

**MINUTES OF THE REGULAR BOARD MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**November 17, 2021**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Stavnezer at 7:30 p.m. on Wednesday, November 17, 2021 held in the Career Center.

Call to Order – Pledge of Allegiance – Moment of Silence.

**ROLL CALL**

Roll Call showed members Mr. Brent Brown, Mr. Mike Davis, Mr. TJ DeAngelis, Mrs. Lisa Gwin, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Greg Roadruck, Mr. Dan Stavnezer, Mr. Kurt Steiner, Mr. Doug Stuart, Mrs. Ann Tschantz were in attendance.

Mrs. Herman was unable to attend.

**APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS**

A motion by Mrs. Tschantz was seconded by Mr. Steiner to approve the November 17, 2021 Agenda Corrections/Additions/Deletions as follows:

Roll call vote on the motion was as follows: Mrs. Tschantz; yes, Mr. Steiner; yes, Mr. Brown; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mrs. Gwin; yes, Mr. Keener; yes, Mrs. Lawson; yes, Mr. Noble; yes, Dr. Roadruck; yes, Mr. Stuart; yes, and Mr. Stavnezer; yes.

The motion was carried.

**PUBLIC PARTICIPATION/INTRODUCTION OF GUEST**

None

**STUDENT AND STAFF RECOGNITION**

Updates given from:

Triway Local Schools, Mr. Schindewolf, Superintendent, Scott Wharton, High School Principal, and Andy Buchholz, Director of Student Services

Wooster City Schools, Gabe Tudor, Superintendent

1. High School Staff Excellence Awards  
Anita Hawkins, EMIS Coordinator
  
2. Triway Student Recognition  
Rylan Durieux, IT Media, WCSCC Student of the Month  
Eric Miller, Criminal Justice, WCSCC Student of the Month  
Jasmine Fortune, Early Childhood Education & Care, WCSCC Perseverance Award  
Lane Beckler, Machining Technologies, WCSCC Achievement Award

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STUDENT AND STAFF RECOGNITION – (Con't)

3. Wooster Student Recognition  
Brianna Coleman, Dental Assisting, WCSCC Student of the Month  
Duncan Grimes, Culinary Arts, WCSCC Student of the Month  
Marcos Leon Lopez, Automotive Technologies, WCSCC Perseverance Award  
Tyler Mackey, Construction Technologies, WCSCC Achievement Award
4. Other Schools – WCSCC Student of the Month  
Caydi Figel, IT Media, Homeschooled  
Riley Mertz, Agribusiness & Production, Norton High School
5. Other Schools – WCSCC Achievement Award  
Chelsey Hootman, Patient Care Technologies, Liberty Prep School
6. Adult Education Staff Excellence Awards  
Dan Holderman, Trade & Industry Apprenticeship Instructor
7. Adult Education Student Recognition  
Sabrina Steel, Medical Assisting

**SCHOOL YEAR CALENDAR**

Public Hearing to consider the proposed 2022-2023 School Year Calendar

**BOARD MINUTES**

A motion by Mr. Stuart was seconded by Mr. Brown to approve the minutes from the October 20, 2021 Regular Board Meeting and the November 2, 2021 Special Meeting.

Voice call vote on the motion was as follows: Mr. Stuart, Mr. Brown, Mr. Davis, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mrs. Tschantz, and Mr. Stavnezer – all say yes.

The motion was carried.

**SUPERINTENDENT'S REPORT**

A motion by Mrs. Lawson was seconded by Mrs. Gwin to approve the Superintendent's Report as follows:

- A. Director's Report
- B. Principal's Report
- C. Safety Protocol Update / County Vaccinations
- D. Permanent Improvement Levy Renewal, November 2<sup>nd</sup> Election  
(Chairs: Noble & Steiner)

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SUPERINTENDENT’S REPORT – (Con’t)

E. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Sophomore Visits	11/18, 11/19, and 11/22/21	Th, F, M	WCSCC	
Thanksgiving Vacation – No School	11/25-11/29/21	Th-M		
Open House	12/9/21	Th	WCSCC	4:45 p.m.- 7:45 p.m.
WCSCC Board of Education Meeting	12/15/21	W	Commons	7:00 p.m. Reception/ 7:30 p.m. Meeting

Voice call vote on the motion was as follows: Mrs. Lawson, Mrs. Gwin, Mr. Brown, Mr. Davis, Mr. DeAngelis, Mr. Keener, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, and Mr. Stavnezer – all say yes.

The motion was carried.

**TREASURER’S CONSENT AGENDA**

A motion by Mr. Stuart was seconded by Mrs. Lawson to approve the Treasurer’s Consent Agenda as follows:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for October 2021
2. Approval of the Financial Reports for October 2021
3. Approval of the November Five Year Forecast
4. Approval of the FY22 Amended Appropriations

Roll call vote on the motion was as follows: Mr. Stuart; yes, Mrs. Lawson; yes, Mr. Brown; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mrs. Gwin; yes, Mr. Keener; yes, Mr. Noble; yes, Dr. Roadruck; yes, Mr. Steiner; yes, Mrs. Tschantz; yes, and Mr. Stavnezer; yes.

