



Kip Crain, Superintendent
Mary A. Workman, Treasurer
Matt Brown, Principal

518 West Prospect Street
Smithville, Ohio 44677

High School: 330-669-7000
High School Fax: 330-669-7001
Adult Education: 330-669-7070
Adult Ed Fax: 330-669-7071
Website: www.wcsc.org

Reception beginning at 7:00 pm with Board, Superintendent, Staff, Students & Community welcome!

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**Wednesday, March 15, 2017
7:30 P.M.
Agenda (Exhibit A)**

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the March 15, 2017 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Student and Staff Recognition
 - 1. High School Staff Excellence Award
Don Lingle, Custodian
Kelly Miller, Business Entrepreneurship Instructor
 - 2. Chippewa Student Recognition
Michaela Perv, Practical Nursing, Student of the Month
Hailey Miller, Interactive Media, Student of the Month
Haley Yannuzzo, Early Childhood Education & Care, Achievement Award
Abigail Dean, Medical Assisting, Perseverance Award
 - 3. Waynedale Student Recognition
Lane Knox, Precision Machining, Student of the Month
Elijah Rowland, Construction Technologies, Student of the Month
Codi Powell, Graphic Design & Photography, Achievement Award
Zaria Yoder, Medical Assisting, Perseverance Award

F. Motion to approve the minutes from the February 15, 2017 Regular Meeting **(Exhibit B) (Voice)**

G. Board Committee Reports **(Exhibit C)**

1. Communications, Community Relations & Retention Committee

Chair: Sue Williams
Asst. Chair: Ann Tschantz
Staff Liaison: Kip Crain

2. Curriculum Committee

Chair: Susie Lawson
Asst. Chair: Janice Gallagher
Staff Liaison: Jeff Schleich

3. Facilities Committee

Chair: Frank Besancon
Asst. Chair: Curt Denning
Staff Liaison: Lynn Moomaw

4. Finance and Legislative Committee

Chair: Susie Lawson
Asst. Chair: Doug Stuart
Staff Liaison: Mary Workman

5. Personnel Committee

Chair: Greg Roadruck
Asst. Chair: Kurt Steiner
Asst. Chair: Doug Stuart
Staff Liaison: Matt Brown

6. Student Services Committee

Chair: Douglas Zook
Asst. Chair: Philip Keener
Staff Liaison: Matt Brown

7. Technology and Assessment Committee

Chair: Don Noble
Asst. Chair: Larry Acker
Staff Liaison: Cheryl Boyer

H. Executive Session (for the purpose of consideration of the employment and/or compensation of a public employee) **(Roll Call)**

II. SUPERINTENDENT'S REPORT (VOICE)

A. Director's Report **(Exhibit D)**

B. Principal's Report **(Exhibit E)**

C. RAMTEC Update

D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
State BPA Contest	3/15/17-3/17/17	W-F	Columbus	
BPA End of Year Luncheon	3/23/17	Th	G101/Board Room	11:30 a.m.
Spring Advisory Committee Meetings	3/23/17	Th	WCSCC	4:45-7:00 p.m.
End of Third Nine Weeks	3/24/17	F		
FFA Nursery & Landscape Contest	3/29/17-3/30/17	W-Th	Knox County Career Center	
FFA Mechanical Skills Context	3/31/17	F	OSU/ATI	
Career Tech Tuesday	4/4/17	T	WCSCC	School Day
Spring Break	4/10/17-4/14/17		No School	
SkillsUSA State Contest	4/11/17-4/12/17	T-W	Columbus	
FFA Animal Care State Contest	4/12/17	W	Columbus	
HOSA State Skill Contest	4/19/17-4/20/17	W-Th	Tolles Career Center	
WCSCC Board of Education Meeting	4/19/17	W	G101/Board Room	7:00 p.m. reception/ 7:30 p.m. meeting
Waiver Day – No School for Students	4/24/17	M	WCSCC	
Dinner With Your Teacher	4/25/17	T	WCSCC	6:00-7:30 p.m.

Motion to approve Superintendent’s Report (Voice)

III. TREASURER’S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for February 2017 **(Exhibit F)**
2. Approval of the Financial Reports for February 2017 **(Exhibit G)**
3. Approval of the FY17 Amended Appropriations **(Exhibit H)**
4. Approval to pay invoice 60157124 to Cengage Learning using PO# 171847, for a total of \$3,378.10. The invoice is dated prior to the purchase order.

5. Approval to accept the following donations:

- a. \$25,000 from Wooster Brush for the purchase of miscellaneous tooling for use in the RAMTEC program (this is in place of the \$25,000 in miscellaneous CNC tools originally donated for use in the RAMTEC program, per the December 21, 2016 Regular Agenda)
- b. A robot from Barry Romich for use in the RAMTEC Robotics & Automation program, valued at approximately \$500
- c. GibbsCAM software from Virtual Manufacturing Services, Inc. for use in Adult Education, valued at approximately \$65,000

Motion to approve the Treasurer’s Consent Agenda (Roll Call)

IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

- 1. Resignation of Bruce Steiner, Precision Machining Instructor, effective at the end of the day on Monday, March 6, 2017 for the purpose of accepting the position of RAMTEC CNC & Advanced Manufacturing Instructor
- 2. Resignation of Robbin Christman, Substitute, effective at the end of the day on May 31, 2017 for the purpose of retirement
- 3. Resignation of Wendy Bowman, Adult Education Instructor, effective February 7, 2017
- 4. Resignation of Linda Roberts, ABLE Instructor, effective May 26, 2017
- 5. Revision of the following Adult & Community Education contract:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Richardson	Robert	Adult Education Certified	III	7	\$23.98	11/16/16 (was 12/09/16)

B. Classified Employment

- 1. Employment of the following classified individuals to substitute in area(s) indicated for the 2016-2017 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Ciconetti	Shannon	Aide	0	\$9.74	3/16/17
		Food Service	2	\$10.34	3/16/17
Roberts	Stephanie	Aide	0	\$9.74	3/16/17
Zahner	Kristin	Aide	0	\$9.74	3/16/17
		Food Service	2	\$10.34	3/16/17
		AA	5	\$11.30	3/16/17

C. Consultant Contracts (**none**)

D. Volunteers (**none**)

E. Approval to remove the following from inventory (**none**)

Motion to approve the Superintendent’s Consent Agenda (Roll Call)

F. Certified Employment (Roll Call)

1. Approval of the re-employment of Lynn Moomaw, Director of Operations and Adult Education, effective August 1, 2017 and ending on July 31, 2019

Motion to approve Certified Employment (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements (**Roll Call**)

1. Approval of a clinical agreement with LifeCare Hospice (copies available)
2. Approval of a Memo of Understanding with The University of Akron for the College Credit Plus program for the 2017-2018 school year (copies available)
3. Approval to enter into an agreement from January 1, 2017 through December 31, 2017 with Village of Smithville, Green Local Schools, and Liberty Prep to provide a resource officer at the Wayne County Schools Career Center at a cost of approximately \$14,000
4. Approval to apply for the Education Innovation and Research (EIR) federal grant, in partnership with Tri-Rivers Career Center, for four million dollars for the two schools over a five year period (curriculum, equipment, and personnel) and payment of \$10,000 from each school to IST Ohio to prepare, write, and submit grant

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (Roll Call)

1. Approval of the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor **(Exhibit I)**

C. Documents and Materials (Voice)

1. Approval of the following overnight field trip requests (copies available):
 - a. *Approximately 9 students, 2 advisors, and 0 parents to attend*
BPA – Business Professionals of America
National Leadership Conference and Competition
Walt Disney World Dolphin Resort and Conference Center
May 9-14, 2017
 - b. *Approximately 35 students, 6 advisors, and 0 parents to attend*
SkillsUSA
SkillsOhio State Championships
Greater Columbus Convention Center – Columbus, OH
April 10-12, 2017
 - c. *Approximately 15 students, 4 advisors, and 0 parents to attend*
HOSA – Future Health Professionals
State Leadership Conference and Competition
University of Toledo – Toledo, OH
April 19-20, 2017
2. Approval of revisions made to the Career Technical Student Organization Guidelines Handbook (copies available)
3. Approval of the following job descriptions (copies available):
 - a. Communications and District Events Specialist
 - b. Adult Medical Assisting – Practicum Coordinator

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL)

- A. Approval of the re-employment of Dr. Kip Crain, Superintendent effective August 1, 2017 and ending on July 31, 2019

Motion to approve Item A. (Roll Call)

- B. Approval of the amendment to the contract of Mary Workman, Treasurer, to comply with the Ohio Revised Code. This amendment does not result in any additional cost to the board.

Motion to approve Item B. (Roll Call)

VII. ITEMS OF DISCUSSION

A. Board discussion

VIII. EXECUTIVE SESSION

A. Executive Session (for the purpose of consideration of the employment and/or compensation of a public employee) **(Roll Call)**

IX. MOTION TO ADJOURN (VOICE)

**NOTE: The next Regular Meeting will be held on Wednesday, April 19, 2017.
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**