



**Kip Crain, Superintendent**  
**Mary A. Workman, Treasurer**  
**Matt Brown, Principal**

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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**Wednesday, March 21, 2018**  
**7:30 P.M.**  
**Agenda (Exhibit A)**

**I. OPENING**

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the March 21, 2018 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Student and Staff Recognition
  - 1. High School Staff Excellence Awards  
Krista Garver, Dental Assisting Instructor
  - 2. Northwestern Student Recognition  
T.J. Cromer, Criminal Justice, WCSCC Student of the Month  
Megan Winkler, Exercise Science & Sports Medicine, WCSCC Student of the Month  
Anna Kelley, Culinary Arts, WCSCC Achievement Award  
Jonathan Lenz, Landscaping & Turf Management, WCSCC Perseverance Award
  - 3. Norwayne Student Recognition  
Daniel Bachman, Engineering, WCSCC Student of the Month  
McKenzie Taylor, Business Entrepreneurship, WCSCC Student of the Month  
Malachi Kreiner, Hospitality, WCSCC Achievement Award  
Seth Hunt, Electronics & Computer Networking, WCSCC Perseverance Award
  - 4. Adult Education Staff Excellence Awards  
Terri Hildebrand, Medical Assisting Instructor
- F. Motion to approve the minutes from the February 21, 2018 Regular Meeting (**Exhibit B**) (**Voice**)

G. Board Committee Reports (**Exhibit C**)

1. Communications, Community Relations & Retention Committee  
Chair: Sue Williams  
Asst. Chair: Ann Tschantz  
Staff Liaison: Kip Crain
2. Curriculum Committee  
Chair: Susie Lawson  
Asst. Chair: Dan Stavnezer  
Staff Liaison: Jeff Schleich
3. Facilities Committee  
Chair: Frank Besancon  
Asst. Chair: Lisa Gwin  
Staff Liaison: Lynn Moomaw
4. Finance and Legislative Committee  
Chair: Susie Lawson  
Asst. Chair: Doug Stuart  
Staff Liaison: Mary Workman
5. Personnel Committee  
Chair: Greg Roadruck  
Asst. Chair: Kurt Steiner  
Asst. Chair: Doug Stuart  
Staff Liaison: Matt Brown
6. Student Services Committee  
Chair: Philip Keener  
Asst. Chair: TJ DeAngelis  
Staff Liaison: Matt Brown
7. Technology and Assessment Committee  
Chair: Don Noble  
Asst. Chair: Larry Acker  
Staff Liaison: Cheryl Boyer

H. Executive Session (if needed) (**Roll Call**)

**II. SUPERINTENDENT'S REPORT (VOICE)**

- A. Director's Report (**Exhibit D**)
- B. Principal's Report (**Exhibit E**)
- C. Update on Tri-County School Attorney
- D. Update on School Safety Practices

E. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
AE LPN Graduation	3/22/18	Th	Commons/WCSCC	7:30 p.m.
End of Third Nine Weeks	3/22/18	Th		
Spring Break	3/26/18- 3/30/18	M-F		
Career Tech/RAMTEC Tuesday	4/10/18	T	WCSCC	
WCSCC Board of Education Meeting	4/25/18	W	G101/Board Room	7:00 p.m. Reception/ 7:30 p.m. Regular Meeting

*Motion to approve Superintendent’s Report (Voice)*

**III. TREASURER’S CONSENT AGENDA (ROLL CALL)**

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

*The Treasurer recommends the following actions:*

A. Finance

1. Approval of the list of purchase orders and budgetary check register for February 2018 **(Exhibit F)**
2. Approval of the Financial Reports for February 2018 **(Exhibit G)**
3. Approval to accept the following donations:
  - a. 17 gently used polo shirts from People to People Ministries to the Dean of Students Office for use in assisting students from economically disadvantaged families to be in compliance with dress code, with an approximate value of \$170
  - b. Various office letter trays and 3-ring binders from Sharon Dunch for staff and/or student use, with an approximate value of \$20
  - c. C15 Cat Engine from Green Machine Shingle Recycling LLC to be used in the Truck Mechanics program for training purposes, with an approximate value of \$5,000
  - d. The following items from Bekaert for use in the RAMTEC program for training purposes:

Motoman Robot	Estimated Value of \$38,704.00
Three Desks	Estimated Value of \$ 500.00
Smog Hog & Ducting	Estimated Value of \$10,000.00
Tensile Tester	Estimated Value of \$12,000.00

*Motion to approve the Treasurer’s Consent Agenda (Roll Call)*

**IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment

1. Correction to the contract for Dawn Tresch, Practical Nursing Instructor, Class II, Step 12 (*revised from Step 10*), per the negotiated agreement for 76 days (prorated from 185), effective February 5, 2018 for the remainder of the 2017-2018 school year
2. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2017-2018 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Nussbaum	Julie	HS Career Tech Teacher – Long Term Sub in Cosmetology Only	2/28/18

3. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2017-2018 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Nussbaum	Julie	Adult Education Certified	II	6	\$20.37	2/26/18

4. Correction of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2017-2018 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Bilinovich	Terez	Adult Education Certified	II	9 ( <i>was 8</i> )	\$22.26 <i>(was \$21.61)</i>	1/6/18

5. Correction of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, effective 2017-2018 year:

LAST	FIRST	AREA	CLASS	STEP	DAYS	EFFECTIVE
Blackie	Robin	Adult Education Certified	AEI	5	72 ( <i>revised from 68 days</i> ) (pro-rated from 120 days) @ 6.25 hrs/day	2/5/18

- 6. Employment of the following individual(s) to substitute in area(s) indicated for the 2017-2018 year:

LAST	FIRST	TEACHING AREA(S)	CLASS	STEP	DEGREE	HOURLY RATE	EFFECTIVE
Pfhaler	Wanda	Nursing	IV	10	\$29.47	BSN	02/24/18

B. Classified Employment (**none**)

C. Consultant Contracts

- 1. Greg Thompson, First Aid Basics, on or about May 15 & 16, 2018, \$300
- 2. Greg Thompson, First Aid Refresher, on or about March 20, 2018, \$150
- 3. Greg Thompson, First Aid Refresher, on or about May 22, 2018, \$150

D. Volunteers

- 1. Approval of the following volunteer for ASPIRE and English for Speakers of Other Languages (ESOL) for the 2017-2018 school year:

LAST	FIRST	BACKGROUND INFORMATION
Bertolucci	Maiara	ASPIRE/ESOL Volunteer; Substitute Teacher @ Wooster City Schools

E. Approval to remove the following from inventory (**none**)

*Motion to approve the Superintendent’s Consent Agenda (Roll Call)*

**V. REGULAR AGENDA**

A. Grants and Agreements (**Roll Call**)

- 1. Approval of an agreement with Hocking College for the College Credit Plus program for the 2018-2019 school year (copies available)
- 2. Approval of an agreement with Southern State Community College for the College Credit Plus program for the 2018-2019 school year (copies available)
- 3. Approval of a memo of understanding with The University of Akron for the College Credit Plus program for the 2018-2019 school year (copies available)
- 4. Approval of an Application for Use of School Facilities agreement with the Green Local Board of Education for the Senior Recognition Ceremony (copies available)
- 5. Approval of a Memorandum of Agreement with the Orrville Area United Way
- 6. Approval to accept a renewal grant in the amount of \$36,500 from the Orrville Area United Way for the ASPIRE & Families Learning Together programs
- 7. Approval of an Ohio ACTE Organizational Affiliation Agreement with WCSCC for \$4,500

8. Approval to enter into an agreement from January 1, 2018 through June 30, 2018 with the Village of Smithville, Green Local Schools, and Liberty Prep to provide a resource officer at the Wayne County Schools Career Center at a cost of approximately \$7,000

***Motion to approve Grants and Agreements (Roll Call)***

**B. Resolutions (Roll Call)**

1. Approval of the resolution supporting school safety and reducing violence in schools **(Exhibit H)**
2. Approval of the resolution in opposition of HB512 **(Exhibit I)**

**C. Documents and Materials (Voice)**

1. Approval of the following overnight field trip requests (copies available):
  - a. *Approximately 4 students, 1 advisors, and 0 parents to attend*  
Future Farmers of America (FFA)  
FFA State Finals – Nursery and Landscape Career Development Event  
Knox County Career Center – Mount Vernon, OH  
March 21-22, 2018
  - b. *Approximately 35 students, 6 advisors, and 0 parents to attend*  
SkillsUSA  
SkillsOhio State Championships  
Greater Columbus Convention Center – Columbus, OH  
April 22-25, 2018
  - c. *Approximately 5 students, 1 advisor, and 0 parents to attend*  
Business Professionals of America (BPA)  
National Leadership Conference and Competition  
Gaylord Texan Hotel and Conference Center – Grapevine, TX  
May 8 – 13, 2018

***Motion to approve Documents and Materials (Voice)***

**VI. NEW BUSINESS (ROLL CALL) (none)**

**VII. ITEMS OF DISCUSSION**

- A. Tri-County School Attorney
- B. Board discussion

**VIII. EXECUTIVE SESSION**

- A. Executive Session (for the consideration of the employment of a public employee) **(Roll Call)**

**IX. MOTION TO ADJOURN (VOICE)**

**NOTE: The next Regular Meeting will be held on Wednesday, April 25<sup>th</sup>, 2018 (4<sup>th</sup> Wednesday).  
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**