



**Wednesday, May 17, 2023**  
**May 17, 2023 Regular Board Meeting**

**Regular Meeting begins at 7:30 p.m. in G101/Board Room**

**1. OPENING**

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**Subject**                    **A. Call to Order - Pledge of Allegiance - Moment of Silence**

Meeting                    May 17, 2023 - May 17, 2023 Regular Board Meeting

Access                    Public

Type                    Procedural

Board President Doug Stuart will call the meeting to order, lead the Pledge of Allegiance, and offer a moment of silence.

**File Attachments**

[WELCOME.pdf \(137 KB\)](#)

[MISSION and VISION Statements.pdf \(14 KB\)](#)

[Board and Administrative Goals.pdf \(83 KB\)](#)

Admin Content

**TIME IN:**

## 1. OPENING

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**Subject**

**B. Roll Call**

Meeting

May 17, 2023 - May 17, 2023 Regular Board Meeting

Access

Public

Type

Procedural

Treasurer, Mary Workman, will call the roll.

## 1. OPENING

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<b>Subject</b>	<b>C. Motion to Approve the May 17, 2023 Regular Board Meeting Agenda and Addendum (if there is one) - Corrections - Additions - Deletions (ROLL CALL)</b>
Meeting	May 17, 2023 - May 17, 2023 Regular Board Meeting
Access	Public
Type	Action
Recommended Action	Roll Call Vote to Approve the May 17, 2023 Regular Board Meeting Agenda and Addendum (if there is one) as presented/amended.

## 1. OPENING

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<b>Subject</b>	<b>D. Public Participation/Introduction of Guests</b>
Meeting	May 17, 2023 - May 17, 2023 Regular Board Meeting
Access	Public
Type	Discussion, Information

## 1. OPENING

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<b>Subject</b>	<b>E. Program Recognition</b>
Meeting	May 17, 2023 - May 17, 2023 Regular Board Meeting
Access	Public
Type	Recognition
	<ol style="list-style-type: none"><li>1. Northeast Region Ohio School Boards Association recognition of the Wayne County Schools Career Center Culinary Arts Program for excellent service at the March 28, 2023 NEOSBA Spring Conference</li></ol>

## 1. OPENING

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<b>Subject</b>	<b>F. Motion to Approve the Minutes from the April 26, 2023 Regular Meeting (VOICE)</b>
Meeting	May 17, 2023 - May 17, 2023 Regular Board Meeting
Access	Public
Type	Action
Recommended Action	Motion and then Voice Vote to Approve the Minutes from the April 26, 2023 Regular Meeting

**File Attachments**

[April Board Minutes DRAFT BoardDocs Pro.pdf \(877 KB\)](#)

## 1. OPENING

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<b>Subject</b>	<b>G. Executive Session (if needed) (ROLL CALL)</b>
Meeting	May 17, 2023 - May 17, 2023 Regular Board Meeting
Access	Public
Type	Action
Recommended Action	Motion and then Roll Call Vote to approve the Executive Session (if needed).

If needed, the Board President will announce the reason for the Executive Session. The Board will then adjourn into Executive Session and will reconvene into the public meeting. The Board President will announce the anticipated start and end times of the Executive Session.

Admin Content

TIME IN: \_\_\_\_\_ TIME OUT: \_\_\_\_\_

## 2. SUPERINTENDENT'S REPORT (VOICE)

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<b>Subject</b>	<b>A. Director's Report</b>
Meeting	May 17, 2023 - May 17, 2023 Regular Board Meeting
Access	Public
Type	Action

- NOTE:
- Items under the Superintendent's Report are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.

**File Attachments**

[Director 05 23 Summer Programs.pdf \(2,839 KB\)](#)



## 2. SUPERINTENDENT'S REPORT (VOICE)

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<b>Subject</b>	<b>B. Principal's Report</b>
Meeting	May 17, 2023 - May 17, 2023 Regular Board Meeting
Access	Public
Type	Action

- NOTE:
- Items under the Superintendent's Report are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.

**File Attachments**

[Principal's May BOE Report.pdf \(81 KB\)](#)

## 2. SUPERINTENDENT'S REPORT (VOICE)

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**Subject** C. Career Tech Program Board Reports  
**Meeting** May 17, 2023 - May 17, 2023 Regular Board Meeting  
**Access** Public  
**Type** Report

- NOTE:
- Items under the Superintendent's Report are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.

**Executive File Attachments**

[COS BOARD REPORT.pdf \(127 KB\)](#)  
[ENGINEERING TECH BOARD REPORT.pdf \(153 KB\)](#)  
[ESSM BOARD REPORT.pdf \(124 KB\)](#)  
[WELDING BOARD REPORT.pdf \(94 KB\)](#)

## 2. SUPERINTENDENT'S REPORT (VOICE)

**Subject**                    **D. Important Upcoming Dates and Times**

Meeting                    May 17, 2023 - May 17, 2023 Regular Board Meeting

Access                      Public

Type                         Action

- NOTE:
- Items under the Superintendent's Report are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.

