

MINUTES OF THE REGULAR BOARD MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

March 17, 2021

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Stavnezer at 7:30 p.m. on Wednesday, March 17, 2021 held via Zoom in lieu of the Governor's orders restricting meetings of more than 10 people during the COVID-19 Pandemic.

Call to Order – Pledge of Allegiance – Moment of Silence.

ROLL CALL

Roll Call showed members Mr. Brent Brown, Mr. Mike Davis, Mrs. Lisa Gwin, Mrs. Sue Herman, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Greg Roadruck, Mr. Dan Stavnezer, Mr. Kurt Steiner, Mr. Doug Stuart, Mrs. Ann Tschantz were in attendance.

Some members attended electronically.

Mr. TJ DeAngelis was unable to attend.

APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS

A motion by Mr. Brown was seconded by Mr. Keener to approve the March 17, 2021 Agenda, corrections, additions, and deletions as follows:

Roll call vote on the motion was as follows: Mr. Brown; yes, Mr. Keener; yes, Mr. Davis; yes. Mrs. Gwin; yes, Mrs. Herman; yes, Mrs. Lawson; yes, Mr. Noble; yes. Dr. Roadruck; yes, Mr. Steiner; yes, Mr. Stuart; yes, Mrs. Tschantz; yes, and Mr. Stavnezer; yes.

The motion was carried.

PUBLIC PARTICIPATION/INTRODUCTION OF GUEST

None

STUDENT AND STAFF RECOGNITION

Updates given from:

Southeast Local Schools, Rich Roth, Principal

Chippewa Locals Schools, Matt Rodriguez, Principal

1. High School Staff Excellence Awards
Deborah Baisel, Diesel Technologies Aide
Michael Barnhouse, Welding Technologies Aide
Dan Davis, Science Instructor

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

STUDENT AND STAFF RECOGNITION – (Con't)

Maintenance and Custodial Staff:

Don Lingle, Maintenance
Tom Smith, Maintenance
Matt Bottomley, Custodian
Yvette Dalessandro, Custodian
Lottie Peters, Custodian
Sharon Tackett, Custodian
Chrissy Cooper, Part-Time Custodian
John Wagner, Part-Time Custodian

2. Chippewa Student Recognition

Andrew Bertsch, Powerline Technologies, WCSCC Student of the Month
Alexandrea Clements, Early Childhood Education and Care, WCSCC Student of the Month
Juan Carlos Vicente Lopez, Jr, Ag Mechanics, WCSCC Perseverance Award
Alivia Tanner, Cosmetology, WCSCC Achievement Award

3. Waynedale Student Recognition

Karissa Yoder, Business Entrepreneurship, WCSCC Student of the Month
Maria Gingerich, Practical Nursing, WCSCC Student of the Month
Sylvia Harrold, Practical Nursing, WCSCC Perseverance Award
Brianna Hershberger, Hospitality, WCSCC Achievement Award

4. Adult Education Staff Excellence Awards

Suzette Best, Medical Assisting Instructor

5. Adult Education Student Recognition

Kaitlyn Perry, Medical Assisting

BOARD MINUTES

A motion by Mrs. Herman was seconded by Mrs. Tschantz to approve the minutes from the February 17, 2021 Regular Meeting:

Voice call vote on the motion was as follows: Mrs. Herman, Mrs. Tschantz, Mr. Brown, Mr. Davis, Mrs. Gwin, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, and Mr. Stavnezer – all say yes.

The motion was carried.

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

SUPERINTENDENT’S REPORT

A motion by Mr. Brown was seconded by Mrs. Herman to approve the Superintendent’s Report as follows:

- A. Director’s Report
- B. Principal’s Report
- C. Safety Protocol Update
- D. School Calendar – Internal Date Changes
- E. Permanent Improvement Levy Renewal
- F. Presentation on Leadership Development Program for Administration and approval – for up to 10 Administrators and Staff at \$200 Each
- G. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Spring Break	3/29-4/2/21	M F		
Waiver Day	4/05/21	M		
WCSCC Board of Education Meeting	4/21/21	W	Zoom/G101	7:30 p.m.

Voice call vote on the motion was as follows: Mr. Brown, Mrs. Herman, Mr. Davis, Mrs. Gwin, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, and Mr. Stavnezer – all say yes.

The motion was carried.

TREASURER’S CONSENT AGENDA

A motion by Mr. Stuart was seconded by Mr. Keener to approve the Treasurer’s Consent Agenda as follows:

- A. Finance
 - 1. Approval of the list of purchase orders and budgetary check register for February 2021
 - 2. Approval of the Financial Reports for February 2021
 - 3. Approval of the 2021-2022 Student Activity Account (SAA) Budgets as proposed per the SAA Account Portfolio
 - 4. Approval of the 2021-2022 Rotary Account Budgets as proposed per the Rotary Account Portfolio

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

TREASURER'S CONSENT AGENDA – (Con't)

Roll call vote on the motion was as follows: Mr. Stuart; yes, Mr. Keener; yes, Mr. Brown; yes, Mr. Davis; yes, Mrs. Gwin; yes, Mrs. Herman; yes, Mrs. Lawson; yes, Mr. Noble; yes, Dr. Roadruck; yes, Mr. Steiner; yes, Mrs. Tschantz; yes, and Mr. Stavnezer; yes.

The motion was carried.

