



Kip Crain, Superintendent
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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, July 17, 2019
7:30 P.M.
Agenda (Exhibit A)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the July 17, 2019 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Motion to approve the minutes from the June 19, 2019 Regular Meeting (**Exhibit B**) (**Voice**)
- F. Executive Session (if needed) (**Roll Call**)

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report (**Will be presented at meeting**)
- B. Principal’s Report (**Exhibit C**)
- C. Updates on Superintendent’s Advisory Committees
- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
New Staff Orientation	08/13/19	T	WCSCC	
Student/Parent Orientation	08/14/19	W	WCSCC	12:00 p.m. – 7:00 p.m.
Staff Convocation Day	08/15/19	Th	WCSCC	7:30 a.m. – 3:00 p.m.

Staff In-Service Day	08/16/19	F	WCSCC	7:45 a.m. – 3:00 p.m.
First Day for First Year Students	08/19/19	M	WCSCC	
School Day for All Students	08/20/19	T	WCSCC	
WCSCC Board Workshop Meeting	08/21/19	W	G101/Board Room	3:00 p.m. – 7:00 p.m. (prior to the board meeting)
WCSCC Board of Education Meeting	8/21/19	W	G101/Board Room	7:30 p.m. Regular Meeting

Motion to approve Superintendent’s Report (Voice)

III. TREASURER’S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for June 2019 **(Exhibit D)**
2. Approval of the Financial Reports for May 2019 **(Exhibit E)**
3. Approval of the following Change Funds for the 2019-2020 school year:

2019-2020 CHANGE FUNDS	
TO	AMOUNT
Treasurer's Office	\$100.00
Adult Education Office	\$100.00
Dale Tackett - Student Fees	\$75.00
Kathy Sears - Student Fees	\$75.00
Dale Tackett - Customer Service Change	\$250.00
Pam Tarleton	\$450.00
- Cafeteria (\$300.00)	
- Snack Shack (\$150.00)	
Peter Kerling - Old School House	\$350.00
Tammy Pumphrey - Parking Permit	\$20.00
Amber Long - Animal Care	\$50.00
Alex DeWitt – Agribusiness & Production	\$100.00
Angela Ramsay - Cosmetology High School	\$150.00
Sandra Elliott - Cosmetology Adult Ed.	\$75.00
Ken Carraway - Ag Mechanics	\$100.00
Rich Shetler - Auto Tech	\$150.00
Jeff Mehling - Welding	\$50.00
Ben McConahay -Truck Mechanics	\$50.00
Rod Martell - Carpentry	\$50.00
Marty Stoller - Precision Machining	\$50.00

Mike Morabito - Graphic Design	\$50.00
Garage Sale	\$100.00
Total:	\$2,395.00

4. Approval of the following Fund Transfer for 2019-2020:

From:

001 General Fund \$1,000

To:

018-9600 Board/ADM Scholarship Fund \$1,000

Motion to approve the Treasurer’s Consent Agenda (Roll Call)

IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Resignation of Joann Tabellion, Medical Assistant Program Director, effective September 1, 2019
2. Approval for certified substitutes to attend orientation training annually and to be paid at half the daily rate
3. Approval of the following staff to represent the Wayne County Schools Career Center as members on community/professional organizations effective August 1, 2019: Administrators, Managers, Coordinators, Key Club Advisors, and School Board Members
4. Revision to the employment of the following part-time Certified Teaching Assistant for the 2019-2020 school year as per Board Policy and the negotiated agreement:

NAME	CONTRACT	CLASS	STEP
Tyler, Thomas	New 1 (182 days at 5.75 hrs/up to 29.5 hrs/wk)	II	20 (<i>was 10</i>)

5. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2019-2020 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Hyser	Heather	HS Academic/Career Tech Teacher	07/18/19
Miller	Brent	HS Academic/Career Tech Teacher	07/18/19
Razzano	Lois	HS Academic/Career Tech Teacher	07/18/19
Bilinovich	Terez	HS Career Tech Teacher – Cosmetology Only	07/18/19
Salisbury	Laura	HS Academic/Career Tech Teacher	07/18/19
Freeland	Tara	HS Career Tech Teacher – Cosmetology Only	07/18/19
Reed	Elaine	HS Academic/Career Tech Teacher	07/18/19
Weber	Gayle	HS Academic/Career Tech Teacher	07/18/19

- Revision to the employment of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, pending sufficient enrollment, per time sheets, effective 2019-2020 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Chandler	Gregory	Adult Education Certified minimum of 840 hours/maximum of 1400 hours per fiscal year (<i>was as needed per timesheets</i>)	II	17	\$28.19	07/18/19

- Revision to the employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2019-2020 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Robison	John	Instructor, Aspire, Adult Literacy, Literacy Ed, AE (<i>added AE</i>)	Masters	11	\$21.00	07/01/19

B. Classified Employment

- Approval of the payment for classified substitutes and aides to attend orientation training annually and to be paid at an hourly rate
- Employment of the following classified individual(s) to substitute in area(s) indicated for the 2019-2020 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Johnson	Elizabeth	Monitor	3	\$10.65	07/18/19
Drozdz	Marie	Aide/Monitor	0	\$9.74	07/18/19
		Cafeteria	2	\$10.34	07/18/19
		Admin. Assistant	5	\$11.30	07/18/19
Hyser	Heather	Aide/Monitor	0	\$9.74	07/18/19
Nussbaum	Julie	Aide/Monitor	2	\$10.34	07/18/19
Freeland	Tara	Aide/Monitor	3	\$10.65	07/18/19

C. Consultant Contracts (none)

D. Volunteers (none)

E. Approval to remove the following from inventory:

1. Approval to trade in EZ GO utility vehicle with WCSCC bar code tag #00012010/Serial #2338035 for a new one
2. Approval to remove various items from IT inventory as they are no longer functioning or needed (copies available)
3. Approval to remove various computers from inventory and donate to the Electronics and Computer Networking program to use as parts throughout their coursework (copies available)

F. Approval to accept the following donations:

1. Two aluminum super single rims from Wooster Motor Ways for use in the Truck Mechanics program, with an approximate value of \$600

Motion to approve the Superintendent's Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements (**Roll Call**)

1. Approval of a three year Standard Rental Service Agreement contract with Cintas (copies available)
2. Approval of an Affiliation Agreement with Trillium Creek Dermatology & Surgery Center for the purpose of providing a clinical component for the Adult Medical Assisting Program (copies available)

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (**Roll Call**) (**none**)

C. Documents and Materials (**Voice**)

1. Approval of the revised High School 2019-2020 Practical Nursing Student Handbook (copies available)

Motion to approve Grants and Agreements (Voice)

VI. NEW BUSINESS (ROLL CALL) (none)

VII. ITEMS OF DISCUSSION

- A. Appoint Delegate and Alternate to OSBA Capital Conference
- B. Board discussion

VIII. EXECUTIVE SESSION

- A. Executive Session (if needed) (**Roll Call**)

IX. MOTION TO ADJOURN (VOICE)

NOTE: The next Regular Meeting will be held on Wednesday, August 21, 2019 at 7:30 p.m.

Special Note: No reception prior to the Regular Meeting. The Board Workshop Meeting will take place prior to the Regular Meeting from 3:00 p.m. to 7:00 p.m.