EVENT	DATE	DAY	LOCATION	TIME
Senior Recognition Ceremony	5/18/23	Th	Wayne Co. Fair Event Ctr.	7:00-9:00 p.m.
Last Day for Seniors	5/23/23	T	WCSCC	
Last Day for Juniors	5/26/23	F	WCSCC	
Memorial Day - Staff Off	5/29/23	M		
Teacher Check Out Day	5/30/23	T	WCSCC	
WCSCC Board of Education Meeting	6/28/23	W	G101/Board Room	7:00 p.m. Reception 7:30 p.m. Meeting

## **2. SUPERINTENDENT'S REPORT (VOICE)**

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<b>Subject</b>	<b>E. Motion to Approve Superintendent's Report (VOICE)</b>
Meeting	May 17, 2023 - May 17, 2023 Regular Board Meeting
Access	Public
Type	Action
Recommended Action	Motion and then Voice Vote to approve Superintendent's Report Items A-D

- NOTE:
- Items under the Superintendent's Report are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.

### **3. TREASURER'S CONSENT AGENDA (ROLL CALL)**

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**Subject**                    **A. Approval of the Financial Reports for April 2023**

**Meeting**                    May 17, 2023 - May 17, 2023 Regular Board Meeting

**Access**                     Public

**Type**                        Action

NOTE:

- Items under the Treasurer's Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.

File Attachments  
[April 2023 Board Financial Reports.pdf \(338 KB\)](#)

### 3. TREASURER'S CONSENT AGENDA (ROLL CALL)

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<b>Subject</b>	<b>B. Approval of the List of Purchase Orders and Budgetary Check Register for April 2023</b>
Meeting	May 17, 2023 - May 17, 2023 Regular Board Meeting
Access	Public
Type	Action

NOTE:

- Items under the Treasurer's Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.

**File Attachments**  
[po\\_list043023.pdf \(24 KB\)](#)  
[Check Pay Report 043023.pdf \(94 KB\)](#)  
[POs over \\$5000 April 2023.pdf \(83 KB\)](#)

### **3. TREASURER'S CONSENT AGENDA (ROLL CALL)**

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**Subject**                    **C. Approval of the Amended May 2023 Five Year Forecast**

Meeting                    May 17, 2023 - May 17, 2023 Regular Board Meeting

Access                    Public

Type                        Action

NOTE:

- Items under the Treasurer's Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.

To be presented at the meeting.

### 3. TREASURER'S CONSENT AGENDA (ROLL CALL)

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**Subject**                    **D. Approval of the 2023-2024 Student Activity Account (SAA) Budgets as proposed per the SAA Account Portfolio**

**Meeting**                    May 17, 2023 - May 17, 2023 Regular Board Meeting

**Access**                    Public

**Type**

File Attachments

[FY24 SAA BUDGETS.pdf \(36,522 KB\)](#)



### 3. TREASURER'S CONSENT AGENDA (ROLL CALL)

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**Subject**                    **E. Approval of the 2023-2024 Rotary Account Budgets as proposed per the Rotary Account Portfolio**

**Meeting**                    May 17, 2023 - May 17, 2023 Regular Board Meeting

**Access**                    Public

**Type**

File Attachments

[FY24 ROTARY BUDGETS.pdf \(19,711 KB\)](#)

### **3. TREASURER'S CONSENT AGENDA (ROLL CALL)**

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<b>Subject</b>	<b>F. Motion to approve the Treasurer's Consent Agenda (ROLL CALL)</b>
Meeting	May 17, 2023 - May 17, 2023 Regular Board Meeting
Access	Public
Type	Action
Recommended Action	Motion and then Roll Call Vote to approve Items A-E of the Treasurer's Consent Agenda.

- NOTE:
- Items under the Treasurer's Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.

## 4. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)

**Subject**                    **A. Certified Employment**

Meeting                    May 17, 2023 - May 17, 2023 Regular Board Meeting

Access                      Public

Type                         Action

**NOTES:**

- Items under the Superintendent's Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

**SPECIAL NOTE:** Items highlighted have been modified as noted, added, or deleted after the agenda review on 5/9/23.

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE
Amy Tietz	Math Instructor	To Accept the Position of Academic Supervisor	7/31/23
Liala Zimmerman	Student Support Coordinator	Retirement	5/31/23

2. Sandra Elliott, CTE Supervisor, new three year contract, August 1, 2023 through July 31, 2026, Step 10, 225 days
3. Amy Tietz, Academic Supervisor, new three year contract, August 1, 2023 through July 31, 2026, Step 4, 225 days
4. ~~TBD, Manager of Evaluations & Special Projects, new three year contract, August 1, 2023 through July 31, 2026, Step TBD, TBD days~~
5. Employment of the following person(s) as Administrative Personnel for the 2023-2024 school year as per Board Policy and Administrative Handbook:

NAME	CONTRACT	DAYS	STEP
Lynette Boggs	3rd of 3 year	225	13
Matthew Brown	3rd of 3 year	250	18
Andrew Cerniglia	2nd of 3 year	225	14
Kip Crain	One Year	250	
Nathan Gaubatz	3rd of 3 year	225	15
Sean Havalotti	3rd of 3 year	260	12
Joan Kanne	3rd of 3 year	215	30
Lynn Moomaw	1st of 3 year	250	
Mary Workman	5th of 5 year	255	

6. Employment of the following person(s) as full-time Certified Personnel for the 2023-2024 school year as per Board Policy and the negotiated agreement:

