



Kip Crain, Superintendent
Mary A. Workman, Treasurer
Matt Brown, Principal

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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, January 13, 2016

7:30 P.M.

Agenda (Exhibit A.2)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the January 13, 2016 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
 - 1. Any public participation
 - 2. Business and manufacturing representatives
- E. Approval of the 2017 Tax Budget as presented **(Exhibit B)**
- F. Motion to approve the minutes from the December 16, 2015 Regular Meeting **(Exhibit C) (Voice)**
- G. Board Committee Reports **(Exhibit D)**
 - 1. Communications, Community Relations & Retention Committee
 - Chair: Janice Grim
 - Asst. Chair: Sue Williams
 - Staff Liaison: Kip Crain
 - 2. Curriculum Committee
 - Chair: Susie Lawson
 - Asst. Chair: Janice Gallagher
 - Staff Liaison: Jeff Schleich

- 3. Facilities Committee
 Chair: Frank Besancon
 Asst. Chair: Curt Denning
 Staff Liaison: Lynn Moomaw

- 4. Finance and Legislative Committee
 Chair: Susie Lawson
 Asst. Chair: Doug Stuart
 Staff Liaison: Mary Workman

- 5. Personnel Committee
 Chair: Greg Roadruck
 Asst. Chair: Kurt Steiner
 Asst. Chair: Doug Stuart
 Staff Liaison: Matt Brown

- 6. Student Services Committee
 Chair: Douglas Zook
 Asst. Chair: Philip Keener
 Staff Liaison: Matt Brown

- 7. Technology and Assessment Committee
 Chair: Don Noble
 Asst. Chair: Larry Acker
 Staff Liaison: Cheryl Boyer

H. Executive Session (if needed) **(Roll Call)**

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report **(Exhibit E)**
- B. Principal’s Report **(Exhibit F)**
- C. Straight A Grant Application (update to be presented at Board meeting)
- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Martin Luther King Jr. Day	1/18/16	M	No School	
Parent Teacher Conferences	2/11/16	Th	WCSCC	4:00-7:00 p.m.
No School–President’s Day	2/15/16	M		
February Board Meeting	TBD		WCSCC – G101	
SkillsUSA Auto Tech Competition	2/19/16	F	Off-Site/TBD	All Day (Snow Date 2/26/16)
SkillsUSA Regional Competition	2/27/16	S	WCSCC	All Day (Snow Date 3/5/15)
End of 3 rd 9 Weeks	3/18/16	F		

Motion to approve Superintendent's Report (Voice)

III. TREASURER'S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for December 2015 (**Exhibit G**)
2. Approval of the Financial Reports for December 2015 (**Exhibit H**)

Motion to approve the Treasurer's Consent Agenda (Roll Call)

IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Employment of the following certified individuals to substitute in area(s) indicated for the 2015-2016 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Pope	Paul	HS Academic/Career Tech Teacher	1/14/16
Whitman	Michael	Career Tech Teacher (LTM only)	1/13/16

B. Classified Employment

1. Resignation of Allen Griffith, Maintenance/IT Evening Specialist, effective at the end of the day on December 23, 2015
2. Resignation of Austin Berry, IT Student Worker, effective at the end of the day on December 30, 2015

3. Approval for reimbursement of \$229 for bus driver initial certification expenses to Jerry Gasser per submitted itemized receipts for ODE required pre-service physical exam, drug and alcohol screen, audiogram, BCI/FBI background checks, and school bus driver training
- C. Consultant Contracts (none)
- D. Volunteers (none)
- E. Approval to remove the following from inventory (none)

Motion to approve the Superintendent's Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements (Roll Call)

1. Approval of membership renewal in the Ohio Education Policy Institute for the membership year beginning January 1, 2016. OEPI provides research and the facts concerning taxation and school funding for a cost of approximately \$1,000
2. Approval of school/institutional membership renewal with the Wooster Area Chamber of Commerce for 2016 for a cost of \$350
3. Approval to continue membership in the Ohio School Boards Association Legal Assistance Fund for January 1, 2016 through December 31, 2016 for a cost of \$250, which is the same as last year's cost
4. Approval to apply for a renewal grant in the amount of \$70,000 from the United Way of Wayne and Holmes Counties for the Adult Basic & Literacy Education and Families Learning Together programs

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (Roll Call) none

C. Documents and Materials (Voice)

1. Approval of the revised Course of Study for Electronics and Computer Networking (copies available)
2. Approval of the proposed revision to the 2016-2017 School Year Calendar (**Exhibit I**)
3. Approval of the following overnight field trip request (copies available):

Approximately 25 students, 3 staff members
Early Childhood Education and Care I and II
Ohio Association for the Education of Young Children (OAEYC) Conference

Kalahari Resort and Convention Center
Sandusky, OH
4/21-4/22/16

4. Approval of the following revised/new board policies:

SECTION	NUMBER	STATUS	TITLE
Policy	1530	Revised	Evaluation of Directors and Other Administrators
Policy	2271	Revised	College Credit Plus
Policy	2413	New	Career Advising
Policy	3412	Revised	Establishment and Change of Classification
Policy	5114	Revised	Nonimmigrant Students and Foreign-Exchange Students
Policy	5340	Revised	Student Accidents
Policy	5350	Revised	Student Suicide
Policy	8390	Revised	Animals on District Property
Policy	8400	Revised	School Safety

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL)

- A. Approval of the re-employment of Dr. Kip Crain as Superintendent effective August 1, 2016 and ending on July 31, 2017

Motion to approve Item A. (Roll Call)

- B. Approval of the following resolution authorizing a Capital Projects Fund:

A RESOLUTION ESTABLISHING A CAPITAL PROJECTS FUND UNDER REVISED CODE SECTION 5705.13(C) AND AUTHORIZING AND DIRECTING THE TRANSFER OF MONEY TO THAT FUND FROM THE GENERAL FUND IN THE AMOUNT OF \$3,500,000.

