

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

March 20, 2019

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Tschantz at 7:30 p.m. on Wednesday, March 20, 2019, in the Career Center.

Pledge of Allegiance was given by Karen LeDoux and Dylan Keener – Moment of Silence.

ROLL CALL

Roll Call showed members Mr. Frank Besancon, Mr. TJ DeAngelis, Mrs. Lisa Gwin, Mrs. Sue Herman, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Gregory Roadruck, Mr. Dan Stavnezer, Mr. Kurt Steiner, Mr. Doug Stuart, Mrs. Ann Tschantz, and Mrs. Sue Williams were in attendance.

APPROVAL OF AGENDA CORRECTIONS/ ADDITIONS/DELETIONS

A motion by Mr. Steiner was seconded by Mr. Stavnezer to approve the March 20, 2019 agenda, corrections, additions, and deletions.

Roll call vote on the motion was as follows: Mr. Steiner, yes; Mr. Stavnezer, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mrs. Herman, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mrs. Tschantz, yes.

PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS

STUDENT AND STAFF RECOGNITION

Updates given from:

Triway Local Schools, Nate Schindewolf, Superintendent and Scott Wharton, Principal
Wooster High School, Michael Tefs, Superintendent; Tyler Keener, Principal and Rich Leone, Director of Secondary Education

High School Staff Excellence Awards

Recognizing Staff for the Ohio Auditor of State Award:

Mary Workman, WCSCC Treasurer
Debbie Becker, Account Clerk
Melissa Chupp, Account Clerk
Brenda Markley, Account Clerk
Rhonda Turner, Account Clerk
Diana Cooper, AA to Superintendent

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STUDENT AND STAFF RECOGNITION – (Con't)

Adult & Community Education Staff Excellence Awards

Drew Fuller, AE RAMTEC Robotics & Automation
Bruce Steiner, AE RAMTEC CNC & Advanced Manufacturing

Adult Education Student Recognition

Tiffany Haven, Administrative Office Professional, Exceptional Student Award
Shannon Bennet, Aspire, Most Dedicated Student Award

Triway Student Recognition

Keeli Cogar, Exercise Science & Sports Medicine, WCSCC Student of the Month
Abigail Rahz, Business Entrepreneurship, WCSCC Student of the Month
Harley Taylor, Precision Machining, WCSCC Perseverance Award
Cortnee Stutzman, Graphic Design & Photography, WCSCC Achievement Award

Wooster Student Recognition

Olivia Parker, Animal Care & Management, WCSCC Student of the Month
Karen LeDoux, Landscape & Turf Management, WCSCC Student of the Month
Alexis Anderson, Hospitality, WCSCC Perseverance Award
Dylan Keener, Construction Technologies, WCSCC Achievement Award

BOARD MINUTES

A motion by Mr. Besancon was seconded by Mr. Stuart to approve the minutes from the February 20, 2019 Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Stuart, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mrs. Williams, and Mr. Tschantz – all say yes.

The motion was carried.

SUPERINTENDENT'S REPORT

A motion by Mrs. Williams, was seconded by Mrs. Herman to approve the Superintendent's Report as follows:

- A. Director's Report
- B. Principal's Report
- C. Updates on Superintendent's Advisory Committees

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SUPERINTENDENT’S REPORT – (Con’t)

D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Career Tech & RAMTEC Tuesday	3/12/19	T	WCSCC	
OSBA NE Region Spring Conference	3/21/19	Th	WCSCC	5:00 p.m. – 8:00 p.m.
End of 3 rd Nine Weeks	3/22/19	F		
Lt. Gov. Husted Visit and Business Roundtable (RAMTEC)	4/2/19	T	WCSCC RAMTEC Labs	10:30 a.m. – 1:00 p.m.
Senator Kristina Roegner Visit and Tour	4/4/19	Th	WCSCC	11:30 a.m. – 1:00 p.m.
WCSCC Board of Education Meeting	4/10/19	W	G101/Board Room	7:00 p.m. Reception 7:30 p.m. Regular Meeting

Voice call vote on the motion was as follows: Mrs. Williams, Mrs. Herman, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart and Mrs. Tschantz – all say yes.

