



Kip Crain, Superintendent
Mary A. Workman, Treasurer
Matt Brown, Principal

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Reception beginning at 7:00 pm with Board, Superintendent, Staff, Students & Community welcome!

THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
Monday, November 30, 2015
7:30 p.m.
Agenda (Exhibit A)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the November 30, 2015 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Student and Staff Recognition
 - 1. High School Staff Excellence Award
John Smucker, Truck Mechanics Instructor
Kathy Keener, Aide/Monitor
 - 2. Adult Education Staff Excellence Award
Richard Swartz, AE Office Technologies Instructor
 - 3. Adult Education Student Recognition
Norma Galdamez, Orrville ESOL, Exceptional Student of the Month
 - 4. Norwayne Student Recognition
Breana Geiser, Medical Assisting, Student of the Month
Kas Moore, Cosmetology, Student of the Month
Alice Kreiner, Patient Care Technologies, Achievement Award
 - 5. Northwestern Student Recognition
Katelynn Harper, Interactive Media, Student of the Month
Zarenia Reed, Early Childhood Education & Care, Student of the Month
Benjamin Wasson, Precision Machining, Achievement Award

F. Motion to approve the minutes from the October 13, 2015 Special Meeting (**Exhibit B.1**) and the October 21, 2015 Regular Meeting (**Exhibit B.2**) (**Voice**)

G. Board Committee Reports (**Exhibit C**)

1. Communications, Community Relations & Retention Committee

Chair: Janice Grim
Asst. Chair: Sue Williams
Staff Liaison: Kip Crain

2. Curriculum Committee

Chair: Susie Lawson
Asst. Chair: Janice Gallagher
Staff Liaison: Jeff Schleich

3. Facilities Committee

Chair: Frank Besancon
Asst. Chair: Curt Denning
Staff Liaison: Lynn Moomaw

4. Finance and Legislative Committee

Chair: Susie Lawson
Asst. Chair: Doug Stuart
Staff Liaison: Mary Workman

5. Personnel Committee

Chair: Greg Roadruck
Asst. Chair: Kurt Steiner
Asst. Chair: Doug Stuart
Staff Liaison: Matt Brown

6. Student Services Committee

Chair: Douglas Zook
Asst. Chair: Philip Keener
Staff Liaison: Matt Brown

7. Technology and Assessment Committee

Chair: Don Noble
Asst. Chair: Larry Acker
Staff Liaison: Cheryl Boyer

H. Executive Session (if needed) (**Roll Call**)

II. SUPERINTENDENT'S REPORT (VOICE)

A. Director's Report (**Exhibit D**)

B. Principal's Report (**Exhibit E**)

C. Straight A Grant Application (update to be presented at Board meeting)

D. Important Upcoming Dates and Times

EVENT	DATE	LOCATION	TIME
Thanksgiving Break	11/26-11/27/15		
Open House	12/3/15	WCSCC	5-7:30 p.m.
Career Tech Tuesday	12/8/15	WCSCC	
Board of Education Meeting	12/16/15	G101/Board Room	7:00 p.m.
Winter Break	12/21/15-1/3/16		
Board of Education Organizational and Regular Meeting	1/13/16	G101/Board Room	7:30 p.m. (no reception)

Motion to approve Superintendent’s Report (Voice)

III. TREASURER’S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for October 2015 **(Exhibit F)**
2. Approval of the Financial Reports for October 2015 **(Exhibit G)**
3. Approval to accept the following donations:
 - a. Styker EMC Emergency Cot from the City of Rittman EMS to be used in the Basic Emergency Medical Technician course, with an approximate value of \$500
 - b. \$250 from the Wayne County Community Federal Credit Union for the Class Act Program mug purchase
 - c. 2000 Chrysler Sebring JXI valued at \$1,411 from Catherine Stauffer-Hannah for use in the Auto Technologies program
 - d. \$100 from the Wayne Economic Development Council to the Culinary Arts Student Activity Account

Motion to approve the Treasurer’s Consent Agenda (Roll Call)

IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, for the 2015-2016 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Boggs	Ricky	Adult Education Certified	II	15	\$26.58	11/30/15
Lee	Jacquelynn	Instructor, ABLE, Adult Literacy	Masters	1	\$16.00	11/30/15
Spreng	Amy	Adult Education Certified	II	8	\$21.61	10/26/15

2. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, for the 2015-2016 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Cahill	Beverly	AE PN Tutor	II	0	\$17.27	11/01/15
Copeland	Joan	AE PN Tutor	II	0	\$17.27	10/29/15
Immel	Jessica	AE PN Tutor	II	0	\$17.27	10/29/15
Kanne	Joan	AE PN Tutor	II	0	\$17.27	11/01/15
Klinefelter	Laura	AE PN Tutor	II	0	\$17.27	10/29/15
Larson	Kirk	AE PN Tutor	II	0	\$17.27	10/29/15
McMorrow	Angel	AE PN Tutor	II	0	\$17.27	10/29/15
Roberts	Stephanie	AE PN Tutor	II	0	\$17.27	10/29/15
Sweiger	Jackie	AE PN Tutor	II	0	\$17.27	10/29/15
Tresch	Dawn	AE PN Tutor	II	0	\$17.27	10/29/15

3. Employment of the following certified individuals to substitute in area(s) indicated for the 2015-2016 school year:

LAST	FIRST	LONG-TERM SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Maurer	Mary	HS Academic Teacher	12/1/15
Spreng	Amy	Career Tech – Cosmetology	12/1/15
Tisher	John	HS Academic Teacher	12/1/15

B. Classified Employment

1. Approval of the employment of the following persons as Classified Personnel, part-time/as needed/per time sheets/per schedule for the 2015-2016 school year:

LAST	FIRST	AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Brown	Nancy	Bus Driver II	0	\$17.27	12/1/15

Gerber	Mark	Bus Driver II	1	\$17.57	10/8/15
Peck	Michelle	Bus Driver II	0	\$17.27	12/1/15

2. Employment of the following person(s) to substitute in area(s) indicated for the 2015-2016 school year:

LAST	FIRST	POSITION	STEP	HOURLY RATE	EFFECTIVE DATE
Mullins	Katherine	Admin. Asst.	5	\$11.30	12/1/15
		Aide/Monitor	0	\$9.74	12/1/15
		Cashier/Cook	2	\$10.34	12/1/15
Spreng	Amy	Admin. Asst.	5	\$11.30	12/1/15
		Aide/Monitor	0	\$9.74	12/1/15
		Cashier/Cook	2	\$10.34	12/1/15
Wood	Jennifer	Admin. Asst.	5	\$11.30	12/1/15
		Aide/Monitor	0	\$9.74	12/1/15
		Cashier/Cook	2	\$10.34	12/1/15

C. Consultant Contracts (none)

D. Volunteers

1. Approval of the following volunteers for Adult Basic & Literacy Education (ABLE) and English for Speakers of Other Languages (ESOL) for the 2015-2016 school year:

LAST	FIRST	BACKGROUND INFORMATION
Graves	Catherine	Wooster ABLE Volunteer

E. Approval to dispose of the following items:

1. Various/miscellaneous books from TRC/library inventory (copies available)

Motion to approve the Superintendent's Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements (**Roll Call**)

1. Approval of a Contract Continuation Agreement with The Village Network for Intervention Counseling Services from November 1, 2015 through September 30, 2016 (copies available)
2. Approval of a revised agreement with the Tri-County Educational Service Center to provide Employment Services for the 2015-2016 school year at a cost of up to \$550,000
3. Approval of a 2015-2016 membership to the North Central Workforce Alliance of Ohio at a cost of \$500
4. Approval of an Affiliation Agreement with Aultman Hospital for clinicals (copies available)

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (**Roll Call**) (none)

C. Documents and Materials (**Voice**)

1. Approval of the 2016-2017 School Year Calendar (**Exhibit H**)
2. Approval of the Certificate of Records Disposal (RC-3) (**Exhibit I**)
3. Approval of the following job descriptions (copies available):
 - a. OTES Evaluator/Supplemental
 - b. Practical Nursing Clinical Facilitator
4. Approval of the following overnight field trip request (copies available):
 - a. *Approximately 18 students, 2 staff members*
Landscape and Turf Management
State FFA Landscape/Nursery Career Development and Competition Event
Hyatt Regency – Greater Columbus Convention Center
Columbus, OH
1/11-1/12/16

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL)

A. Approval of the purchase of a new 2017 International Integrated CE S 77 Passenger School Bus (PB105) from:

Truck Sales & Service, Inc.
83 E. Longview Ave.
Mansfield, OH 44903

for the purchase price of \$83,057

Motion to approve Item A. (Roll Call)

VII. ITEMS OF DISCUSSION

- A. Discuss potential membership in the Ohio Coalition for Equity & Adequacy of School Funding
- B. Board discussion

VIII. EXECUTIVE SESSION

A. Executive Session (if needed) **(Roll Call)**

IX. MOTION TO ADJOURN (VOICE)

**NOTE: The next Regular Board Meeting will be held on Wednesday, December 16, 2015.
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**