NAME	CONTRACT	CLASS	STEP
Charlotte Allen	2nd 1	5	10
Sarah Andrasik	2 of 2	2	14
Andy Arko	C	2	32
Jenny Baechle	C	7	11
Erin Baker	2nd 1	5	12
Lori Bartel	C	4	24
Suzette Best	3rd 1	4	12
Natthaphon Bunphithak	New 2	3	18
Kelly Calderone-Davis	C	7	19
Emily Caldwell	2nd 1	5	5
Kayla James	3rd 1	1	4
Warren Caskey	2 of 2	5	20
Dan Davis	C	5	19
Alexandria DeWitt	2 of 2	5	6
Donna Ehlert-Mowery	C	6	23
Ryan Fernandes	2 of 2	5	9
Tracy Ferguson	C	4	22
Krista Garver	New 2	2	13
Mark Gerber	C	5	27
Brett Gough	2 of 2	4	26
Rich Grimes	C	2	31
Dawn Gummo	C	7	12
Kathy Hanna	C	3	27
Jim Harlan	C	7	35
Anita Hawkins	C	4	39
Betty Hoefges	C	6	29
Sara Hostetler	2nd 1	1	7
Kimberly Huffman	C	7	27
Jessica Immel	2 of 2	7	16
Timothy Irving	New 2	4	9
Julie Keener	New C	7	14
Peter Kerling	New 2	2	15
Michelle Layfield-Bower	C	6	27
David Leatherman	2nd 1	1	11
Kendall Lloyd	New 2	1	3
Jennifer Majka	C	7	16
Rod Martell	C	3	25
Benjamin McConahay	2 of 2	4	13
Debra McDonald	C	7	30
Michael McMorrow	2 of 2	6	9
Jeff Mehling	New 2	2	14
Kelly Miller	C	7	18
Theresa Morgan	C	5	25
Theodore Naumoff	3rd 1	2	10
Julia Nichols	C	4	29
Andrew Nicholson	C	6	27

NAME	CONTRACT	CLASS	STEP
William Peters	C	7	25
Ryley Poling	3rd 1	1	3
Angela Ramsay	New 2	5	16
Audrey Repp	2 of 2	7	18
Helena Ritchey	C	5	16
Lauren Romano	New C	6	9
Jennifer Rue	C	7	10
Mathew Schaefer	New 2	4	10
Chris Seal	2 of 2	5	16
Amanda Seenes	C	3	12
Samantha Skelley	New 2	5	9
Alyssa Sleutz	2nd 1	3	5
Jennifer Smilan	2 of 2	4	4
Beverly Squirrel	C	7	19
Danielle Starlin	New 2	2	17
Bruce Steiner	2 of 2	4	18
Joann Tabellion	New 2	4	28
Brad Tietz	C	5	23
Dawn Tresch	New 2	5	18
Liz Urbach	C	5	12
Bruce Woodruff	C	5	31
Ag Mechanics Instructor - TBD			

7. Employment of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, pending sufficient enrollment, per time sheets, effective 2023-2024 year:

NAME	CONTRACT	CLASS	STEP	HOURLY RATE
Greg Chandler	Adult Education Certified - minimum of 840 hours per fiscal year	III	21	\$37.17
William Grobmyer	Adult Education Certified - minimum of 840 hours per fiscal year	IV	12	\$33.02
Amy Spreng	Adult Education Certified - minimum of 840 hours per fiscal year	IV	14	\$35.01
Breanne Welty	Adult Education Certified - minimum of 840 hours per fiscal year	IV	8	\$29.33

8. Employment of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, pending sufficient enrollment, per calendars, effective 2023-2024 year:

NAME	CONTRACT	CLASS	STEP	HOURLY RATE
Emily Hartzler	Adult Education Certified - 140 days @ 7 hrs/day	V	8	\$32.59
Anna Phillips	Adult Education Certified - 184 days @ 7 hrs/day	IV	11	\$32.05

NAME	CONTRACT	CLASS	STEP	HOURLY RATE
Josi Weaver-Kranz	Adult Education Certified - 184 days @ 7 hrs/day	IV	25	\$41.81
Leana Wentzel	Adult Education Certified - 1313.5 hours per calendar year	V	19	\$45.11

9. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2022-2023 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Rosa Cleaver	Adult Nursing Certified / Nursing Tutor	II	0	\$17.62	5/17/23

10. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2023-2024 year:

NAME	AREA	CLASS	STEP	HOURLY RATE
William Arndt	Adult Education Certified Nursing Instructor	IV	16	\$37.15
William Arndt	Adult Education Certified Nursing Tutor	II	0	\$18.24
Suzette Best	Adult Education Certified MA - Supplemental	IV	14	\$35.01
Kody Brenning	Adult Education Certified T&I Instructor	IV	4	\$26.05
Peggy Brinkerhoff	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	5	\$21.20
Darcy Cicconetti	Adult Education Certified Nursing Instructor	III	21	\$37.17
Darcy Cicconetti	Adult Education Certified Nursing Tutor	II	0	\$18.24
Wade Darr	Adult Education Certified T&I Instructor	IV	6	\$27.64
Amy Duda	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	10	\$23.91
Denise Edington	Adult Education Certified Applied Academics	IV	7	\$28.47
Denise Edington	Instructor, Aspire, Adult Literacy, Literacy Ed	Bachelors	16	\$24.46
Jennifer Farrar	Adult Education Certified T&I Instructor	V	7	\$31.64
Rebecca Fields-Pittman	Instructor, Aspire, Adult Literacy, Literacy Ed	Bachelors	4	\$18.47
Leslie Fox	Adult Education Certified Women's Empowerment	V	5	\$29.83

