



**Kip Crain, Superintendent**  
**Mary A. Workman, Treasurer**  
**Matt Brown, Principal**

518 West Prospect Street  
Smithville, Ohio 44677

High School: 330-669-7000  
High School Fax: 330-669-7001  
Adult Education: 330-669-7070  
Adult Ed Fax: 330-669-7071  
Website: www.wcsc.org

*Reception beginning at 7:00 pm with Board, Superintendent, Staff, Students & Community welcome!*

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**Wednesday, May 18, 2016**  
**7:30 P.M.**  
**Agenda (Exhibit A)**

**I. OPENING**

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the May 18, 2016 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Outstanding Business Partner
  - 1. YMCA/LuK Learning Academy
- F. Student and Staff Recognition
  - 1. High School Staff Excellence Award  
Jennifer Rue, Interactive Media Instructor  
Beverly Squirrell, Intervention Specialist – English
  - 2. Special Award  
Kayla Green, Graphic Design & Photography, from Northwestern – for design of WCSCC  
Thank You card
- G. Motion to approve the minutes from the April 20, 2016 Regular Meeting **(Exhibit B) (Voice)**

H. Board Committee Reports (**Exhibit C**)

1. Communications, Community Relations & Retention Committee  
Chair: Janice Grim  
Asst. Chair: Sue Williams  
Staff Liaison: Kip Crain
2. Curriculum Committee  
Chair: Susie Lawson  
Asst. Chair: Janice Gallagher  
Staff Liaison: Jeff Schleich
3. Facilities Committee  
Chair: Frank Besancon  
Asst. Chair: Curt Denning  
Staff Liaison: Lynn Moomaw
4. Finance and Legislative Committee  
Chair: Susie Lawson  
Asst. Chair: Doug Stuart  
Staff Liaison: Mary Workman
5. Personnel Committee  
Chair: Greg Roadruck  
Asst. Chair: Kurt Steiner  
Asst. Chair: Doug Stuart  
Staff Liaison: Matt Brown
6. Student Services Committee  
Chair: Douglas Zook  
Asst. Chair: Philip Keener  
Staff Liaison: Matt Brown
7. Technology and Assessment Committee  
Chair: Don Noble  
Asst. Chair: Larry Acker  
Staff Liaison: Cheryl Boyer

I. Executive Session (if needed) (**Roll Call**)

**II. SUPERINTENDENT'S REPORT (VOICE)**

- A. Director's Report (**Exhibit D**)
- B. Principal's Report (**Exhibit E**)
- C. RAMTEC Update
- D. Overview of Straight A Grant for Social Justice

E. We are submitting, along with a number of Wayne County schools and the Tri-County ESC, approval for a Straight A grant to enhance our career connections programs.

F. Important Upcoming Dates and Times

<b>EVENT</b>	<b>DATE</b>	<b>DAY</b>	<b>LOCATION</b>	<b>TIME</b>
Senior Recognition Ceremony	5/19/16	Th	Wayne College	7:00 p.m.-9:00 p.m.
Senior Picnic & Activities	5/19/16	Th	WCSCC	8:15 a.m.-1:00 p.m.
Last Day for Seniors	5/20/16	F	WCSCC	
Staff Recognition Ceremony	5/24/16	T	WCSCC Commons	2:40 p.m.
Junior Field Trip to Wayne College	5/24/16	T	Wayne College	8:15 a.m.-1:00 p.m.
Last Day for Juniors/End of 9 Weeks	5/25/16	W	WCSCC	
Teacher Check Out Day	5/26/16	Th	WCSCC	
Memorial Day	5/30/16	M		
SkillsUSA National Conference	6/20-6/24/16	M-F	Louisville, KY	
HOSA National Skill Contest	6/22-6/25/16	W-S	Nashville, TN	
WCSCC Board of Education Meeting	6/29/16	W	WCSCC/G101	

*Motion to approve Superintendent's Report (Voice)*

**III. TREASURER’S CONSENT AGENDA (ROLL CALL)**

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

*The Treasurer recommends the following actions:*

A. Finance

1. Approval of the list of purchase orders and budgetary check register for April 2016 **(Exhibit F)**
2. Approval of the Financial Reports for April 2016 **(Exhibit G)**
3. Approval of the Five Year Forecast **(Exhibit H) (copies to be presented at meeting)**
4. Approval of the following Fund Transfer:

From:  
001 General Fund \$1,000

To:  
018-9600 Board/ADM Scholarship Fund \$1,000

Purpose is to award 2 - \$500 Ambassador Program Achievement Awards

5. Approval to accept the following donations (none)

*Motion to approve the Treasurer’s Consent Agenda (Roll Call)*

**IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment

1. Resignation of Crystal Robinson, AE Dental Assisting Instructor, effective at the end of the day on May 12, 2016
2. Approval for the following Certified Personnel to be paid 1/7 of their salary for teaching zero period during the 2016-2017 school year:

Pamela Vorkapich  
Angela Ramsay

3. Employment of the following Certified Personnel for the 2016-2017 school year:

LAST	FIRST	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Keener	Julie	Business Entrepreneurship Instructor	New 1	185	V	7	8/16/16

4. Employment of the following for 2015-2016 supplemental position per the negotiated agreement effective May 19, 2016 through June 30, 2016:

Supplemental B		
Curriculum Development	2.5%	Julie Keener

5. Employment of the following for 2016-2017 supplemental positions per the negotiated agreement:

CTSO		
FCCLA	2.0%	Deb McDonald
FFA - Ag Mechanics	1.0%	Craig Wellert
FFA - Animal Care	1.0%	Amber Long
FFA - Landscape and Plant	1.0%	Gregg Gillespie
SkillsUSA Advisor	5.5%	Pam Vorkapich
SkillsUSA Assistant	1.5%	Warren Caskey
BPA	1.5%	Jennifer Rue
HOSA Advisor	3.0%	Andrew Nicholson

<b>Department Chairs</b>		
Business & Technology	6.0%	Richard Grimes
Health & Education	6.0%	Liala Zimmerman
Construction, Mfg., Engineering	6.0%	Rod Martell
Support Services	6.0%	Linda Plybon
Public Services	6.0%	Mike Morabito
Mechanics	6.0%	Craig Wellert
Mathematics	6.0%	Amy Tietz
Social Studies	6.0%	Theresa Morgan
English	6.0%	Brad Tietz
<b>Student Clubs</b>		
Key Club Advisor	2.5%	Beverly Squirrell
National Honor Society	2.5%	Jennifer Majka
Student Leadership Council	5.0%	Kimberly Huffman
Prom Advisor	2.5%	Jennifer Majka
Diversity	1.0%	Kimberly Huffman
Student Ambassadors	5.0%	Danielle Starlin
<b>Others</b>		
HSTW Leader	6.0%	Theresa Morgan
HSTW Assistant	2.0%	Lori Bartel
Resident Educator Coordinator	7.0%	Deb McDonald
LPDC Chair	1.5%	Amy Tietz
Wellness Chair	1.5%	Jennifer Majka
Parking Lot Monitor	\$12/hour	Scott Brown
Parking Lot Monitor	\$12/hour	Gregg Gillespie
Dean of Students	8.0%	Bruce Woodruff
Banquets	\$100/event	Andy Arko
Breakfast Banquets	\$50/event	Andy Arko
Banquets	\$100/event	Lesla Krites
Breakfast Banquets	\$50/event	Lesla Krites
Weekday School Monitor	\$12/hour	Brad Tietz
Weekday School Monitor	\$12/hour	Sandy Stebbins
Yearbook Co-Advisor	1.25%	Mike Morabito
Yearbook Co-Advisor	1.25%	Jennifer Rue
Webpage Co-Manager	1.25%	Barb Houmard
Webpage Co-Manager	1.25%	Danielle Starlin

6. Employment of the following Certified Personnel for extended time for the 2016-2017 school year per the negotiated agreement:

**High School**

Michelle Bower 15 days  
 Betty Hoefges 15 days  
 Linda Plybon 13 days  
 Ashley Repp 8 days

**Adult Education**

Sandy Elliott 25 days  
 Jackie Shrock 19 days

Dawn Gummo 8 days  
 Jackie Shrock 6 days  
 Julie Keener (16-17 only) 5 days  
 Debra McDonald 3 days  
 Danielle Starlin 2 days

7. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2016-2017 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Allen	C. Ermal	HS Academic/Career Tech	7/1/16
Anderson	Janice	HS Academic/Career Tech	7/1/16
Bilinovich	Terez	HS Career Tech – Cosmetology	7/1/16
Cheatham	Wilma	HS Academic/Career Tech	7/1/16
Christman	Robbin	HS Academic/Career Tech	7/1/16
Dressler	Ronald	HS Career Tech – Construction	7/1/16
Fisher	Barbara	HS Academic/Career Tech	7/1/16
Hamman	Jesse	HS Academic/Career Tech	7/1/16
Johnson	Elizabeth	HS Career Tech/Academic	7/1/16
Keener	John	HS Academic/Career Tech	7/1/16
Long	Karen	HS Academic/Career Tech	7/1/16
Miller	Elizabeth	HS Academic/Career Tech	7/1/16
Miller	John	HS Academic/Career Tech	7/1/16
Munn	Sarah	HS Academic/Career Tech	7/1/16
Parker	Jill	HS Academic/Career Tech	7/1/16
Pope	Paul	HS Academic/Career Tech	7/1/16
Razzano	Lois	HS Academic/Career Tech	7/1/16
Reed	Elaine	HS Academic/Career Tech	7/1/16
Robinson	Crystal	HS Career Tech – Dental Asst.	7/1/16
Savel	Jordan	HS Career Tech – Dental Asst.	7/1/16
Sherwood	Justine	HS Academic/Career Tech	7/1/16
Smith	Relda	HS Academic/Career Tech	7/1/16
Spreng	Amy	HS Career Tech - Cosmetology	7/1/16
Stephenson	Deborah	HS Career Tech – Cosmetology	7/1/16
Swartz	Stephen	HS Academic/Career Tech	7/1/16
Yablonski	Barbara	HS Academic/Career Tech	7/1/16

8. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2015-2016 school year:

LAST	FIRST	POSITION	CLASS	STEP	HOURLY RATE	EFFECTIVE
Moline	Barbara	Instructor, ABLE, Adult Literacy, Literacy Ed	Masters	1	\$16.00	5/19/16

9. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective August 1, 2016 – July 31, 2017:

LAST	FIRST	POSITION	CLASS	STEP	HOURLY RATE	EFFECTIVE
Cerniglia	Andrew	Adult Education Certified – Supplemental up to 80 hours	V	15	\$37.97	8/1/16

10. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2016-2017:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Baldwin	Kevin	Adult Education Certified	III	11	\$26.99	07/01/16
Banton	Jennifer	Adult Education Certified	II	9	\$22.26	07/01/16
Bigley	Laura	Adult Education Certified	II	4	\$19.20	07/01/16
Cahill	Beverly	Adult Education Certified	IV	15	\$34.17	07/01/16
Carr	Philip	Adult Education Certified	II	11	\$23.61	07/01/16
Caskey	Warren	Adult Education Certified – Supplemental	IV	0	\$22.29	07/01/16
Clevenger	Therese	Instructor, ABLE, Adult Literacy, Literacy Ed, ESL Civics		3	\$15.00	07/01/16
Click	Theresa	Adult Education Certified	V	3	\$26.63	07/01/16
Coleman	Richard	Adult Education Certified	III	7	\$23.98	07/01/16
Edington	Denise	Adult Education Certified	IV	3	\$23.97	07/01/16
Elliott	Sandy	Adult Education Certified – Supplemental	V	15	\$37.97	07/01/16
Fields	Kevin	Adult Education Certified – Supplemental	III	10	\$26.20	07/01/16
Garver	Krista	Adult Education Certified – Supplemental	III	6	\$23.28	07/01/16
Gengo	Frances	Adult Education Certified	IV	9	\$28.62	07/01/16
Glessner	Patricia	Adult Education Certified	III	10	\$26.20	07/01/16
Good	John	Adult Education Certified	II	8	\$21.61	07/01/16
Hardman	Charles	Adult Education Certified	II	14	\$25.80	07/01/16
Holderman	Daniel	Adult Education Certified	III	12	\$27.80	07/01/16
Hughes	Karen	Adult Education Certified	IV	10	\$29.47	07/01/16
Jones	Olivia	Adult Education Certified	IV	11	\$30.36	07/01/16
Klinect	Dale	Adult Education Certified	II	15	\$26.58	07/01/16
Kollert	Michael	Adult Education Certified	III	7	\$23.98	07/01/16
Lee	Jacquelynn	Instructor, ABLE, Adult Literacy & Literacy Ed	Masters	2	\$16.50	07/01/16
Marty	Paul	Adult Education Certified	III	11	\$26.99	07/01/16

