



Kip Crain, Superintendent
Mary A. Workman, Treasurer
Matt Brown, Principal

518 West Prospect Street
Smithville, Ohio 44677

High School: 330-669-7000
High School Fax: 330-669-7001
Adult Education: 330-669-7070
Adult Ed Fax: 330-669-7071
Website: www.wcsc.org

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, October 16, 2013
7:30 PM
Agenda (Exhibit A)

I. Opening

- A. Call to Order - Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the October 16, 2013 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Staff Recognition
 - 1. Greg Foster, Building & Grounds Aide, WCSCC Staff Excellence Award
 - 2. Lianne Britton, Medical Assisting, WCSCC Student of the Month from Chippewa
 - 3. Rebekah Rose, Cosmetology, WCSCC Student of the Month from Chippewa
 - 4. Madison Lemon, Early Childhood Education & Care, WCSCC Student Success Story from Chippewa
 - 5. Kyle Kramer, Truck Mechanics, WCSCC Extra Help Student of the Month from Chippewa
 - 6. Taylor Casey, Early Childhood Education & Care, WCSCC Student of the Month from Waynedale
 - 7. Kristina Gray, Practical Nursing, WCSCC Student of the Month from Waynedale
 - 8. Bradley Wardell, Practical Nursing, WCSCC Student Success Story from Waynedale
 - 9. Henry Miller, Truck Mechanics, WCSCC Extra Help Student of the Month from Waynedale
- F. Motion to approve the minutes from the September 18, 2013 Regular Board Meeting (**Exhibit B**) (**Voice**)

G. Board Committee Reports (**Exhibit C**)

Note: All items will be in written reports in exhibit unless a board member wants to request discussion, highlight an item, or add to a report.

1. Communications, Community Relations & Retention Committee

Chair: Janice Grim
Asst. Chair: Sue Williams
Staff Liaison: Kip Crain

2. Curriculum Committee

Chair: Susie Lawson
Asst. Chair: Bob Reynolds
Staff Liaison: Jeff Schleich

3. Facilities Committee

Chair: Frank Besancon
Asst. Chair: Curt Denning
Staff Liaison: Lynn Moomaw

4. Finance and Legislative Committee

Chair: Susie Lawson
Asst. Chair: Doug Stuart
Staff Liaison: Mary Workman

5. Personnel Committee

Chair: Greg Roadruck
Asst. Chair: Kurt Steiner
Staff Liaison: Matt Brown

6. Student Services Committee

Chair: Douglas Zook
Asst. Chair: Philip Keener
Staff Liaison: Matt Brown

7. Technology and Assessment Committee

Chair: Don Noble
Asst. Chair: Bill Gantz
Staff Liaison: Cheryl Boyer

H. Executive Session (if needed) (**Roll Call**)

II. Superintendent's Report

1. Director's Report (**Exhibit D**)
2. Principal's Report (**Exhibit E**)
3. Important Upcoming Dates and Times
 - a. U.S. Congressman Jim Renacci will be visiting WCSCC on Thursday, October 17th. He will be talking to senior students, Student Ambassadors, and touring the building.
 - b. October 18th will be a Staff In-Service Day.
 - c. Sarah Lowry, U.S. Senator Sherrod Brown's NE Regional Representative, will be having lunch with several CTSO/Club Presidents and Student Ambassadors and touring the building on October 23rd.
 - d. OGT testing will take place from October 28th through November 1st.
 - e. FFA National Conference will take place from October 30th through November 2nd.
 - f. WCSCC will be hosting a Leadership Wooster luncheon in the Heritage Room on November 6th.
 - g. Advisory Committee meetings will be held on Thursday, November 7th beginning with a social hour at 4:45 p.m.
4. Update on JVSD Governance meeting with Wayne County Superintendents and Treasurers.
5. **Motion to approve Superintendent's Report (Voice)**

III. Treasurer's Consent Agenda (Roll Call After Discussion):

Note: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

1. **Finance**
 - a. Approve the list of purchase orders for the month (**Exhibit F**)
 - b. Approve the Financial Reports for September 2013 (**Exhibit G**)
 - c. Approval of the Five Year Forecast (**Exhibit H**)
 - d. Approval of a purchase order for cost of repair/supplies purchased by Green Local School District for WCSCC buses, for a total of \$11,870.65 for FY12 in order to comply with the Green Local Schools and WCSCC Shared Services Agreement (copy of invoice available).
 - e. Approval to accept the following donations:

- 1) Donation of feeding tubes, feeding supplies, etc. for use in Practical Nursing from Ida Sue School, with a value of approximately \$50.

