



**Kip Crain, Superintendent**  
**Mary A. Workman, Treasurer**  
**Matt Brown, Principal**

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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**Wednesday, March 20, 2019**  
**7:30 P.M.**  
**Agenda (Exhibit A)**

**I. OPENING**

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the March 20, 2019 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Student and Staff Recognition
  - 1. High School Staff Excellence Awards  
Recognizing Staff for the Ohio Auditor of State Award:  
Mary Workman, WCSCC Treasurer  
Debbie Becker, Account Clerk  
Melissa Chupp, Account Clerk  
Brenda Markley, Account Clerk  
Rhonda Turner, Account Clerk  
Diana Cooper, AA to Superintendent
  - 2. Adult & Community Education Staff Excellence Awards  
Drew Fuller, AE RAMTEC Robotics & Automation  
Bruce Steiner, AE RAMTEC CNC & Advanced Manufacturing
  - 3. Adult Education Student Recognition  
Tiffany Haven, Administrative Office Professional, Exceptional Student Award  
Shannon Bennet, Aspire, Most Dedicated Student Award

- 4. Triway Student Recognition  
 Keeli Cogar, Exercise Science & Sports Medicine, WCSCC Student of the Month  
 Abigail Rahz, Business Entrepreneurship, WCSCC Student of the Month  
 Harley Taylor, Precision Machining, WCSCC Perseverance Award  
 Cortnee Stutzman, Graphic Design & Photography, WCSCC Achievement Award
- 5. Wooster Student Recognition  
 Olivia Parker, Animal Care & Management, WCSCC Student of the Month  
 Karen LeDoux, Landscape & Turf Management, WCSCC Student of the Month  
 Alexis Anderson, Hospitality, WCSCC Perseverance Award  
 Dylan Keener, Construction Technologies, WCSCC Achievement Award

- F. Motion to approve the minutes from the February 20, 2019 Regular Meeting (**Exhibit B**) (**Voice**)
- G. Executive Session (if needed) (**Roll Call**)

**II. SUPERINTENDENT’S REPORT (VOICE)**

- A. Director’s Report (**Exhibit C**)
- B. Principal’s Report (**Exhibit D**)
- C. Updates on Superintendent’s Advisory Committees
- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Career Tech & RAMTEC Tuesday	3/12/19	T	WCSCC	
OSBA NE Region Spring Conference	3/21/19	Th	WCSCC	5:00 p.m. – 8:00 p.m.
End of 3 <sup>rd</sup> Nine Weeks	3/22/19	F		
Lt. Gov. Husted Visit and Business Roundtable (RAMTEC)	4/2/19	T	WCSCC RAMTEC Labs	10:30 a.m. – 1:00 p.m.
Senator Kristina Roegner Visit and Tour	4/4/19	Th	WCSCC	11:30 a.m. – 1:00 p.m.
WCSCC Board of Education Meeting	4/10/19	W	G101/Board Room	7:00 p.m. Reception 7:30 p.m. Regular Meeting

*Motion to approve Superintendent’s Report (Voice)*

**III. TREASURER’S CONSENT AGENDA (ROLL CALL)**

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

*The Treasurer recommends the following actions:*

A. Finance

1. Approval of the list of purchase orders and budgetary check register for February 2019 **(Exhibit E)**
2. Approval of the Financial Reports for February 2019 **(Exhibit F)**
3. Approval of the FY19 Amended Appropriations **(Exhibit G)**
4. Approval to enter into an agreement with CompManagement as a part of the 2020 Worker’s Compensation Group Retrospective Rating Program. The estimated annual premium is \$19,341 with an estimated maximum savings of \$11,226 and an estimated maximum assessment of \$2,615. The annual enrollment fee is \$715. CompManagement is endorsed by OSBA and OASBO. (copies available)

*Motion to approve the Treasurer’s Consent Agenda (Roll Call)*

**IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment

1. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2018-2019 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Wyss	Anna	HS Academic/Career Tech Teacher – Long Term Sub in English	03/21/19

2. Employment of the following Certified Personnel for Adult & community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2018-2019 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Williams	Constance	Adult Education Certified	IV	10	\$29.47	03/21/19

**B. Classified Employment**

1. Resignation of Pamela Waggy, Early Childhood & Education Aide for the purpose of retirement, effective at the end of the day on May 30, 2019
2. Approval of the employment of Andrea Roman, Account Clerk I, Step 9 of the Non-Bargaining Unit Handbook for New Hires after July 1, 2011, effective April 2, 2019 for 64 days plus 2 holidays (prorated portion of the 260 day, 11 holiday contract)
3. Employment of the following person part-time/hourly/per time sheets/regularly scheduled/as needed, with a maximum of 29.5 hours per week (unless specifically noted) for the 2018-2019 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Barnhouse, Michael	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	2	03/25/19

