



**Kip Crain, Superintendent**  
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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**Wednesday, January 17, 2024**  
**Immediately Following the Organizational Meeting**  
**Agenda (Exhibit A.2)**

**I. OPENING**

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the January 17, 2024 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Board of Education Recognition – January is School Board Member Appreciation Month and all WCSCC Board Members will receive Certificates of Appreciation from the Ohio School Boards Association (OSBA)
- F. Motion to approve the minutes from the December 20, 2024 Regular Meeting **(Exhibit B) (Voice)**
- G. Executive Session (if needed) **(Roll Call)**

**II. SUPERINTENDENT’S REPORT (VOICE)**

- A. Director’s Report **(Exhibit C)**
- B. Principal’s Report **(Exhibit D)**
- C. Updates on School Safety Protocols
- D. Updates on Superintendent’s Advisory Committees

E. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Martin Luther King Jr. Day	1/15/24	M	No School	
Parent Teacher Conferences	2/15/24	Th	WCSCC/Zoom	4:00-7:00 p.m.
No School	2/16/24	F		
No School–President’s Day	2/19/24	M		
February Board Meeting	TBD		G101/Board Room	

*Motion to approve Superintendent’s Report (Voice)*

**III. TREASURER’S CONSENT AGENDA (ROLL CALL)**

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

*The Treasurer recommends the following actions:*

A. Finance

1. Approval of the list of purchase orders and budgetary check register for December 2023 **(Exhibit E)**
2. Approval of the Financial Reports for December 2023 **(Exhibit F)**

*Motion to approve the Treasurer’s Consent Agenda (Roll Call)*

**IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment

1. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, BCI/FBI background checks and appropriate licensure, per time sheets, effective 2023-2024 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Bob Shott	Adult Education Certified LETA Instructor	II	9	\$23.50	2/1/24

2. Revision to the employment of the following certified individual(s) to substitute in area(s) indicated for the 2023-2024 school year:

NAME	SUB AREA	EFFECTIVE DATE
Hannah Baker	HS Academic/Career Tech Teacher	12/11/23 (was 12/20/23)

B. Classified Employment (none)

C. Consultant Contracts:

1. The Practice of Green, Kickstart Your Health, on or about January 25, 2024-March 7, 2024, \$210 per student
2. The Practice of Green, Kickstart Your Health, on or about January 25, 2024, \$30 per student
3. The Practice of Green, Kickstart Your Health, on or about February 1, 2024, \$30 per student
4. The Practice of Green, Kickstart Your Health, on or about February 8, 2024, \$30 per student
5. The Practice of Green, Kickstart Your Health, on or about February 15, 2024, \$30 per student
6. The Practice of Green, Kickstart Your Health, on or about February 22, 2024, \$30 per student
7. The Practice of Green, Kickstart Your Health, on or about February 29, \$30 per student
8. The Practice of Green, Kickstart Your Health, on or about March 7, 2024, \$30 per student

D. Volunteers (none)

E. Approval to remove the following from inventory (none)

F. Approval to accept the following donations:

1. Donation of an HP DesignJet Printer T1300, plus supplies and paper, from Bosch Rexroth Corporation for use in the Graphic Design & Photography program, with an approximate value of \$750
2. Donation of HD truck parts and an Isuzu engine from Great Lakes Truck Centers for use in the Diesel Technologies program, with an approximate value of \$21,640.99

*Motion to approve the Superintendent's Consent Agenda (Roll Call)*

**V. REGULAR AGENDA**

A. Grants and Agreements (**Roll Call**)

1. Approval of a Memorandum of Understanding with Kent State University for the College Credit Plus Program for the 2024-2025 school year (copies available)

- 2. Approval of membership renewal in the Ohio Education Policy Institute for the membership year beginning January 1, 2024. OEPI provides research and the facts concerning taxation and school funding for a cost of approximately \$1,000 (copies available)

***Motion to approve Grants and Agreements (Roll Call)***

- B. Approval to continue membership in the Ohio School Boards Association Legal Assistance Fund for January 1, 2024 through December 31, 2024 for a cost of \$250, which is the same as last year’s cost (copies available) **(Roll Call)**

***Motion to approve Item B. (Roll Call)***

- C. Resolutions **(Roll Call) (none)**
- D. Documents and Materials **(Voice)**

- 1. Approval of the following overnight field trip request (copies available):

<b>FIELD TRIP</b>	<b>REASON</b>	<b>LOCATION</b>	<b>DATE</b>	<b># STUDENTS</b>	<b># ADVISORS</b>	<b># PARENTS</b>
Educators Rising (Early Childhood Education)	Leadership Conference & Competitions	Capital University – Columbus, OH	3/3-3/5/24	22	5	0

***Motion to approve Documents and Materials (Voice)***

**VI. NEW BUSINESS (ROLL CALL)**

- A. Approval of the 2023-2026 Administrator’s Handbook Revision (to be presented at the meeting)

***Motion to approve Item A. (Roll Call)***

**VII. ITEMS OF DISCUSSION**

- A. Board discussion

**VIII. EXECUTIVE SESSION**

- A. Executive Session (if needed) **(Roll Call)**

**IX. MOTION TO ADJOURN (VOICE)**

**NOTE: The date and time of the next Regular Meeting was determined during the Organizational Meeting held January 17, 2024.**