



Kip Crain, Superintendent
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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, June 24, 2015

7:30 p.m.

Agenda (Exhibit A)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the June 24, 2015 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Motion to approve the minutes from the May 20, 2015 Regular Meeting **(Exhibit B) (Voice)**
- F. Board Committee Reports **(Exhibit C)**
 - 1. Communications, Community Relations & Retention Committee
Chair: Janice Grim
Asst. Chair: Sue Williams
Staff Liaison: Kip Crain
 - 2. Curriculum Committee
Chair: Susie Lawson
Asst. Chair: Janice Gallagher
Staff Liaison: Jeff Schleich
 - 3. Facilities Committee
Chair: Frank Besancon
Asst. Chair: Curt Denning
Staff Liaison: Lynn Moomaw

- 4. Finance and Legislative Committee
 Chair: Susie Lawson
 Asst. Chair: Doug Stuart
 Staff Liaison: Mary Workman

- 5. Personnel Committee
 Chair: Greg Roadruck
 Asst. Chair: Kurt Steiner
 Asst. Chair: Doug Stuart
 Staff Liaison: Matt Brown

- 6. Student Services Committee
 Chair: Douglas Zook
 Asst. Chair: Philip Keener
 Staff Liaison: Matt Brown

- 7. Technology and Assessment Committee
 Chair: Don Noble
 Asst. Chair: Larry Acker
 Staff Liaison: Cheryl Boyer

G. Executive Session (if needed) **(Roll Call)**

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report **(Exhibit D)**

- B. Principal’s Report **(Exhibit E)**

- C. Important Upcoming Dates and Times

EVENT	DATE	LOCATION	TIME
SkillsUSA National Conference	6/21-6/27/15	Louisville, KY	
June Board of Education Meeting	6/24/15	G101	7:00 p.m. Reception/ 7:30 p.m. Meeting
HOSA National Skill Contest	6/25-6/28/15	Lake Buena Vista, FL	
FCCLA National Conference	7/5-7/9/15	Washington DC	

Motion to approve Superintendent’s Report (Voice)

III. TREASURER’S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for May 2015 **(Exhibit F)**
2. Approval of the Financial Reports for May 2015 **(Exhibit G)**
3. Approval of the FY16 Temporary Appropriations **(Exhibit H)**
4. Approval of the FY15 Amended Appropriations **(Exhibit I)**
5. Approval of the following Fund Transfers after July 1, 2015 **(Exhibit J)**:

From:

001 General Fund	\$164,757
003 Permanent Improvement Fund	\$290,716
Total Transfers Out	\$455,473

To:

034 OSFC Maintenance Fund	\$455,473
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6. Approval to accept the proposal for property, fleet, and liability insurance with Ohio School Plan as presented. The new premiums are \$43,278 which is a 1.5% increase from last year. Last year's premium was \$42,636. Ohio School Plan is endorsed by the OSBA, OASBO, and BASA (copies available).
7. Approval to accept the following donations:
 - a. Stainless Steel Rolling Paraffin Bath from Akron General Medical Center, estimated value of \$5,500 for use in the Cosmetology program
 - b. 2007 Ford Freestyle valued at \$4,133 from Cheryl K. Fox for use in the Auto Technologies program

Motion to approve the Treasurer's Consent Agenda (Roll Call)

IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Christopher Seal, Math Instructor, moved to Class II, Step 8 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2015-2016 school year
2. Dawn Gummo, Math Instructor/Intervention Specialist, moved to Class VI, Step 4 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2015-2016 school year
3. Angela Ramsay, Cosmetology Instructor, moved to Class IV, Step 8 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2015-2016 school year
4. Approval of the employment of Taylor Bauman, Math Instructor, Class I, Step 0, per the negotiated agreement for 185 days, effective August 11, 2015 for the 2015-2016 school year
5. Approval of the following part-time Certified Teaching Assistant for the 2015-2016 school year per Board Policy and the negotiated agreement:

NAME	CONTRACT	CLASS	STEP	EFFECTIVE
Miller, John	New 1 (as needed/per time sheets, not to exceed 100 hrs total AND not to exceed 29.5 hrs/week)	Masters - \$25.05/hr	4	08/18/15

