

**MINUTES OF THE REGULAR BOARD MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**July 21, 2021**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Stavnezer at 7:30 p.m. on Wednesday, July 21, 2021 in the Career Center.

Call to Order – Pledge of Allegiance – Moment of Silence.

**ROLL CALL**

Roll Call showed members Mr. Brent Brown, Mr. Mike Davis, Mr. TJ DeAngelis, Mrs. Lisa Gwin, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Greg Roadruck, Mr. Dan Stavnezer, Mr. Doug Stuart, Mrs. Ann Tschantz were in attendance.

Mrs. Sue Herman and Mr. Kurt Steiner were unable to attend.

**APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS**

A motion by Mrs. Tschantz was seconded by Mr. Stuart to approve the July 21, 2021 Agenda, corrections, additions, and deletions as follows:

**V. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)**

A. Certified Employment

*Addition to 3.* Employment of the following certified individual(s) to substitute in area(s) indicated for the 2021-2022 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Fawcett	Mary	HS Academic/Career Tech Teacher	07/01/21
Stone	Ernest	HS Academic/Career Tech Teacher	07/01/21

B. Classified Employment

*Addition of 7.* Employment of the following person(s) as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2021-2022 school year:

LAST	FIRST	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Moffitt	Melinda	AA IT-TRC	New 1	225 days + 11 holidays	2 (7/11)	5	07/26/2021

*Addition of 8.* Employment of the following person(s) as part-time/hourly/per time sheets/as needed, per Casual Labor Pay Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2021-2022 year:

Minutes of the Regular Meeting of the Wayne County  
 Joint Vocational School District Board of Education

AGENDA CORRECTIONS, ADDITIONS AND DELETIONS – (Con’t)

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Ross, Alan	Animal Care/Feeding	New 1	Hrly/time shts as needed	I	0

E. Classified Employment

*Addition to 1.* Donations received from the following businesses/organizations for the WCSCC Drug Free Club Program:

BUSINESS	LEVEL	AMOUNT
D&S Distribution	Bronze	\$500
	<b>TOTAL</b>	<b>\$500</b>

Roll call vote on the motion was as follows: Mrs. Tschantz; yes, Mr. Stuart; yes, Mr. Brown; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mrs. Gwin; yes, Mr. Keener; yes, Mrs. Lawson; yes, Mr. Noble; yes, Dr. Roadruck; yes, and Mr. Stavnezer; yes.

The motion was carried.

**PUBLIC PARTICIPATION / INTRODUCTION OF GUEST**

Dan Davis

**BOARD MINUTES**

A motion by Mr. Brown was seconded by Mr. Keener to approve the minutes from the June 23, 2021 Regular Meeting.

Voice call vote on the motion was as follows: Mr. Brown, Mr. Keener, Mr. Davis, Mr. DeAngelis, Mrs. Gwin, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stuart, Mrs. Tschantz, and Mr. Stavnezer – all say yes.

The motion was carried.

**SUPERINTENDENT’S REPORT**

A motion by Mrs. Lawson, was seconded by Mr. DeAngelis to approve the Superintendent’s Report as follows:

- A. Director’s Report
- B. Principal’s Report
- C. Safety Protocol Update
- D. Permanent Improvement Levy Renewal

Minutes of the Regular Meeting of the Wayne County  
 Joint Vocational School District Board of Education

SUPERINTENDENT’S REPORT – (Con’t)

E. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Parent/Student Orientation	8/12/21	Th	WCSCC	3:00 p.m. – 6:00 p.m.
Convocation Day	8/11/21	W	WCSCC	8:00 a.m. – 3:00 p.m.
In-Service Day	8/13/21	F	WCSCC	8:00 a.m. – 3:00 p.m.
First Day of School for 2 <sup>nd</sup> Year Students	8/16/21	M	WCSCC	
Frist Day of School for 1 <sup>st</sup> Year Students	8/17/21	T	WCSCC	
WCSCC Board of Education Meeting	8/18/21	W	G101/Board Room	7:30 p.m. Regular Meeting
Labor Day – No School	9/6/21	M		
Fair Day – No School	9/13/21	M		
Waiver Day – No School	9/14/21	T		
Community Appreciation Day	9/18/21	S	WCSCC	11:00 a.m. – 3:00 p.m.