NAME	AREA	CLASS	STEP	HOURLY RATE
Leslie Fox	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	6	\$21.74
Jacquelyn Glendinning	Adult Education Certified Nursing Instructor	V	18	\$43.80
Jacquelyn Glendinning	Adult Education Certified Nursing Tutor	II	0	\$18.24
Rachael Gorey	Instructor, Aspire, Adult Literacy, Literacy Ed	Bachelors	6	\$19.56
Emily Hartzler	Adult Education Certified Aspire - Supplemental	V	8	\$32.59
Todd Hinton	Adult Education Certified T&I Instructor	V	8	\$32.59
Daniel Holderman	Adult Education Certified T&I Instructor	III	19	\$36.08
Keri Hughes	Adult Education Certified Nursing Instructor	IV	12	\$33.02
Keri Hughes	Adult Education Certified Nursing Tutor	II	0	\$18.24
Timothy Irving	Adult Education Certified T&I - Supplemental	III	10	\$27.66
Dale Klinect	Adult Education Certified T&I - Supplemental	III	19	\$36.08
Stacy Lavy	Adult Education Certified Nursing Tutor	II	0	\$18.24
Lori Milligan	Adult Education Certified AOP Instructor	III	6	\$24.58
Laurie Mobley	Adult Education Certified Dental Assisting Instructor	III	12	\$29.35
Ryan Pearson	Adult Education Certified LETA Commander	II	20	\$32.53
Wanda Pfahler	Adult Education Certified Nursing Instructor	IV	22	\$41.81
Wanda Pfahler	Adult Education Certified Nursing Tutor	II	0	\$18.24
Anna Phillips	Adult Education Certified Career Services - Supplemental	IV	11	\$32.05
Anna Phillips	Adult Education Certified Assessments - Supplemental	II	0	\$18.24
Anna Phillips	Instructor, Aspire, Adult Literacy, Literacy Ed - Supplemental	Bachelors	11	\$22.28
Joanne Porr	Adult Education Certified AOP Instructor	V	7	\$31.64
April Post	Adult Education Certified AOP Instructor	V	11	\$35.60
Lorita Rambaud	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	2	\$19.56
John Robison	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	15	\$26.63

NAME	AREA	CLASS	STEP	HOURLY RATE
Kim Schreiber	Adult Education Certified Nursing Instructor	IV	20	\$41.81
Bruce Steiner	Adult Education Certified T&I - Supplemental	IV	24	\$41.81
Samantha Stephens	Adult Education Certified Nursing Tutor	II	0	\$18.24
April Teichmer	Adult Education Certified LETA Instructor	IV	12	\$33.02
Zachary Thilo	Adult Education Certified Cosmetology Instructor	II	1	\$18.55
Karen Wamback	Adult Education Certified Nursing Instructor	V	13	\$37.79
Karen Wamback	Adult Education Certified Nursing Tutor	II	0	\$18.24
Josi Weaver-Kranz	Adult Education Certified Career Services - Supplemental	IV	25	\$41.81
Patricia Wehn	Adult Education Certified Nursing Instructor	IV	23	\$41.81
Leanna Wentzel	Adult Education Certified Nursing Instructor - Supplemental	V	19	\$45.11
Leanna Wentzel	Adult Education Certified Nursing Tutor - Supplemental	II	0	\$18.24
Jody Widmer	Adult Education Certified STNA Instructor	IV	22	\$41.81



## 4. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)

**Subject**                    **B. Classified Employment**

Meeting                    May 17, 2023 - May 17, 2023 Regular Board Meeting

Access                      Public

Type                         Action

**NOTES:**

- Items under the Superintendent's Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

**SPECIAL NOTE:** Items highlighted have been modified as noted, added, or deleted after the agenda review on 5/9/23.

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE
Erin Zito	Account Clerk	Resignation	5/1/23

2. Employment of the following person(s) as full-time Classified Personnel as per Board Policy and the Non-Bargaining Unit Handbook for the 2023-2024 school year (number of days listed include holidays and are at 8 hrs/day unless otherwise indicated):

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Debra Becker	Account Clerk II	C	12 month	NB Acct Clerk IIA (7/11)	26
Diana Cooper	Executive Assistant	C	250 days	NB Exec Asst Supt	25
Ann Hendershot	Administrative Assistant	2nd 1	12 month	NB AA Dir of Op (7/11)	11
Andrea Roman	Account Clerk I	C	12 month	NB Acct Clerk IA (7/11)	13
Rhonda Turner	Account Clerk II	C	12 month	NB Acct Clerk IIA (7/11)	16

3. Employment of the following person(s) as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2023-2024 school year (number of days listed include holidays and are at 8 hrs/day unless otherwise indicated):