6. Employment of the following for 2015-2016 supplemental position per the negotiated agreement:

CTSO		
FCCLA Advisor	2.0%	Deb McDonald
FFA Advisor - Ag Mechanics	1.0%	Craig Wellert
FFA Advisor – Animal Care	1.0%	Amber Long
FFA Advisor - Landscape and Plant	1.0%	Gregg Gillespie
SkillsUSA Advisor	5.5% (+ 2% for Regional Host 15-16)	Pam Vorkapich
SkillsUSA Assistant	1.5%	Warren Caskey
BPA	1.5%	Jennifer Rue
HOSA Advisor	3.0%	Shelly Perry
Department Chairs		
Business & Technology Dept. Chair	6.0%	Richard Grimes
Health & Education Dept. Chair	6.0%	Liala Zimmerman
Construction, Mfg., Eng. Dept. Chair	6.0%	Rod Martell
Support Services Chair	6.0%	Linda Plybon
Public Services Dept. Chair	6.0%	Mike Morabito
Mechanics Dept. Chair	6.0%	Craig Wellert
Mathematics Dept. Head	6.0%	Amy Tietz
Social Studies Dept. Head	6.0%	Theresa Morgan

Science Dept. Head	6.0%	Dan Davis
English Dept. Head	6.0%	Brad Tietz
Student Clubs		
Key Club Advisor	2.5%	Beverly Squirrell
National Honor Society	2.5%	Dawn Gummo
Student Leadership Council	5.0%	Kimberly Huffman
Prom Advisor	2.5%	Jennifer Majka
Diversity Club	1.0%	Kimberly Huffman
Others		
HSTW Leader	6.0%	Theresa Morgan
HSTW Assistant	2.0%	Lori Bartel
Resident Educator Coordinator	7.0%	Deb McDonald
LPDC Chair	1.5%	Amy Tietz
Wellness Chair	1.5%	Jennifer Majka
Parking Lot Monitor	\$12/hour	Scott Brown
Parking Lot Monitor	\$12/hour	Gregg Gillespie
Dean of Students	8.0%	Bruce Woodruff
Banquets	\$100/event	Andy Arko
Breakfast Banquets	\$50/event	Andy Arko
Banquets	\$100/event	Lesla Krites
Breakfast Banquets	\$50/event	Lesla Krites
Weekday School Monitor	\$12/hour	Michelle Peck
Weekday School Monitor	\$12/hour	Christina Rutter
Weekday School Monitor	\$12/hour	Brad Tietz
Yearbook Co-Advisor	1.25%	Mike Morabito
Yearbook Co-Advisor	1.25%	Jennifer Rue
Web Page Co-Manager	1.25%	Barb Houmard
Web Page Co-Manager	1.25%	Danielle Starlin

7. Approval of the employment of the following Certified Personnel for extended time for the 2015-2016 school year per the negotiated agreement:

High School

Michelle Bower 16 days
 Kelly Calderone-Davis 5 days
 Gregg Gillespie 3 days
 Brett Gough 3 days
 Kathy Hanna 3 days
 Betty Hoefges 16 days
 Deb McDonald 3 days
 Linda Plybon 15 days
 Angela Ramsay 1.5 days
 Ashley Repp 10 days
 Jackie Shrock 12.5 days
 Danielle Starlin 2 days
 Lisa Sweitzer-Zona 10 days

Adult Education

Sandy Elliott 25 days
 Jackie Shrock 12.5 days

8. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective June 22, 2015-June 30, 2015:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Maglott	Billie	Adult Education Certified	V	6	\$29.10	06/22/15-06/30/15

9. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, effective June 15, 2015-June 30, 2015:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Robinson	Crystal	Adult Education Certified	IV	6	\$26.19	06/15/15-06/30/15

10. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, for the 2015-2016 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Ackerman	Donald	Instructor, ABLE, Adult Literacy	Bachelors	1	\$14.00	07/01/15
Bernal	Anthony	Adult Education Certified	IV	0	\$22.29	07/01/15
Biasella	William	Adult Education Certified	III	9	\$25.44	07/01/15
Bricker	Marianne	Adult Education Certified	IV	1	\$22.59	07/01/15
Cahill	Beverly	Adult Education Certified	IV	15	\$34.17	07/01/15
Edington	Denise	Adult Education Certified	IV	2	\$23.27	07/01/15
Flemings	Taadihmeke	Adult Education Certified	II	2	\$18.10	07/01/15
Gagnon	Beth	Adult Education Certified	V	15	\$37.97	07/01/15
George Jr.	Glenn	Adult Education Certified	II	6	\$20.37	07/01/15
Glessner	Dick	Adult Education Certified	III	10	\$26.20	07/01/15
Halloran	Dianne	Adult Education Certified	IV	6	\$26.19	07/01/15
Hughes	Karen	Adult Education Certified	IV	9	\$28.62	07/01/15
Hummel	Shirley	Instructor, ABLE, Adult Literacy	Bachelors	10	\$18.50	07/01/15
Johnson	Tamara	Adult Education Certified	II	3	\$18.64	07/01/15