The motion was carried.

TREASURER’S CONSENT AGENDA

A motion by Mr. Besancon was seconded by Mr. Stavnezer to approve the Treasurer’s Consent Agenda as follows:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for February 2019
2. Approval of the Financial Reports for February 2019
3. Approval of the FY19 Amended Appropriations
4. Approval to enter into an agreement with CompManagement as a part of the 2020 Worker’s Compensation Group Retrospective Rating Program. The estimated annual premium is \$19,341 with an estimated maximum savings of \$11,226 and an estimated maximum assessment of \$2,615. The annual enrollment fee is \$715. CompManagement is endorsed by OSBA and OASBO.

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TREASURER’S CONSENT AGENDA – (Con’t)

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Stavnezer, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mrs. Herman, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mrs. Tschantz, yes.

The motion was carried

SUPERINTENDENT’S CONSENT AGENDA

A motion by Mr. Stuart was seconded by Mr. Stavnezer to approve the Superintendent’s Consent Agenda as follows:

A. Certified Employment

1. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2018-2019 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Wyss	Anna	HS Academic/Career Tech Teacher – Long Term Sub in English	03/21/19

2. Employment of the following Certified Personnel for Adult & community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2018-2019 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Williams	Constance	Adult Education Certified	IV	10	\$29.47	03/21/19

B. Classified Employment

1. Resignation of Pamela Waggy, Early Childhood & Education Aide for the purpose of retirement, effective at the end of the day on May 30, 2019
2. Approval of the employment of Andrea Roman, Account Clerk I, Step 9 of the Non-Bargaining Unit Handbook for New Hires after July 1, 2011, effective April 2, 2019 for 62 days plus 2 holidays (prorated portion of the 260 day, 11 holiday contract)

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

3. Employment of the following person part-time/hourly/per time sheets/regularly scheduled/as needed, with a maximum of 29.5 hours per week (unless specifically noted) for the 2018-2019 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Barnhouse, Michael	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	2	03/25/19

4. Employment of the following person part-time/hourly/per time sheets/as needed, with a maximum of 29.5 hours per week (unless specifically noted) for the 2018-2019 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Tuttle, Stefanie	Casual Labor	New 1	Part time/hrly/as needed/per time sheets up to 29.5 hrs/wk	I	0	3/21/19

5. Employment of the following classified individual to substitute in area(s) indicated for the 2018-2019 year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE
King	Megan	Admin. Asst.	5	\$11.30	03/25/19
Tuttle	Stefanie	Custodian	11	\$13.49	03/21/19

C. Consultant Contracts

D. Volunteers

E. Approval to remove the following from inventory

1. Various outdated, broken, unusable items from IT to be used in the Electronics program for parts and to the Buildings and Grounds program for dismantling and recycling

F. Approval to accept the following donations:

1. 22 tubes of ISO Color and 32 ounces of 10 Volume Developer from CosmoProf for use in the Cosmetology program for training purposes, with an approximate value of \$70

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

2. Hauling of vehicles from Rush Truck Center, Cleveland for the Truck Mechanics program, with an approximate value of \$1,500
3. Semi trucks (4), engines (3), transmissions (2), and brake board (1) from Ohio Central School System for use in the Truck Mechanics program, with an approximate value of \$27,000 (\$6,750 each)
4. \$856.23 from the Wayne County Community Foundation (part of the Edward, Arlene & Kaye Maibach Fund) for annual contribution to traditional student programs
5. \$5,524 from the Wayne County Community Foundation (part of the Wayne County Schools Career Center Fund) for annual contribution for equipment
6. 1997 Ford F150 from the Wayne County Board of Commissioners for use in the Truck Mechanics program, with an approximate value of \$270
7. 2000 International Dump Truck from the Wayne County Board of Commissioners for use in the Truck Mechanics program, with an approximate value of \$10,000
8. Donations from the following businesses and organizations for the Drug Free Clubs of America program:

BUSINESS	LEVEL	AMOUNT
Tekfor	Silver	\$1,000
Schaeffler Group USA	Platinum	\$3,000
Wooster Motor Ways – 2 nd Quarter Donation	Gold	\$500
	TOTAL	\$4,500

Roll call vote on the motion was as follows: Mr. Stuart, yes; Mr. Stavnezer, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mrs. Herman, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mrs. Williams, yes; and Mrs. Tschantz, yes.