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Matthew Bottomley	Custodian	C	12 month	I	35
Chris Dalessandro	IT Specialist	C	12 month	IV	26
Yvette Dalessandro	Custodian	C	12 month	I (7/11)	11
Crystal Douglass	Administrative Assistant	C	236 days	III (7/11)	11
Mikayla Hawkins	Classified Support Specialist	2 of 2	194 days	II (7/11)	6
Ed Grzybowski	IT Specialist	C	250 days	IV	21
Jason Haley	Safety & Security Monitor	C	192 days	IV	21

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Heather Lessiter	Communications & District Events Specialist	C	200 days	III (7/11)	7
Don Lingle	Custodian - Lead Afternoon	C	12 month	II (7/11)	16
Rebekah Marshall	AA Health Technologies	New C	260 days	III (7/11)	14
Melody Martell	Asst to School Nurse	C	200 days	IV (7/11)	18
Melinda Moffitt	AA IT - TRC	New 2	236 days	II (7/11)	7
Alisha Musser	Administrative Assistant	C	230 days	I (7/11)	12
Loretta Peters	Custodian	C	12 month	II	40
Rebecca Peters	7 Hour Cook	New 2	192 days @ 7 hrs/day	I (7/11)	12
Tammy Pumphrey	Administrative Assistant	C	200 days	II	27
Alan Ross	Transportation Specialist	C	194 days	IV (7/11)	10
Tom Smith	Maintenance/Custodian	C	12 month	II (7/11)	21
Dale Tackett	Administrative Assistant	C	250 days	III	28
Sharon Tackett	Custodian	C	12 month	II	26
Pam Tarleton	Head Cook	C	197 days @ 7 hrs/day	II	26
John Wagner	Custodian	New 2	12 month	III (7/11)	9
Thalia Wisard	Administrative Assistant	New 2	210 days	III (7/11)	11
Beth Woodward	7 Hour cook	C	192 days @ 7 hrs/day	I (7/11)	7

4. Employment of the following person(s) as full-time Classified Personnel for Adult & Community Education as per Board Policy and the negotiated agreement for the 2023-2024 year (number of days listed include holidays and are at 8 hrs/day unless otherwise indicated):

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Lucy Ewing	AE Admin Assistant	New C	231 days	II (7/11)	13
Casey McGurk	AE AA Receptionist	New C	250 days	III (7/11)	8
Andrea Neff	AE Admin Assistant	C	240 days @ 6 hrs/day	II	36
Taryn Wolf	AE AA Financial Aide Clerk	C	250 days	III (7/11)	16

5. Employment of the following person(s) as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and the negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2023-2024 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
John Anderson	Aide/Monitor	2nd 1	Hrly/time shts/reg sched/ as needed up to 29.5 hrs/wk	I	6
Terez Bilinovich	Aide/Monitor	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	10
Rick Burkholder	Aide/Monitor	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	9

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Jacqueline Dellafave	Aide/Monitor	2nd 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	7
Deborah Goudy	Aide/Monitor	New 2	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	12
Alesha Kollert	PT Asst to School Nurse	New 2	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	II	6
Chris Kubilus	Aide/Monitor	2nd 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	7
Lesa Krites	Aide/Monitor	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	16
Jenna Messner	Aide/Monitor	2nd 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	5
Brandon Mihelic	IT Evening Specialist	2nd 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	3
Shelly Myers	Snack Shack Monitor	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	6
Christina Rutter	Aide/Monitor	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	14
Tracy Shelton	Aide/Monitor	New 2	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	6
Brian Spangler	Cashier	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	10
Deborah Stephenson	PT Custodian/Cleaner	New 2	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	6
Susan Stump	Aide/Monitor	2 of 2	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	9
Darlene Ware	Cashier	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	12
Trina Yarman	Aide	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	13
Arianne Yoder	Aide/Monitor	New 2	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	7

6. Employment of the following person(s) as part-time/hourly/per time sheets/as needed, per Casual Labor Pay Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2023-2024 year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Rick Burkholder	Livestock Learning Center/Feeding	2 of 2	Part time/hrly/as needed/per time sheets	I	8
Jason Haley	Casual Labor	C	Part time/hrly/as needed/per time sheets (max. of 40 hrs. per week for Summer Help only)	I	11
Alan Ross	Animal Care/Feeding	New 2	Hrly/time shts as needed	I	2
Rocky Smith	Casual Labor	C	Part time/hrly/as needed/per time sheets (max. of 40 hrs. per week for Summer Help only)	I	9
Trina Yarman	ECE/Preschool Duties	New C	Part time/hrly/as needed/per time sheets up to a maximum of 60 hrs	I	13

7. Employment of the following Classified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2023-2024 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Therese Clevenger	Adult Education Classified	I	23	\$19.96	7/1/23
Therese Clevenger	Office, Aspire, Adult Literacy, Literacy Ed, ESL	Classified Office	15	\$19.64	7/1/23
Robbie Pittman	Child Care Aide Literacy Ed	Classified Aide		\$12.00	7/1/23

8. Approval of 10 days of vacation for the 2023-2024 school year, effective 7/1/23 for the following:

NAME	POSITION
Chris Dalessandro	IT Specialist
Ed Grzybowski	IT Specialist

9. Employment of Kristi Maximovich to provide Account Clerk/Administrative Assistant support at \$23.19 per hour from July 1, 2023 through June 30, 2024, part-time/hourly/as needed/per time sheets

## **4. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)**

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<b>Subject</b>	<b>C. Consultant Contracts</b>
Meeting	May 17, 2023 - May 17, 2023 Regular Board Meeting
Access	Public
Type	Action

- NOTE:
- Items under the Superintendent's Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.

