



**Kip Crain, Superintendent**  
**Mary A. Workman, Treasurer**  
**Matt Brown, Principal**

518 West Prospect Street  
Smithville, Ohio 44677

High School: 330-669-7000  
High School Fax: 330-669-7001  
Adult Education: 330-669-7070  
Adult Ed Fax: 330-669-7071  
Website: www.wcscc.org

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**Monday, January 15, 2018**  
**8:00 P.M. (Immediately Following the Organizational Meeting)**  
**Agenda (Exhibit A.2)**

**I. OPENING**

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the January 15, 2018 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Board of Education Recognition
- F. Approval of the 2019 Tax Budget as presented **(Exhibit B)**
- G. Motion to approve the minutes from the December 20, 2017 Regular Meeting **(Exhibit C) (Voice)**
- H. Board Committee Reports **(Exhibit D)**
  - 1. Communications, Community Relations & Retention Committee  
Chair: Sue Williams  
Asst. Chair: Ann Tschantz  
Staff Liaison: Kip Crain
  - 2. Curriculum Committee  
Chair: Susie Lawson  
Asst. Chair: Janice Gallagher  
Staff Liaison: Jeff Schleich
  - 3. Facilities Committee  
Chair: Frank Besancon  
Asst. Chair: Curt Denning  
Staff Liaison: Lynn Moomaw

- 4. Finance and Legislative Committee  
 Chair: Susie Lawson  
 Asst. Chair: Doug Stuart  
 Staff Liaison: Mary Workman
  
- 5. Personnel Committee  
 Chair: Greg Roadruck  
 Asst. Chair: Kurt Steiner  
 Asst. Chair: Doug Stuart  
 Staff Liaison: Matt Brown
  
- 6. Student Services Committee  
 Chair: Douglas Zook  
 Asst. Chair: Philip Keener  
 Staff Liaison: Matt Brown
  
- 7. Technology and Assessment Committee  
 Chair: Don Noble  
 Asst. Chair: Larry Acker  
 Staff Liaison: Cheryl Boyer

I. Executive Session (if needed) **(Roll Call)**

**II. SUPERINTENDENT’S REPORT (VOICE)**

- A. Director’s Report **(Exhibit E)**
- B. Principal’s Report **(Exhibit F)**
- C. Update regarding Vital Connections use of WCSCC buses for field trip this summer
- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
End of 2 <sup>nd</sup> Nine Weeks	1/12/18	F		
Martin Luther King Jr. Day	1/15/18	M	No School	
Career Tech & RAMTEC Tuesday	1/16/18	T	WCSCC	
Career Tech & RAMTEC Tuesday	2/13/18	T	WCSCC	
HOSA Blood Drive	2/14/18	W	WCSCC F-Wing	School Day
Parent Teacher Conferences	2/15/18	Th	WCSCC	4:00-7:00 p.m.
No School	2/16/18	F		
No School–President’s Day	2/19/18	M		
February Board Meeting	TBD		G101/Board Room	

*Motion to approve Superintendent’s Report (Voice)*

**III. TREASURER’S CONSENT AGENDA (ROLL CALL)**

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

*The Treasurer recommends the following actions:*

A. Finance

1. Approval of the list of purchase orders and budgetary check register for December 2017 **(Exhibit G)**
2. Approval of the Financial Reports for December 2017 **(Exhibit H)**
3. Approval to accept the following donations:
  - a. \$2,500 from the Wayne County Community Foundation for ASPIRE classes at Wayne County Jail
  - b. \$318.98 from the Wayne County Community Foundation for Pictures with Santa activity at Central Christian Church for ASPIRE
  - c. Additional donations received from the following businesses and organizations for the Drug Free Clubs of America program:

BUSINESS	LEVEL	AMOUNT
Wooster Hydrostatics Fund, WCCF for DFCA	Bronze	\$500
Wooster Motor Ways, Inc.	Bronze	\$500
	<b>TOTAL</b>	<b>\$1,000</b>

*Motion to approve the Treasurer’s Consent Agenda (Roll Call)*

**IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment

1. Resignation of Shelly Perry, Adult Education Instructor, effective at the end of the day on December 11, 2017

B. Classified Employment (none)

- C. Consultant Contracts (none)
- D. Volunteers (none)
- E. Approval to remove the following from inventory (none)

***Motion to approve the Superintendent's Consent Agenda (Roll Call)***

**V. REGULAR AGENDA**

**A. Grants and Agreements (Roll Call)**

- 1. Approval for Vital Connections to use WCSCC buses for a field trip this summer
- 2. Approval to continue membership in the Ohio School Boards Association Legal Assistance Fund for January 1, 2018 through December 31, 2018 for a cost of \$250, which is the same as last year's cost
- 3. Approval to apply for a renewal grant in the approximate amount of \$60,000 from the United Way of Wayne & Holmes Counties for the ASPIRE and Families Learning Together programs
- 4. Approval to apply for a renewal grant in the approximate amount of \$20,000 from the United Way of Wayne & Holmes Counties for Adult & Community Education programs

***Motion to approve Grants and Agreements (Roll Call)***

**B. Resolutions (Roll Call) (none)**

**C. Documents and Materials (Voice)**

- 1. Approval of the 2018-2019 School Year Calendar (**Exhibit I**)
- 2. Approval of the following overnight field trip requests (copies available):
  - a. *Approximately 20 students, 2 advisors, and 0 parents to attend*  
Early Childhood Education and Care  
Educators Rising State Conference and Competition  
Ohio Dominican University – Columbus, OH  
March 14-16, 2018
  - b. *Approximately 15 students, 3 advisors, and 0 parents to attend*  
Early Childhood Education and Care  
Ohio Association for the Education of Young Children (OAEYC) Conference  
Kalahari Resort and Conference Center – Sandusky, OH  
April 19-20, 2018

- c. *Approximately 8 students, 2 advisors, and 0 parents to attend*  
Early Childhood Education and Care  
Educators Rising National Conference and Competition  
Hilton Orlando Lake Buena Vista – Disney Springs  
June 23-27, 2018

3. Approval of the following job description (copies available):

- a. Monitor – Cafeteria and Other Areas

4. Approval of the following revised/new board policies:

NUMBER	STATUS	TITLE
2340	Revised	Field and Other District Sponsored Trips
5330	Revised	Use of Medications
9140	Revised	Advisory Committees

*Motion to approve Documents and Materials (Voice)*

**VI. NEW BUSINESS (ROLL CALL) (none)**

**VII. ITEMS OF DISCUSSION**

- A. Board discussion

**VIII. EXECUTIVE SESSION**

- A. Executive Session (if needed) **(Roll Call)**

**IX. MOTION TO ADJOURN (VOICE)**

**NOTE: The date and time of the next Regular Meeting was determined during the Organizational Meeting held January 15, 2018.**