



Kip Crain, Superintendent
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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, July 21, 2021
7:30 P.M.
Agenda (Exhibit A)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the July 21, 2021 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Motion to approve the minutes from the June 23, 2021 Regular Meeting **(Exhibit B) (Voice)**
- F. Executive Session (if needed) **(Roll Call)**

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report **(Exhibit C – to be presented at the meeting)**
- B. Principal’s Report **(Exhibit D)**
- C. Safety Protocol Update
- D. Permanent Improvement Levy Renewal
- E. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Parent/Student Orientation	8/12/21	Th	WCSCC	3:00 p.m. – 6:00 p.m.
Convocation Day	8/11/21	W	WCSCC	8:00 a.m. – 3:00 p.m.
In-Service Day	8/13/21	F	WCSCC	8:00 a.m. – 3:00 p.m.
First Day of School for 2 nd Year Students	8/16/21	M	WCSCC	
Frist Day of School for 1 st Year Students	8/17/21	T	WCSCC	
WCSCC Board of Education Meeting	8/18/21	W	G101/Board Room	7:30 p.m. Regular Meeting
Labor Day – No School	9/6/21	M		
Fair Day – No School	9/13/21	M		
Waiver Day – No School	9/14/21	T		

Motion to approve Superintendent’s Report (Voice)

III. TREASURER’S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for June 2021 **(Exhibit E)**
2. Approval of the Financial Reports for June 2021 **(Exhibit F)**
3. Approval of the following Fund Transfer for 2021-2022:

From:

001 General Fund \$1,000

To:

018-9600 Board/ADM Scholarship Fund \$1,000

Motion to approve the Treasurer’s Consent Agenda (Roll Call)

IV. NEW BUSINESS (ROLL CALL)

- A. Motion to approve flooring cost for the Tech Building for a total of \$69,020 from InterFinish LLC per State Term Schedule pricing (copies available)

Motion to approve Item A. (Roll Call)

- B. Approval of the revision to the 2020-2023 Administrative Handbook (**Exhibit G – copies will be available at the back table**)

Motion to approve Item B. (Roll Call)

V. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Resignation of Robin Blackie, AE Medical Assisting, for the purpose of retirement effective at the end of the day on July 29, 2021
2. Peter Kerling, moved to Class 2, Step 13 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2021-2022 school year
3. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2021-2022 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Allen	C Ermal	HS Academic/Career Tech Teacher	07/01/21
Aultz	Jeffrey	HS Academic/Career Tech Teacher	07/01/21
Bilinovich	Terez	HS Career Tech Teach – Cosmetology Only	07/01/21
Carter	Rebecca	HS Academic/Career Tech Teacher	07/01/21
Chatfield	Laura	HS Academic/Career Tech Teacher	07/01/21
Cheatham	Wilma	HS Academic/Career Tech Teacher	07/01/21
Christman	Robbin	HS Academic/Career Tech Teacher – Long Term Sub in Business Only	07/01/21
Dressler	Ron	HS Career Tech—Carpentry Only	07/01/21
Fisher	Barbara	HS Academic/Career Tech Teacher	07/01/21
Ford	Mary Lou	HS Academic	07/01/21
Hamman	Jesse	HS Academic/Career Tech Teacher	07/01/21
Kobylanski	Carol	HS Academic/Career Tech Teacher	07/01/21
Miller	Brent	HS Academic/Career Tech Teacher	07/01/21
Miller	John	HS Academic/Career Tech Teacher	07/01/21

Moffitt	Melinda	HS Academic/Career Tech Teacher	07/01/21
Neldon	Nancy	HS Academic/Career Tech Teacher – Long Term Sub in Language Arts only	07/01/21
Nussbaum	Julie	HS Academic/Career Tech Teacher	07/01/21
Prunty	Vicki	HS Academic/Career Tech Teacher	07/01/21
Rittenhouse	Joseph	HS Academic/Career Tech Teacher	07/01/21
Smith	Relda	HS Academic/Career Tech Teacher	07/01/21
Tyler	Thomas	HS Academic/Career Tech Teacher	07/01/21
Wadia	Adil	HS Academic/Career Tech Teacher	07/01/21
Weber	Gayle	HS Academic/Career Tech Teacher	07/01/21
Westover	Tiffany	HS Academic/Career Tech Teacher	07/01/21
Whitman	Michael	HS Academic/Career Tech Teacher	07/01/21
Wolfe	Lora	HS Career Tech Teacher – Cosmetology Only	07/01/21
Zimmerman	Craig	HS Academic/Career Tech Teacher	07/01/21

4. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2021-2022 school year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Glendinning	Jacquelyn	HS Nursing	V	16	\$39.88	07/01/21
Howard	Angela	HS Nursing	IV	16	\$35.89	07/01/21
Krystofek	Jamie	HS Nursing	IV	9	\$29.19	07/01/21
Pfahler	Wanda	HS Nursing	IV	20	\$40.40	07/01/21
Wamback	Karen	HS Nursing	V	11	\$34.40	07/01/21
Welch	Joy	School Nurse	III	5	\$23.05	07/01/21

5. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2021-2022 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Wellman	Noah	Adult Education Certified	III	6	\$23.75	07/21/21

6. Revision to the employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2021-2022 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Tyler	Thomas	Adult Education Certified	III	15 (<i>was 14</i>)	\$30.98 (<i>was \$30.08</i>)	07/01/21

B. Classified Employment

1. Revision to the employment of the following person as Administrative Personnel for the 2021-2022 school year as per Board Policy and Administrative Handbook:

