



Kip Crain, Superintendent
Mary A. Workman, Treasurer
Matt Brown, Principal

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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, July 18, 2018
7:30 P.M.
Agenda (Exhibit A)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the July 18, 2018 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Motion to approve the minutes from the June 7, 2018 Special Meeting (**Exhibit B.1**) and the June 20, 2018 Regular Meeting (**Exhibit B.2**) (**Voice**)
- F. Board Committee Reports (**Exhibit C**)
 - 1. Communications, Community Relations & Retention Committee
Chair: Sue Williams
Asst. Chair: Ann Tschantz
Staff Liaison: Kip Crain
 - 2. Curriculum Committee
Chair: Susie Lawson
Asst. Chair: Dan Stavnezer
Staff Liaison: Jeff Schleich
 - 3. Facilities Committee
Chair: Frank Besancon
Asst. Chair: Lisa Gwin
Staff Liaison: Lynn Moomaw

- 4. Finance and Legislative Committee
 Chair: Susie Lawson
 Asst. Chair: Doug Stuart
 Staff Liaison: Mary Workman

- 5. Personnel Committee
 Chair: Greg Roadruck
 Asst. Chair: Kurt Steiner
 Asst. Chair: Doug Stuart
 Staff Liaison: Matt Brown

- 6. Student Services Committee
 Chair: Philip Keener
 Asst. Chair: TJ DeAngelis
 Staff Liaison: Matt Brown

- 7. Technology and Assessment Committee
 Chair: Don Noble
 Asst. Chair: Larry Acker
 Staff Liaison: Cheryl Boyer

G. Executive Session (**Roll Call**)

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report (**Exhibit D**)

- B. Principal’s Report (**Exhibit E**)

- C. Safety and Security Update

- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
New Staff Orientation	8/14/18	T	WCWCC	
WCSCC Board Workshop Meeting	8/15/18	W	G101/Board Room	4:00 p.m. – 7:00 p.m. (prior to the BOE meeting)
WCSCC Board of Education Meeting	8/15/18	W	G101/Board Room	7:00 p.m. Reception/ 7:30 p.m. Regular Meeting
Student/Parent Orientation	8/15/18	W	WCSCC	
Staff Convocation Day	8/16/18	Th	WCSCC	
Staff In-Service Day	8/17/18	F	WCSCC	
First Day for First Year Students	8/20/18	M	WCSCC	
School Day for All Students	8/21/18	T	WCSCC	

Motion to approve Superintendent’s Report (Voice)

III. TREASURER’S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for June 2018 **(Exhibit F)**
2. Approval of the Financial Reports for June 2018 **(Exhibit G)**
3. Approval of the following Change Funds for the 2018-2019 school year:

Change Funds

\$ 450.00	Cafeteria
350.00	Culinary Arts
250.00	Customer Service Change – Dale Tackett
100.00	Treasurer’s Office
100.00	Adult Education Office
100.00	Landscape & Plant Technologies C.S.
75.00	Kathy Sears – Fees
75.00	Dale Tackett – Fees
50.00	Animal Care C.S.
150.00	Cosmetology C.S.
75.00	AE Cosmetology C.S.
20.00	Front Office – Parking Permits
100.00	Ag Mechanics C.S.
150.00	Auto Tech C.S.
50.00	Welding C.S.
50.00	Truck Mechanics C.S.
50.00	Carpentry C.S.
50.00	Precision Machining C.S.
50.00	Graphic Design C.S.
<u>100.00</u>	<u>Garage Sale</u>
\$2,395.00	<i>Total Change Funds</i>

4. Approval of the following Fund Transfer for 2018-2019:

From:
001 General Fund \$1,000

To:
018-9600 Board/ADM Scholarship Fund \$1,000

Purpose is to award 2 - \$500 Ambassador Program Achievement Awards

5. Approval to accept the following donations:
 - a. Two subwoofers, two 6x9" speakers, and two 4.5" speakers from Horizon Audio for use in the Truck Mechanics program, valued at approximately \$489.90
 - b. Pallet racking from Jarrett Companies, dba PackShip USA, for use in the Truck Mechanics program, valued at approximately \$500

Motion to approve the Treasurer’s Consent Agenda (Roll Call)

IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Nathan Gaubatz, Academic Supervisor, new three year contract effective August 1, 2018 through July 31, 2021, Step 10, 225 days
2. Employment of Jessica Wiandt, Integrated Science Instructor, Class IV, Step 1, per the negotiated agreement for 185 days, effective August 14, 2018 for the 2018-2019 school year
3. Employment of Kenneth Carraway, Ag Mechanics Instructor, Class I, Step 10, per the negotiated agreement for 185 days, effective August 14, 2018 for the 2018-2019 school year
4. Approval of the following staff to represent the Wayne County Schools Career Center as members on community/professional organizations effective August 1, 2018: Administrators, Managers, Coordinators, Key Club Advisors, and School Board Members
5. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective August 1, 2018 – July 31, 2019:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Kanne	Joan	Adult Education Certified	V	20	\$44.01	08/01/18

6. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective July 1, 2018 – June 30, 2019:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Boggs	Lynette	Adult Education Certified – Supplemental	AE/Admin Salary Schedule	8	\$48.72	07/01/18
Elliott	Sandy	Adult Education Certified – Supplemental	AE/Admin	5	\$47.92	07/01/18
Elliott	Sandy	Adult Education Certified – Supplemental – not to exceed 100 hours to assist in Financial Aid	AE/Admin Salary Schedule	5	\$47.92	07/01/18

7. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, effective 2018-2019 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Nussbaum	Julie	Adult Education Certified	II	7	\$20.98	07/01/18
Rogers	Larry	Instructor, Aspire, Adult Literacy, Literacy Ed	Bachelors	4	\$15.50	08/01/18

8. Revision to the employment of the following Certified Personnel for Adult & Community Education, full-time/supplemental/hourly, regularly scheduled, effective 2018-2019 school year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Wentzel	Leanna	Adult Education Certified minimum of 840 hours/maximum of 1006 (was 1400) hours per fiscal year	V	14	\$36.86	07/01/18

9. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2018-2019 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Allen	C Ermal	HS Academic/Career Tech Teacher	07/01/18
Cheatham	Wilma	HS Academic/Career Tech Teacher	07/01/18
Bilinovich	Terez	HS Career Tech Teacher – Cosmetology Only	07/01/18
Christman	Robbin	HS Academic/Career Tech Teacher – Long Term Sub in Business Only	07/01/18
Dressler	Ron	HS Career Tech Teacher – Carpentry Only	07/01/18
Fisher	Barbara	HS Academic/Career Tech Teacher – Long Term Sub in Culinary Arts Only	07/01/18
Freeland	Tara	HS Career Tech Teacher – Cosmetology Only	07/01/18
Graff	Lora	HS Academic/Career Tech Teacher	07/01/18
Hamman	Jesse	HS Academic/Career Tech Teacher	07/01/18
Long	Karen	HS Academic/Career Tech Teacher	07/01/18
Miller	Brent	HS Academic/Career Tech Teacher	07/01/18
Neldon	Nancy	HS Academic/Career Tech Teacher – Long Term Sub in Language Arts only	07/01/18
Nussbaum	Julie	HS Academic/Career Tech Teacher	07/01/18
Razzano	Lois	HS Academic/Career Tech Teacher	07/01/18

Reed	Elaine	HS Academic/Career Tech Teacher	07/01/18
Shaffer	Margaret	HS Academic/Career Tech Teacher – Long Term Sub in Math Only	07/01/18
Smith	Relda	HS Academic/Career Tech Teacher	07/01/18
Swartz	Stephen	HS Academic/Career Tech Teacher	07/01/18
Weber	Gayle	HS Academic/Career Tech Teacher	07/01/18
Wertz	Jessica	HS Academic/Career Tech Teacher	07/01/18
Whitman	Michael	HS Career Tech Teacher – Long Term Sub in Landscape & Turf only	07/01/18

B. Classified Employment

1. Resignation of Lydia Bischoff, Administrative Assistant to the Director of Operations, effective at the end of the day on July 6, 2018
2. Approval of the employment of Lydia Bischoff for up to 32 hours maximum at \$17.46 per hour, per time sheets, effective July 9, 2019
3. Approval of the payment of aides to attend orientation training annually and to be paid at an hourly rate
4. Revision of the contract for the following classified individual to substitute in area(s) indicated for the 2017-2018 year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE
Dressler	Ron	Custodial (<i>was Aide</i>)	12	\$13.90	6/4/18

5. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2018-2019 year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Baker	Dakota	Custodial	9	\$12.72	07/01/18
Dressler	Ron	Aide/Monitor	0	\$9.74	07/01/18
		Custodial	12	\$13.90	07/01/18
Freeland	Tara	Aide	3	\$10.65	07/01/18
Graff	Lora	Aide/Monitor	0	\$9.74	07/01/18
		Admin. Asst.	5	\$11.30	07/01/18
		Cashier/Cook	2	\$10.34	07/01/18
Johnson	Elizabeth	Admin. Asst.	5	\$11.30	07/01/18
		Aide/Monitor	0	\$9.74	07/01/18
Mullins	Katherine	Aide/Monitor	0	\$9.74	07/01/18
		Cashier/Cook	2	\$10.34	07/01/18
		Admin. Asst.	5	\$11.30	07/01/18
Neuenschwander	Beverly	Admin. Asst.	5	\$11.30	07/01/18
Roberts	Stephanie	Aide/Monitor	0	\$9.74	07/01/18
Welch	Joy	Aide/Monitor	0	\$9.74	07/01/18
Wertz	Jessica	Admin. Asst.	5	\$11.30	07/01/18
		Aide/Monitor	0	\$9.74	07/01/18

C. Consultant Contracts:

1. Dennis Lipp, Painting for the Soul, on or about August 6 – August 13, 2018, \$50 per student

D. Volunteers (**none**)

Motion to approve the Superintendent's Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements (**Roll Call**)

1. Approval of the Employment Services Contract Addendum with the Tri-County Educational Service Center (copies available)

Motion to approve Grants and Agreements (Roll Call)

B. Documents and Materials (**Voice**)

1. Approval of the revised Course of Study for Dental Assisting (copy available)
2. Approval of the following overnight field trip request:

Approximately 3 students, 1 advisor, and 0 parents to attend
Yearbook Club
Buckeye State Yearbook Workshop
Kenyon College – Gambier, OH
July 23-25, 2018

3. Approval of the revised/new/deleted board policies (copies available):

NUMBER	STATUS	TITLE
2271	Revised	College Credit Plus

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL) (none)

VII. ITEMS OF DISCUSSION

- A. Appoint Delegate and Alternate to OSBA Capital Conference
- B. Board discussion

VIII. EXECUTIVE SESSION

- A. Executive Session (for the purpose of preparing for, conducting, or reviewing negotiations)
(Roll Call)

IX. MOTION TO ADJOURN (VOICE)

**NOTE: The next Regular Meeting will be held on Wednesday, August 15, 2018.
The meeting will begin at 7:30 p.m. (Note: No reception prior to the meeting).**