None this month.

## **4. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)**

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<b>Subject</b>	<b>D. Volunteers</b>
Meeting	May 17, 2023 - May 17, 2023 Regular Board Meeting
Access	Public
Type	Action

- NOTE:
- Items under the Superintendent's Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.

None this month.

## **4. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)**

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**Subject**                    **E. Approval to Remove from Inventory**  
**Meeting**                    May 17, 2023 - May 17, 2023 Regular Board Meeting  
**Access**                     Public  
**Type**                        Action

- NOTE:
- Items under the Superintendent's Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.

None this month.

## 4. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)

**Subject**                    **F. Approval of Donations**

Meeting                    May 17, 2023 - May 17, 2023 Regular Board Meeting

Access                      Public

Type                         Action

NOTE:

- Items under the Superintendent's Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.

**SPECIAL NOTE:** Items highlighted have been modified as noted, added, or deleted after the agenda review on 5/9/23.

1. \$30 from Everett and Sue Lawson for use on the flag park
2. Donations received from the following businesses/organizations for the WCSCC Drug Free Club Program:

BUSINESS	LEVEL	AMOUNT
S H Distributing	Bronze	\$500
Ventrac, Venture Products, Inc.	Bronze	\$500
	<b>TOTAL</b>	<b>\$1,000</b>



## **4. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)**

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<b>Subject</b>	<b>G. Motion to Approve the Superintendent's Consent Agenda (ROLL CALL)</b>
Meeting	May 17, 2023 - May 17, 2023 Regular Board Meeting
Access	Public
Type	Action
Recommended Action	Motion and then Roll Call vote to approve Items A-F of the Superintendent's Consent Agenda.

**NOTES:**

- Items under the Superintendent's Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

## 5. REGULAR AGENDA

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<b>Subject</b>	<b>A. Grants and Agreements (ROLL CALL)</b>
Meeting	May 17, 2023 - May 17, 2023 Regular Board Meeting
Access	Public
Type	Action
Recommended Action	Motion and then Roll Call Vote to approve Items 1-2 in Grants and Agreements.

**SPECIAL NOTE:** Items highlighted have been modified as noted, added, or deleted after the agenda review on 5/9/23.

1. Approval of an Affiliation Agreement with Medina Center for Rehabilitation & Nursing for clinical learning experiences (copies available at the meeting or see attachments)
2. Approval of an agreement for shared services between Green Local Schools and the Wayne County Schools Career Center (paper copies available at the meeting or see attachments)

### File Attachments

[Medina Center for Rehab and Nursing contract 2023.pdf \(6,279 KB\)](#)  
[Green Shared Services 23.24.for BOE Approval 5.17.23.pdf \(172 KB\)](#)



Shared Services Agreement  
Between  
Green Local Schools  
And  
Wayne County Schools Career Center



The purpose of this agreement is to share services and personnel between Green Local Schools and the WCSCC for efficiency, cost effectiveness, and high-quality educational services. Because of proximity of the two districts (0.6 miles), this provides a unique opportunity for shared educational services.

***Services Provided by Wayne County Schools Career Center (primarily for Smithville sites)***

**Nursing Services**

- Registered Nurse on site (school calendar/180 days, 8 hours/day) (10 days at WCSCC)
- Certified School Nurse for Supervision and Consultation (as needed)

**Construction Technology**

- WCSCC CTE Licensed Staff On Site
- Career Exploration Modules Provided
- Student Work Support as Available

**Technology**

- Information Technology Technical Support (excluding parts and equipment – labor only)
- Technology (as needed)

**CTE Student Placement (as needed/as available)**

- Food Services
- Mechanic/Transportation
- Bldg. & Grds./Maintenance and Bus Washes
- Med. Asst. Adult Education Students w/ screening

**Skid Loader and Dump Truck (as needed)**

**Van Use (as needed)**

***Services Provided by Green Local Schools (for WCSCC Smithville site)***

**Transportation**

- Bus Drivers, Gasoline, and Bus Transportation for: Externs, Clinicals, Contests, and Field Trips (Salaries and Gasoline)
- Transportation Supervision and Consultation

**Bus/Van Mechanic Assistance**

- Bus/Van Repairs (labor only)
- Preparation for Bus Inspections

**Construction Technology**

- 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>, and 10<sup>th</sup> Grade Students (9 week rotations)
- \$10,000 for Excess Cost
- Classroom, Lab, Equipment and Supplies Provided

**CTE Student Placement Supervision**

- See Above for Programs

While ongoing communication and operations will be necessary to develop details of program, the above guidelines for services will serve as areas and extent of responsibility for the three school years (7/1/23-6/30/26) for each school district.

(over for signatures)

## 5. REGULAR AGENDA

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<b>Subject</b>	<b>B. Resolutions (ROLL CALL)</b>
Meeting	May 17, 2023 - May 17, 2023 Regular Board Meeting
Access	Public
Type	Action
Recommended Action	Motion and then Roll Call Vote to approve Resolution 1.