WHEREAS, this Board of Education has determined that it is necessary and appropriate to accumulate resources generally for the acquisition, construction and improvements of fixed assets of the School District and, more specifically, for the construction, enlargement, furnishing, equipping and improvement of School District buildings and facilities and the equipping and improvement of real estate for school purposes (the Project), relating to a new Robotics & Advanced Manufacturing Technology Education Collaborative (RAMTEC) facility; and

WHEREAS, the Board desires to establish a capital projects fund (the Capital Projects Fund) as authorized by Section 5705.13(C) of the Revised Code for costs of the Project and to contribute money to that Fund as necessary and as the Board may appropriate for that purpose from year to year;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne County Joint Vocational School, State of Ohio, that:

Section 1. As authorized by Section 5705.13(C) of the Revised Code, the Board hereby establishes a Capital Projects Fund for the purpose of accumulating resources for the Project. The source of money to be used to fund the Capital Projects Fund for the Project shall be available money in the District's General Fund. The amount of money to be accumulated for the aforesaid purpose shall be \$3,500,000, to be transferred to the Capital Projects Fund in Fiscal Year 2016.

Section 2. The Treasurer is hereby authorized and directed to establish such a Capital Projects Fund in the books and records of the School District, and take any other such actions as are necessary and appropriate to effectuate this resolution. Consistently with the provisions of Sections 5705.13(C) and 5705.14(E) of the Revised Code, the Treasurer is specifically authorized and directed to make the transfer of \$3,500,000 identified above for Fiscal Year 2016 to the Capital Projects Fund.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted, in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion to approve Item B. (Roll Call)

C. Approval of the following resolution authorizing the transfer of money:

A RESOLUTION AUTHORIZING THE TRANSFER OF MONEY FROM THE GENERAL FUND TO A SPECIAL COST CENTER IN THE PERMANENT IMPROVEMENT FUND IN THE AMOUNT OF \$3,500,000 UNDER REVISED CODE SECTION 5705.14(E).

WHEREAS, this Board of Education has determined that it is necessary and appropriate to dedicate money currently in the General Fund for the construction, enlargement, furnishing, equipping and improvement of School District buildings and facilities and the equipping and improvement of real estate for school purposes (the Project), relating to a new Robotics & Advanced Manufacturing Technology Education Collaborative (RAMTEC) facility;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne County Joint Vocational School, State of Ohio, that:

Section 1. As authorized by Section 5705.14(E) of the Revised Code, the Board hereby authorizes the Treasurer to transfer from the General Fund to a special cost center in the Permanent Improvement Fund the amount of \$3,500,000 for the Project, and to take any other such actions as are necessary and appropriate to effectuate this resolution.

Section 2. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted, in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 3. This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion to approve Item C. (Roll Call)

D. Approval of the following resolution for the design build construction model:

A RESOLUTION AUTHORIZING THE SUPERINTENDENT OF SCHOOL AND THE TREASURER OF THIS BOARD TO UTILIZE THE DESIGN BUILD CONSTRUCTION MODEL FOR THE NEW ADVANCED MANUFACTURING BUILDING.

WHEREAS, this District needs to enhance its educational program by responding to the needs of the broader community for advanced manufacturing preparedness programs; and

WHEREAS, the Administration and business community advisors believe the best approach is to create a standalone building dedicated to educational programs related to advanced manufacturing; and

WHEREAS, the Administration has identified a location for the new facility

WHEREAS, the Ohio Revised Code was revised by House Bill 153 to allow for alternative construction delivery methods; and

WHEREAS, the administrative team and the facilities committee of this Board met with legal counsel to discuss the best construction delivery method for this project; and

WHEREAS, the Auburn Career Center successfully used the Design Build method on a similar project; and

WHEREAS, it is legal counsel's belief that the design build method will result in a quality project, at the best cost and with the shortest construction duration.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education that after careful consideration and evaluation of the information before it:

Section 1. This Board authorizes the Administration to utilize the Design Build method of project delivery for the new advanced manufacturing building project.

Section 2. This Board further authorizes the Administration to work with the District's legal counsel to take such steps as are required to retain a Design Builder and present to this board a contract for its consideration.

Section 3. The Board hereby finds and determines that all formal actions related to the adoption of this resolution were taken in open meetings of this Board; and that all deliberations of this Board and of its committees, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable law.

Section 4. This resolution shall be in full force and effect from and immediately after its adoption

Motion to approve Item D. (Roll Call)

E. Approval of the FY16 Amended Appropriations (**Exhibit J**)

Motion to approve Item E. (Roll Call)

VII. ITEMS OF DISCUSSION

A. First reading of the following revised/new board policies:

SECTION	NUMBER	STATUS	TITLE
Policy	3220	Revised	Evaluation of Staff
Policy	7510	Revised	Use of District Premises

B. Board discussion

VIII. EXECUTIVE SESSION

A. Executive Session (if needed) (**Roll Call**)

IX. MOTION TO ADJOURN (VOICE)

NOTE: The date and time of the next Regular Meeting was determined during the Organizational Meeting held January 13, 2016.