NAME	CONTRACT	DAYS	STEP
Havalotti, Sean	New 3 Year	260 (was 240)	10

2. Employment of the following person(s) as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2021-2022 school year:

LAST	FIRST	POSITION	CONTRACT	DAYS	CLASS	STEP
Wagner	John	Custodian	New 1	12 month	3 (7/11)	7

3. Approval of the reimbursement of \$62 for bus driver re-certification expenses per submitted paid invoice report form Med Pro Group for Ohio Department of Education required physical exam and audiogram for the following:

Holly Bowman
 Jerry Gasser
 Alan Ross

4. Employment of the following person(s) as Classified Personnel, part-time/as needed/per time sheets/per schedule for the 2021-2022 school year:

LAST	FIRST	AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Bowman	Holly	Bus Driver	3	\$20.15	07/21/21
Brown	Nancy	Van Driver	5	\$21.39	07/21/21
Champer	Shannon	Bus Driver	1	\$19.00	07/21/21
Champer	Shawn	Bus Driver	1	\$19.00	07/21/21
Gasser	Jerry	Bus Driver	6	\$22.02	07/21/21
Keener	Kathy	Bus Driver	7	\$22.68	07/21/21
Martell	Rod	Bus Driver	3	\$20.15	07/21/21
Paridon	Dave	Bus Driver	3	\$20.15	07/21/21
Ross	Alan	Bus Driver	7	\$22.68	07/21/21
Spurlock	Jim	Bus Driver	4	\$20.76	07/21/21

5. Revision to the employment of the following person(s) as part-time/hourly/per time sheets/as needed, per Casual Labor Pay Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2020-2021 year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Dressler, Ronald	Casual Labor	New 1	Part time/hrly/as needed/per time sheets (max. of 40 hrs. per week for Summer Help only)	I	0	06/09/21 (was 06/10/21)

6. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2021-2022 year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Allen	C Ermal	Aide/Monitor	5	\$11.53	07/01/21
Benfield	Melnee	Aide/Monitor	0	\$9.93	07/01/21
		Cashier/Cook	2	\$10.55	07/01/21
		Admin. Asst.	5	\$11.53	07/01/21
Bowman	Trevor	Custodial	10	\$13.36	07/01/21
Davis	Angela	Admin. Asst.	5	\$11.53	07/01/21
		Aide/Monitor	0	\$9.93	07/01/21
Dressler	Ron	Aide/Monitor	0	\$9.93	07/01/21
		Custodial	12	\$14.18	07/01/21
Hobbs	Christine	Admin. Asst.	8	\$12.60	07/01/21
		Aide/Monitor	3	\$10.86	07/01/21
Kobylanski	Carol	Admin. Asst.	5	\$11.53	07/01/21
Mullins	Katherine	Aide/Monitor	0	\$9.93	07/01/21
		Cashier/Cook	2	\$10.55	07/01/21
		Admin. Asst.	5	\$11.53	07/01/21
Nussbaum	Julie	Aide/Monitor	2	\$10.55	07/01/21
Westover	Tiffany	Admin. Asst.	5	\$11.53	07/01/21

C. Consultant Contracts (none)

D. Volunteers (none)

E. Approval to remove the following from inventory:

1. One outdated and replaced Introductory Medical-Surgical Nursing Edition 11 textbook, ISBN #978-1-4511-7732-9
2. One outdated and replaced Fundamental Nursing Skills & Concepts Edition 10 textbook, ISBN #978-1-60831-787-5
3. 28 outdated and replaced Moasby’s Teaxtbook for Nursing Assistants Edition 9 textbook, ISBN #978-0-323-31974-4

F. Approval of the following donations:

1. Donations received from the following businesss/organizations for the WCSCC Drug Free Club Program:

BUSINESS	LEVEL	AMOUNT
Lowe and Young	Support	\$250
LuK Schaeffler Group	Gold	\$3,000
MCTV	Bronze	\$500
Wooster Glass Company	Silver	\$1,500
Wooster Motor Ways	Bronze	\$500
	TOTAL	\$5,750

Motion to approve the Superintendent's Consent Agenda (Roll Call)

VI. REGULAR AGENDA

A. Grants and Agreements (Roll Call)

1. Approval of the Employment Services Contract Addendum with the Tri-County Educational Service Center (copies available)
2. Approval of an agreement with the Tri-County Educational Service Center to provide Educational/Special Services for the 2021-2022 school year at an estimated cost of \$9,349 (copies available)
3. Approval of an Affiliation Agreement with Orrvilla Retirement Community for clinical learning experiences (copies available)
4. Approval of a membership renewal to Ohio Technical Centers for 2021-2022 for a total of \$1,250

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (Roll Call)

1. Approval of the resolution nominating Susie Lawson for the Ohio School Boards Association Recognition Award (**Exhibit H**)

Motion to approve Resolution 1. (Roll Call)

C. Documents and Materials (Voice)

1. Approval of the WCSCC High School Student/Parent Handbook 2021-2022 (copies available)
2. Approval of the Adult & Community Education Practical Nursing 2021-2022 Student Handbook Addendum (copies available)
3. Approval of the 2021-2022 Student Handbook Program Addendum for high school Practical Nursing (copies available)
4. Approval of the 2021-2022 Aspire Student Handbook (copies available)
5. Approval of the following job descriptions (copies available):
 - a. AA Student Services
 - b. Maintenance Manager

Motion to approve Documents and Materials (Voice)

VII. ITEMS OF DISCUSSION

- A. Appoint Delegate and Alternate to OSBA Capital Conference
- B. Board discussion

VIII. EXECUTIVE SESSION

- A. Executive Session (if needed) **(Roll Call)**

IX. MOTION TO ADJOURN (VOICE)

**NOTE: The next Regular Meeting will be Wednesday, August 18, 2021 in G101/Board Room.
The meeting will begin at 7:30 p.m.**