35.89	07/15/20
Krystofek	Jamie	HS Nursing	IV	9	\$29.19	07/15/20
Lovejoy	Bobbi	HS Nursing	IV	13	\$32.85	07/15/20
O’Brien	Katherine	HS Nursing	IV	14	\$33.83	07/15/20
Pawlicki	Mary	School Nurse	IV	5	\$25.94	07/15/20
Pfahler	Wanda	HS Nursing	IV	19	\$39.23	07/15/20
Ritz	Debora	HS Nursing	IV	17	\$36.98	07/15/20
Schreiber	Kim	HS Nursing	IV	17	\$36.98	07/15/20
Wamback	Karen	HS Nursing	V	9	\$32.44	07/15/20
Welch	Joy	School Nurse	III	5	\$23.05	07/15/20
Wentzel	Leanna	HS Nursing	V	16	\$39.88	07/15/20
Widmer	Jody	HS Nursing	IV	19	\$39.23	07/15/20

B. Classified Employment:

1. Resignation of Beth Woodward, Part Time Café Cook, at the end of the day on August 3, 2020 for the purpose of taking the position of Full Time Cook Cashier
2. Employment of the following person as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2020-2021 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Woodward, Beth	Full Time Cook Cashier	C	182 days + 10 holidays @ 7 hrs/day	1	4	08/04/2020

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

3. Revision to the employment of the following persons as Classified Personnel, part-time/as needed/per time sheets/per schedule for the 2020-2021 school year:

LAST	FIRST	AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Ross	Alan	Bus Driver	6 (was 5)	\$22.02 (was \$21.39)	08/18/20

4. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2020-2021 year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Barnhouse	Michael	Custodial	9	\$12.97	07/15/20
Benfield	Melnee	Aide/Monitor	0	\$9.93	07/15/20
		Cashier/Cook	2	\$10.55	07/15/20
		Admin Asst.	5	\$11.53	07/15/20
Bowman	Trevor	Custodial	10	\$13.36	07/15/20
Dressler	Ron	Aide/Monitor	0	\$9.93	07/15/20
		Custodial	12	\$14.18	07/15/20
Freeland	Tara	Aide/Monitor	3	\$10.86	07/15/20
Goudy	Deborah	Admin. Asst.	6	\$11.87	07/15/20
Hobbs	Christine	Admin. Asst.	8	\$12.60	07/15/20
		Aide/Monitor	3	\$10.86	07/15/20
Johnson	Elizabeth	Admin Asst.	8	\$12.60	07/15/20
		Monitor	3	\$10.86	07/15/20
Mullins	Katherine	Aide/Monitor	0	\$9.93	07/15/20
		Cashier/Cook	2	\$10.55	07/15/20
		Admin Asst.	5	\$11.53	07/15/20
Neuenschwander	Beverly	Amin. Asst.	8	\$12.60	07/15/20
Nussbaum	Julie	Aide/Monitor	2	\$10.55	07/15/20
Perry	Michele	Aide/Monitor	0	\$9.93	07/15/20
		Cashier/Cook	2	\$10.55	07/15/20
		Admin Asst.	5	\$11.53	07/15/20
Sears	Kathy	Admin Asst.	8	\$12.60	07/15/20
Stephenson	Deborah	Custodial	12	\$14.18	07/15/20

- A. Consultant Contracts
- B. Volunteers
- C. Approval to remove the following from inventory
- D. Approval to accept the following donations



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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

Roll call vote on the motion was as follows: Mr. Besancon, Mr. Stavnezer, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, and Mr. Keener – all say yes.

The motion was carried.

**REGULAR AGENDA**

**GRANTS AND AGREEMENTS**

A motion by Mrs. Tschantz was seconded by Mr. Stuart to approve the following Grants and Agreements:

A. Grants and Agreements

1. Approval of a School Resource Officer (SRO) agreement with the Wayne County Commissioners
2. Approval of a School Resource Officer (SRO) Memorandum of Understanding with the Wayne County Sheriff's Office
3. Approval of an agreement for shared services for the Business Entrepreneurship program between Green Local Schools, Orrville City Schools, Rittman Exempted Village Schools, Southeast Local Schools, and the Wayne County Schools Career Center (copies available)
4. Approval of an agreement for shared services between Green Local Schools and the Wayne County Schools Career Center (copies available)

Roll call vote on the motion was as follows: Mrs. Tschantz, Mr. Stuart, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mrs. Williams, and Mr. Keener – all say yes.

