

MINUTES OF THE ORGANIZATIONAL MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

JANUARY 15, 2020

The Wayne County Joint Vocational School District Board of Education was called to order for the annual Organizational Meeting by President Pro Tempore Mrs. Tschantz at 7:00 p.m. on Wednesday January 15, 2020, in the Career Center.

OATH OF OFFICE

Orrville City Schools	Dr. Gregory Roadruck	Three Year Term
Northwestern Local Schools	Mr. Phil Keener	Three Year Term
Norwayne Local Schools	Mr. Kurt Steiner	Three Year Term
Southeast Local Schools	Mrs. Sue Williams	Three Year Term
Tri-County ESC	Mrs. Ann Tschantz	Three Year Term
Triway Local Schools	Mr. Don Noble	Three Year Term

ROLL CALL

Mr. Frank Besancon, Mrs. Lisa Gwin, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Greg Roadruck, Mr. Dan Stavnezer, Mr. Kurt Steiner, Mr. Dough Stuart, Mrs. Ann Tschantz, Mrs. Sue Williams, were in attendance.

Mrs. Sue Herman and Mr. T.J. DeAngelis were unable to attend the meeting.

**APPROVAL OR THE JANUARY 15, 2020 ORGANIZATIONAL AGENDA
CORRECTIONS/ADDITIONS/DELETIONS**

A motion by Mrs. Lawson was seconded by Mr. Stavnezer to approve the January 15, 2020 agenda, corrections, additions, and deletions.

Roll call vote on the motion was as follows: Mrs. Lawson, Mr. Stavnezer, Mr. Besancon, Mrs. Gwin, Mr. Keener, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mrs. Tschantz – all say yes.

The motion was carried.

Minutes of the Special Meeting of the Wayne County
Joint Vocational School District Board of Education

ELECTION OF PRESIDENT

A motion by Mr. Besancon was seconded by Mr. Steiner to nominate Mr. Keener for the office of President.

A motion by Mr. Stuart was seconded by Mr. Besancon to close the nominations and cast ballots for Mr. Keener for the office of the President.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Steiner, yes; Mrs. Gwin, yes; Mr. Keener, abstain; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mrs. Tschantz, yes.

Mr. Keener was given the Oath of Office by the Treasurer and assumed the Chair.

ELECTION OF VICE PRESIDENT

A motion by Mrs. Lawson was seconded by Mrs. Tschantz to nominate Mr. Stavnezer for the office of Vice-President.

A motion by Dr. Roadruck was seconded by Mr. Stuart to close nominations and cast the ballots for Mr. Stavnezer as Vice- President.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Tschantz, yes; Mr. Besancon, yes; Mrs. Gwin, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, abstain; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mr. Keener, yes.

Mr. Stavnezer was given the Oath of Office by the Treasurer.

DATE, TIME, AND PLACE – REGULAR BOARD MEETINGS.

A motion by Mrs. Williams was seconded by Mr. Besancon to establish the date, time, and place of the Regular Board Meetings, excluding the January Regular Board Meeting as follows:

WAYNE COUNTY JVSD 2020 Regular Board Meetings Date and Time		
Wednesday	7:00 p.m.	January 15
Organizational and Regular Meetings		
Wednesday	7:30 p.m.	February 19
Wednesday	7:30 p.m.	March 18

Minutes of the Special Meeting of the Wayne County
Joint Vocational School District Board of Education

DATE, TIME AND PLACE – REGULAR BOARD MEETINGS – (Con't)

Wednesday	7:30 p.m.	April 15
Wednesday	7:30 p.m.	May 20
Wednesday	7:30 p.m.	June 24 (4 th Wednesday)
Wednesday	7:30 p.m.	July 15
Wednesday	7:30 p.m.	August 19
Wednesday	7:30 p.m.	September 23 (4 th Wednesday)
Wednesday	7:30 p.m.	October 21
Wednesday	7:30 p.m.	November 18
Wednesday	7:30 p.m.	December 16

All meetings will be in the Board Room in the Administration Building unless notified in advance of change of location.