SPECIAL NOTE: Items highlighted have been modified as noted, added, or deleted after the agenda review on 5/9/23.

1. Approval of the resolution to approve Amy Tietz for an Alternative Administrative Specialist License for the 2023-2025 school years (copies available at the meeting or see attachments)

**File Attachments**

[RESOLUTION for Alternative Administrative Specialist.pdf \(72 KB\)](#)

**RESOLUTION**

This Resolution is entered into this 17<sup>th</sup> day of May 2023 by Wayne County Joint Vocational School District Board of Education (hereinafter "Board").

WHEREAS, the WCSCC Board hires the most qualified applicants; and

WHEREAS, the District provides staff and students the most qualified candidates through an interview process of team interviews, reference checks, and final interview with Principal and Superintendent; and

WHEREAS, the interview team, Principal, and Superintendent chose Amy Tietz as the most qualified candidate for the Alternative Administrative Specialist position; and

WHEREAS, Amy Tietz has been employed by the Wayne County Schools Career Center for 22 years with outstanding evaluations including being named "Teacher of the Year"; and

WHEREAS, Amy has successfully achieved her Masters Degree in Curriculum and Instruction and has served as chair for the LPDC for nearly a decade; and

WHEREAS, Amy has served in numerous quasi-administrative leadership roles as High Schools That Work Coordinator and continuous Math Department Chair, annually official and unofficial Mentor for new teachers, and both Faculty Advisory Council and Employee Performance Evaluation Committee member for years; and

NOW THEREFORE, BE IT RESOLVED that the Wayne County Schools Career Center Board of Education on recommendation of the Superintendent hires Amy Tietz as the Academic Supervisor; and

BE IT FURTHER RESOLVED that the Board of Education requests the Ohio Department of Education to grant Amy Tietz an Alternative Administrative Specialist License for the 2023-2025 school years.

IN WITNESS WHEREOF the Board does hereby agree to this Resolution.

**WAYNE COUNTY JOINT  
VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

By: \_\_\_\_\_  
Dr. Kip Crain, Superintendent

By: \_\_\_\_\_  
Doug Stuart, Board President

## 5. REGULAR AGENDA

**Subject** C. Documents and Materials (VOICE)

Meeting May 17, 2023 - May 17, 2023 Regular Board Meeting

Access Public

Type Action

Recommended Action Motion and then Voice Vote to approve Items 1-4 in Documents and Materials.

**SPECIAL NOTE:** Items highlighted have been modified as noted, added, or deleted after the agenda review on 5/9/23.

1. Approval of the revised Adult & Community Education Student Handbook (copies available at the meeting or see attachments)
2. Approval of the revised Adult & Community Education Employee Handbook (copies available at the meeting or see attachments)
3. Approval of the revised Adult & Community Education 840+ Schedule Staff Addendum (copies available at the meeting or see attachments)
4. Approval of the following overnight field trip request (copies available at the meeting or see attachments):

FIELD TRIP	REASON	LOCATION	DATE	#STUDENTS	#ADVISORS	#PARENTS
Key Club	Key Club International Conference	Hilton Anaheim Hotel - Anaheim, CA	7/5-7/12/23	1	1	0

**File Attachments**

- [FY 24 HB AE Student.pdf \(807 KB\)](#)
- [FY 24 HB AE Staff.pdf \(594 KB\)](#)
- [FY 24 HB AE Staff Leave Policies 840 hour.pdf \(183 KB\)](#)

**Executive File Attachments**

- [Key Club International.pdf \(72 KB\)](#)
- [Key Club Field Trip Request.pdf \(3,493 KB\)](#)

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPSType of Trip International Key Club ConventionProposed Departure Date July 5, 2023 Return Date July 12, 2023Proposer Beverly Squirrell Position Key Club Advisor/InstructorDate by which response is needed 5/26/2023 Proposal Date 5/3/2023A. Purpose

1. What is the major place to be visited or event to be attended?  
The Hilton Anaheim hotel., Los Angeles, San Francisco, Monterey, CA
2. How is the trip related to the educational program of the District?  
By attending Key Club International Convention, the student : will learn important leadership skills that will be brought back to our local Key Club.
3. In what ways will the students benefit?  
The student will learn important leaderships skills that will help them in their futures.
4. In what ways will the District benefit?  
Our school will benefit by the student having more confidence and ability to lead others.
5. How will the trip be evaluated to determine the extent to which these benefits were realized?  
Benefits will be realized as these young people continue to make a lasting difference in the communities where they live.

C. School Work

1. How will missed work be made up?  
NA
2. What special assistance will be provided students with academic problems?  
NA

D. Itinerary

1. What is the destination?  
Itinerary is attached.
2. What will be the mode of transportation? What liability insurance does the carrier have?  
The student will travel to Columbus airport via WCSCC van, then fly to CA.
3. Where will the group be housed and fed?  
The student will stay at various hotels and be fed.
4. What enroute or supplementary activities are planned?  
See itinerary
5. What arrangements have been made for dealing with emergency situations?  
Ms. Squirrell will have parents' contact information. The parents will also have my personal contact information.
6. What arrangements have been made for administering necessary medications to students while on this trip?  
Ms. Squirrell is trained in administering medications by the school nurse.
7. If tour guides are involved, what liability insurance do they carry?  
NA



F. Communications

1. How will you communicate to parents prior to, during, and after the trip?  
Parents will have my personal contact information.