The motion was carried.

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**RESOLUTION**

A motion by Mrs. Williams was seconded by Dr. Roadruck to approve the following Resolution:

1. Approval of the resolution opposing racism

WHEREAS, the Board is expressly opposed to racism;

WHEREAS, the Board is committed to its policy of not tolerating racial discrimination or harassment and its policy of making equal educational opportunities available to all students without regard to race;

WHEREAS, the Board is committed to providing an inclusive, respectful, and supportive learning environment in which racial diversity is valued;

WHEREAS, the Board recognizes that educational institutions have a responsibility to address racism, including by reshaping discourse and curriculum and by actively pursuing racial equity;

WHEREAS, the Board stands united with others in the pursuit of racial justice.

NOW, THEREFORE, BE IT RESOLVED that the Board condemns racism and reiterates its rejection of racist and other hateful symbols, behavior and language.

BE IT FURTHER RESOLVED that the Board affirms our commitment to regard each person we serve as an individual, regardless of the color of their skin, and provide a learning environment and a workspace based on equity and truth.

BE IT FURTHER RESOLVED that the Board continues to provide physically safe buildings and emotionally safe classrooms for everyone who walks through the door

BE IT FURTHER RESOLVED that when the Board provides a free and appropriate public education that regards every person's uniqueness and every person's contributions, we are laying the foundation for a healthy school district and entire school community.

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RESOLUTION – (Con’t)

Roll call vote on the motion was as follows: Mrs. Williams, yes; Dr. Roadruck, yes; Mr. Besancon, abstain; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mrs. Herman, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Stavnezer, yes; Mr. Steiner, yes; Mr. Stuart, abstain; Mrs. Tschantz, yes; and Mr. Keener, yes.

**DOCUMENTS AND MATERIALS**

A motion by Mrs. Lawson was seconded by Mrs. Herman to approve the following Documents and Materials:

1. Approval of the following textbooks for the Animal Science program:

<b>PUBLISHER</b>	<b>ISBN</b>	<b>TITLE</b>	<b>AUTHOR(S)</b>	<b>EDITION</b>
John Wiley & Sons, Inc.	9781118440780	Tasks for the Veterinary Assistant	Pattengale & Sonsthagen	3 <sup>rd</sup>
John Wiley & Sons, Inc.	9780470959268	Textbook for the Veterinary Assistant	Burns & Renda-Francis	1st

2. Approval of the revisions/additions to the 2020-2021 Student Parent Handbook
3. Approval of the revisions/additions to the 2020-2021 Staff Resource Manual
4. Approval of the following revised/new/deleted board policy

<b>NUMBER</b>	<b>STATUS</b>	<b>TITLE</b>
3220	Revised	Standards-Based Teacher Evaluation

5. Rescind the following job descriptions approved at the June 30, 2020 Board of Education Meeting:
  - a. SAC VoSE
  - b. Student Support Coordinator

Voice call vote on the motion was as follows: Mrs. Lawson, Mrs. Herman, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, and Mr. Keener – all say yes.

The motion was carried.

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**NEW BUSINESS**

A motion by Mrs. Lawson was seconded by Mrs. Herman to approve the following New Business:

- A. Approval of the Memorandum of Understanding between the Wayne County Joint Vocational School District and the Wayne County Joint Vocational School District Education Association for change of staff work day schedule and the Superintendent letter for the Reset and Restart plan for the 2020/2021 school year.

Roll call vote on the motion was as follows: Mrs. Lawson, Mrs. Herman, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams, and Mr. Keener – all say yes.

The motion was carried.

**ITEMS OF DISCUSSION**

A. Board Discussion

- 1. The Board discussed the completion of credentials for the 2020 graduates.

**ADJOURNMENT**

A motion by Mrs. Tschantz was seconded by Mrs. Williams to adjourn the July Regular Board Meeting at 8:27 p.m.

Voice call vote on the motion was a follows: Mrs. Tschantz, Mrs. Williams, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, and Mr. Keener – all say yes

The motion was carried.

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President

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Treasurer