



Kip Crain, Superintendent
Mary A. Workman, Treasurer
Matt Brown, Principal

518 West Prospect Street
 Smithville, Ohio 44677

High School: 330-669-7000
 High School Fax: 330-669-7001
 Adult Education: 330-669-7070
 Adult Ed Fax: 330-669-7071
 Website: www.wcsc.org

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
 BOARD OF EDUCATION REGULAR MEETING**

Wednesday, January 15, 2020
8:00 P.M. (Immediately Following the Organizational Meeting)
Agenda (Exhibit A.2)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the January 15, 2020 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Board of Education Recognition
- F. Approval of the 2021 Tax Budget as presented **(Exhibit B)**
- G. Motion to approve the minutes from the December 18, 2019 Regular Meeting **(Exhibit C) (Voice)**
- H. Executive Session (if needed) **(Roll Call)**

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report **(Exhibit D)**
- B. Principal’s Report **(Exhibit E)**
- C. Review CTE Programming Updates
- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Martin Luther King Jr. Day	1/20/20	M	No School	
Parent Teacher Conferences	2/13/20	Th	WCSCC	4:00-7:00 p.m.

No School	2/14/20	F	
No School–President’s Day	2/17/20	M	
February Board Meeting	TBD		G101/Board Room

Motion to approve Superintendent’s Report (Voice)

III. TREASURER’S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for December 2019 **(Exhibit F)**
2. Approval of the Financial Reports for December 2019 **(Exhibit G)**

Motion to approve the Treasurer’s Consent Agenda (Roll Call)

IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. All Employment

1. Approval of the State of Ohio Minimum Wage increase to \$8.70/hour effective January 1, 2020 **(Exhibit H)**

B. Certified Employment

1. Employment of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, pending sufficient enrollment, BCI/FBI background checks and appropriate licensure, per time sheets, effective 2019-2020 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Welty	Breanne	Adult Education Certified minimum of 840 hours/maximum of 1400 hours per fiscal year	IV	4	\$24.68	01/13/20

- Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, BCI/FBI background checks, per time sheets, effective 2019-2020 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Otto	Jason	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	2	\$16.50	01/06/20

- Employment of the following certified individual(s) to substitute in area(s) indicated for the 2019-2020 school year:

LAST	FIRST	SUB AREA	EFFECTIVE DATE
Lovejoy	Bobbie Jo	HS Academic	01/15/20
Michaelis-Reynolds	Courtne	HS Academic/Career Tech Teacher	01/15/20
Moore	Jennifer	HS Academic/Career Tech Teacher	01/15/20
Stermer	Ian	HS Academic/Career Tech Teacher	01/15/20
Torres	Alejandra	HS Academic/Career Tech Teacher	01/15/20
Zimmerman	Craig	HS Academic/Career Tech Teacher	01/15/20

C. Classified Employment

- Approval of the following grant funded pay scale for ASPIRE, ESOL, FLT employees with contracts between July 1, 2019 and June 30, 2020. The Classified Aide scale has been updated to meet the new minimum wage standards effective January 1, 2020:

ASPIRE/ESOL/FLT GRANT FUNDED PROGRAMS				
Pay Scale				
Step	Classified Aide	Classified Office	Instructor BA/BS	Instructor MA
1	\$8.70	\$9.80	\$14.00	\$16.00
2	\$8.70	\$10.20	\$14.50	\$16.50
3	\$8.75	\$10.60	\$15.00	\$17.00
4	\$8.85	\$11.00	\$15.50	\$17.50
5	\$9.05	\$11.40	\$16.00	\$18.00
6	\$9.20	\$11.80	\$16.50	\$18.50
7	\$9.40	\$12.20	\$17.00	\$19.00
8	\$9.60	\$12.60	\$17.50	\$19.50
9	\$9.80	\$13.00	\$18.00	\$20.00
10	\$10.00	\$13.40	\$18.50	\$20.50
11	\$10.20	\$13.80	\$19.00	\$21.00
12	\$10.40	\$14.20	\$19.50	\$21.50

13	\$10.60	\$14.60	\$20.00	\$22.00
14	\$10.80	\$15.00	\$20.50	\$22.50
15	\$11.00	\$15.40	\$21.00	\$23.00

A step raise will be awarded any year an hourly employee (excluding proctors & tutors) works 80 or more hours.

2. Approval of the revision of the following Classified Personnel contracts for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 1/1/20 due to revision of ASPIRE/ESOL/FLT Grant Funded Programs pay scale to meet minimum wage:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Webster	Kassie	Child Care Aide, Literacy Ed	Classified Aide	2	\$8.70	01/01/20

3. Employment of the following classified individual to substitute in area(s) indicated for the 2019-2020 year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Conner	Amy	Admin Asst	5	\$11.30	01/15/20
Michaelis-Reynolds	Courtne	Aide Admin Asst	0 5	\$9.74 \$11.30	01/15/20 01/15/20
Sears	Kathy	Admin Asst	8	\$12.35	03/09/20
Stephenson	Deborah	Custodial	12	\$13.90	12/30/19

D. Consultant Contracts (none)

E. Volunteers (none)

F. Approval to remove the following from inventory (none)

G. Approval to accept the following donations:

1. 2010 Kia Optima from DM Northshore Auto for use in the Auto Technologies program, with an approximate value of \$2,218
2. 3 RAMTEC Robotics t-shirts from Tracy Hackworth for use in the RAMTEC Robotics program, with an approximate value of \$60

Motion to approve the Superintendent's Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements **(Roll Call)**

1. Approval of membership renewal in the Ohio Education Policy Institute for the membership year beginning January 1, 2020. OEPI provides research and the facts concerning taxation and school funding for a cost of approximately \$1,000
2. Approval of membership to Ohio Technical Centers for 2019-2020 for a total of \$1,250
3. Approval to continue membership in the Ohio School Boards Association Legal Assistance Fund for January 1, 2020 through December 31, 2020 for a cost of \$250, which is the same as last year's cost
4. Approval of an Affiliation Agreement with Accord Care Community for the purpose of providing the clinical component for the Practical Nursing Program (copies available)

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (Roll Call) (none)

C. Documents and Materials (Voice)

1. Approval of the following job description (copies available):
 - a. Classified Support Specialist
2. Approval of the following overnight field trip request:
 - a. *Approximately 18 students, 2 advisors, and 0 parents to attend*
Early Childhood Education and Care
Ohio Association for the Education of Young Children (OAEYC) Conference
Kalahari Resort and Conference Center – Sandusky, OH
4/24-4/25/20

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL) (none)

VII. ITEMS OF DISCUSSION

- A. Board discussion

VIII. EXECUTIVE SESSION

- A. Executive Session (if needed) (Roll Call)

IX. MOTION TO ADJOURN (VOICE)

NOTE: The date and time of the next Regular Meeting was determined during the Organizational Meeting held January 15, 2020.