



**Kip Crain, Superintendent**  
**Mary A. Workman, Treasurer**  
**Matt Brown, Principal**

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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**Wednesday, January 14, 2015**  
**7:30 P.M.**  
**Agenda (Exhibit A)**

**I. OPENING**

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the January 14, 2015 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Approval of the 2016 Tax Budget as presented **(Exhibit B)**
- F. Motion to approve the minutes from the December 17, 2014 Regular Meeting **(Exhibit C)**
- G. Board Committee Reports **(Exhibit D)**
  - 1. Communications, Community Relations & Retention Committee  
Chair: Janice Grim  
Asst. Chair: Sue Williams  
Staff Liaison: Kip Crain
  - 2. Curriculum Committee  
Chair: Susie Lawson  
Asst. Chair: Janice Gallagher  
Staff Liaison: Jeff Schleich
  - 3. Facilities Committee  
Chair: Frank Besancon  
Asst. Chair: Curt Denning  
Staff Liaison: Lynn Moomaw

4. Finance and Legislative Committee  
Chair: Susie Lawson  
Asst. Chair: Doug Stuart  
Staff Liaison: Mary Workman
5. Personnel Committee  
Chair: Greg Roadruck  
Asst. Chair: Kurt Steiner  
Staff Liaison: Matt Brown
6. Student Services Committee  
Chair: Douglas Zook  
Asst. Chair: Philip Keener  
Staff Liaison: Matt Brown
7. Technology and Assessment Committee  
Chair: Don Noble  
Asst. Chair: Larry Acker  
Staff Liaison: Cheryl Boyer

H. Executive Session (if needed) **(Roll Call)**

**II. SUPERINTENDENT'S REPORT (VOICE)**

A. Director's Report **(Exhibit E)**

Director of Operations and Adult Education would like to announce our receipt of the ODE Adult Career Education Planning Grant, as well as represent WCSCC on the team and provide continuing grant updates as meetings take place in the near future:

Dear Adult Career Education Team,

I am pleased to inform you that our proposal to the Ohio Department of Education for the ODE Adult Career Education Planning Grant was selected as the regional winner. Stark State College received the call this morning. As Project Director, Pete Kropp will be coordinating the planning efforts and team across the next six months. We are very excited about the award and the opportunity it will create for interrupted-enrollment adults to receive a State-issued High School Diploma and industry credential from SSC.

We look forward to working with each of you as we move forward to design this innovative education pathway.

Every good wish,

L. Caroline Maloney  
Asst. Director, Strategic Grants  
Stark State College

B. Principal’s Report (**Exhibit F**)

The Wayne County Commissioners approved our sub-grant agreement from Wayne County Jobs and Family Services for \$125,000. It will be used to cover a portion of the costs of one guidance counselor and the intervention counseling services we are receiving from the shared service agreement with the Village Network.

C. Superintendent will give a brief update on the status of program changes

D. Important Upcoming Dates and Times

EVENT	DATE	LOCATION	TIME
Martin Luther King Jr. Day	1/19/15	No School	
BPA Regional Awards	2/5/15	Wooster Grace Brethren Church	9:45 a.m.
Parent Teacher Conferences	2/12/15	WCSCC	4:00-7:00 p.m.
No School	2/13/15		
No School–President’s Day	2/16/15		
February Board Meeting	TBD	WCSCC – G101	
SkillsUSA Regional Competition	2/28/15	WCSCC	All Day (Snow Date 3/7/15)
End of 3 <sup>rd</sup> 9 Weeks	3/20/15		

*Motion to approve Superintendent’s Report (Voice)*

**III. TREASURER’S CONSENT AGENDA (ROLL CALL)**

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

*The Treasurer recommends the following actions:*

A. Finance

1. Approval of the list of purchase orders and budgetary check register for December 2014 (**Exhibit G**)
2. Approval of the Financial Reports for December 2014 (**Exhibit H**)
3. Approval of the FY15 Amended Appropriations (**Exhibit I**)
4. Approval to accept the following donations:
  - a. 1 - Optical comparator, 1 - Mitutoyo B710 CMM, 2 – hardness testers, and 2 file cabinets from Moog/Flo-Tork for use in Precision Machining, with an approximate value of \$19,000

*Motion to approve the Treasurer’s Consent Agenda (Roll Call)*

**IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment

1. Resignation of Beverly Cahill, AE Nursing Instructor, for the purpose of retirement effective March 31, 2015
2. Employment of the following for 2014-2015 supplemental positions per the negotiated agreement:

<b>Others</b>		
Dual Enrollment	1.5%	Kimberly Huffman
Dual Enrollment	1.5%	Sandy Stebbins

3. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, for the 2014-2015 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Ackerman	Donald	Instructor – ABLE, Adult Literacy	BA/BS	1	\$14.00	1/14/15
Otto	Jason	Instructor – ABLE, Adult Literacy	Masters	1	\$16.00	1/14/15
Redmond	Amy	Instructor – ABLE, Adult Literacy, FLT Rotary	Masters	1	\$16.00	1/6/15
Ritchey	Timothy	Adult Education Certified – Supplemental	AE3	3	\$26.10	12/15/14

4. Employment of the following certified individuals to substitute in area(s) indicated for the 2014-2015 school year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	DEGREE	EFFECTIVE
Martell	Melody	Medical/Nursing	III	3	\$21.30/hr	LPN	12/1/14

B. Classified Employment

1. Resignation of Myrna Ramseyer, Cook, for the purpose of retirement effective at the end of the day on February 27, 2015

2. Employment of the following persons to substitute in area(s) indicated for the 2014-2015 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE
Gibson	Tyler	Classified Sub-Custodian	9	\$12.72	1/5/15

3. Employment of Crystal Douglass, Administrative Assistant for IT/TRC, for the 2014-2015 school year, part time/hourly/regularly scheduled/per time sheets, not to exceed 29.5 hours per week at \$10.34/hour on Class I, Step 2 of the Casual Labor Wage Scale, effective December 18, 2014
4. Employment of the following persons as Classified Personnel for Adult & Community Education, part-time/supplemental/hourly/as needed for the 2014-2015 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE DATE
Bower	China	Classified Aide, FLT Rotary	Classified Aide	2	\$8.20	1/1/15

C. Consultant Contracts

1. Dennis Lipp, Painting for the Fun of It, on or about February 9 – March 23, 2015, \$300 for 2 or less students or \$131.25 per student between 2-10 students
2. Ramsier Financial Services, Retirement Planning Today, on or about January 29 – February 5, 2015, \$25 per student

D. Volunteers (none)

E. Approval to remove the following from inventory (none)

*Motion to approve the Superintendent’s Consent Agenda (Roll Call)*

**V. REGULAR AGENDA**

A. Grants and Agreements (**Roll Call**)

1. Approval of membership renewal in the Education Tax Policy Institute for the membership year beginning January 1, 2015. ETPI provides research and the facts concerning taxation and school funding for a cost of \$1,000
2. Approval of a Purchase of Training contract with the Wayne County Job & Family Services (WCJFS) to provide Type B Child Care Provider training effective January 1, 2015 – December 31, 2015 - this contract will not exceed \$18,000
3. Approval to apply for a renewal grant in the approximate amount of \$70,000 from the United Way of Wayne and Holmes Counties for the Adult Basic & Literacy Education & Families Learning Together programs

***Motion to approve Grants and Agreements (Roll Call)***

- B. Resolutions **(Roll Call) none**
- C. Documents and Materials **(Voice) none**

**VI. NEW BUSINESS (ROLL CALL)**

- A. Approval of new vendor David Riley, Attorney at Law

***Motion to approve Item A. (Roll Call)***

**VII. ITEMS OF DISCUSSION**

- A. First reading of the following revised/new administrative guidelines and/or board policies:

<b>SECTION</b>	<b>NUMBER</b>	<b>STATUS</b>	<b>TITLE</b>
Policy	1530	Revised	Evaluation of Directors and Other Administrators
Policy	2210	Revised	Curriculum Development
Policy	2430.02	New	Participation of Community/Stem-School Student in Extra-Curricular Activities
Policy	2430	Revised	District-Sponsored Clubs and Activities
Policy	2510	Revised	Adoption of Textbooks
Policy	5223	New	Selection of Instructional Materials and Equipment
Policy	5330.02	New	Procurement and Use of Epinephrine Auto Injectors in Emergency Situations
Policy	5330	Revised	Use of Medications
Policy	5336	New	Care of Students with Diabetes
Policy	5830	Revised	Student Fund-Raising
Policy	6144	Revised	Investments
Policy	7540.02	Revised	District Web Page
Policy	7540.03	Revised	Student Education Technology Acceptable Use and Safety
Policy	7540.04	Revised	Staff Education Technology Acceptable Use and Safety
Policy	8325	New	Receiving Legal Documents
Policy	8330	Revised	Student Records
Policy	8400	Revised	School Safety
Policy	8500	Revised	Food Services
Policy	8510	Revised	Wellness (revised per NEOLA and 12.17.14 Wellness Committee Meeting)
Policy	8540	Revised	Vending Machines
Policy	8550	Revised	Competitive Food Sales
Policy	8660	Revised	Incidental Transportation of Students by Private Vehicle
Policy	9211	Revised	District Support Organizations

B. Board discussion

**VIII. EXECUTIVE SESSION**

A. Executive Session (for the purpose of discussing compensation of a public employee) **(Roll Call)**

**IX. MOTION TO ADJOURN (VOICE)**

**NOTE: The date and time of the next Regular Meeting was determined during the Organizational Meeting held January 14, 2015.**