



Kip Crain, Superintendent
Mary A. Workman, Treasurer
Matt Brown, Principal

518 West Prospect Street
Smithville, Ohio 44677

High School: 330-669-7000
High School Fax: 330-669-7001
Adult Education: 330-669-7070
Adult Ed Fax: 330-669-7071
Website: www.wcsc.org

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, November 17, 2021
7:30 P.M.
Agenda (Exhibit A)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the November 17, 2021 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Student and Staff Recognition
 - 1. High School Staff Excellence Awards
Anita Hawkins, EMIS Coordinator
 - 2. Triway Student Recognition
Rylan Durieux, IT Media, WCSCC Student of the Month
Eric Miller, Criminal Justice, WCSCC Student of the Month
Jasmine Fortune, Early Childhood Education & Care, WCSCC Perseverance Award
Lane Beckler, Machining Technologies, WCSCC Achievement Award
 - 3. Wooster Student Recognition
Brianna Coleman, Dental Assisting, WCSCC Student of the Month
Duncan Grimes, Culinary Arts, WCSCC Student of the Month
Marcos Leon Lopez, Automotive Technologies, WCSCC Perseverance Award
Tyler Mackey, Construction Technologies, WCSCC Achievement Award
 - 4. Other Schools – WCSCC Student of the Month
Caydi Fiegel, IT Media, Homeschooled
Riley Mertz, Agribusiness & Production, Norton High School

- 5. Other Schools – WCSCC Achievement Award
Chelsey Hootman, Patient Care Technologies, Liberty Prep School
- 6. Adult Education Staff Excellence Awards
Dan Holderman, Trade & Industry Apprenticeship Instructor
- 7. Adult Education Student Recognition
Sabrina Steel, Medical Assisting

- F. Public Hearing to consider the proposed 2022-2023 School Year Calendar (copies available)
- G. Motion to approve the minutes from the October 20, 2021 Regular Meeting (**Exhibit B.1**) and the November 2, 2021 Special Meeting (**Exhibit B.2**) (**Voice**)
- H. Executive Session (if needed) (**Roll Call**)

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report (**Exhibit C**)
- B. Principal’s Report (**Exhibit D**)
- C. Safety Protocol Update / County Vaccinations
- D. Permanent Improvement Levy Renewal, November 2nd Election
(Chairs: Noble & Steiner)
- E. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Sophomore Visits	11/18, 11/19, and 11/22/21	Th, F, M	WCSCC	
Thanksgiving Vacation – No School	11/25-11/29/21	Th-M		
Open House	12/9/21	Th	WCSCC	4:45 p.m.-7:45 p.m.
WCSCC Board of Education Meeting	12/15/21	W	Commons	7:00 p.m. Reception/ 7:30 p.m. Meeting

Motion to approve Superintendent’s Report (Voice)

III. TREASURER’S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for October 2021 **(Exhibit E)**
2. Approval of the Financial Reports for October 2021 **(Exhibit F)**
3. Approval of the November Five Year Forecast **(Exhibit G)**
4. Approval of the FY22 Amended Appropriations **(Exhibit H – to be distributed at the meeting)**

Motion to approve the Treasurer’s Consent Agenda (Roll Call)

IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Approval of a supplemental contract for Danielle Starlin to teach yoga one day per week. This will be a maximum of 25 sessions at \$40 per session, for a maximum total of \$1,000 to be paid from the Wellness Fund, beginning Wednesday, December 1, 2021.
2. Rescind the employment of the following personnel as Extra Help Tutors for the 2021-2022 school year as needed, per time sheets, per the negotiated agreement:

LAST	FIRST	STEP	HOURLY RATE
Allen	Char	5 Masters	\$29.19

3. Employment of the following for supplemental positions per the negotiated agreement:

DEPARTMENT CHAIRS		
CTE Department Chair	6.0%	Alexandria DeWitt
CTE Department Chair	6.0%	Angela Ramsay

4. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2021-2022 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Artrip	Jessica	HS Academic/Career Tech Teacher	11/17/2021
Nichols	Michael	HS Academic/Career Tech Teacher	11/17/2021

- Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2021-2022 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Braddock	Chadd	Adult Education Certified	III	6	\$23.75	11/05/21

B. Classified Employment (none)

C. Consultant Contracts (none)

D. Volunteers:

- Approval of the following volunteers for the Aspire and English for Speakers of Other Languages (ESOL) for the 2021-2022 school year:

LAST	FIRST	BACKGROUND INFORMATION
DeLong	Alexander	Aspire/ESOL Volunteer; College of Wooster Student*
Ecklund	Mitchell	Aspire/ESOL Volunteer; College of Wooster Student
Hardy	Duncan	Aspire/ESOL Volunteer; College of Wooster Student
Henry	Joseph	Aspire/ESOL Volunteer; College of Wooster Student*
Prill	Matthew	Aspire/ESOL Volunteer; College of Wooster Student
Sprague	Grant	Aspire/ESOL Volunteer; College of Wooster Student*
Tepperman	Ryan	Aspire/ESOL Volunteer; College of Wooster Student

E. Approval to remove the following from inventory:

- 2000 International Dump Truck 2554, Barcode Tag 00012320, 1HTGCADRXYH252522 – the engine and transmission were removed to use in class, but the remainder is rusty and needs to be scrapped

F. Approval of the following donations:

- Wire and cable tray items from GOJO for use in the RAMTEC Automation Lab, with an approximate value of \$1,000

Motion to approve the Superintendent’s Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements **(Roll Call)**

- Approval of a school/institutional membership with the Orrville Area Chamber of Commerce for 2021 for a cost of \$225

- 2. Approval of a school/institutional membership with the Wooster Area Chamber of Commerce for a 2021 cost of up to \$450
- 3. Approval of an Affiliation Agreement with MedPro Group for the purpose of providing a clinical component for the Adult Medical Assisting Program

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (Roll Call)

- 1. Approval of the resolution regarding temporary modified education requirements, per Section 4 of Senate Bill 1, for the employment of substitute teachers in accordance with the law during the current school year as a measure to help ensure availability of a sufficient number of substitute teachers **(Exhibit I)**

Motion to approve Resolution 1. (Roll Call)

C. Documents and Materials (Voice)

- 1. Approval of the revised 2021-2022 Human Resources Flow Chart with names **(Exhibit J)**
- 2. Approval of the revised 2021-2022 Human Resources Flow Chart with positions **(Exhibit K)**
- 3. Approval of the following job description:
 - a. Work-Based Learning Coordinator

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL) (none)

VII. ITEMS OF DISCUSSION

- A. First reading of the following revised/new/deleted board policies (copies available):

NUMBER	STATUS	TITLE
po0168	Revised	Minutes
po0169.1	Revised	Public Participation at Board Meetings
po1530	Revised	Evaluation of Directors and Other Administrators
po1617	Revised	Weapons
po2271	Revised	College Credit Plus Program
po2370.01	Revised	Blended Learning
po3217	Revised	Weapons
po4217	Revised	Weapons
po5111.02	Revised	Educational Opportunity for Military Children

po5200	Revised	Attendance
po5350	Revised	Student Mental Health and Suicide Prevention
po5516	Revised	Student Hazing
po5630.01	Revised	Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion
po6114	Revised	Cost Principles – Spending Federal Funds
po7300	Revised	Disposition of Real Property/Personal Property
po7450	Revised	Property Inventory
po8330	Revised	Student Records
Po8400	Revised	School Safety
po8462	Revised	Student Abuse and Neglect
po8740	Revised	Bonding

B. Board discussion

VIII. EXECUTIVE SESSION

A. Executive Session (for the consideration of the evaluations of the Superintendent and Treasurer)
(Roll Call)

IX. MOTION TO ADJOURN (VOICE)

**NOTE: The next Regular Meeting will be Wednesday, December 15, 2021 in the Commons.
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**