2. List telephone numbers at destination and where group will be housed.  
Hilton Anaheim 714-750-4321.

3. What information will be provided to the media and the community?  
Ms. Squirrell will share information with Mrs. Lessiter to have a press release created.

Beverly Ann Squirrell  
Signature of the Requestor 5/8/2023  
Date

Approved: [Signature]  
Director 5/9/23  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board of Education Date



## Ohio District of Key Club International

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**JULY 5-9  
2023**

**KEY CLUB  
CONVENTION**  
ANAHEIM, CALIFORNIA

## Ohio District ICON Tour

July 5th - 12th, 2023

## 6. NEW BUSINESS (ROLL CALL)

<b>Subject</b>	<b>A. New Business (ROLL CALL)</b>
Meeting	May 17, 2023 - May 17, 2023 Regular Board Meeting
Access	Public
Type	Action
Recommended Action	Motion and then Roll Call Vote to approve Item 1-3 in New Business.

**SPECIAL NOTE:** Items highlighted have been modified as noted, added, or deleted after the agenda review on 5/9/23.

1. Approval to purchase a used 2022 Ford Transit-150 9 passenger plus driver van for \$60,285 from:

Loudon Motors Ford, LLC  
 3476 Union Ave. SE  
 Minerva, OH 44657

Explanation: The Micro Bus previously BOE approved on order through Cardinal Bus Sales has been cancelled due to manufacturing defects with the GM chassis they were to be build on. As a result, we have been looking for a nine passenger van to replace it. The transportation department was able to locate one with just over 15,000 miles and still some warranty left on it. They are asking \$60,285 for it which we feel is a fair price and a cheaper alternative to the cancelled Micro Bus. School Vans do not require a CDL and accommodate the seating requirements for most of our uses for smaller groups negating the need for the higher cost of using a bus. Since this type of vehicle does not quality as a bus, we do not need to put it out to bid. We cannot get three quotes because this is a unique, time sensitive situation. We can't even get comparable prices due to the scarcity of inventory of such a vehicle to safely transport our students.

2. Approval to reimburse Sara Hostetler, Animal Science Instructor, up to \$1,750 for tuition, books, and fees for coursework for the 22-23 school year for new career technical instructor education
3. Approval to reimburse Steven Svab, Ag Mechanics Instructor, up to \$3,900 for tuition, books, and fees for summer coursework for new career technical instructor education

## 7. ITEMS OF DISCUSSION

<b>Subject</b>	<b>A. Board Discussion</b>
Meeting	May 17, 2023 - May 17, 2023 Regular Board Meeting
Access	Public
Type	Discussion

A. First reading of the following revised/new/deleted board policies (paper copies available at the meeting or see attachments)

NUMBER	STATUS	TITLE
0131.1	Revised	Technical Corrections
2271	Revised	College Credit Plus Program
2412	Revised	Homebound Instruction Program
3120.09	Revised	Volunteers
4120.09	Revised	Volunteers
5310	Revised	Health Services
5610	Revised	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
6325	Revised	Procurement - Federal Grants/Funds
8120	Revised	Volunteers
8390	Revised	Animals on District Property
8400	Revised	School Safety
8420	Revised	Emergency Situations at School
8462	Revised	Student Abuse and Neglect
1615	Revised	Use of Tobacco by Administrators
3215	Revised	Use of Tobacco by Professional Staff
4215	Revised	Use of Tobacco by Classified Staff
5512	Revised	Use of Tobacco
7434	Revised	Use of Tobacco on School Premises
9160	Revised	Public Attendance at School Events
7540	Revised	Technology
7540.01	Revised	Technology Privacy
7540.02	Revised	Web Accessibility, Content, Apps, and Services
7540.03	Revised	Student Education Technology Acceptable Use and Safety
7540.04	Revised	Staff Technology Acceptable Use and Safety
8300	Revised	Continuity of Organizational Operations Plan
8305	Revised	Information Security
8315	Revised	Information Management
9700.01	Revised	Advertising and Commercial Activities

B. Superintendent Advisory Committee Reports

C. Board Discussion

## 8. EXECUTIVE SESSION

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**Subject**            **A. Executive Session (if needed) (ROLL CALL)**

Meeting            May 17, 2023 - May 17, 2023 Regular Board Meeting

Access            Public

Type                Action

Recommended    Motion and then Roll Call Vote to approve the Executive Session (if needed)  
Action

If needed, the Board President will announce the reason for the Executive Session. The Board will then adjourn into Executive Session and will reconvene into the public meeting. The Board President will announce the anticipated start and end times of the Executive Session.

Admin Content

TIME IN: \_\_\_\_\_ TIME OUT: \_\_\_\_\_

## **9. MOTION TO ADJOURN (VOICE)**

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<b>Subject</b>	<b>A. Motion to Adjourn</b>
Meeting	May 17, 2023 - May 17, 2023 Regular Board Meeting
Access	Public
Type	Action
Recommended Action	Motion and then Voice Vote to Adjourn.

Board President Doug Stuart will adjourn the meeting.

[Admin Content](#)

**TIME OUT:**