4. Employment of the following person part-time/hourly/per time sheets/as needed, with a maximum of 29.5 hours per week (unless specifically noted) for the 2018-2019 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Tuttle, Stefanie	Casual Labor	New 1	Part time/hrly/as needed/per time sheets up to 29.5 hrs/wk	I	0

5. Employment of the following classified individual to substitute in area(s) indicated for the 2018-2019 year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE
King	Megan	Admin. Asst.	5	\$11.30	03/25/19
Tuttle	Stefanie	Custodian	11	\$13.49	03/21/19

**C. Consultant Contracts (none)**

**D. Volunteers (none)**

**E. Approval to remove the following from inventory:**

1. Various outdated, broken, unusable items from IT (copies of list available) to be used in the Electronics program for parts and to the Buildings and Grounds program for dismantling and recycling

**F. Approval to accept the following donations:**

1. 22 tubes of ISO Color and 32 ounces of 10 Volume Developer from CosmoProf for use in the Cosmetology program for training purposes, with an approximate value of \$70
2. Hauling of vehicles from Rush Truck Center, Cleveland for the Truck Mechanics program, with an approximate value of \$1,500

3. Semi trucks (4), engines (3), transmissions (2), and brake board (1) from Ohio Central School System for use in the Truck Mechanics program, with an approximate value of \$27,000 (\$6,750 each)
4. \$856.23 from the Wayne County Community Foundation (part of the Edward, Arlene & Kaye Maibach Fund) for annual contribution to traditional student programs
5. \$5,524 from the Wayne County Community Foundation (part of the Wayne County Schools Career Center Fund) for annual contribution for equipment
6. 1997 Ford F150 from the Wayne County Board of Commissioners for use in the Truck Mechanics program, with an approximate value of \$270
7. 2000 International Dump Truck from the Wayne County Board of Commissioners for use in the Truck Mechanics program, with an approximate value of \$10,000
8. Additional donations received from the following businesses and organizations for the Drug Free Clubs of America program:

<b>BUSINESS</b>	<b>LEVEL</b>	<b>AMOUNT</b>
Tekfor	Silver	\$1,000
Schaeffler Group USA	Platinum	\$3,000
Wooster Motor Ways – 2 <sup>nd</sup> Quarter Donation	Gold	\$500
	<b>TOTAL</b>	<b>\$4,500</b>

*Motion to approve the Superintendent’s Consent Agenda (Roll Call)*

**V. REGULAR AGENDA**

**A. Grants and Agreements (Roll Call)**

1. Approval of a service provider contract for the Managed Internal Broadband Service with Midland Council of Governments (copies available)
2. Approval of an Affiliation Agreement with Brethren Care Village for the purpose of providing a clinical component for the Adult Practical Nursing Program
3. Approval of a Business Associate Agreement with Brethren Care Village for the purpose of providing a clinical component for the Adult Practical Nursing Program
4. Approval of a Partner Provider Agreement with the United Way of Wayne & Holmes Counties, Inc. and the Wayne County Schools Career Center Adult Education
5. Approval of a Partner Provider Agreement with the United Way of Wayne & Holmes Counties, Inc. and the Wayne County Schools Career Center Aspire Program
6. Approval to accept a Workforce Development Grant in the amount of \$10,262.20 from the United Way of Wayne & Holmes Counties for Fast-Track programming

7. Approval to accept a grant in the amount of \$25,000 from the United Way of Wayne & Holmes Counties for Aspire programming
8. Approval of an agreement with The Village Network for truancy issues, effective 12/1/18-6/30/19 as written to 8/20/18-6/30/19
9. Approval of a Memorandum of Agreement with the Orrville Area United Way (copies available)

***Motion to approve Grants and Agreements (Roll Call)***

**B. Resolutions (Roll Call)**

1. Approval of the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor **(Exhibit H)**

**C. Documents and Materials (Voice)**

1. Approval of the following overnight field trip requests (copies available):
  - a. *Approximately 1 student, 1 advisor, and 0 parents to attend*  
SkillsUSA – Culinary Arts  
SkillsOhio State Championships  
Columbus State Community College – Columbus, OH  
March 21-22, 2019
  - b. *Approximately 35 students, 6 advisors, and 0 parents to attend*  
SkillsUSA  
SkillsOhio State Championships  
Greater Columbus Convention Center – Columbus, OH  
April 16-17, 2019
2. Approval of the following revised/new/deleted board policies:

<b>NUMBER</b>	<b>STATUS</b>	<b>TITLE</b>
6320	Revised	Purchasing and Bidding

***Motion to approve Documents and Materials (Voice)***

**VI. NEW BUSINESS (ROLL CALL) (none)**

**VII. ITEMS OF DISCUSSION**

- A. Board discussion

**VIII. EXECUTIVE SESSION**

A. Executive Session to consider compensation of a public employee (**Roll Call**)

**IX. MOTION TO ADJOURN (VOICE)**

**NOTE: The next Regular Meeting will be held on Wednesday, April 10, 2019.  
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**