Voice call vote on the motion was as follows: Mrs. Williams, Mr. Besancon, Mrs. Gwin, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, and Mr. Keener – all say yes.

BOARD ITEMS

A motion by Mr. Steiner was seconded by Mr. Dan Stavnezer to approve the Board Items as follows:

- A. Approve Board Membership in the Ohio School Boards Association for 2020, including subscriptions to the Briefcase and School Management News, for an approximate cost of \$3,551
- B. Approval to set the Board Service Fund to the amount of \$20,000 beginning January 1, 2020

Note: This fund is to be used by Board Members for expenses incurred in the performance of their duties. This is the same amount as the last eight years. The Service Fund may be set to a maximum of \$20,000.

Roll call vote on the motion was as follows: Mr. Kurt Steiner, yes; Mr. Dan Stavnezer, yes; Mr. Besancon, no; Mrs. Gwin, yes; Mrs. Lawson, abstain; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Tschantz, yes; Mrs. Williams, yes; and Mr. Keener, yes.

The motion was carried.

Minutes of the Special Meeting of the Wayne County
Joint Vocational School District Board of Education

RESOLUTION #20-1 – APPROVAL OF STANDING AUTHORIZATION

A motion by Mrs. Lawson was seconded by Mrs. Williams to approve the standing authorization as follows:

- A. *Authorize the Treasurer to Request Advances:* The Treasurer is authorized to request advances from the County Auditor during the year as available.
- B. *Authorize the Treasurer to Invest Monies:* The Treasurer is authorized to invest monies falling in the inactive or interim status as available during the year.
- C. *Authorize the Treasurer to Pay All Bills within the Limits of the Appropriations Resolution:* The Treasurer is authorized to pay all bills within the limits of the appropriations resolution as prescribed by Ohio Revised Code 33313.18 as bills are received, and when goods received or serviced performed are acceptable.
- D. *Authorize Treasurer to Make Fund-to-Fund Advances, Advance Returns and Transfers:* The Treasurer is authorized to make fund-to-fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports presented at the next regular meeting.
- E. *Authorize Superintendent and Treasurer to Apply for and Accept Grant Funds and to Enter Into Agreements:* The Superintendent and Treasurer are authorized to apply for, enter into and/or accept/participate in Federal, State or Local Grants or agreements. In addition, the Treasurer is authorized to appropriate funds for grants awarded to the school district.
- F. *Authorize Superintendent and Treasurer to Attend Professional Meetings:* The Superintendent and Treasurer are authorized to attend meetings, including in-service and professional development, that pertain to their responsibilities as the district's Chief Executive Officer and Chief Financial Officer, respectively.
- G. *Authorize Superintendent to Send Employees to Professional Meetings:* The Superintendent is authorized to send employees to professional meetings within the amount of appropriations.
- H. *Authorize Superintendent or Treasurer to Accept Donations:* The Superintendent or Treasurer is authorized to accept all donations to the school district on behalf of the Board of Education.
- I. *Appoint Superintendent as Purchasing Agent:* The Superintendent is hereby appointed the district's Purchasing Agent.
- J. *Authorize Superintendent to Hire Staff Between Board Meetings:* The Superintendent is authorized to hire staff between Board meetings.
- K. *Authorize Superintendent to Accept Resignations Between Board Meetings:* The Superintendent is authorized to accept resignations between Board meetings.

Minutes of the Special Meeting of the Wayne County
Joint Vocational School District Board of Education

RESOLUTION #20-1 – (Con't)

Roll call vote on the motion was as follows: Mrs. Lawson, Mrs. Williams, Mr. Besancon, Mrs. Gwin, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, and Mr. Keener – all say yes.

The motion was carried.

ADJOURNMENT

A motion by Mrs. Tschantz was seconded by Mr. Stavnezer to adjourn the January 2020 Organizational Meeting at 7:10 p.m.

Voice call vote on the motion was as follows: Mrs. Tschantz, Mr. Stavnezer, Mr. Besancon, Mrs. Gwin, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mr. Keener – all say yes.

The motion was carried.

President

Treasurer