



Kip Crain, Superintendent
Mary A. Workman, Treasurer
Matt Brown, Principal

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Reception beginning at 7:00 pm with Board, Superintendent, Staff, Students & Community welcome!

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**Wednesday, November 16, 2016
7:30 P.M.
Agenda (Exhibit A)**

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the November 16, 2016 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Student and Staff Recognition
 - 1. Staff Excellence Award
Andrea Neff, Adult Education Administrative Assistant
Angela Ramsay, Cosmetology Instructor
 - 2. Triway Student Recognition
Maria Ritchey, Culinary Arts, Student of the Month
Kristopher Thoman, Engineering Technologies, Student of the Month
Kennady McDougale, Early Childhood Education & Care, Perseverance Award
Kody Butterbaugh, Automotive Technologies, Achievement Award
 - 3. Wooster Student Recognition
Esther Hart, Early Childhood Education & Care, Student of the Month
Jordan Hoskins, Criminal Justice, Student of the Month
Casey Naftzger, Interactive Media, Perseverance Award
Libby Howell, Patient Care Technologies, Achievement Award
 - 4. Adult Education Student Recognition
Sarada Fuzell, Phlebotomy, Exceptional Student of the Month
Ruth Hendriquez, Phlebotomy, Most Dedicated Student
 - 5. National Apprenticeship Week

F. Motion to approve the minutes from the October 19, 2016 Regular Meeting **(Exhibit B) (Voice)**

G. Board Committee Reports **(Exhibit C)**

1. Communications, Community Relations & Retention Committee

Chair: Janice Grim
Asst. Chair: Sue Williams
Staff Liaison: Kip Crain

2. Curriculum Committee

Chair: Susie Lawson
Asst. Chair: Janice Gallagher
Staff Liaison: Jeff Schleich

3. Facilities Committee

Chair: Frank Besancon
Asst. Chair: Curt Denning
Staff Liaison: Lynn Moomaw

4. Finance and Legislative Committee

Chair: Susie Lawson
Asst. Chair: Doug Stuart
Staff Liaison: Mary Workman

5. Personnel Committee

Chair: Greg Roadruck
Asst. Chair: Kurt Steiner
Asst. Chair: Doug Stuart
Staff Liaison: Matt Brown

6. Student Services Committee

Chair: Douglas Zook
Asst. Chair: Philip Keener
Staff Liaison: Matt Brown

7. Technology and Assessment Committee

Chair: Don Noble
Asst. Chair: Larry Acker
Staff Liaison: Cheryl Boyer

H. Executive Session (if needed) **(Roll Call)**

II. SUPERINTENDENT'S REPORT (VOICE)

A. Director's Report **(Exhibit D)**

B. Principal's Report **(Exhibit E)**

C. RAMTEC Update

D. Permanent Improvement Levy Update

E. WCSCC Goals and Strategies

F. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Sophomore Visits	11/17, 11/18, and 11/21/16	Th, F, M	WCSCC	
Ohio State vs. Michigan Tailgate Party	11/23/16	W	WCSCC	WCSCC Front Lawn
Thanksgiving Vacation	11/24-11/28/16	Th-M		
WCSCC Board of Education Meeting	11/16/16	W	G101/Board Room	7:00 p.m. reception/ 7:30 p.m. meeting
Open House	12/1/16	Th	WCSCC	5:00 p.m.-7:30 p.m.

Motion to approve Superintendent’s Report (Voice)

III. TREASURER’S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for October 2016 **(Exhibit F)**
2. Approval of the Financial Reports for October 2016 **(Exhibit G)**
3. Approval of the FY17 Amended Appropriations **(Exhibit H)**
4. Approval to accept the following donations:
 - a. 42” TV from Chuck Dougherty for use in the Electronics & Computer Networking program, valued at approximately \$50
 - b. Computer server from Smith Foods for use in the Electronics & Computer Networking program, valued at approximately \$500
 - c. Weights from the University of Akron Wayne College for use in the Exercise Science and Sports Medicine program, valued at approximately \$985

Motion to approve the Treasurer’s Consent Agenda (Roll Call)

IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Resignation of William Biasella, Jr., Adult Education Instructor, effective October 17, 2016
2. Approval for substitutes to attend orientation training annually and to be paid at half the daily rate
3. Employment of the following personnel as Extra Help Tutors for the 2016-2017 school year as needed, per time sheets, per the negotiated agreement:

LAST	FIRST	STEP	HOURLY RATE
Baechle	Jenny	0 Masters	\$20.87
Allen	Charlotte	0 Masters	\$20.87
Shrock	Jackie	2 Masters	\$22.79

4. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2016-2017 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
George	Timothy	Adult Education Certified	II	10	\$22.92	11/16/16
Kerr	Scott	Adult Education Certified	II	9	\$22.26	11/16/16
Meshew	Bryon	Adult Education Certified	II	4	\$19.20	11/16/16
Richardson	Robert	Adult Education Certified	V	3	\$22.60	11/16/16
Schooling	Michelle	Adult Education Certified	II	0	\$17.27	11/16/16
Simmerman	Otto	Adult Education Certified	V	9	\$31.80	11/16/16

5. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2016-2017 year:

LAST	FIRST	LONG-TERM SUBSTITUTE TEACHING AREA(S)	STEP	HOURLY RATE	EFFECTIVE
Collins	Betty	School Nurse (RN)	0	\$19.78	11/17/16
Falb	Rachel	School Nurse (RN)	0	\$19.78	11/17/16
McClure	Kristina	School Nurse (RN)	0	\$19.78	11/17/16
Welch	Joy	School Nurse (RN)	0	\$19.78	11/17/16

6. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2016-2017 year:

LAST	FIRST	TEACHING AREA(S)	CLASS	STEP	RATE	DEGREE	EFFECTIVE
Demiter	Cynthia	Nursing	IV	10	\$29.47	BSN	11/17/16
Gagnon	Beth	Nursing	V	15	\$37.97	MSN	10/12/16
Howard	Angela	Nursing	IV	10	\$29.47	BSN	11/17/16
Johns	Aimee	Nursing	III	3	\$21.30	AND	11/17/16
Jones	Olivia	Nursing	IV	11	\$30.36	BSN	11/17/16
Luke	Carolyn	Nursing	IV	11	\$30.36	BSN	11/17/16
Nussbaum	Connie	Nursing	IV	11	\$30.36	BSN	11/17/16
O'Brien	Katherine	Nursing	IV	8	\$27.78	BSN	11/17/16

7. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2016-2017 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Falb	Rachel	HS Academic/Career Tech Teacher	11/17/16
Hughes	Melissa	HS Academic/Career Tech Teacher	11/17/16
Jaycox	Holly	HS Academic/Career Tech Teacher	11/17/16
Keener	John	HS Academic/Career Tech Teacher	11/17/16
McClure	Kristina	HS Academic/Career Tech Teacher	11/17/16
Miller	Brent	HS Academic/Career Tech Teacher	11/17/16
Miller	Catherine	HS Academic/Career Tech Teacher – Long Term Sub in English Only	11/17/16
Rowlands	Keith	HS Academic/Career Tech Teacher – Long Term Sub in Social Studies Only	11/17/16
Schaffer	Margaret	HS Academic/Career Tech Teacher – Long Term Sub in Math Only	11/17/16
Smetzer	Sandra	HS Academic/Career Tech Teacher – Long Term Sub in Social Studies Only	11/17/16
Tope	Daniel	HS Academic/Career Tech Teacher – Long Term Sub in Math or Business Only	11/17/16
Tope	Jettie	HS Academic/Career Tech Teacher	11/17/16
Wadia	Tanya	HS Academic/Career Tech Teacher – Long Term Sub in Earth Science & Life Science Only	11/17/16
Weber	Gayle	HS Academic/Career Tech Teacher	11/17/16
Weirick	James	HS Academic/Career Tech Teacher	11/17/16
Wilkinson	Joan	HS Academic/Career Tech Teacher	11/17/16
Wolfe	Andrew	HS Academic/Career Tech Teacher	11/17/16

B. Classified Employment

1. Approval for substitutes to attend orientation training annually and to be paid at an hourly rate

2. Approval of the employment of the following persons as Classified Personnel, part time/as needed/per time sheets/per schedule for the 2016-2017 school year:

LAST	FIRST	AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Stephenson	Deborah	Van Driver	0	\$17.27	11/17/16

3. Employment of the following classified individuals to substitute in area(s) indicated for the 2016-2017 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Falb	Rachel	Aide	0	\$9.74	11/17/16
Graff	Lora	Aide	0	\$9.74	10/26/16
		Cashier/Cook	2	\$10.34	11/17/16
Howard	Sean	Aide	0	\$9.74	11/17/16
Hughes	Melissa	Aide	0	\$9.74	11/17/16
McClure	Kristina	Aide	0	\$9.74	11/17/16
Miller	Debra	Aide	0	\$9.74	11/17/16
		Cashier/Cook	2	\$10.34	11/17/16
		Admin. Asst.	5	\$11.30	11/17/16
Mullins	Katherine	Aide	0	\$9.74	11/17/16
		Cashier/Cook	2	\$10.34	11/17/16
		Admin. Asst.	5	\$11.30	11/17/16
Troyer	Janet	Aide	0	\$9.74	11/17/16
Welch	Joy	Aide	0	\$9.74	11/17/16
Wilkinson	Joan	Aide	0	\$9.74	11/17/16

C. Consultant Contracts:

1. Ramsier Financial Services, Retirement Planning Today, on or about January 26 and February 2, 2017, \$25 per student
2. Ramsier Financial Services, Retirement Planning Today, on or about January 31 and February 7, 2017, \$25 per student

D. Volunteers (none)

Motion to approve the Superintendent's Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements (Roll Call)

1. Approval of a Workforce & Economic Development Training Agreement with Stark State College to provide instructors and supplies for OPOTA Radar/Lidar training on or about January 8, 2017

2. Approval of a Workforce & Economic Development Training Agreement with Stark State College to provide instructors and supplies for OPOTA driving training on or about November 12 & 13, 2016

Motion to approve Grants and Agreements (Roll Call)

B. Resolution **(Roll Call) (none)**

C. Documents and Materials **(Voice)**

1. Approval of the following overnight field trip request (copies available):
 - a. *Approximately 17 students, 2 advisors, and 0 parents to attend*
Landscape and Turf Management
State FFA Landscape/Nursery Career Development and Competition Event
Hyatt Regency Greater Columbus Convention Center – Columbus, OH
January 17-18, 2017
 - b. *Approximately 30 students, 2 advisors, and 3 parents to attend*
Ag Mechanics
National Farm Machinery Show
Kentucky Exposition Center – Louisville, KY
February 16-19, 2017
2. Approval of the Course of Study for Patient Care Technology (copy available)

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL)

- A. Approval of additional Industry Credential fees for the 2016-2017 school year **(Exhibit I – will be available at the meeting)**

Motion to approve Item A. (Roll Call)

- B. Approval for a 2016-2017 membership to the Ohio Association for Career and Technical Education (OACTE) for board member, Doug Stuart

Motion to approve Item B. (Roll Call)

VII. ITEMS OF DISCUSSION

- A. First reading of the following revised/new/deleted board policies:

NUMBER	STATUS	TITLE
0100	Revised	Definitions
0167.1	Revised	Use of Electronic Mail
0169.2	Revised	Open Meetings/Sunshine Law
1530	Revised	Evaluation of Directors and Other Administrators
1619	New	Group Health Plans
1619.01	Revised	Privacy Protections of Self-Funded Group Health Plans
2460	Revised	Special Education
3419	Revised	Group Health Plans
3419.01	Revised	Privacy Protections of Self-Funded Group Health Plans
3420	Revised/Deleted	Health Insurance Benefit
4419	Revised	Group Health Plans
4419.01	Revised	Privacy Protections of Self-Funded Group Health Plans
4420	Revised/Deleted	Health Insurance Benefit
6605	New	Crowdfunding
6700	Revised	Fair Labor Standard Act (FLSA)
8330	Revised	Student Records

B. Board discussion

VIII. EXECUTIVE SESSION

A. Executive Session (if needed) **(Roll Call)**

IX. MOTION TO ADJOURN (VOICE)

**NOTE: The next Regular Meeting will be held on Wednesday, December 21, 2016.
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**