- f. Motion to approve the Treasurer's Consent Agenda (**Roll Call**)

IV. Superintendent's Consent Agenda (Roll Call After Discussion):

Note: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Superintendent recommends the following actions:

NOTE: All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

1. Certified Employment

- a. Approval of the updated Bargaining Unit Members and Full-Time Certified Staff Seniority List effective October 16, 2013 (Exhibit I).
- b. Resignation of Jamie Collins, Science Instructor, effective at the end of the day on October 12, 2013.
- c. Kathy Hanna, Hospitality Instructor, moved to Class III, Step 17 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement.
- d. Employment of the following individual as a long-term substitute in the area indicated for the 2013-2014 school year, effective October 7, 2013. Approval is pending receipt of certification and BCI/FBI:

Ryan Fernandes, Science

- e. Approval of X-Option pay for Certified Personnel per list to be provided at the Board meeting due to the fact that calculations have to be made based on count week numbers, and the negotiated agreement requires payment as of the first pay in November.
- f. Employment of the following for 2013-2014 Supplemental Positions per the negotiated agreement:

2013-2014 Supplemental Position

Barb Nichols	2.0%	HSTW Centralized Data Chair
Kelly Calderone-Davis	1.0%	HSTW Common Core Co-Chair
Jennifer Casteel	1.0%	HSTW Common Core Co-Chair
Gregg Gillespie	1.0%	HSTW CTE Performance Co-Chair
Deb McDonald	1.0%	HSTW CTE Performance Co-Chair

Other Additions

Anita Hawkins	.75%	Business Professionals of America (BPA) Co-Advisor
Jennifer Rue	.75%	Business Professionals of America (BPA) Co-Advisor

- g. Approval of Linda Dews as Intervention Specialist substitute on October 3, 2013 at a rate of \$25.00/hr., Class V, BSN.
- h. Employment of the following substitute teachers for the 2013-2014 school year, effective October 17, 2013:

Last Name	First Name	Long-term substitute Teaching Area(s)	Effective Contract Date
Falla	Jennifer		October 17, 2013
Razzano	Lois	School Speech-Language Pathologist	October 17, 2013
Rhoads	Rebecca	Intervention Specialist	October 17, 2013
Metheney	Jeremy		October 17, 2013
Graham	Zachary		October 17, 2013
Davis	Mary	Intervention Specialist	October 17, 2013
Hydeg	Joseph		October 17, 2013
Pinnick	Jeffrey		October 17, 2013
Baker	Ashley	Music	October 17, 2013
Merickel	Jeff		October 17, 2013
Wood	Jennifer		October 17, 2013
Gray	Kaisha		October 17, 2013

- i. Employment of the following individuals to substitute in area(s) indicated for the 2013-2014 school year, effective October 17, 2013:

Last	First	Sub Area	Step	Rate	Degree
Wadsworth	Joni	School Nurse	1	\$22.00/hr	RN

- j. Approval of the employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2013-2014 year:
 - 1) Dawn Gummo, Trade & Industry Apprenticeship Instructor, Step 10, \$25.00 hourly, effective October 17, 2013 - Supplemental
 - 2) Tracy Todich, Adult Education Instructor, RN, Step 7, \$25.00 hourly, effective September 18, 2013
 - 3) Amanda Uhler, Adult Practical Nursing Instructor, BSN, Step 1, \$23.00 hourly, effective September 5, 2013

2. Classified Employment

- a. Approval of the updated Bargaining Unit Members and Full-Time Classified Staff Seniority List effective October 16, 2013 (Exhibit J).
- b. Resignation of Tom Nadelin, Maintenance Manager, for the purpose of retirement effective at the end of the day on January 3, 2014.
- c. Employment of Sean Havalotti, Maintenance Manager, Step 2 of the Manager Salary Schedule, effective November 11, 2013 and prorated one year for 180 days plus 9 holidays.
- d. Resignation of Ed Hartmann, Aide, effective at the end of the day on September 27, 2013.
- e. Approval of a medical leave of absence for Lola Hatfield, AA Media Center, beginning October 7, 2013 through the end of the school year.
- f. Approval of the employment of the following classified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed effective 2013-2014 year:
 - 1) Bethany Jasin, Child Care Aide, FLT Rotary, Step 6, \$9.00 hourly, effective October 17, 2013
- g. Employment of the following individuals to substitute in area(s) indicated for the 2013-2014 school year, effective October 17, 2013:

Last	First	Sub Area
Falla	Jennifer	Classified
Wood	Jennifer	Classified
Crouse	Beth	Classified

3. Consultant Contracts: none

4. Volunteers:

Volunteers for Adult Basic & Literacy Education (ABLE)

- Donald Beane Returning ABLE Volunteer for Wooster; retired from College of Wooster
- Lloyd Boyer Returning ABLE Volunteer for Wooster; retired from Wooster City Schools
- Donald Clement ESOL Volunteer for Wooster; retired teacher; former ESOL instructor
- Douglas Fate Returning ABLE Volunteer for Rittman; retired from Aircraft Braking Systems Corp
- Max Fischer Returning ESOL Volunteer for Wooster; retired from Wooster City Schools

- | | |
|---------------|--|
| Marc Harvey | Returning ABLE Volunteer for Orrville; employee of Living Water Community Church |
| Bethany Jasin | Returning ESOL Volunteer for Wooster |
| Cathy Schmid | Returning ABLE Volunteer for Wooster; works at People to People Ministries |
| Myron Weber | Returning ABLE Volunteer for Rittman; employed at Andreas Furniture |
| Barbara Wolck | Returning ABLE Volunteer for Wooster; works at Books in Stock |
| Leah Bowers | Returning ABLE Volunteer for Wooster; College of Wooster Student |
| Allison Chin | Returning ABLE Volunteer for Wooster; College of Wooster Student |
| Devin Johns | Returning ABLE Volunteer for Wooster; College of Wooster Student |
| Tricia Hall | Returning ABLE Volunteer for Wooster; College of Wooster Student |

5. **Approval to remove the following from inventory:** none
6. **Motion to approve the Superintendent's Consent Agenda (Roll Call)**

V. **Regular Agenda:**

1. **Motion to approve the following Grants and Agreements (Roll Call After Discussion):**
 - a. Approval of a Business Associate Agreement with Summa Wadsworth-Rittman Hospital (copies available).
 - b. Approval to enter into a contract with WQKT/WKVX for advertising during 28 high school basketball game broadcasts plus extras from November 2013 to February 2014 for a total of \$1,232 (copies available).
 - c. Approval for an institutional membership in the Ohio Association for Career and Technical Education (OACTE) for the FY14 school year at a cost of \$1,000.
2. **Motion to approve the following Resolution (Roll Call After Discussion):**
 - a. Approval of the following resolution for electricity service:

A RESOLUTION AUTHORIZING THE PURCHASE OF COMPETITIVE RETAIL ELECTRIC SERVICE FROM THE LOWEST RESPONSIBLE BID SUBMITTED TO STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENT FOR THE PERIOD COMMENCING JANUARY OF 2014 AND TERMINATING NO LATER THAN MAY 2017 (Exhibit K).
3. **Motion to approve the following Documents and Materials (Voice):**
 - a. Approval of the following overnight field trip request (copies available):

<u>DATE</u>	<u>STAFF</u>	<u>EVENT/LOCATION</u>
11/14-11/15/13	Pam Vorkapich	SkillsUSA Fall Leadership Conference

Hyatt Regency Greater Columbus
Convention Center – Columbus, OH

10/30-11/1/13 Craig Wellert National FFA Convention – Ag Mechanics
Kentucky State Fairgrounds
Louisville, KY

10/30-11/1/13 Amber Long National FFA Convention – Animal Care
Kentucky State Fairgrounds
Louisville, KY

b. Approval of the following revised/new policy (copy available):

Section	Number	Status	Title
Policy	4213	Revised (2 nd read)	Student Supervision & Welfare

c. Approval of the Adult & Community Education Student Handbook (copy available).

VI. Items of Discussion

1. First reading of the Adult & Community Education Continuous Improvement Plan FY14-17 (copies available).
2. First reading of the following revised/new policy:

Section	Number	Status	Title
Policy	2280	New (1 st read)	Preschool Program

3. Directions for evaluation of Superintendent and Treasurer.
4. Board discussion.

VII. Executive Session (for the purpose of discussing compensation of a public employee) **(Roll Call)**

VIII. Adjournment (Voice)

**NOTE: The next Regular Board Meeting will be held on Wednesday, November 20, 2013.
The reception will begin at 7:00 PM and the meeting will begin at 7:30 PM.**