Voice call vote on the motion was: Mrs. Lawson, Mr. DeAngelis, Mr. Brown, Mr. Davis, Mrs. Gwin, Mr. Keener, Mr. Noble, Dr. Roadruck, Mr. Stuart, Mrs. Tschantz and Mr. Stavnezer – all say yes.

The motion was carried.

**TREASURER’S CONSENT AGENDA**

A motion by Mr. Stuart was seconded by Dr. Roadruck to approve the Treasurer’s Consent Agenda as follows:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for June 2021
2. Approval of the Financial Reports for June 2021

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

TREASURER'S CONSENT AGENDA – (Con't)

3. Approval of the following Fund Transfer for 2021-2022:

From:

001 General Fund \$1,000

To:

018-9600 Board/ADM Scholarship Fund \$1,000

Roll call vote on the motion was as follows: Mr. Stuart; yes, Dr. Roadruck; yes, Mr. Brown; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mrs. Gwin; yes, Mr. Keener; yes, Mrs. Lawson; yes, Mr. Noble; yes, Mrs. Tschantz; yes, and Mr. Stavnezer; yes.

The motion was carried.

**NEW BUSINESS**

A motion by Mrs. Lawson was seconded by Mrs. Tschantz to approve the following New Business:

- A. Motion to approve flooring cost for the Tech Building for a total of \$69,020 from InterFinish LLC per State Term Schedule pricing

Roll call vote on the motion was as follows: Mrs. Lawson; yes, Mrs. Tschantz; yes, Mr. Brown; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mrs. Gwin; yes, Mr. Keener; yes, Mr. Noble; yes, Dr. Roadruck; yes, Mr. Stuart; yes, Mr. Stavnezer; yes.

The motion was carried.

A motion by Mr. Keener was seconded by Dr. Roadruck to approve the following New Business:

- B. Approval of the revision to the 2020-2023 Administrative Handbook

Roll call vote on the motion was as follows: Mr. Keener; yes, Dr. Roadruck; yes, Mr. Brown; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mrs. Gwin; yes, Mrs. Lawson; yes, Mr. Noble; yes, Mr. Stuart; yes, Mrs. Tschantz; yes, and Mr. Stavnezer; yes.

The motion was carried.

Minutes of the Regular Meeting of the Wayne County  
 Joint Vocational School District Board of Education

**SUPERINTENDENT’S CONSENT AGENDA**

A motion by Mr. Brown was seconded by Mr. Noble to approve the Superintendent’s Consent Agenda as follows:

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment

1. Resignation of Robin Blackie, AE Medical Assisting, for the purpose of retirement effective at the end of the day on July 29, 2021
2. Peter Kerling, moved to Class 2, Step 13 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2021-2022 school year
3. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2021-2022 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Allen	C Ermal	HS Academic/Career Tech Teacher	07/01/21
Aultz	Jeffrey	HS Academic/Career Tech Teacher	07/01/21
Bilinovich	Terez	HS Career Tech Teach – Cosmetology Only	07/01/21
Carter	Rebecca	HS Academic/Career Tech Teacher	07/01/21
Chatfield	Laura	HS Academic/Career Tech Teacher	07/01/21
Cheatham	Wilma	HS Academic/Career Tech Teacher	07/01/21
Christman	Robbin	HS Academic/Career Tech Teacher – Long Term Sub in Business Only	07/01/21
Dressler	Ron	HS Career Tech—Carpentry Only	07/01/21
Fawcett	Mary	HS Academic/Career Tech Teacher	07/01/21
Fisher	Barbara	HS Academic/Career Tech Teacher	07/01/21
Ford	Mary Lou	HS Academic	07/01/21
Hamman	Jesse	HS Academic/Career Tech Teacher	07/01/21
Kobylanski	Carol	HS Academic/Career Tech Teacher	07/01/21
Miller	Brent	HS Academic/Career Tech Teacher	07/01/21
Miller	John	HS Academic/Career Tech Teacher	07/01/21

