



**Kip Crain, Superintendent**  
**Mary A. Workman, Treasurer**  
**Matt Brown, Principal**

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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**Wednesday, October 16, 2019  
7:30 P.M.  
Agenda (Exhibit A)**

**I. OPENING**

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the October 16, 2019 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Outstanding Business Partner
  - 1. Steiner Lumber
- F. Student and Staff Recognition
  - 1. High School Staff Excellence Awards  
Bill Peters, Engineering Instructor
  - 2. Northwestern Student Recognition  
Kyle Badger, Powerline Technologies, WCSCC Student of the Month  
Danny Noble, Truck Mechanics, WCSCC Student of the Month  
Makayla Stormer, Early Childhood Education and Care, WCSCC Perseverance Award  
Kyle Cowhick, Culinary Arts, WCSCC Achievement Award
  - 3. Norwayne Student Recognition  
Vivien Starcher, Business Entrepreneurship, WCSCC Student of the Month  
Jacob Graham, Robotics and Automation, WCSCC Student of the Month  
Mieyana Hall, Graphic Design and Photography, WCSCC Perseverance Award  
Maggie Morrison, Medical Assisting, WCSCC Achievement Award

- 4. Adult Education Staff Excellence Awards  
Mike Swansiger, Welding Instructor
- 5. Adult Education Student Recognition  
Harper Sherman, Cosmetology, Exceptional Student Award  
Wendy Lennerth, Applied Academics, Most Dedicated Student

- G. Motion to approve the minutes from the September 18, 2019 Regular Meeting **(Exhibit B) (Voice)**
- H. Executive Session (if needed) **(Roll Call)**

**II. SUPERINTENDENT’S REPORT (VOICE)**

- A. Director’s Report **(Exhibit C)**
- B. Principal’s Report **(Exhibit D)**
- C. Updates on Superintendent’s Advisory Committees
- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Staff In-Service Day	10/18/19	F	WCSCC	
Fall Advisory Committee Meetings	10/24/19	Th	WCSCC Commons	4:45 p.m. – 6:45 p.m.
WCSCC Board of Education Meeting	11/20/19	W	G101/Board Room	7:00 p.m. Reception/ 7:30 p.m. Regular Meeting
Open House	12/05/19	Th	WCSCC	4:45 p.m. – 7:45 p.m.

*Motion to approve Superintendent’s Report (Voice)*

**III. TREASURER’S CONSENT AGENDA (ROLL CALL)**

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

*The Treasurer recommends the following actions:*

- A. Finance
  - 1. Approval of the list of purchase orders and budgetary check register for September 2019 **(Exhibit E)**
  - 2. Approval of the Financial Reports for September 2019 **(Exhibit F)**
  - 3. Approval of the October 2019 Five Year Forecast **(Exhibit G)**

***Motion to approve the Treasurer’s Consent Agenda (Roll Call)***

**IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment

1. Approval of the Full-Time Certified Staff Seniority List (Bargaining Unit Members) effective October 16, 2019 (**Exhibit H**)
2. Resignation of Connie Nussbaum, Adult Practical Nursing Instructor, effective September 30, 2019
3. Approval of X-Option pay for Certified Personnel per list to be provided at the Board meeting. Calculations have to be made based on enrollment as of the second Monday in October, and the negotiated agreement requires payment as of the first pay in November.
4. Employment of the following personnel as Extra Help Tutors for the 2019-2020 school year as needed, per time sheets, per the negotiated agreement:

LAST	FIRST	STEP	HOURLY RATE
Smilan	Jennifer	0 Bachelors	\$19.96

5. Employment of the following for 2019-2020 school year as supplemental positions per the negotiated agreement:

Student Clubs		
Prom Advisor	2.5%	Alisha Musser
OTHERS		
HSTW Academic Studies Chair	2.0%	Jennifer Majka
HSTW Career Technical Studies Chair	2.0%	Kelly Miller
HSTW Student Services Chair	2.0%	Ashley Repp

6. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2019-2020 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Styer	Veronica	HS Academic/Career Tech Teacher	10/03/19

7. Lorie Rodgers, Adult Practical Nursing Instructor, moved to Class V, Step 9, \$31.80 hourly rate due to completion of Master of Science in Nursing effective 09/19/19