The motion was carried.

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**SUPERINTENDENT'S CONSENT AGENDA**

A motion by Mr. Steiner was seconded by Mr. Keener to approve the Superintendent's Consent Agenda as follows:

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment

1. Approval of a supplemental contract for Danielle Starlin to teach yoga one day per week. This will be a maximum of 25 sessions at \$40 per session, for a maximum total of \$1,000 to be paid from the Wellness Fund, beginning Wednesday, December 1, 2021.
2. Rescind the employment of the following personnel as Extra Help Tutors for the 2021-2022 school year as needed, per time sheets, per the negotiated agreement:

LAST	FIRST	STEP	HOURLY RATE
Allen	Char	5 Masters	\$29.19

3. Employment of the following for supplemental positions per the negotiated agreement:

DEPARTMENT CHAIRS		
CTE Department Chair	6.0%	Alexandria DeWitt
CTE Department Chair	6.0%	Angela Ramsay

4. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2021-2022 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Artrip	Jessica	HS Academic/Career Tech Teacher	11/17/2021
Nichols	Michael	HS Academic/Career Tech Teacher	11/17/2021

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

5. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2021-2022 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Braddock	Chadd	Adult Education Certified	III	6	\$23.75	11/05/21

B. Classified Employment (none)

C. Consultant Contracts (none)

D. Volunteers:

1. Approval of the following volunteers for the Aspire and English for Speakers of Other Languages (ESOL) for the 2021-2022 school year:

LAST	FIRST	BACKGROUND INFORMATION
DeLong	Alexander	Aspire/ESOL Volunteer; College of Wooster Student*
Ecklund	Mitchell	Aspire/ESOL Volunteer; College of Wooster Student
Hardy	Duncan	Aspire/ESOL Volunteer; College of Wooster Student
Henry	Joseph	Aspire/ESOL Volunteer; College of Wooster Student*
Prill	Matthew	Aspire/ESOL Volunteer; College of Wooster Student
Sprague	Grant	Aspire/ESOL Volunteer; College of Wooster Student*
Tepperman	Ryan	Aspire/ESOL Volunteer; College of Wooster Student

E. Approval to remove the following from inventory:

1. 2000 International Dump Truck 2554, Barcode Tag 00012320, 1HTGCADRXYH252522 – the engine and transmission were removed to use in class, but the remainder is rusty and needs to be scrapped

F. Approval of the following donations:

1. Wire and cable tray items from GOJO for use in the RAMTEC Automation Lab, with an approximate value of \$1,000

Roll call vote on the motion was as follows: Mr. Steiner; yes, Mr. Keener; yes, Mr. Brown. Yes; Mr. Davis; yes, Mr. DeAngelis; yes, Mrs. Gwin; yes, Mrs. Lawson; yes, Mr. Noble; yes, Dr. Roadruck; yes, Mr. Stuart; yes, Mrs. Tschantz; yes, Mr. Stavnezer; yes.

The motion was carried.

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**REGULAR AGENDA**

**GRANTS AND AGREEMENTS**

A motion by Mr. Noble was seconded by Mr. Davis to approve the following Grants and Agreements as follows:

1. Approval of a school/institutional membership with the Orrville Area Chamber of Commerce for 2021 for a cost of \$225
2. Approval of a school/institutional membership with the Wooster Area Chamber of Commerce for a 2021 cost of up to \$450
3. Approval of an Affiliation Agreement with MedPro Group for the purpose of providing a clinical component for the Adult Medical Assisting Program

Roll call vote on the motion was as follows: Mr. Noble; yes, Mr. Davis; yes, Mr. Brown; yes, Mr. DeAngelis; yes, Mrs. Gwin; yes, Mr. Keener; yes, Mrs. Lawson; yes, Dr. Roadruck; yes, Mr. Steiner; yes, Mr. Stuart; yes, Mrs. Tschantz; yes, and Mr. Stavnezer; yes.

The motion was carried.

**RESOLUTIONS**

A motion by Mrs. Lawson was seconded by Mrs. Tschantz to approve the following Resolution:

1. Approval of the resolution regarding temporary modified education requirements, per Section 4 of Senate Bill 1, for the employment of substitute teachers in accordance with the law during the current school year as a measure to help ensure availability of a sufficient number of substitute teachers

**WHEREAS**, the Wayne County Joint Vocational School District Board of Education (“Board of Education”) anticipates that the District may experience difficulty obtaining substitute teachers during the 2021-2022 school year amidst the ongoing COVID-19 pandemic; and

**WHEREAS**, pursuant to authority granted in Section 4 of Senate Bill 1, which was enacted by the 134<sup>th</sup> General Assembly and became effective as an emergency measure on October 28, 2021, the Board of Education may establish its own education requirements for individuals to serve as substitute teachers in the District during the 2021-2022 school year; and

**WHEREAS**, the Board of Education desires to temporarily adopt modified education requirements for substitute teachers in accordance with the law during the current school year as a measure to help ensure availability of a sufficient number of substitute teachers.