Minutes of the Regular Meeting of the Wayne County  
 Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

Moffitt	Melinda	HS Academic/Career Tech Teacher	07/01/21
Neldon	Nancy	HS Academic/Career Tech Teacher – Long Term Sub in Language Arts only	07/01/21
Nussbaum	Julie	HS Academic/Career Tech Teacher	07/01/21
Prunty	Vicki	HS Academic/Career Tech Teacher	07/01/21
Rittenhouse	Joseph	HS Academic/Career Tech Teacher	07/01/21
Smith	Relda	HS Academic/Career Tech Teacher	07/01/21
Stone	Ernest	HS Academic/Career Tech Teacher	07/01/21
Tyler	Thomas	HS Academic/Career Tech Teacher	07/01/21
Wadia	Adil	HS Academic/Career Tech Teacher	07/01/21
Weber	Gayle	HS Academic/Career Tech Teacher	07/01/21
Westover	Tiffany	HS Academic/Career Tech Teacher	07/01/21
Whitman	Michael	HS Academic/Career Tech Teacher	07/01/21
Wolfe	Lora	HS Career Tech Teacher – Cosmetology Only	07/01/21
Zimmerman	Craig	HS Academic/Career Tech Teacher	07/01/21

4. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2021-2022 school year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Glendinning	Jacquelyn	HS Nursing	V	16	\$39.88	07/01/21
Howard	Angela	HS Nursing	IV	16	\$35.89	07/01/21
Krystofek	Jamie	HS Nursing	IV	9	\$29.19	07/01/21
Pfahler	Wanda	HS Nursing	IV	20	\$40.40	07/01/21
Wamback	Karen	HS Nursing	V	11	\$34.40	07/01/21
Welch	Joy	School Nurse	III	5	\$23.05	07/01/21

5. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2021-2022 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Wellman	Noah	Adult Education Certified	III	6	\$23.75	07/21/21

Minutes of the Regular Meeting of the Wayne County  
 Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

- Revision to the employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2021-2022 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Tyler	Thomas	Adult Education Certified	III	15 <i>(was 14)</i>	\$30.98 <i>(was \$30.08)</i>	07/01/21

B. Classified Employment

- Revision to the employment of the following person as Administrative Personnel for the 2021-2022 school year as per Board Policy and Administrative Handbook:

NAME	CONTRACT	DAYS	STEP
Havalotti, Sean	New 3 Year	260 <i>(was 240)</i>	10

- Employment of the following person(s) as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2021-2022 school year:

LAST	FIRST	POSITION	CONTRACT	DAYS	CLASS	STEP
Wagner	John	Custodian	New 1	12 month	3 (7/11)	7

- Approval of the reimbursement of \$62 for bus driver re-certification expenses per submitted paid invoice report form Med Pro Group for Ohio Department of Education required physical exam and audiogram for the following:

Holly Bowman  
 Jerry Gasser  
 Alan Ross

Minutes of the Regular Meeting of the Wayne County  
 Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

4. Employment of the following person(s) as Classified Personnel, part-time/as needed/per time sheets/per schedule for the 2021-2022 school year:

LAST	FIRST	AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Bowman	Holly	Bus Driver	3	\$20.15	07/21/21
Brown	Nancy	Van Driver	5	\$21.39	07/21/21
Champer	Shannon	Bus Driver	1	\$19.00	07/21/21
Champer	Shawn	Bus Driver	1	\$19.00	07/21/21
Gasser	Jerry	Bus Driver	6	\$22.02	07/21/21
Keener	Kathy	Bus Driver	7	\$22.68	07/21/21
Martell	Rod	Bus Driver	3	\$20.15	07/21/21
Paridon	Dave	Bus Driver	3	\$20.15	07/21/21
Ross	Alan	Bus Driver	7	\$22.68	07/21/21
Spurlock	Jim	Bus Driver	4	\$20.76	07/21/21

5. Revision to the employment of the following person(s) as part-time/hourly/per time sheets/as needed, per Casual Labor Pay Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2020-2021 year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Dressler, Ronald	Casual Labor	New 1	Part time/hrly/as needed/per time sheets (max. of 40 hrs. per week for Summer Help only)	I	0	06/09/21 (was 06/10/21)

6. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2021-2022 year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Allen	C Ermal	Aide/Monitor	5	\$11.53	07/01/21
Benfield	Melnee	Aide/Monitor	0	\$9.93	07/01/21
		Cashier/Cook	2	\$10.55	07/01/21
		Admin. Asst.	5	\$11.53	07/01/21
Bowman	Trevor	Custodial	10	\$13.36	07/01/21
Davis	Angela	Admin. Asst.	5	\$11.53	07/01/21
		Aide/Monitor	0	\$9.93	07/01/21



Minutes of the Regular Meeting of the Wayne County  
 Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

Dressler	Ron	Aide/Monitor	0	\$9.93	07/01/21
		Custodial	12	\$14.18	07/01/21
Hobbs	Christine	Admin. Asst.	8	\$12.60	07/01/21
		Aide/Monitor	3	\$10.86	07/01/21
Kobylanski	Carol	Admin. Asst.	5	\$11.53	07/01/21
Mullins	Katherine	Aide/Monitor	0	\$9.93	07/01/21
		Cashier/Cook	2	\$10.55	07/01/21
		Admin. Asst.	5	\$11.53	07/01/21
Nussbaum	Julie	Aide/Monitor	2	\$10.55	07/01/21
Westover	Tiffany	Admin. Asst.	5	\$11.53	07/01/21

7. Employment of the following person(s) as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2021-2022 school year:

LAST	FIRST	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Moffitt	Melinda	AA IT-TRC	New 1	225 days + 11 holidays	2 (7/11)	5	07/26/2021

8. Employment of the following person(s) as part-time/hourly/per time sheets/as needed, per Casual Labor Pay Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2021-2022 year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Ross, Alan	Animal Care/Feeding	New 1	Hrly/time shts as needed	I	0

C. Consultant Contracts (none)

D. Volunteers (none)

E. Approval to remove the following from inventory:

1. One outdated and replaced Introductory Medical-Surgical Nursing Edition 11 textbook, ISBN #978-1-4511-7732-9
2. One outdated and replaced Fundamental Nursing Skills & Concepts Edition 10 textbook, ISBN #978-1-60831-787-5
3. 28 outdated and replaced Moasby’s Teaxtbook for Nursing Assistants Edition 9 textbook, ISBN #978-0-323-31974-4

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

F. Approval of the following donations:

1. Donations received from the following business/organizations for the WCSCC Drug Free Club Program:

<b>BUSINESS</b>	<b>LEVEL</b>	<b>AMOUNT</b>
D&S Distribution	Bronze	500.00
Lowe and Young	Support	\$250
LuK Schaeffler Group	Gold	\$3,000
MCTV	Bronze	\$500
Wooster Glass Company	Silver	\$1,500
Wooster Motor Ways	Bronze	\$500
	<b>TOTAL</b>	<b>\$6,250.00</b>

Roll call vote on the motion was as follows: Mr. Brown; yes, Mr. Noble; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mrs. Gwin; yes, Mr. Keener; yes, Mrs. Lawson; yes, Dr. Roadruck; yes, Mr. Stuart; yes, Mrs. Tschantz; yes, Mr. Stavnezer; yes.