Milligan	Lori	Adult Education Certified	II	3	\$18.64	07/01/16
Nussbaum	Connie	Adult Education Certified	IV	11	\$30.36	07/01/16
Pearson	Ryan	Adult Education Certified	II	11	\$23.61	07/01/16
Plantz	Clarence	Adult Education Certified	II	15	\$26.58	07/01/16
Ramsey	Angela	Adult Education Certified – Supplemental	IV	7	\$26.97	07/01/16
Reichert	Sharon	Instructor, ABLE Adult Literacy, ESL Civics		3	\$15.00	07/01/16
Ritchey	Helena	Adult Education Certified – Supplemental	IV	5	\$25.43	07/01/16
Russell	Melvin	Adult Education Certified	III	12	\$27.80	07/01/16
Sackett	Sally	Adult Education Certified	II	12	\$24.32	07/01/16
Stoller	Marty	Adult Education Certified	II	8	\$21.61	07/01/16
Swartz	Richard	Adult Education Certified	IV	3	\$23.97	07/01/16
Teichmer	April	Adult Education Certified	II	11	\$23.61	07/01/16
Vizzo	Allison	Instructor, ABLE, Adult Literacy & Literacy Ed	Masters	2	\$16.50	07/01/16
Wehn	Patricia	Adult Education Certified	IV	15	\$34.17	07/01/16
Wilson	Alan	Adult Education Certified	IV	10	\$29.47	07/01/16

11. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, effective 2016-2017 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Barnes	Connie	Instructor, Literacy Ed	Bachelors	10	\$18.50	07/01/16
Chandler	Gregory	Adult Education Certified	II	14	\$25.80	07/01/16
Edington	Denise	Instructor, ABLE, Adult Literacy, Literacy Ed	Bachelors	10	\$18.50	07/01/16
Elkevizth	Rebecca	Instructor - ABLE, Adult Literacy, Literacy Ed, ESL Civics	Masters	3	\$17.00	07/01/16
Hartzler	Emily	Coordinator, ABLE, Adult Literacy, Literacy Ed, ESL Civic	Masters	11	\$21.00	07/01/16
Jindra	Cheryl	Instructor, ABLE, Adult Literacy, ESL Civic	Masters	5	\$18.00	07/01/16
Roberts	Linda	Instructor, ABLE, Adult Literacy, Literacy Ed	Bachelors	10	\$18.50	07/01/16
Robison	John	Instructor, ABLE, Adult Literacy, Literacy Ed	Masters	8	\$19.50	07/01/16



Smith	Katherine	Adult Education Certified	IV	6	\$26.19	07/01/16
Starr	Martha	Instructor, ABLE, Adult Literacy, Literacy Ed	Masters	5	\$18.00	07/01/16
Widmer	Jody	Adult Education Certified	IV	9	28.62	07/01/16
Wiggam	Kathryn	Adult Education Certified	IV	2	\$23.27	07/01/16
Zehnder	Jennifer	Instructor, Literacy Ed	Bachelors	9	\$18.00	07/01/16

**B. Classified Employment**

1. Employment of the following persons part-time/hourly/per time sheets/as needed, with a maximum of 29.5 hours per week (unless specifically noted) for the 2015-2016 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Spreng, Amy	Casual Labor	New 1	Part-time/hrly/as needed/per time sheets	I	0
Stephenson, Deb	Casual Labor	New 1	Part-time/hrly/as needed/per time sheets	I	0

2. Employment of the following persons part-time/hourly/per time sheets/as needed, with a maximum of 29.5 hours per week (unless specifically noted) for the 2016-2017 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Haskins, Jacob	Casual Labor	New 1	Part-time/hrly/as needed/per time sheets	I	0
James, Eric	Casual Labor	New 1	Part-time/hrly/as needed/per time sheets	I	0
Spreng, Amy	Casual Labor	New 1	Part-time/hrly/as needed/per time sheets	I	0
Stephenson, Deb	Casual Labor	New 1	Part-time/hrly/as needed/per time sheets	I	0

3. Employment of the following classified individuals(s) to substitute in area(s) indicated for the 2015-2016 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE
Dalessandro	Yvette	Custodian	9	\$12.72	5/18/16

4. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2016-2017 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Baker	Dakota	Custodian	9	\$12.72	7/1/16
Cheatham	Wilma	Aide/Monitor	0	\$9.74	7/1/16

Cheatham	Wilma	AA	5	\$11.30	7/1/16
Dalessandro	Yvette	Custodian	9	\$12.72	7/1/16
Decker	Lori	AA	5	\$11.30	7/1/16
Decker	Lori	Aide/Monitor	1	\$10.04	7/1/16
Decker	Lori	Cook/Cashier	3	\$10.65	7/1/16
Dressler	Ronald	Custodian	12	\$13.90	7/1/16
Dressler	Ronald	Aide/Monitor	3	\$10.65	7/1/16
Graf	Lora	AA	5	\$11.30	7/1/16
James	Eric	Custodian	9	\$12.72	7/1/16
Johnson	Elizabeth	AA	8	\$12.35	7/1/16
Johnson	Elizabeth	Aide/Monitor	3	\$10.65	7/1/16
Neuenschwander	Beverly	AA	8	\$12.35	7/1/16
Odenkirk	Teresa	AA	5	\$11.30	7/1/16
Odenkirk	Teresa	Aide/Monitor	0	\$9.74	7/1/16
Shields	Katherine	AA	8	\$12.35	7/1/16
Shook	Suzanne	AA	5	\$11.30	7/1/16
Spreng	Amy	Aide/Monitor	0	\$9.74	7/1/16
Spreng	Amy	Cook/Cashier	2	\$10.34	7/1/16
Spreng	Amy	Custodian	9	\$12.72	7/1/16
Stephenson	Deborah	AA	6	\$11.64	7/1/16
Stephenson	Deborah	Aide/Monitor	2	\$10.34	7/1/16
Stephenson	Deborah	Cook/Cashier	2	\$10.34	7/1/16
Stephenson	Deborah	Custodian	10	\$13.10	7/1/16
Tello	Consuelo	Aide/Monitor	0	\$9.74	7/1/16

5. Employment of the following classified personnel for Adult & Community Education, part-time/hourly, regularly scheduled, effective 2016-2017:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Benfield	Melnee	Child Care Aide, Literacy Ed	Classified Aide	15	\$10.80	07/01/16
Bower	China	Child Care Aide, Literacy Ed	Classified Aide	4	\$ 8.60	07/01/16
Clevenger	Therese	Office, ABLE, Adult Literacy, Literacy Ed, ESL Civics	Classified Office	15	\$15.00	07/01/16
Dalessandro	Yvette	Child Care Aide, Literacy Ed	Classified Aide	6	\$ 9.00	07/01/16
Reichert	Sharon	Office, ABLE, Adult Literacy, Literacy Ed	Classified Office	15	\$15.00	07/01/16
Rinehart	Deborah Kay	Child Care Aide, Literacy Ed	Classified Aide	8	\$ 9.40	07/01/16
Zimmerer	Kayla	Child Care Aide, Literacy Ed	Classified Aide	8	\$ 9.40	07/01/16

6. Employment of the following classified personnel for Adult & Community Education, part-time/hourly, as needed, effective 2016-2017 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Bower	Shannon	Child Care Aide, Literacy Ed	Classified Aide	7	\$ 9.20	07/01/16

Hill	Lindsey	Child Care Aide, Literacy Ed	Classified Aide	9	\$ 9.60	07/01/16
------	---------	---------------------------------	--------------------	---	---------	----------

- C. Consultant Contracts (none)
- D. Volunteers (none)
- E. Approval to remove the following from inventory (none)

***Motion to approve the Superintendent's Consent Agenda (Roll Call)***

**V. REGULAR AGENDA**

**A. Grants and Agreements (Roll Call)**

1. Approval to appoint Matt Brown, Principal and Lynn Moomaw, Director of Operations as Title IX Coordinators and Sexual Harassment Officers for the Wayne County Schools Career Center at 518 E. Prospect St., Smithville, OH 44677 (330-669-7000) high school and Adult Education programs
2. Approval of an agreement for shared services for the Business Entrepreneurship program between Green Local Schools, Orrville City Schools, Rittman Exempted Village Schools, Southeast Local Schools and the Wayne County Schools Career Center (**Exhibit I**)
3. Approval to accept the milk pricing from Smith Dairy Enterprises for purchase of products for the school lunch program during the 2016-2017 school year (copies available)
4. Approval to accept the bread pricing from Nickles Bakery for purchase of products for the school lunch program during the 2016-2017 school year (copies available)
5. Approval of an Affiliation Agreement with Aultman Orrville Hospital for Medical Assisting phlebotomy externships (copies available)

