

**MINUTES OF THE REGULAR BOARD MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**June 28, 2023**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Doug Stuart at 7:30 p.m. on Wednesday, June 28, 2023 in the Wayne County Schools Career Center's Administration Building G101.

Call to Order – Pledge of Allegiance – Moment of Silence.

**ROLL CALL**

Roll Call showed members Zachary Bolinger, Mike Davis, TJ DeAngelis, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz were in attendance.

Sandra Cerniglia was unable to attend.

**APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS**

Roll Call Vote to Approve the June 28, 2023 Regular Board Meeting Agenda and Addendum (if there is one) as presented/amended.

**II. SUPERINTENDENT'S REPORT (VOICE)**

D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
4th of July Holiday	7/4/23 (was 7/14/23)	T		

**V. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)**

B. Classified Employment

Addition of 6. Employment of Connie Engman to provide Account Clerk/Administrative Assistant support at \$28.18 per hour from July 1, 2023 through June 30, 2024, part-time/hourly/as needed/per time sheets

Addition of 7. Employment of the following person(s) as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and the negotiation agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2023-2034 school year:

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APPROVAL OF AGENDA CORRECTIONS, ADDITIONS AND DELETIONS – (Con't)

	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Amariah Stoller	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	1	2	7/1/23
Terry Tarleton	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	1	8	7/1/23

**VI. REGULAR AGENDA**

C. Documents and Materials (VOICE)

Addition of 9. Approval of the 2023-2024 Human Resources Flow Chart with names

Addition of 10. Approval of the 2023-2024 Human Resources Flow Chart with positions

Motion by John Smith, second by Zachary Bolinger.

Motion Carried

Yes: Zachary Bolinger, Mike Davis, TJ DeAngelis, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**PUBLIC PARTICIPATION/INTRODUCTION OF GUEST**

None

**BOARD MINUTES**

Motion and then Voice Vote to Approve the Minutes from the May 17, 2023 Regular Meeting

Motion by Susie Lawson, second by TJ DeAngelis.

Motion Carried

Yes: Zachary Bolinger, Mike Davis, TJ DeAngelis, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

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**EXECUTIVE SESSION**

Motion by Greg Roadruck was seconded by Susie Lawson to go into Executive Session at 7:33 p.m. for the purpose of discussion of the employment of a public employee.

Motion by Greg Roadruck, second by Susie Lawson.

Motion Carried

Yes: Zachary Bolinger, Mike Davis, TJ DeAngelis, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

President Doug Stuart called the meeting back to order at 8:10 p.m.

Lisa Gwin entered at 8:10 p.m.

**SUPERINTENDENT'S REPORT**

A. Director's Report

B. Principal's Report

C. Career Tech Program Board Reports

D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
4th of July Holiday	7/4/23	T		
WCSCC Board of Education Meeting	7/19/23	W	G101/Board Room	7:30 p.m. Meeting

E. Superintendent Advisory Committee Reports

Motion and then Voice Vote to approve Superintendent's Report Items A-E

Motion by John Smith, second by Ann Tschantz.

Motion Carried

Yes: Zachary Bolinger, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**TREASURER'S CONSENT AGENDA**

A. Approval of the Financial Reports for May 2023

B. Approval of the List of Purchase Orders and Budgetary Check Register for May 2023

C. Approval of the Change Funds for the 2023-2024 School Year

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TREASURER’S CONSENT AGENDA – (Con’t)

2023-2024 Change Funds	
Treasurer's Office	\$100.00
Adult Education Office	\$100.00
Dale Tackett - Student Fees	\$75.00
Crystal - Student Fees	\$75.00
Dale Tackett - Customer Service Change	\$250.00
Sandra Elliott - Cosmetology Adult Ed.	\$75.00
Pam Tarleton	\$450.00
Cafeteria (\$300.00)	
Snack Shack (\$150.00)	
Pete Kerling - Grass Roots Cafe	\$350.00
Amber Long - Animal Care	\$50.00
Alex Dewitt - Agribusiness and Production	\$100.00
Angela Ramsay - Cosmetology High School	\$150.00
Kathy Hanna - Hospitality Career Cafe	\$100.00
Ken Carraway - Ag Mechanics	\$100.00
Rich Shetler - Auto Tech	\$150.00
Jeff Mehling - Welding	\$50.00
Ben McConahay - Truck Mechanics	\$50.00
Rod Martell - Carpentry	\$50.00
Marty Stoller - Precision Machining	\$50.00
Kayla Carraway - Graphic Design	\$50.00
Garage Sale – Crystal Douglass	\$100.00
Tammy Pumphrey	\$20.00

D. Approval of the following Fund Transfers - Items 1 and 2

1. From:

001 General Fund                      \$9,250

To:

018-9814 WCSCC Drug Free        \$9,250

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TREASURER'S CONSENT AGENDA – (Con't)

2. From:

001 General Fund                      \$164,757

To:

034 OSFC Maintenance Fund      \$164,757

NOTE: To be done after July 1, 2023

E. Approval to accept the Health Care Coverage rates through the Stark County COG beginning July 1, 2023

F. Approval of the FY23 Amended Appropriations

G. Approval of the FY24 Temporary Appropriations

H. Approval to accept the proposal for property, fleet, and liability insurance with Ohio School Plan as presented

Motion and then Roll Call Vote to approve Items A-H of the Treasurer's Consent Agenda.

Motion by Susie Lawson, second by Don Noble.

Motion Carried

Yes: Zachary Bolinger, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**NEW BUSINESS**

Motion and then Roll Call Vote to approve Item 1 in New Business Item A.

1. Approval of the revised 2023-2026 Non-Bargaining Handbook

Motion by Jody Starcher, second by Zachary Bolinger.

Motion Carried

Yes: Zachary Bolinger, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

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NEW BUSINESS – (Con't)

Motion and then Roll Call Vote to approve Items 1-2 in New Business Item B.

1. Approval of the list of student fees for the 2023-2024 school year
2. Approval of the sponsorship and support of Amy Tietz, Academic Supervisor for the 2023-2024 Leadership Wooster class sponsored by the Wooster Area Chamber of Commerce for a cost of \$1,500

Motion by Susie Lawson, second by Jody Starcher.

Motion Carried

Yes: Zachary Bolinger, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

Motion and then Roll Call Vote to approve Item 1 in New Business Item C.

1. Approval of the Memorandum of Understanding between the Wayne County Joint Vocational School District and the Wayne County Joint Vocational School District Education Association whereas the parties agree that listed, and signed in agreement, bargaining unit members shall, for the 2023-2024 school year, have their contractual salary paid in twenty-seven (27) separate pay periods

Motion by Zachary Bolinger, second by Susie Lawson.

Motion Carried

Yes: Zachary Bolinger, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

Motion and then Roll Call Vote to approve Item 1 in New Business Item D.

1. Approval of an addendum to Superintendent Contract, Dr. Kip Crain, effective August 1, 2023 and ending on July 31, 2024

Motion by Ann Tschantz, second by John Smith.

Motion Carried

Yes: Zachary Bolinger, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

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NEW BUSINESS – (Con't)

Motion and then Roll Call Vote to approve Item 1 in New Business Item E.

1. Approval of the re-employment of Dr. Kip Crain as Superintendent effective August 1, 2024 and ending on July 31, 2025

Motion by Susie Lawson, second by Don Noble.