The motion was carried.

**REGULAR AGENDA**

**GRANTS AND AGREEMENTS**

A motion by Mrs. Lawson was seconded by Mr. DeAngelis to approve the following Grants and Agreements:

1. Approval of the Employment Services Contract Addendum with the Tri-County Educational Service Center
2. Approval of an agreement with the Tri-County Educational Service Center to provide Educational/Special Services for the 2021-2022 school year at an estimated cost of \$9,349
3. Approval of an Affiliation Agreement with Orrvilla Retirement Community for clinical learning experiences
4. Approval of a membership renewal to Ohio Technical Centers for 2021-2022 for a total of \$1,250

Roll call vote on the motion was as follows: Mrs. Lawson; yes, Mr. DeAngelis; yes, Mr. Brown; yes, Mr. Davis; yes, Mrs. Gwin; yes, Mr. Keener; yes, Mr. Noble; yes, Dr. Roadruck; yes, Mr. Stuart; yes, Mrs. Tschantz; yes, Mr. Stanezer; yes.

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

**RESOLUTIONS**

A motion by Mr. Stuart was seconded by Mrs. Tschantz to approve the following Resolution:

1. Approval of the resolution nominating Susie Lawson for the Ohio School Boards Association Recognition Award

WHEREAS, Susie Lawson, a board member at the Wayne County Joint Vocational School District, has served the district with distinction; and

WHEREAS, Susie Lawson has dedicated his/her time for the betterment of the students and community; and

WHEREAS, Susie Lawson has proven to be dedicated to the craft of board governance through his/her commitment to training, service and governance skills; and

WHEREAS, such measures have advanced student achievement in the district and improved the governance of the district; therefore be it

RESOLVED, that the board of education of the Wayne County Joint Vocational School District nominates Susie Lawson for the Ohio School Boards Association's Recognition Award.

Roll call vote on the motion was as follows: Mr. Stuart; yes, Mrs. Tschantz; yes, Mr. Brown; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mrs. Gwin; yes, Mr. Keener; yes, Mrs. Lawson; yes, Mr. Noble; yes, Dr. Roadruck; yes, and Mr. Stavnezer.

The motion was carried.

**DOCUMENTS AND MATERIALS**

A motion by Dr. Roadruck was seconded by Mr. Stuart to approve the following Documents and Materials:

1. Approval of the WCSCC High School Student/Parent Handbook 2021-2022
2. Approval of the Adult & Community Education Practical Nursing 2021-2022 Student Handbook Addendum
3. Approval of the 2021-2022 Student Handbook Program Addendum for high school Practical Nursing
4. Approval of the 2021-2022 Aspire Student Handbook
5. Approval of the following job descriptions:
  - a. AA Student Services
  - b. Maintenance Manager

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

DOCUMENTS AND MATERIALS – (Con’t)

Voice call vote on the motion was as follows: Dr. Roadruck, Mr. Stuart, Mr. Brown, Mr. Davis, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mrs. Lawson, Mr. Noble, Mrs. Tschantz, and Mr. Stavnezer – all say yes.

The motion is carried.

**ITEMS OF DISCUSSION**

- A. The Board appointed Dan Stavnezer as Delegate, and TJ DeAngelis as Alternate to the OSBA Capital Conference.
- B. The Board discussed Superintendent and Treasurer Evaluations

**ADJOURNMENT**

A motion by Mr. Noble was seconded by Mrs. Lawson to adjourn the July 21, 2021 Regular Meeting at 8:13 p.m.

Voice call vote on the motion was as follows: Mr. Noble, Mrs. Lawson, Mr. Brown, Mr. Davis, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Dr. Roadruck, Mr. Stuart, Mrs. Tschantz, and Mr. Stavnezer – all say yes.

The motion was carried.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer