



Kip Crain, Superintendent
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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, March 18, 2015
7:30 p.m.
Agenda (Exhibit A)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the March 18, 2015 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Public Hearing to consider the revised 2015-2016 School Year Calendar (copies available) (**Voice**)
- F. Student and Staff Recognition
 - 1. Pam Vorkapich, SkillsUSA Advisor, WCSCC Staff Excellence Award
 - 2. Chris Boyan, Supplemental Coordinator, WCSCC Staff Excellence Award
 - 3. Michelle Kollert, Computer & Accounting Office Specialist, WCSCC AE Exceptional Student of the Month
 - 4. Alyssa Croskey, Early Childhood Education & Care, WCSCC Student of the Month from Orrville
 - 5. Joshua Fleming, Precision Machining, WCSCC Student of the Month from Orrville
 - 6. Clinton Murphy, Landscape & Plant Technologies, WCSCC Achievement Award from Orrville
 - 7. Hailey Kessinger, Early Childhood Education & Care, WCSCC Perseverance Award from Orrville
 - 8. Breanna Jaeger, Medical Assisting, WCSCC Student of the Month from Rittman
 - 9. Sarah Ralston, Medical Office Management, WCSCC Student of the Month from Rittman
 - 10. Morgan Frazier, Animal Care & Management, WCSCC Achievement Award from Rittman
 - 11. Ashley Mathys, Early Childhood Education & Care, WCSCC Perseverance Award from Rittman

G. Motion to approve the minutes from the February 18, 2015 Regular Meeting (**Exhibit B**) (**Voice**)

H. Board Committee Reports (**Exhibit C**)

1. Communications, Community Relations & Retention Committee

Chair: Janice Grim
Asst. Chair: Sue Williams
Staff Liaison: Kip Crain

2. Curriculum Committee

Chair: Susie Lawson
Asst. Chair: Janice Gallagher
Staff Liaison: Jeff Schleich

3. Facilities Committee

Chair: Frank Besancon
Asst. Chair: Curt Denning
Staff Liaison: Lynn Moomaw

4. Finance and Legislative Committee

Chair: Susie Lawson
Asst. Chair: Doug Stuart
Staff Liaison: Mary Workman

5. Personnel Committee

Chair: Greg Roadruck
Asst. Chair: Kurt Steiner
Asst. Chair: Doug Stuart
Staff Liaison: Matt Brown

6. Student Services Committee

Chair: Douglas Zook
Asst. Chair: Philip Keener
Staff Liaison: Matt Brown

7. Technology and Assessment Committee

Chair: Don Noble
Asst. Chair: Larry Acker
Staff Liaison: Cheryl Boyer

I. Executive Session (if needed) (**Roll Call**)

II. SUPERINTENDENT'S REPORT (VOICE)

A. Director's Report (**Exhibit D**)

B. Principal's Report (**Exhibit E**)

C. Important Upcoming Dates and Times

EVENT	DATE	LOCATION	TIME
End of 3 rd 9 Weeks	3/20/15		
Spring Break	3/30/15-4/3/15	NOTE: March 30, March 31, and April 1 will be used as make-up for calamity days	
Student of the Month Luncheon	4/7/15	Heritage Room	12-1:00 p.m.
Career Tech Tuesday	4/7/15	WCSCC	School Day
BPA Walk-a-Thon	4/10/15	WCSCC – outside if weather permits	Activity Period 8:15-9:00 a.m.
BPA End-of-Year Awards	4/13/15	Commons	7:00 p.m.
National Honor Society Induction Ceremony	4/14/15	Commons	6:30 p.m.
SkillsUSA State Contest	4/14/15-4/15/15	Columbus, OH	
WCSCC Prom	4/18/15	Grand March @ WCSCC Prom @ Genesis Party Center	5:00 p.m. 6:30-11:00 p.m.
Waiver Day – No School for Students	4/20/15		
Dinner With Your Teacher	4/21/15	WCSCC	Staff 5:30-7:30 p.m.
April Board of Education Meeting	4/22/15	G101	7:00 p.m. Reception/ 7:30 p.m. Meeting

Motion to approve Superintendent’s Report (Voice)

III. TREASURER’S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for February 2015 **(Exhibit F)**
2. Approval of the Financial Reports for February 2015 **(Exhibit G)**
3. Approval to accept the following donations:
 - a. Three polo shirts and three fleece pullovers from People to People Ministries to our Dean of Students Office to assist students from economically disadvantaged families to be in compliance with dress code, valued at approximately \$30
 - b. \$1,500 from the North East Ohio Pork Producers to the Culinary Arts Student Activities Account
 - c. \$836.38 from the Wayne County Community Foundation (part of the Edward, Arlene & Kaye Maibach Fund) for annual contribution for traditional student programs

- d. Donation of \$5,238 from the Wayne County Community Foundation (part of the Wayne County Schools Career Center Fund) for annual contribution for equipment

Motion to approve the Treasurer’s Consent Agenda (Roll Call)

IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Approval to pay for coursework for Jenny Baechle for licensure for Transition to Work Endorsement, up to \$8,112.64
2. Approval of the following part-time Certified Teaching Assistant for the 2014-2015 school year per Board Policy and the negotiated agreement:

LAST	FIRST	CONTRACT	CLASS	STEP	HOURLY RATE	EFFECTIVE DATE
Schemrich	Helen	New 1 (45 days at 5.75 hrs not to exceed 29.5 hrs/week)	Bachelor	0	\$18.99	3/23/15

3. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, for the 2014-2015 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Menchaca	Julia	Instructor – Supplemental ABLE, Adult Literacy	BA/BS	5	\$16.00	3/10/15
Peters	Bill	Instructor – Supplemental	Masters+	15	\$37.97	3/11/15

B. Classified Employment

1. Resignation of Nancy Brown, Bus Driver, for the purpose of retirement effective June 1, 2015
2. Approval of student workers for Culinary Events at minimum wage, which is currently \$8.10 per hour. These are separate from our 12 student worker slots.
3. Approval of the employment of the following person as Classified Personnel, part-time/hourly/regularly scheduled/per time sheets, with a maximum of 29.5 hours per week, for the 2014-2015 school year:

LAST	FIRST	POSITION	CLASS	STEP	HOURLY RATE	EFFECTIVE
Woodruff	Lisa	Cook/Cashier – Casual Labor	I	4	\$10.97	3/30/15

- C. Consultant Contracts (none)
- D. Volunteers (none)
- E. Approval to remove the following from inventory (none)

Motion to approve the Superintendent’s Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements (Roll Call)

1. Approval of a \$500 Corporate Sponsor to the Orrville Area YMCA that will allow many wellness opportunities for WCSCC staff (copies available)
2. Approval to enter into an agreement with the Orrville Area YMCA to allow Exercise Science and Sports Medicine students to use the pool 2-3 hours/day, 2 days/week, for 7-8 weeks at a net cost of \$100/week and swim lessons for 20 students at a cost of \$15 per student for 6 weeks
3. Approval to accept an initial grant in the amount of \$125,000 from the Board of Wayne County Commissioners through the Department of Job and Family Services of Wayne County for the WCSCC Alternative Education Program (copies available)
4. Approval to apply for a renewal grant in the approximate amount of \$15,000 from the Dollar General for Adult Basic & Literacy Education & Families Learning Together programs

Motion to approve Grants and Agreements Items 1-4 (Roll Call)

5. Approval of an agreement for shared services between the Wayne County Schools Career Center and the Tri-County Educational Service Center (**Exhibit H**)

Motion to approve Grants and Agreements Item 5 (Roll Call)

B. Resolutions (Roll Call)

1. APPROVAL OF THE RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (**Exhibit I**)

Motion to approve Resolution 1. (Roll Call)

2. APPROVAL OF THE FOLLOWING RESOLUTIONS FOR 2014 OSBA BUSINESS HONOR ROLL (**Exhibit J**):

- a. LukUSA
- b. Spurgeon Chevrolet
- c. Morrison Custom Welding
- d. Magni-Power
- e. Drug Free Clubs of America as our Special School Project: LukUSA, Tekfor, Wooster Community Hospital, Wooster Brush, Wooster Motor Ways, Cedar Lane Farms, Magni-Power, Ventrac, Wayne Savings Community Bank, Wooster Hydrostatics, Pallotta Ford Lincoln, Wooster Glass, Morrison Custom Welding, and Lowe & Young, Inc.

Motion to approve Resolution 2. (Roll Call)

C. Documents and Materials (**Voice**)

1. Approval of the following overnight field trip requests (copies available):
 - a. SkillsUSA
Approximately 30 students and 10 advisors to attend
Ohio State Championships and Leadership Conference
Hyatt Regency Greater Columbus Convention Center – Columbus, OH
3/13-3/13/15
 - b. Family, Career and Community Leaders of American (FCCLA)
Approximately 8 students and 2 advisors to attend
State Competition
Columbus Fairgrounds – Columbus, OH
4/22-4/24/15
 - c. Business Professionals of America (BPA)
Approximately 7 students and 2 advisors to attend
National Leadership Conference and Competition
Anaheim Marriott Convention Center – Anaheim, Ca
5/5-5/11/15
2. Approval of the following job descriptions (copies available):
 - f. Teacher, Business Administration/Entrepreneurship
 - g. Adult & Community Education Human Resource and Assessment Coordinator
3. Approval of the Course of Study for Criminal Justice (copy available)

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL) (none)

VII. ITEMS OF DISCUSSION

- A. First reading of the revised Adult & Community Education Student Handbook (copy available)
- B. Board discussion

VIII. EXECUTIVE SESSION

- A. Executive Session (if needed) **(Roll Call)**

IX. MOTION TO ADJOURN (VOICE)

**NOTE: The next Regular Board Meeting will be held on Wednesday, April 22, 2015.
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**