



Kip Crain, Superintendent
Mary A. Workman, Treasurer
Matt Brown, Principal

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Reception beginning at 7:00 pm with Board, Superintendent, Staff, Students & Community welcome!

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, March 16, 2016

7:30 P.M.

Agenda (Exhibit A)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the March 16, 2016 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Student and Staff Recognition
 - 1. High School Staff Excellence Award
Sandy Stebbins, English Instructor
 - 2. Dalton Student Recognition
Abram Forrer, Precision Machining, Student of the Month
Morgan Manley, Medical Assisting, Student of the Month
Lauran Hicks, Exercise Science & Sports Medicine, Perseverance Award
Chaz Gander, Medical Assisting, Achievement Award
 - 3. Smithville Student Recognition
Matt Lessiter, Engineering Technologies, Student of the Month
Brent Rosenbaum, Precision Machining, Student of the Month
Lilly Smucker, Practical Nursing, Perseverance Award
Casey Lingle, Cosmetology, Achievement Award
 - 4. Adult Education Student Recognition
Camilla Araujo, ESOL, Exceptional Student of the Month
Adriana Belen Vasquez, ABLE, Most Dedicated Student of the Month

F. Motion to approve the minutes from the February 17, 2016 Regular Meeting (**Exhibit B**) (**Voice**)

G. Board Committee Reports (**Exhibit C**)

1. Communications, Community Relations & Retention Committee

Chair: Janice Grim
Asst. Chair: Sue Williams
Staff Liaison: Kip Crain

2. Curriculum Committee

Chair: Susie Lawson
Asst. Chair: Janice Gallagher
Staff Liaison: Jeff Schleich

3. Facilities Committee

Chair: Frank Besancon
Asst. Chair: Curt Denning
Staff Liaison: Lynn Moomaw

4. Finance and Legislative Committee

Chair: Susie Lawson
Asst. Chair: Doug Stuart
Staff Liaison: Mary Workman

5. Personnel Committee

Chair: Greg Roadruck
Asst. Chair: Kurt Steiner
Asst. Chair: Doug Stuart
Staff Liaison: Matt Brown

6. Student Services Committee

Chair: Douglas Zook
Asst. Chair: Philip Keener
Staff Liaison: Matt Brown

7. Technology and Assessment Committee

Chair: Don Noble
Asst. Chair: Larry Acker
Staff Liaison: Cheryl Boyer

H. Executive Session (if needed) (**Roll Call**)

II. SUPERINTENDENT'S REPORT (VOICE)

A. Director's Report (**Exhibit D**)

B. Principal's Report (**Exhibit E**)

C. RAMTEC Update

D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
BPA State Contest	3/17/16- 3/18/16	W-Th	Columbus	
End of 3 rd 9 Weeks	3/18/16	F		
Spring Break	3/21/16- 3/24/16	M-Th		
Good Friday	3/25/16	F		
FFA Nursery and Landscaping Contest	3/30/16- 3/31/16	W-Th	Tolles Career Technical Center	
HOSA State Contest	4/5/16- 4/6/16	T-W	Tolles Career Technical Center	
Student of the Month Luncheon	4/7/16	Th	Old Barn Yard Restaurant	Noon – 1:00 p.m.
Ag Mechanics Skills Contest	4/8/16	F	OSU/ATI	
Career Tech Tuesday	4/12/16	T	WCSCC	All Day
FFA Animal Care State Contest	4/13/16	W	Columbus	
National Honor Society Induction Ceremony	4/14/16	Th	WCSCC – Commons	6:30 p.m.
Waiver Day – No School for Students	4/18/16	M		
Dinner With Your Teacher	4/19/16	T	WCSCC	6:00 p.m.–7:30 p.m.
WCSCC Board of Education Meeting	4/20/16	W	WCSCC – G101	7:00 p.m. Reception/ 7:30 p.m. Meeting
Spring Advisory Committees	4/26/16	T	WCSCC	4:00 p.m.–8:00 p.m.
SkillsUSA State Contest	4/26/16- 4/27/16	T-W	Columbus	
FCCLA State Competition - Early Childhood Education & Care	4/28/16- 4/29/16	Th-F	Ohio State Fairgrounds	

Motion to approve Superintendent's Report (Voice)