Motion Carried

Yes: Zachary Bolinger, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**SUPERINTENDENT'S CONSENT AGENDA**

NOTES:

- Items under the Superintendent's Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

A. Certified Employment

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE
Gregory Chandler	AE Safety Coordinator	Resignation	6/30/23
Kayla James	Graphic Design & Photography Instructor	Resignation	8/10/23
Amy Spreng	AE Cosmetology Instructor	Resignation	6/30/23

2. Revision to the employment of the following person(s) as full-time Certified Personnel for the 2023-2024 school year as per Board Policy and the negotiated agreement:

NAME	CONTRACT	CLASS	STEP
Charlotte Allen	2nd 1	6 (was 5)	10

3. Approval for Angela Ramsay to be paid 1/7 of her salary for teaching zero period during the 2023-2024 school year

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

4. Approval of the following Certified Personnel for extended time for the 2023-2024 school year per the negotiated agreement:

DAY	NAME
15	Charlotte Allen, Special Education Coordinator
15	Jenny Baechle, Special Education Coordinator
18	Michelle Bower, School Counselor
10	Alexandria DeWitt, Agribusiness and Production
5	Tracy Ferguson, School Nurse
15	Dawn Gummo, Special Education Coordinator
7	Betty Hoefges, School Counselor
2	Rod Martell, Construction Technologies Instructor
1	Deb McDonald, Early Childhood Education & Care
15	Michael McMorrow, Special Education Coordinator
1	Bill Peters, Engineering Technologies Instructor
3	Angela Ramsay, Cosmetology Instructor
16	Samantha Skelley, School Counselor
2	Danielle Starlin, School & Community Relations
<b>125 TOTAL DAYS</b>	

\*All work completed outside regularly contracted work hours for extended days allotted MUST be completed on campus in person. Hours must be logged and submitted to staff member's supervisor for approval in a minimum of 7 hour (1 day) increments on the Extended Time Report available on the WCSCC Staff Intranet between July 1, 2023 and June 30, 2024.

5. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2023-2024 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Coquette Arndt	Adult Education Certified- Nursing Instructor	V	15	\$40.09	7/1/23



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Rosa Cleaver	Adult Education Certified-Nursing Tutor	II	0	\$18.24	7/1/23
Daniel Davis	AE Certified-Supplemental T&I Instructor	V	10	\$34.58	7/1/23
Jeremy Dombrady	Adult Education Certified-T&I Instructor	V	6	\$30.72	7/1/23
Sandy Elliott	AE Certified-Supplemental AE Supervisor	AE/Admin	10	\$54.81	7/1/23
Erica Ewing	Instructor, Aspire, Adult Literacy, Literacy Ed	Bachelors	2	\$17.39	7/1/23
Tracy Ferguson	AE Certified-Supplemental Medial Assisting	IV	20	\$41.81	7/1/23
Jonathan Geiser	Adult Education Certified-T&I Instructor	IV	6	\$27.64	7/1/23
Lisa Grobmyer	Adult Education Certified-Nursing Tutor	II	0	\$18.24	7/1/23
Lisa Grobmyer	Adult Education Certified-Nursing Instructor	IV	15	\$36.07	7/1/23
Angela Howard	Adult Education Certified-Nursing Instructor	IV	16	\$37.15	7/1/23
Angela Howard	Adult Education Certified-Nursing Tutor	II	1	\$18.55	7/1/23
Joan Kanne	AE Certified-Supplemental Nursing Manager	215 Day Mgr Sched	30	\$52.76	7/1/23
Brian Krebs	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	2	\$19.56	7/1/23
Christopher Kubilus	Instructor, Aspire, Adult Literacy, Literacy Ed	Bachelors	3	\$17.94	7/1/23
Christopher Kubilus	Adult Education Certified-Business Instructor	IV	1	\$23.85	7/1/23
Bobbi Jo Lovejoy	Adult Education Certified-Phlebotomy Instructor	IV	16	\$37.15	7/1/23
Bobbi Jo Lovejoy	Adult Education Certified-Nursing Tutor	II	0	\$18.24	7/1/23
Natalie Marty	Adult Education Certified-Nursing Tutor	II	0	\$18.24	7/1/23
Jeff Mehling	AE Certified-Supplemental T&I Instructor	III	18	\$35.03	7/1/23

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Barbara Moline	Adult Education Certified-Assessments	II	0	\$18.24	7/1/23
Barbara Moline	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	7	\$22.28	7/1/23
Jonathan Moore	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	4	\$20.65	7/1/23
Jonathan Moore	Adult Education Certified-Applied Academics	V	1	\$26.50	7/1/23
William Ogden II	Adult Education Certified-T&I Instructor	II	16	\$28.90	7/1/23
Dorothy Pearce	Adult Education Certified-Nursing Tutor	II	0	\$18.24	7/1/23
Terri Pekarek	Adult Education Certified-AOP Instructor	II	8	\$22.81	8/1/23
Chris Preattle	Adult Education Certified-T&I Instructor & Safety Coordinator	III	6	\$24.58	7/1/23
Helena Ritchey	AE Certified-Supplemental T&I Instructor	IV	5	\$26.85	7/1/23
Traci Sheipline	Adult Education Certified-Nursing Tutor	II	0	\$18.24	7/1/23
Daniel Sheipline	Adult Education Certified-T&I Instructor	II	11	\$24.92	7/1/23
Florence Steiner	Adult Education Certified-Nursing Instructor	IV	16	\$37.15	7/1/23
Florence Steiner	Adult Education Certified-Nursing Tutor	II	0	\$18.24	7/1/23
John Stouffer	Adult Education Certified-Computer Instructor	IV	3	\$25.31	7/1/23
Joann Tabellion	AE Certified-Supplemental Nursing Instructor	IV	16	\$37.15	7/1/23
Lora Wolfe	Adult Education Certified-Cosmetology Instructor	III	10	\$27.66	7/1/23
Tiffany Wong	Instructor, Aspire, Adult Literacy, Literacy Ed	Bachelors	4	\$18.47	7/1/23

6. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2022-2023 year:

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NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Lora Wolfe	Adult Education Certified-Cosmetology Instructor	III	10	\$26.72	6/14/23

7. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2023-2024 year:

NAME	SUBSTITUTE TEACHING AREA(S)	CLASS	STEP	HOURLY RATE	EFFECTIVE DATE
Kim Schreiber	HS Nursing	IV	20	\$41.81	7/1/23
Jody Widmer	HS Nursing	IV	22	\$41.81	7/1/23

8. Approval of the following staff to represent the Wayne County Schools Career Center as members on community/professional organizations effective August 1, 2023: Administrators, Managers, Coordinators, Key Club Advisors, and School Board Members

B. Classified Employment

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE
John Anderson	Aide/Monitor	Resignation	5/24/23

2. Employment of the following person(s) as part-time Classified Personnel as per Board Policy and the Non-Bargaining Unit Handbook for the 2023-2024 school year (number of days listed include holidays and are at 8 hrs/day unless otherwise indicated):

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Kristi Maximovich	Account Clerk I	New 1	141	NB Acct Clerk IA (7/11)	14

3. Employment of the following person(s) as part-time/hourly/per time sheets/as needed, per Board Policy and the negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2023-2024 school year:

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NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Mark Kaufman	IT Help	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	0
Jacob Schiverdecker	Casual Labor	New 1	Part time/hrly/time shts/as needed up to 29.5 hrs/wk	I	0
Scott Viator	IT Help	2nd 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	1

- Rescind the employment of the following person(s) as part-time/hourly/per time sheets/as needed, per Casual Labor Pay Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2023-2024 year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Trina Yarman	ECE/Preschool Duties	New C	Part time/hrly/as needed/per time sheets up to a maximum of 60 hrs	I	13

- Approval of the following staff to represent the Wayne County Schools Career Center as members on community/professional organizations effective August 1, 2023: Executive Assistant to the Superintendent and Communications & District Events Specialist
- Employment of Connie Engman to provide Account Clerk/Administrative Assistant support at \$28.18 per hour from July 1, 2023 through June 30, 2024, part-time/hourly/as needed/per time sheets
- Employment of the following person(s) as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and the negotiation agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2023-2034 school year:

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NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Amariah Stoller	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	1	2	7/1/23
Terry Tarleton	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	1	8	7/1/23

C. Consultant Contracts – None

D. Volunteers – None

E. Removal of Inventory

1. Approval for the disposal of 140 out-of-date Economics - Principles in Action books with ISBN # 0-13-181544-X
2. Approval to sell, with no warranty, no returns, and no tech support, 49 used 27" iMac computers from Interactive Media and Graphic Design programs for \$200 each to students from these programs. Those that remain will be offered to students outside of the two programs and to staff.

F. Donations

1. Donations received from the following businesses/organizations for the WCSCC Drug Free Club Program:

BUSINESS	LEVEL	AMOUNT
Magni-Power Company	Bronze	\$500
Schaeffler Transmission LLC	Platinum	\$3,000
	<b>TOTAL</b>	<b>\$3,000</b>

2. Trailer 1JJV281W6WL521269 1998 WABSH from FedEx Freight for use in the Diesel Technologies program, with an approximate value of \$0

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3. \$400 from Disabled American Veterans Chapter 44 for use on the Flag Park
4. Ice cream for use at the Adult Education Open House from Smith Foods, with an approximate value of \$77.46

Motion and then Roll Call vote to approve Items A-F of the Superintendent's Consent Agenda.

Motion by John Smith, second by Jody Starcher.

Motion Carried

Yes: Zachary Bolinger, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

H. Superintendent Recommendation

1. Approval of an addendum to Administrative/Supervisory Contract, Lynn Moomaw, effective August 1, 2023 and ending on July 31, 2026

Motion and then Roll Call Vote to approve Item 1 under Superintendent Recommendation

Motion by John Smith, second by Jody Starcher.

Motion Carried

Yes: Zachary Bolinger, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**6. REGULAR AGENDA**

**Grants and Agreements**

1. Approval of an agreement for shared services for the Business Entrepreneurship program between Green Local Schools, Orrville City Schools, Rittman Exempted Village Schools, Southeast Local Schools, and the Wayne county Schools Career Center
2. Approval of an agreement for shared services between the Tri-County ESC and the Wayne County Schools Career Center for Grant Writing
3. Approval of an Affiliation Agreement with Glendora Healthcare Center for clinical learning experiences
4. Approval of an Affiliation Agreement with Hillsdale Local School District for clinical learning experiences

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GRANTS AND AGREEMENTS – (Con't)

5. Approval of a Telemedicine Services Agreement with The Orrville Hospital Foundation d/b/a Aultman Orrville Hospital for the purpose of providing telemedicine consultative services to students and faculty
6. Approval of a Memorandum of Understanding for Local Workforce Area 7/Workforce Innovation and Opportunity Act (WIOA) with OhioMeansJobs and other partners
7. Approval of an Articulation Agreement with the University of Akron for the Early Childhood Education Program - BA Program
8. Approval of a membership renewal to Ohio Technical Centers for 2023-2024 for a total of \$1,250
9. Approval to accept a renewal grant in the amount of \$8,000 from the Dollar General Literacy Foundation for the Aspire program
10. Approval of a Memorandum of Understanding with the Ohio Talent Development Network (OTDN) to serve as the conduit for job profiling, job matching, consultation, assessments, certifications, etc.
11. Approval of a Memorandum of Understanding with the Local Workforce Area 7 Workforce Development System to provide information between WCSCC and Holmes County DJFS for workforce training and education
12. Approval to apply for a renewal grant in the amount of \$173,000 from the Ohio Department of Higher Education (ODHE) for the Aspire Program
13. Approval to apply for a renewal grant in the amount of \$30,000 from the Ohio Department of Higher Education (ODHE) for the integrated English Literacy & Civics Education Program
14. Approval of the Employment Services Contract Addendum with the Tri-County Education Service Center
15. Approval of an Articulation Agreement with the University of Akron for the Early Childhood Education Program - BS Program

Motion and then Roll Call Vote to approve Items 1-15 in Grants and Agreements.

Motion by Zachary Bolinger, second by Mike Davis.