***Motion to approve Grants and Agreements (Roll Call)***

**B. Resolution (Roll Call)**

1. APPROVAL OF THE RESOLUTION DECLARING IT NECESSARY TO LEVY AN ADDITIONAL TAX FOR THE PURPOSE OF GENERAL PERMANENT IMPROVEMENTS, AND REQUESTING THE WAYNE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE SCHOOL DISTRICT AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT ADDITIONAL LEVY, PURSUANT TO SECTIONS 5705.03(B) AND 5705.21 OF THE REVISED CODE. (**Exhibit J**)

***Motion to approve Resolution 1. (Roll Call)***

**C. Documents and Materials (Voice)**

1. Approval of the following job descriptions (copies available):
  - a. Teacher, RAMTEC CNC/Advanced Machining
  - b. Teacher, RAMTEC Robotics/PLCs
  - c. AA – Attendance/Receptionist
  - d. AA – Main Office/Discipline
  - e. AA – Principal
  - f. AA – Student Services
  - g. AA – Student Intervention
  - h. Safety and Security Monitor
  - i. Classified Support Specialist
  - j. Teaching Assistant – Powerline Technologies
2. Approval of the revisions/additions to the Adult and Community Education Student Handbook (copies available)
3. Approval of the revisions/additions to the Adult and Community Education Law Enforcement Academy (LETA) Handbook (copy available)
4. Approval of the following textbook (copy available):
  - a. Geometry Common Core Edition, Glencoe McGraw Hill, Copyright 2014

***Motion to approve Documents and Materials (Voice)***

**VI. NEW BUSINESS (ROLL CALL)**

- A. Approval for sponsorship and support of Jeff Schleich for the 2016-2017 Leadership Wooster class sponsored by the Wooster Area Chamber of Commerce for a cost of \$1,000

***Motion to approve Item A. (Roll Call)***

- B. Approval of a tuition increase for Adult Education Practical Nursing Programs for the 2016-2017 school year. The increase would be from \$7.53 to \$7.75 per hour.

***Motion to approve Item B. (Roll Call)***

**VII. ITEMS OF DISCUSSION**

- A. First reading of the following revised/new board policies:

SECTION	NUMBER	STATUS	TITLE
Policy	1130	Revised	Conflict of Interest Administration

Policy	2452	New	Disclosure of Security Policy and Crime Statistics (Clery Act)
Policy	3113	Revised	Conflict of Interest Professional Staff
Policy	4113	Revised	Conflict of Interest Classified Staff
Policy	4162	Revised	Drug & Alcohol Testing of CDL License Holders
Policy	5200	Revised	Attendance
Policy	5320	New	Immunization
Policy	6108	New	Authorization to Make Electronic Fund Transfers
Policy	6110	Revised	Grant Funds
Policy	6111	New	Internal Controls
Policy	6112	New	Cash Management of Grants
Policy	6114	New	Cost Principals – Spending Federal Funds
Policy	6116	New	Time and Effort Reporting
Policy	6325	New	Procurement – Federal Grants/Funds
Policy	7300	Revised	Disposition of Real Property/Personal Property
Policy	7310	Revised	Disposition of Surplus Property
Policy	7450	Revised	Property Inventory
Policy	8320	Revised	Personnel Files
Policy	8500	Revised	Food Services

B. Reschedule regular board meeting from Wednesday, June 29, 2016 to Wednesday, June 15, 2016; but, please keep Wednesday, June 29, 2016 open in case of the need for a special meeting.

C. Board discussion

**VIII. EXECUTIVE SESSION**

A. Executive Session (for discussion of employment of a public employee) **(Roll Call)**

**IX. MOTION TO ADJOURN (VOICE)**

**NOTE: The date and time of the next Regular Meeting will be held on Wednesday, June 15, 2016 with a possible Special Meeting, if needed, on Wednesday, June 29, 2016. The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m. for the Regular Meeting.**