III. TREASURER'S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for February 2016 **(Exhibit F)**

2. Approval of the Financial Reports for February 2016 (**Exhibit G**)
3. Approval of the Amended Appropriations (**Exhibit H**)
4. Approval to enter into an agreement with CompManagement, Inc. as a part of the 2017 Worker’s Compensation Group Rating Program. The estimated annual premium is \$23,828 with an estimated savings of \$7,394. The annual enrollment fee is \$665. CompManagement, Inc. is endorsed by OSBA and OASBO (copies available).
5. Approval to accept the following donations:
 - a. \$1,500 from the NE Ohio Pork Producers Council for use by the Culinary Arts Program
 - b. \$867.62 from the Wayne County Community Foundation (part of the Edward, Arlene & Kaye Maibach Fund) for annual contribution for traditional student programs
 - c. \$5,524 from the Wayne County Community Foundation (part of the Wayne County Schools Career Center Fund) for annual contribution for equipment
 - d. 2 Toyota transmissions valued at \$25 each from Stark State College for use in the Auto Technologies Program

Motion to approve the Treasurer’s Consent Agenda (Roll Call)

IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Kelly Calderone-Davis, English Instructor/Educational Technologist, moved to Class VI, Step 12 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2016-2017 school year
2. Resignation of Shelly Perry, Dental Assisting Instructor, for the purpose of retirement effective at the end of the day on June 1, 2016
3. Employment of the following certified individuals to substitute in area(s) indicated for the 2015-2016 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Poehler	Missy	HS Academic Teacher	3/17/16

B. Classified Employment

1. Resignation of Sharon Leisure, AE Financial Aid, for the purpose of retirement effective at the end of the day on June 30, 2016
2. Resignation of Lee Zerrer, Families Learning Together Program Aide, effective March 17, 2016

C. Consultant Contracts:

1. Ramsier Financial Services, Retirement Planning Today, on or about May 12 & 19, 2016, \$25 per student
2. Ramsier Financial Services, Retirement Planning Today, on or about May 17 & 24, 2016, \$25 per student

D. Volunteers (none)

E. Approval to remove the following from inventory:

1. Jones and Lamson optical comparator, serial number E-45071, to be donated to the Lorain County Joint Vocational School District

Motion to approve the Superintendent's Consent Agenda (Roll Call)

V. **REGULAR AGENDA**

A. Grants and Agreements (**Roll Call**)

1. Approval of an agreement for shared services between the Wayne County Schools Career Center and the Tri-County Educational Service Center (**Exhibit I**)

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (**Roll Call**)

1. APPROVAL OF THE RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (**Exhibit J**)

Motion to approve Resolution 1. (Roll Call)

2. APPROVAL OF THE FOLLOWING RESOLUTIONS FOR 2016 OSBA BUSINESS HONOR ROLL (**Exhibit K**):
 - a. Artiflex
 - b. JLG

- c. Will-Burt
- d. Wooster Brush
- e. Drug Free Clubs of America as our Special School Project: Cedar Lane Farms, D&S Distribution, Inc., Lowe & Young, Inc., LuK, Magni-Power, Pallotta Ford Lincoln, Scot Industries, Tekfor, Ventrac, Wayne Savings Community Bank, Wooster Brush, Wooster Community Hospital, Wooster Glass Company, Inc., Wooster Hydrostatics, Wooster Motor Ways

Motion to approve Resolution 2. (Roll Call)

C. Documents and Materials (Voice)

- 1. Approval of the following overnight field trip requests (copies available):
 - a. SkillsUSA
Ohio State Championships and Leadership Conference
Hyatt Regency Greater Columbus Convention Center – Columbus, OH
April 25-27, 2016
Students – 45 Staff – 11
 - b. Business Professionals of America (BPA)
National Leadership Conference and Competition
Sheraton Boston Hotel – Boston, MA
May 5-9, 2016
Students – 5 Staff – 2
- 2. Approval of the following job descriptions (copies available):
 - a. AE Administrative Assistant Financial Aid Account Clerk
 - b. Alternative Daily Placement (ADP) & At-Risk Student Specialist
 - c. Student Support Coordinator

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL) (none)

VII. ITEMS OF DISCUSSION

- A. Weekly Updates
- B. Board discussion

VIII. EXECUTIVE SESSION

- A. Executive Session (if needed) **(Roll Call)**

IX. MOTION TO ADJOURN (VOICE)

**NOTE: The date and time of the next Regular Meeting will be held on Wednesday, April 20, 2016.
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**