



**Kip Crain, Superintendent**  
**Mary A. Workman, Treasurer**  
**Matt Brown, Principal**

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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**Wednesday, November 21, 2018**

**7:30 P.M.**

**Agenda (Exhibit A)**

**I. OPENING**

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the November 21, 2018 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Student and Staff Recognition
  - 1. Board Member Recognition  
Doug Stuart, WCSCC Board Member, recognition from the General Assembly of the State of Ohio (Ohio Senate)
  - 2. Staff Excellence Awards  
Rich Grimes, Powerline Technologies Instructor  
Barb Moline, Aspire Instructor  
Taryn Wolf, AE Financial Aid
  - 3. Adult Education Student Recognition  
Karla Duarte, Aspire/ESOL  
Nichole Graves, Aspire
  - 4. Chippewa Student Recognition  
Lindsey Barnett, Patient Care Technologies, WCSCC Student of the Month  
Sam Yoak, Precision Machining, WCSCC Student of the Month  
Angela Cancarevic, Practical Nursing, WCSCC Perseverance Award  
Autumn Schuring, Hospitality, WCSCC Achievement Award

5. Waynedale Student Recognition

Marcy Leighty, RAMTEC CNC & Advanced Manufacturing, WCSCC Student of the Month  
Cameron Yoder, RAMTEC CNC & Advanced Manufacturing, WCSCC Student of the Month  
Nancy Caballero, Medical Assisting, WCSCC Perseverance Award  
Ashlei Farnsworth, Culinary Arts, WCSCC Achievement Award

6. Other High School Recognition

Mikayla Morrow, Early Childhood Education & Care, elected Recording Secretary for the Educators Rising Executive Committee  
Maddie Brooks, Early Childhood Education & Care, elected Vice-President of Competitions and Community Service for the Educators Rising Executive Committee

F. Motion to approve the minutes from the October 17, 2018 Regular Meeting **(Exhibit B) (Voice)**

G. Board Committee Reports **(Exhibit C)**

1. Communications, Community Relations & Retention Committee

Chair: Sue Williams  
Asst. Chair: Ann Tschantz  
Staff Liaison: Kip Crain

2. Curriculum Committee

Chair: Susie Lawson  
Asst. Chair: Dan Stavnezer  
Staff Liaison: Jeff Schleich

3. Facilities Committee

Chair: Frank Besancon  
Asst. Chair: Lisa Gwin  
Staff Liaison: Lynn Moomaw

4. Finance and Legislative Committee

Chair: Susie Lawson  
Asst. Chair: Doug Stuart  
Staff Liaison: Mary Workman

5. Personnel Committee

Chair: Greg Roadruck  
Asst. Chair: Kurt Steiner  
Asst. Chair: Doug Stuart  
Staff Liaison: Matt Brown

6. Student Services Committee

Chair: Philip Keener  
Asst. Chair: TJ DeAngelis  
Staff Liaison: Matt Brown

7. Technology and Assessment Committee

Chair: Don Noble  
Asst. Chair: Larry Acker  
Staff Liaison: Cheryl Boyer

H. Executive Session (if needed) **(Roll Call)**

**II. SUPERINTENDENT'S REPORT (VOICE)**

- A. Director's Report **(Exhibit D)**
- B. Principal's Report **(Exhibit E)**
- C. Permanent Improvement Considerations for Spring/Summer 2019
- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
OSU/Michigan Tailgate Party	11/21/18	W	WCSCC – Heritage Room	TBD
Open House	11/29/18	Th	WCSCC	4:45 – 7:45 p.m.
Career Tech Tuesday Visits	12/11/18	T	WCSCC	
WCSCC Board of Education Meeting	12/19/18	W	G101/ Board Room	7:00 p.m. Reception/ 7:30 p.m. Regular Meeting

*Motion to approve Superintendent's Report (Voice)*

**III. TREASURER'S CONSENT AGENDA (ROLL CALL)**

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

*The Treasurer recommends the following actions:*

A. Finance

1. Approval of the list of purchase orders and budgetary check register for October 2018 **(Exhibit F)**
2. Approval of the Financial Reports for October 2018 **(Exhibit G)**
3. Approval of the FY19 Amended Appropriations **(Exhibit H)**
4. Approval to pay an invoice to FileMaker for a two-year renewal for both high school and adult education for both the 18-19 and 19-20 school years. The purchase order was done after the date of this invoice totaling \$3,315.50 (copies available).
5. Approval to accept the following donations:
  - a. Steel rims to be used by the Truck Mechanics program from Sparks Tire, with an approximate value of \$300

- b. Water bottles to be used by the RAMTEC program from GoJo/RSnB, with an approximate value of \$200

***Motion to approve the Treasurer's Consent Agenda (Roll Call)***

**IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)**

**NOTES:**

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

**A. Certified Employment**

1. Resignation of Carol Ball, General Interest Instructor, effective October 4, 2018
2. Approval for Angela Ramsay to be paid 1/7 of her salary for teaching zero period during the 2018-2019 school year
3. Employment of the following for 2018-2019 supplemental positions per the negotiated agreement:

<b>CTSO</b>		
FFA Advisor – Agriculture	1.0%	Kenneth Carraway
<b>OTHERS</b>		
Banquets	\$100/event	Kathy Hanna
Breakfast Banquets	\$50/event	Kathy Hanna
HSTW Academic Co-Chair	1.0%	Kelly Calderone
HSTW Academic Co-Chair	1.0%	Jennifer Majka
HSTW Career Tech Chair	2.0%	Gregg Gillespie
HSTW Student Support Services	2.0%	Jenny Baechle
Dual Enrollment	1.5%	Julie Keener
Dual Enrollment	1.5%	Kelly Miller

4. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2018-2019 year:

<b>LAST</b>	<b>FIRST</b>	<b>AREA</b>	<b>CLASS</b>	<b>STEP</b>	<b>HOURLY RATE</b>	<b>EFFECTIVE</b>
Begue	Jeffrey	Adult Education Certified - LETA			\$22.00	11/12/18

Lenhoff	Tracy	Adult Education Certified	II	0	\$17.27	11/21/18
Perry	Shelly	Adult Education Certified	III	12	\$27.80	10/15/18
Stephenson	Deborah	Adult Education Certified	II	0	\$17.27	11/21/18
Tagliaferro	Helen	Adult Education Certified	II	0	\$17.27	11/21/18

**B. Classified Employment**

1. Rescind the employment of the following classified individual to substitute in area indicated for the 2018-2019 year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Ickes	Mary Ann	Aide/Monitor	2	\$10.34	10/18/18

2. Employment of the following person as Classified Personnel, part-time/as needed/per time sheets/per schedule for the 2018-2019 school year:

LAST	FIRST	AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Bowman	Holly	Bus Driver	0	\$18.31	11/21/18

3. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2018-2019 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Edington	Denise	Aide/Monitor	0	\$9.74	10/18/18
		Administrative Assistant	5	\$11.30	10/18/18
Nussbaum	Connie	Aide	2	\$10.34	11/01/18

**C. Consultant Contracts**

1. Ramsier Financial Services, Retirement Planning Today, on or about October 11 & 18, 2018, \$25 per student
2. Ramsier Financial Services, Retirement Planning Today, on or about October 16 & 23, 2018, \$25 per student

**D. Volunteers (none)**

**E. Approval to remove the following from inventory (none)**

***Motion to approve the Superintendent's Consent Agenda (Roll Call)***

## V. REGULAR AGENDA

### A. Grants and Agreements (**Roll Call**)

1. Approval of a Memo of Agreement with Dental One, Inc. – Dental Works, Medina for the purpose of providing an externship component for the Adult Dental Assisting Program (copies available)
2. Approval of an Affiliation Agreement with Health Partners of Western Ohio for the purpose of providing an externship component for the Adult Medical Assisting Program (copies available)

### *Motion to approve Grants and Agreements (Roll Call)*

### B. Resolutions (Roll Call) (**none**)

### C. Documents and Materials (**Voice**)

1. Approval of the revised Course of Study for Precision Machining (copy available)
2. Approval of the revised Course of Study for Interactive Media (copy available)
3. Approval of the revised Career/Technical Student Organization (CTSO) Guidelines Manual (copy available)
4. Approval of the following job description (copies available):
  - a. Lead Custodian

### *Motion to approve Documents and Materials (Voice)*

## VI. NEW BUSINESS (ROLL CALL) (**none**)

## VII. ITEMS OF DISCUSSION

### A. First reading of the following revised/new/deleted board policies:

NUMBER	STATUS	TITLE
0131	Revised	Legislative
0141.2	Revised	Conflict of Interest
0164	Revised	Notice of Meetings
0165.1	Revised	Regular Meetings
0165.2	Revised	Special Meetings
0165.3	Revised	Recess/Adjournment
0166	Revised	Executive Session
0168	Revised	Minutes
0169.1	Revised	Public Participation

1240.01	Revised	Non-reemployment of the Superintendent
1422	Revised	Nondiscrimination and Equal Employment Opportunity
1541	Revised	Termination and Resignation
1662	Revised	Anti-Harassment
2111	Revised	Parent and Family Involvement
2260	Revised	Nondiscrimination and Access to Equal Educational Opportunity
2370.01	New	Blended Learning
3122	Revised	Nondiscrimination and Equal Employment Opportunity
3140	Revised	Termination and Resignation Termination
3362	Revised	Anti-Harassment
4122	Revised	Nondiscrimination and Equal Employment Opportunity
4140	Revised	Termination and Resignation
4162	Revised	Drug and Alcohol Testing of CDL License Holders and other Employees who perform safety Sensitive Functions
4362	Revised	Anti-Harassment
5517	Revised	Anti-Harassment
5517.02	Revised	Sexual violence
5610	Revised	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
5610.02	Revised	In-School Discipline
5610.03	Revised	Emergency Removal of Students
5611	Revised	Due Process Rights
6320	Revised	Purchases
6325	Revised	Procurement – Federal Grants/Funds
6423	Revised	Use of Credit Cards
6424	New	Purchasing Cards
8141	Revised	Mandatory Reporting of Misconduct by Licensed Employees
8403	New	School Resource Officer

B. Board discussion

**VIII. EXECUTIVE SESSION**

A. Executive Session for the purpose of **(Roll Call)**:

1. Consideration of the discipline of a public employee, and
2. Consideration of the evaluations of the Superintendent and Treasurer

**IX. MOTION TO ADJOURN (VOICE)**

**NOTE: The next Regular Meeting will be held on Wednesday, December 19, 2018.  
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**