Motion Carried

Yes: Zachary Bolinger, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

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**Resolutions**

1. Approval of a Commercial Card Authorization Resolution
2. Approval of a Resolution to Advertise to Bid for the WCSCC Welding Addition Project

Motion and then Roll Call Vote to approve Resolutions 1-2

Motion by Susie Lawson, second by Don Noble.

Motion Carried

Yes: Zachary Bolinger, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**Documents and Materials**

1. Approval of the revised High School Practical Nursing Handbook Addendum
2. Approval of the revised Adult & Community Education Practical Nursing Handbook Addendum
3. Approval of the revised Adult & Community Education Nurse Aide (NATCEP) Handbook Addendum
4. Approval of the following job descriptions
  - a. AE Marketing & Public Relations Coordinator
  - b. Practical Nursing Manager
  - c. AE Safety Coordinator
5. Approval of the 2023-2024 High School Student/Parent Handbook
6. Approval of the following revised/new/deleted board policies:

NUMBER	STATUS	TITLE
0131.1	Revised	Technical Corrections
2271	Revised	College Credit Plus Program
2412	Revised	Homebound Instruction Program
3120.09	Revised	Volunteers
4120.09	Revised	Volunteers
5310	Revised	Health Services
5610	Revised	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
6325	Revised	Procurement - Federal Grants/Funds



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Documents and Materials – (Con't)

6423	Revised	Use of Credit Cards
8120	Revised	Volunteers
8390	Revised	Animals on District Property
8400	Revised	School Safety
8420	Revised	Emergency Situations at School
8462	Revised	Student Abuse and Neglect
1615	Revised	Use of Tobacco by Administrators
3215	Revised	Use of Tobacco by Professional Staff
4215	Revised	Use of Tobacco by Classified Staff
5512	Revised	Use of Tobacco
7434	Revised	Use of Tobacco on School Premises
9160	Revised	Public Attendance at School Events
7540	Revised	Technology
7540.01	Revised	Technology Privacy
7540.02	Revised	Web Accessibility, Content, Apps, and Services
7540.03	Revised	Student Education Technology Acceptable Use and Safety
7540.04	Revised	Staff Technology Acceptable Use and Safety
8300	Revised	Continuity of Organizational Operations Plan
8305	Revised	Information Security
8315	Revised	Information Management
9700.01	Revised	Advertising and Commercial Activities

7. Approval of the revised Adult & Community Education Employee Handbook
8. Approval of the revised Practical Nursing Faculty Handbook
9. Approval of the 2023-2024 Human Resources Flow Chart with names
10. Approval of the 2023-2024 Human Resources Flow Chart with positions

Motion and then Voice Vote to approve Items 1-10 in Documents and Materials.

Motion by John Smith, second by Jody Starcher.

Motion Carried

Yes: Zachary Bolinger, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

Minutes of the Regular Meeting of the Wayne County  
Joint Vocational School District Board of Education

**ITEMS OF DISCUSSION**

- A. The Board discussed the pros and cons of Board Docs. The Board was supportive of discontinuing the use of Board Docs.
- B. Susie Lawson shared previous OSBA years of recognition awards.

**MOTION TO ADJOURN**

Motion and then Voice Vote to Adjourn 8:49 p.m.

Motion by John Smith, second by Zachary Bolinger.

Motion Carried

Yes: Zachary Bolinger, Mike Davis, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