**NOW THEREFORE**, be it resolved by the Wayne County Joint Vocational School District Board of Education as follows:

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RESOLUTIONS – (Con't)

**SECTION I**

The Board of Education temporarily authorizes the employment of substitute teachers who do not hold post-secondary degrees, as is otherwise required pursuant to Ohio law and regulations, including Ohio Revised Code 3319.226 and 3319.30, Ohio Administrative Code Section 3301-23-44, and/or Board Policy 3120.04 - Employment of Substitutes, during the 2021-2022 school year. In addition to fulfilling the educational requirements adopted by the Board of Education, an individual must be of good moral character and must have completed all required criminal background checks, as well as obtained a valid non-renewable temporary substitute teaching license issued by the Ohio Department of Education to serve as a substitute teacher in the District.

**SECTION II**

It is found and determined that all formal action of this Board concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code

Roll call vote on the motion was as follows: Mrs. Lawson; yes, Mrs. Tschantz; yes, Mr. Brown; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mr. Gwin; yes, Mr. Keener; yes, Mr. Noble; yes, Dr. Roadruck; yes, Mr. Steiner; yes, Mr. Stuart; yes, and Mr. Stavnezer; yes.

The motion was carried.

**DOCUMENTS AND MATERIALS**

A motion by Mrs. Lawson was seconded by Dr. Roadruck to approve the following Documents and Materials:

1. Approval of the revised 2021-2022 Human Resources Flow Chart with names
2. Approval of the revised 2021-2022 Human Resources Flow Chart with positions
3. Approval of the following job description:
  - a. Work-Based Learning Coordinator

Voice call vote on the motion was as follows: Mrs. Lawson, Dr. Roadruck, Mr. Brown, Mr. Davis, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mr. Noble, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, and Mr. Stavnezer – all say yes.

The motion was carried.

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**NEW BUSINESS**

None

**ITEMS OF DISCUSSION**

A. First reading of the following revised/new/deleted board policies (copies available):

NUMBER	STATUS	TITLE
po0168	Revised	Minutes
po0169.1	Revised	Public Participation at Board Meetings
po1530	Revised	Evaluation of Directors and Other Administrators
po1617	Revised	Weapons
po2271	Revised	College Credit Plus Program
po2370.01	Revised	Blended Learning
po3217	Revised	Weapons
po4217	Revised	Weapons
po5111.02	Revised	Educational Opportunity for Military Children
po5200	Revised	Attendance
po5350	Revised	Student Mental Health and Suicide Prevention
po5516	Revised	Student Hazing
po5630.01	Revised	Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion
po6114	Revised	Cost Principles – Spending Federal Funds
po7300	Revised	Disposition of Real Property/Personal Property
po7450	Revised	Property Inventory
po8330	Revised	Student Records
Po8400	Revised	School Safety
po8462	Revised	Student Abuse and Neglect
po8740	Revised	Bonding

B. Board Discussion

1. The Board discussed tentative date for the January Organizational Meeting being January 19, 2022 at 7:00 p.m., and OSBA Capital Conference Recap.



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**EXECUTIVE SESSION**

A motion by Mrs. Lawson was seconded by Mr. Steiner to go into Executive Session at 8:50 p.m. for the purpose of consideration for the following:

1. For the consideration of the evaluations of the Superintendent and Treasurer

Dr. Kip Crain and Mary Workman were not present.

Roll call vote on the motion was as follows: Mrs. Lawson; yes, Mr. Steiner; yes, Mr. Brown; yes, Mr. Davis; yes, Mr. DeAngelis; yes, Mrs. Gwin; yes, Mr. Keener; yes, Mr. Noble; yes, Dr. Roadruck; yes, Mr. Stuart; yes, Mrs. Tschantz; yes, and Mr. Stavnezer; yes.

The motion was carried.

President Dan Stavnezer brought the meeting back to Regular Session at 9:07 p.m.

**ADJOURNMENT**

A motion by Mrs. Lawson was seconded by Mrs. Gwin to adjourn the November Regular Board Meeting at 9:07 p.m.

Voice call vote on the motion was as follows: Mrs. Lawson, Mrs. Gwin, Mr. Brown, Mr. Davis, Mrs. DeAngelis, Mr. Keener, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, and Mr. Stavnezer – all said yes.

The motion was carried.

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President

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Treasurer