Kollert	Michael	Adult Education Certified	III	6	\$23.28	07/01/15
Koehler	Cheryl	Adult Education Certified	V	4	\$27.43	07/01/15
Long	Karen	Adult Education Certified	IV	0	\$22.29	07/01/15
Maglott	Billie	Adult Education Certified	V	6	\$29.10	07/01/15
McDonald	Debra	Adult Education Certified - Supplemental	V	15	\$37.97	07/01/15
Mehling	Jeff	Adult Education Certified -Supplemental	II	14	\$25.80	07/01/15
Mehling	Daniel	Adult Education Certified	IV	0	\$22.29	07/01/15
Menchaca	Julia	Instructor, ABLE, Adult Literacy – Supplemental	Bachelors	6	\$16.50	07/01/15
Moser	Keith	Adult Education Certified	III	4	\$21.94	07/01/15
Murphy	Kent	Adult Education Certified	IV	5	\$25.43	07/01/15
Murphy	Nathan	Adult Education Certified	II	6	\$20.37	07/01/15
Otto	Jason	Instructor, ABLE, Adult Literacy	Masters	1	\$16.00	07/01/15
Perry	Shelly	Adult Education Certified -Supplemental	III	3	\$21.30	07/01/15
Peterman	Brian	Adult Education Certified	III	1	\$20.08	07/01/15
Ramsey	Angela	Adult Education Certified -Supplemental	IV	7	\$26.97	07/01/15
Raymond	Mike	Adult Education Certified	III	0	\$19.78	07/01/15
Redmond	Amy	Instructor, ABLE, Adult Literacy, FLT Rotary	Masters	2	\$16.50	07/01/15
Schumacher	Jodie	Adult Education Certified	V	0	\$24.80	07/01/15
Shaffer	Richard	Adult Education Certified	II	14	\$25.80	07/01/15
Shannon	Sean	Adult Education Certified	II	6	\$20.37	07/01/15
Shook	Chris	Adult Education Certified	IV	5	\$25.43	07/01/15
Slack	Mary Sue	Instructor, Adult Literacy, FLT Rotary	Masters	12	\$21.50	07/01/15
Somohano	Lourdes Rico	Adult Education Certified	II	0	\$17.27	07/01/15
Springer	Michael	Adult Education Certified	II	6	\$20.37	07/01/15

Starr	Martha	Adult Education Certified	II	8	\$21.61	07/01/15
Steiner	Bruce	Adult Education Certified -Supplemental	IV	6	\$26.19	07/01/15
Stephenson	Deborah	Adult Education Certified	II	9	\$22.26	07/01/15
Stouffer	John	Adult Education Certified	IV	0	\$22.29	07/01/15
Straub	Jeromy	Adult Education Certified	III	0	\$19.78	07/01/15
Sweigert	Donald	Adult Education Certified	II	11	\$23.61	07/01/15
Tabellion	Joann	Adult Education Certified -Supplemental	IV	8	\$27.78	07/01/15
Vorkapich	Pamela	Adult Education Certified -Supplemental	IV	8	\$27.78	07/01/15
Walker	Seth	Adult Education Certified	V	0	\$24.80	07/01/15
Widmer	Jody	Adult Education Certified	IV	7	\$26.97	07/01/15

11. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, for the 2015-2016 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Martell	Melody	Adult Education Certified - revision to contract	III	7	\$23.98	07/01/15
Robinson	Crystal	Adult Education Certified	IV	6	\$26.19	07/01/15
Wiggam	Kathryn	Adult Education Certified	IV	1	\$22.59	07/01/15

12. Employment of the following certified individuals to substitute in area(s) for the 2015-2016 school year:

LAST	FIRST	LONG-TERM SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Bilinovich	Terez	Cosmetology	07/01/15
Hughes	Karen	Patient Care Technician	07/01/15
Miskimen	Andrew	Academic	07/01/15
Parker	Jill	Academic	07/01/15
Witten	Emily	Academic	07/01/15

B. Classified Employment

1. Employment of the following classified personnel for the remainder of the 2014-2015 year:

LAST	FIRST	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Bowman	Trevor	Custodian	New 1(7/11 salary schedule)	12 month	III	0	05/28/15

2. Employment of the following classified personnel for the 2015-2016 year:

LAST	FIRST	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Bowman	Trevor	Custodian	New 1(7/11 salary schedule)	12 month	III	0	07/01/15
Woodruff	Lisa	7 Hour Cook	New 1 (7/11 salary schedule)	182 days + 9 holidays @ 7 hrs/day	III	3	07/01/15

3. Approval to employ up to 12 student workers for the 2015-2016 school year part time/as needed, not to exceed 29.5 hours per week, per the Student Worker Pay Scale
4. Rescind the following contract for Deborah Schar:

Part-time/hourly/per time sheets/regularly scheduled/as needed, with a maximum of 29.5 hours per week (unless specifically noted) for the 2015-2016 school year:

LAST	FIRST	POSITION	CONTRACT	DAYS	CLASS	STEP
Schar	Deborah	Cook/Cashier	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	3

5. Employment of the following classified personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, for the 2015-2016 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Linz	Anastasia	Adult Education Classified	I	11	\$13.49	07/01/15

6. Employment of the following classified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, for the 2015-2016 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Overstreet	Heather	Adult Education Classified	I	1	\$10.04	07/01/15

7. Employment of the following person(s) to substitute in area(s) indicated from June 1, 2015- June 30, 2015:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE
Dressler	Ron	Classified Sub - Custodian	12	\$13.90	06/01/15-06/30/15

8. Employment of the following person(s) to substitute in area(s) indicated for the 2015-2016 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE
Baker	Dakota	Classified Sub-Custodian	9	\$12.72	07/01/15
Dressler	Ron	Classified Sub-Custodian	12	\$13.90	07/01/15
Johnson	Beth	Classified Sub-AA	8	\$12.35	07/01/15
Neuenschwander	Beverly	Classified Sub-AA	8	\$12.35	07/01/15
Shields	Kathy	Classified Sub-AA	8	\$12.35	07/01/15

C. Consultant Contracts (none)

D. Volunteers (none)

E. Approval to remove the following from inventory for the purpose of scrap:

1. 2001 Thomas 120 71 Passenger School Bus #8 - \$800
2. 2001 Thomas Saf-T-Liner 71 Passenger School Bus #10 - \$800

Motion to approve the Superintendent’s Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements (**Roll Call**)

1. Approval to accept a renewal grant in the amount of \$15,000 from Dollar General for the Adult Basic & Literacy Education program
2. Approval to accept a grant in the amount of \$8,000 from Wayne County Community Foundation (Carl E. Congdon Jr. & Susanna Congdon McIntyre Memorial Fund) to expand the Families Learning Together program to the evening
3. Approval of an agreement for shared services between Green Local Schools and the Wayne County Schools Career Center (**Exhibit K**)
4. Approval of an agreement for shared services between The Village Network and the Wayne County Schools Career Center (**Exhibit L**)
5. Approval of a Contract Continuation Agreement between The Village Network and the Wayne County Schools Career Center for intervention counseling services (**Exhibit M**)

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (**Roll Call**) (none)

C. Documents and Materials (**Voice**)

1. Approval of the following job description (copies available):
 - a. Teacher Flex Assignment
 - b. Placement Coordinator
 - c. Classified Support Specialist

2. Approval of the following textbooks/workbooks/e-books (copies available):
 - a. Adobe Photoshop, Flash & Dreamweaver CC, Web Design Portofolio, 2014, Against the Clock, Inc., Ellen Behoriam-managing editor. 978-1-936201-51-8
 - b. United States Government: Principals in Practice, Houghton Mifflin Harcourt Publishing Company, Copyright 2012
 - c. Fundamentals of Automotive Technology, Principles and Practice, 2015, VanGelder & Benson, Jones & Bartlett Learning. 978-1-284-05942-7

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL)

- A. Approve the list of student fees for the 2015-2016 school year (**Exhibit N**)

Motion to approve Item A. (Roll Call)

- B. Approve the proposed increase in the number of student credits awarded towards graduation, based on the number of hours of instruction (**Exhibit O**)

Motion to approve Item B. (Roll Call)

VII. ITEMS OF DISCUSSION

- A. Board discussion

VIII. EXECUTIVE SESSION

- A. Executive Session (if needed) (**Roll Call**)

IX. MOTION TO ADJOURN (VOICE)

**NOTE: The next Regular Board Meeting will be held on Wednesday, July 15, 2015.
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**