The motion was carried

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REGULAR AGENDA

GRANTS AND AGREEMENTS

A motion by Mrs. Lawson was seconded by Mrs. Herman to approve the following Grants and Agreements:

1. Approval of a service provider contract for the Managed Internal Broadband Service with Midland Council of Governments
2. Approval of an Affiliation Agreement with Brethren Care Village for the purpose of providing a clinical component for the Adult Practical Nursing Program
3. Approval of a Business Associate Agreement with Brethren Care Village for the purpose of providing a clinical component for the Adult Practical Nursing Program
4. Approval of a Partner Provider Agreement with the United Way of Wayne & Holmes Counties, Inc. and the Wayne County Schools Career Center Adult Education
5. Approval of a Partner Provider Agreement with the United Way of Wayne & Holmes Counties, Inc. and the Wayne County Schools Career Center Aspire Program
6. Approval to accept a Workforce Development Grant in the amount of \$10,262.20 from the United Way of Wayne & Holmes Counties for Fast-Track programming
7. Approval to accept a grant in the amount of \$25,000 from the United Way of Wayne & Holmes Counties for Aspire programming
8. Approval of an agreement with The Village Network for truancy issues, effective 12/1/18-6/30/19 as written to 8/20/18-6/30/19
9. Approval of a Memorandum of Agreement with the Orrville Area United Way

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mrs. Herman, yes; Mr. Besancon, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mr. Keener, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mrs. Tschantz, yes.

The motion was carried

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RESOLUTION #19-2 – APPROVAL OF THE RESOLUTION TO ACCEPT AMOUNTS AND RATES AND AUTHORIZING NECESSARY TAX LEVIES

A motion by Mr. Besancon was seconded by Mr. Stavnezer to approve the following resolution:

Approval of the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Stavnezer, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mrs. Herman, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mrs. Tschantz, yes.

The motion was carried

DOCUMENTS AND MATERIALS

A motion by Mr. Noble was seconded by Mr. Stuart to approve the following documents and materials:

1. Approval of the following overnight field trip requests (copies available):
 - a. *Approximately 1 student, 1 advisor, and 0 parents to attend*
SkillsUSA – Culinary Arts
SkillsOhio State Championships
Columbus State Community College – Columbus, OH
March 21-22, 2019
 - b. *Approximately 35 students, 6 advisors, and 0 parents to attend*
SkillsUSA
SkillsOhio State Championships
Greater Columbus Convention Center – Columbus, OH
April 16-17, 2019
2. Approval of the following revised/new/deleted board policies:

NUMBER	STATUS	TITLE
6320	Revised	Purchasing and Bidding

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DOCUMENTS AND MATERIALS – (Con't)

Voice call vote on the motion was as follows: Mr. Noble, Mr. Stuart, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Keener, Mrs. Lawson, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried

NEW BUSINESS

None

ITEMS OF DISCUSSION

A. Board discussion

EXECUTIVE SESSION

A Motion by Mr. Besancon was seconded by Mrs. Herman to go into executive session at 8:38 p.m. for the purpose to consider compensation of a public employee.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mrs. Herman, yes; Mr. DeAngelis, yes; Mrs. Gwin, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Dr. Roadruck, yes; Mr. Stavnezer, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; and Mrs. Tschantz, yes.

The motion was carried

President Ann Tschantz called the regular meeting back to order at 8:43 p.m.

ADJOURNMENT

A motion by Mr. Besancon was seconded by Mr. Keener to adjourn the March Regular Board Meeting at 8:43 p.m.

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Keener, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mr. Tschantz – all say yes.

The motion was carried.

President

Treasurer