SUPERINTENDENT'S CONSENT AGENDA

A motion by Mr. Stuart was seconded by Mr. Steiner to approve the Superintendent's Consent Agenda as follows:

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Resignation of Michael Morabito, Graphic Design & Photography Instructor, for the purpose of retirement effective at the end of the day on September 1, 2021
2. Resignation of Kenneth Carraway, Ag Mechanics Instructor, effective at the end of the day on August 8, 2021
3. Resignation of Otto Simmerman, AE Trade & Industry Instructor, effective February 10, 2021
4. Approval for the sponsorship and support of Daniel Davis for the Byrl R. Shoemaker CTE Institute 2021-2022 at a cost of approximately \$1,000
5. Elizabeth Urbach, English Instructor, moved to Class V, Step 10 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2021-2022 school year
6. Employment of Thomas Tyler for June 2-4, 2021 for Manufacturing Camp at \$32.76 per hour/supplemental/as needed/per time sheets, not to exceed 17.25 hours, to be paid for with the grant from the Gene Haas Foundation that was board approved October 21, 2020

Minutes of the Regular Meeting of the Wayne County
 Joint Vocational School District Board of Education

SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

7. Approval of 3 extended days at the 2020-2021 daily rate for June 2-4, 2021 for Manufacturing Camp, to paid for with the grant from the Gene Haas Foundation that was board approved October 21, 2020, for the following:

NAME	DAILY RATE
Marty Stoller	\$329.75

8. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2020-2021 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Crabb	Michele	Adult Education Certified	V	13	\$36.51	03/17/21

B. Classified Employment (none)

C. Consultant Contracts (none)

D. Volunteers (none)

E. Approval to remove the following from inventory

1. Various items from IT that will be taken to Buildings and Grounds for dismantling and recycling

F. Approval to accept the following donations:

1. Donation of 14 polo shirts from People to People Ministries to be used for student dress code purposes with an approximate value of \$140
2. \$2,140 from Wooster Kiwanis for the WCSCC Key Club Food Pantry

Roll call vote on the motion was as follows: Mr. Stuart; yes, Mr. Steiner; yes, Mr. Brown; yes, Mr. Davis; yes, Mrs. Gwin; yes, Mrs. Herman; yes, Mr. Keener; yes, Mrs. Lawson; yes, Mr. Noble; yes, Dr. Roadruck; yes, Mrs Tschantz; yes, and Mr. Stavnezer; yes.

The motion was carried.

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

REGULAR AGENDA

GRANTS AND AGREEMENTS

A motion by Mrs. Lawson was seconded by Mrs. Tschantz to approve the following Grants and Agreements:

1. Approval to accept a renewal grant in the amount of \$30,000 from the Orrville Area United Way for the Aspire program
2. Approval of a Memorandum of Agreement with the Orrville Area United Way
3. Approval of a Sustaining Partner membership to Main Street Wooster, Inc. for 2020-2021 at a cost of \$500

Roll call vote on the motion was as follows: Mrs. Lawson; yes, Mrs. Tschantz; yes, Mr. Brown; yes, Mr. Davis; yes, Mrs. Gwin; yes, Mrs. Herman; yes, Mr. Keener; yes, Mr. Noble; yes, Dr. Roadruck; yes, Mr. Steiner; yes, Mr. Stuart; yes, and Mr. Stavnezer; yes.

The motion was carried.

RESOLUTIONS

A motion by Mr. Davis was seconded by Mr. Keener to approve the following Resolution:

1. Approval of the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor

Roll call vote on the motion was as follows: Mr. Davis; yes, Mr. Keener; yes, Mr. Brown; yes, Mrs. Gwin; yes, Mrs. Gwin; yes, Mrs. Herman; yes, Mrs. Lawson; yes, Mr. Noble, Dr. Roadruck; yes, Mr. Steiner; yes, Mr. Stuart; yes, Mrs. Tschantz; yes, and Mr. Stavnezer; yes.

The motion was carried.

DOCUMENTS AND MATERIALS

A motion by Mrs. Tschantz was seconded by Mr. Davis to approve the following Documents and Materials:

1. Approval of the 2021-2022 School Year Calendar with internal date revisions (**Exhibit H**)
2. Approval of the following off campus/in person field trips:
 - a. **SkillsUSA**
SkillsOhio State Championships
Various Programs and Sites
April 6-24, 2021

Approximately 1 student, 1 advisor, and 0 parents to attend
4/6/21 and 4/13/21 Auto Technologies
Eastland Career Center – Groveport, OH School Van

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

DOCUMENTS AND MATERIALS – (Con't)

Approximately 1 student, 1 advisor, and 0 parents to attend
4/15/21 Cosmetology
Great Clips Training Center – Dublin, OH School Van

Approximately 1 student, 1 advisor, and 0 parents to attend
4/24/21 American Diesel Training Centers
Columbus, OH School Van

3. Approval of the following revised/new/deleted board policies:

NUMBER	STATUS	TITLE
6114	Revised	Cost Principles – Spending Federal Funds
6325	Revised	Procurement – Federal Grants/Funds

Voice call vote on the motion was as follows: Mrs. Tschantz, Mr. Davis, Mr. Brown, Mrs. Gwin, Mrs. Herman, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, and Mr. Stavnezer – all say yes.

The motion was carried.

NEW BUSINESS

None

ITEMS OF DISCUSSION

A. Board Discussion

1. Superintendent/Treasurer Evaluations - review process and change to get 100% participation. The personnel committee will work on presenting options at a work session.

ADJOURNMENT

A motion by Mr. Keener was seconded by Mr. Davis to adjourn the March 17, 2021 Regular Meeting at 8:46 p.m.

Voice call vote on the motion was as follows: Mr. Davis, Mr. Keener, Mr. Brown, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz and Mr. Stavnezer – all say yes.

The motion was carried.

President

Treasurer