B. Classified Employment

1. Approval of the updated Full-Time Classified Staff Seniority List (Bargaining Unit Members) effective October 16, 2019 (**Exhibit I**)
2. Approval of the following Classified Staff to represent the Wayne County Schools Career Center as members on community/professional organizations effective October 1, 2019: Administrative Assistant to the Superintendent and Community & District Events Coordinator
3. Resignation of Kathryn Sears, Administrative Assistant to the Principal, for the purpose of retirement effective at the end of the day on January 1, 2020
4. Revision to the employment of the following person(s) as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2019-2020 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Marshall, Rebekah	AA Health Technologies	New 1	187 days ( <i>was 188 days</i> ) + 9 holidays (prorated from 260 days + 11 holidays @ 8 hrs/day)	5 (7/11)	10	09/30/19

5. Employment of the following person(s) part-time/hourly/per time sheets/as needed, per Casual Labor Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2019-2020 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Bowman, Trevor	Casual Labor	2 of 2	Hrly/time shts as needed	I	4	08/19/19
Yarman, Trina	ECE/Preschool Duties	New 1	Hrly/time shts as needed for a maximum of 60 hours	I	9	08/19/19

C. General Employment

1. Approval of the updated Part-Time Staff Seniority List (Bargaining Unit Members) effective October 16, 2019 (**Exhibit J**)

D. Consultant Contracts (none)

E. Volunteers (none)

F. Approval to remove the following from inventory (none)

G. Approval to accept the following donations:

1. Donation of a welding booth from AT&F for use in the Welding Technologies program, with an approximate value of \$9,000
2. Donation of a welding booth from EBNER Furnaces for use in the Welding Technologies program, with an approximate value of \$10,000

3. Donation of a welding booth from E-Pak for use in the Welding Technologies program, with an approximate value of \$10,000
4. Donation of a welding booth from Rayco for use in the Welding Technologies program, with an approximate value of \$12,000
5. Donation of Iconel metal from EBNER Furnaces for use in the Welding Technologies program, with an approximate value of \$3,332

***Motion to approve the Superintendent's Consent Agenda (Roll Call)***

**V. REGULAR AGENDA**

**A. Grants and Agreements (Roll Call)**

1. Approval of a revised School Resource Officer (SRO) Agreement with the Wayne County Commissioners showing a revised total due of \$48,256.55 (was \$60,000) (copies available)
2. Approval of a revised amount of \$56,320 (to be paid from the Student Wellness and Success Fund), versus the originally approved amount of \$56,000, to hire mental health counseling services with The Counseling Center for 12 months beginning October 1, 2019 (copies available)
3. Approval of an affiliation agreement with Community Health Network, LTD for the purpose of providing a clinical component for nursing students (copies available)
4. Approval to accept a \$1,000 Ohio School Improvement Institute (OSII) Presentation Grant to help offset expenses for WCSCC to present at the Ohio School Improvement Institute on November 15, 2019 on *Meeting Employer Expectations: It's More Than Just Technical Skills*
5. Approval of an agreement continuing service with O'Huddle, Inc. for student mentoring effective 10/1/19-7/31/20 at no cost to the district (copies available)
6. Approval to enter into a contract with WQKT/WKVX for advertising during high school basketball game broadcasts (an approximate total of 33 games) for a maximum total of \$1,452 to be paid from the Carl D. Perkins grant (copies available)

***Motion to approve Grants and Agreements (Roll Call)***

**B. Resolutions (Roll Call) (none)**

**C. Documents and Materials (Voice) (none)**

***Motion to approve Documents and Materials (Voice)***

**VI. NEW BUSINESS (ROLL CALL) (none)**

**VII. ITEMS OF DISCUSSION**

A. First reading of the following revised/new/deleted board policies:

<b>NUMBER</b>	<b>STATUS</b>	<b>TITLE</b>
1310	Revised	Employment of Treasurer
1340	Revised	Non-Reemployment of the Treasurer
1615	New	Use of Tobacco by Administrators
2450	Revised	Community and Adult Education
3215	Revised	Use of Tobacco by Professional Staff
4215	Revised	Use of Tobacco by Classified Staff
5200	Revised	Attendance
5230	Revised	Late Arrival and Early Dismissal
5350	Revised	Student Mental Health and Suicide Prevention
5512	Revised	Use of Tobacco
7300	Revised	Disposition of Real Property/Personal Property
7434	Revised	Use of Tobacco on School Premises
7440.03	New	Small Unmanned Aircraft Systems
8403	Revised	School Resource Officer
8462	Revised	Student Abuse and Neglect
8500	Revised	Food Services

B. Board discussion

**VIII. EXECUTIVE SESSION**

A. Executive Session (if needed) **(Roll Call)**

**IX. MOTION TO ADJOURN (VOICE)**

**NOTE: The next Regular Meeting will be held on Wednesday, November 20, 2019.  
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**