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President

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Treasurer

**Wayne County Schools Career Center  
Fiscal 2023:  
FY2023 Amended Appropriations (Fund Level)**

Fund	March 2023 Amended Appropriations	June 2023 Other Adjustments	June 2023 Amended Appropriations	Explanation
GENERAL FUND	\$ 17,087,495.00	\$ -	\$ 17,087,495.00	
SPECIAL REVENUE	\$ 3,575,935.45	\$ (992,658.81)	\$ 2,583,276.64	
DEBT SERVICE	\$ -	\$ -	\$ -	
CAPITAL PROJECTS	\$ 2,126,600.00	\$ -	\$ 2,126,600.00	
ENTERPRISE FUNDS	\$ 3,147,772.00	\$ (130,000.00)	\$ 3,017,772.00	
INTERNAL SERVICE	\$ -	\$ -	\$ -	
FIDUCIARY FUNDS	\$ 857,000.00	\$ (589,434.00)	\$ 267,566.00	
<b>TOTALS</b>	<b>\$ 26,794,802.45</b>	<b>\$ (1,712,092.81)</b>	<b>\$ 25,082,709.64</b>	
<b><u>GENERAL FUND</u></b>				
001 - General	\$ 17,087,495.00	\$ -	\$ 17,087,495.00	
<b><u>SPECIAL REVENUE</u></b>				
007 - Special Trust	\$ -	\$ -	\$ -	
018 - Public Support	\$ 309,000.00	\$ (200,000.00)	\$ 109,000.00	Adjust to year end
019 - Other Grant Funds	\$ 20,000.00	\$ (20,000.00)	\$ -	Adjust to year end
034 - OSFC Maint Fund	\$ 845,000.00	\$ -	\$ 845,000.00	
200 - Student Act	\$ 465,000.00	\$ (326,492.00)	\$ 138,508.00	Adjust to year end
413 - CTX	\$ 191,864.53	\$ -	\$ 191,864.53	
451 - Data Com.	\$ 1,800.00	\$ -	\$ 1,800.00	
461 - HSTW Grant	\$ 4,000.00	\$ -	\$ 4,000.00	
466 - Straight A Grant	\$ -	\$ -	\$ -	
467 - Student Wellness & Success Funds	\$ -	\$ -	\$ -	
499 - Other State	\$ 25,000.00	\$ (25,000.00)	\$ -	Adjust to year end
501 - Aspire	\$ 209,429.16	\$ -	\$ 209,429.16	
508 - GEERs	\$ 122,464.00	\$ -	\$ 122,464.00	
510 - Cares Funding	\$ -	\$ -	\$ -	
524 - Vo Ed	\$ 399,732.03	\$ -	\$ 399,732.03	
535 - Pell Grant	\$ 620,000.00	\$ (421,166.81)	\$ 198,833.19	Adjust to year end
599 - Misc Federal	\$ 362,645.73	\$ -	\$ 362,645.73	
<b>TOTAL</b>	<b>3,575,935.45</b>	<b>(992,658.81)</b>	<b>2,583,276.64</b>	
<b><u>DEBT SERVICE</u></b>				
002 - Debt Service	\$ -	\$ -	\$ -	
<b><u>CAPITAL PROJECTS</u></b>				
003 - Perm Imp	\$ 2,126,600.00	\$ -	\$ 2,126,600.00	
010 - OSFC Fund	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 2,126,600.00</b>	<b>\$ -</b>	<b>\$ 2,126,600.00</b>	
<b><u>ENTERPRISE FUNDS</u></b>				
006 - Food Service	\$ 428,000.00	\$ -	\$ 428,000.00	
009 - Uniform School Supplies	\$ 410,000.00	\$ -	\$ 410,000.00	
011 - Customer Service	\$ 204,000.00	\$ (130,000.00)	\$ 74,000.00	Adjust to year end
012 - Adult Ed	\$ 2,105,772.00	\$ -	\$ 2,105,772.00	
<b>TOTAL</b>	<b>\$ 3,147,772.00</b>	<b>\$ (130,000.00)</b>	<b>\$ 3,017,772.00</b>	
<b><u>INTERNAL SERVICE</u></b>				
	\$ -	\$ -	\$ -	
<b><u>FIDUCIARY FUNDS</u></b>				
022 - Trust Funds	\$ 857,000.00	\$ (589,434.00)	\$ 267,566.00	Adjust to year end
<b>TOTAL</b>	<b>\$ 857,000.00</b>	<b>\$ (589,434.00)</b>	<b>\$ 267,566.00</b>	