

**MINUTES OF THE REGULAR BOARD MEETING**

**OF THE**

**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**

**BOARD OF EDUCATION**

**October 21, 2020**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Keener at 7:30 p.m. on Wednesday, October 21, 2020 held via Zoom in lieu of the Governor’s orders restricting meetings of more than 10 people during the COVID-19 Pandemic.

Call to Order – Pledge of Allegiance – Moment of Silence.

**ROLL CALL**

Roll Call showed members Mr. Frank Besacon, Mr. TJ DeAngelis, Mrs. Lisa Gwin, Mrs. Sue Herman, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Greg Roadruck, Mr. Dan Stavnezer, Kurt Steiner, Mr. Doug Stuart, Mrs. Ann Tschantz and Mrs. Sue Williams were in attendance.

Some members attended electronically.

**APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS**

A motion by Dr. Roadruck was seconded by Mr. Stuart to approve the October 21, 2020 Agenda corrections, additions, and deletions as follows:

**IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)**

A. Certified Employment:

*Addition of 9.* Approval of X-Option pay for the 2019-2020 school year for Alexandria DeWitt per Memo of Understanding and Certified Negotiated Agreement.

LAST	FIRST	AREA	TOTAL X-OPTION PAY PER 35 STUDENTS PER MOU
DeWitt	Alexandria	Ag Business and Production	\$6,131.48

Roll call vote on the motion was as follows: Dr. Roadruck, Mr. Stuart, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Mr. Noble, Mr. Stavnezer, Mr. Steiner, Mrs. Tschantz, Mrs. Williams and Mr. Keener – all say yes.

The motion was carried.

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**OUTSTANDING BUSINESS PARTNER**

Ebner Furnaces, Inc.

**STUDENT AND STAFF RECOGNITION**

Updates given from:

Dalton Local Schools, Jim Saxer, Superintendent, Chris Black, Principal

Smithville Local Schools, Dean Frank, Superintendent, Andrew Bratcher, Principal

1. High School Staff Excellence Awards  
Norman Beery, Classroom Aide for Ag Mechanics/Power Technologies
2. Dalton Student Recognition  
Tonya Bowman, Automotive Technologies, WCSCC Student of the Month  
Benjamin Nussbaum, Robotics & Automation, WCSCC Student of the Month  
Matthew White, Ag Mechanics/Power Technologies, WCSCC Achievement Award
3. Smithville Student Recognition  
Olivia Navratil, Cosmetology, WCSCC Student of the Month  
Jonah Steiner, Patient Care Technologies, WCSCC Student of the Month  
Kendra Bauman, Practical Nursing, WCSCC Perseverance Award  
Jarrett Erb, Powerline Technologies, WCSCC Achievement Award
4. Adult & Community Education Staff Excellence Awards  
Andrea Neff, Adult & Community Education Administrative Assistant

**BOARD MINUTES**

A motion by Mrs. Williams was seconded by Mr. Stavnezer to approve the minutes from the September 23, 2020 Regular Meeting:

Voice call vote on the motion was as follows: Mrs. Williams, Mr. Stavnezer, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, and Mr. Keener – all say yes.

The motion was carried.

**SUPERINTENDENT'S REPORT**

A motion by Mrs. Herman was seconded by Mrs. Tschantz to approve the Superintendent's Report as follows:

- A. Director's Report
- B. Principal's Report
- C. Updates on School Safety Protocols

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SUPERINTENDENT’S REPORT – (Con’t)

- D. Updates on Spring/Summer Renovations
- E. Updates on Superintendent’s Advisory Committees
- F. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
WCSCC Board of Education Meeting	11/18/20	W	Zoom	7:30 p.m. Regular Meeting
Virtual Sophomore Visits Begin	11/23/20	M	Zoom	
Virtual Open House	12/3/20	Th	Zoom	4:45 p.m. – 7:45 p.m.

Voice call vote on the motion was as follows: Mrs. Herman, Mrs. Tschantz, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Williams and Mr. Keener – all say yes.

The motion was carried.

**TREASURER’S CONSENT AGENDA**

A motion by Mr. Besancon was seconded by Mr. Stuart to approve the Treasurer’s Consent Agenda as follows:

- A. Finance
  - 1. Approval of the list of purchase orders and budgetary check register for September 2020
  - 2. Approval of the Financial Reports for September 2020
  - 3. Approval of the October 2020 Five Year Forecast

Roll call vote on the motion was as follows: Mr. Besancon, Mr. Stuart, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mrs. Tschantz, Mrs. Williams, and Mr. Keener – all say yes.

The motion was carried.

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**SUPERINTENDENT’S CONSENT AGENDA**

A motion by Mrs. Lawson was seconded by Mr. Stavnezer to approve the Superintendent’s Consent Agenda as follows:

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment:

1. Approval of the Full-Time Certified Staff Seniority List (Bargaining Unit Members) effective October 21, 2020
2. Approval of X-Option pay for Certified Personnel per list to be provided at the Board meeting. Calculations have to be made based on enrollment as of the second Monday in October, and the negotiated agreement requires payment as of the first pay in November.
3. Employment of the following for 2020-2021 school year as supplemental positions per the negotiated agreement:

<b>OTHERS</b>		
Dual Enrollment	1.5%	Kelly Calderone
Dual Enrollment	1.5%	Alex DeWitt
Dual Enrollment	1.5%	Julie Keener
Dual Enrollment	1.5%	Kelly Miller

4. Employment of the following personnel as Extra Help Tutors for the 2020-2021 school year as needed, per time sheets, per the negotiated agreement:

<b>LAST</b>	<b>FIRST</b>	<b>STEP</b>	<b>HOURLY RATE</b>
Schaefer	Mat	0 Bachelors	\$21.18

5. Employment of the following for the 2020-2021 school year as supplemental positions per the negotiated agreement:

<b>WCSCC RESIDENT EDUCATOR/PROGRAM MENTORS</b>	
3.0% (of Class 1, Step 1 Base)	Dawn Gummo
3.0% (of Class 1, Step 1 Base)	Kimberly Huffman

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

6. Approval to reimburse Beverly Squirrel, Key Club Advisor, for a Sponsored Youth Criminal Background Check through Safe Hiring Solutions for a total cost of \$25
7. Approval for Angela Ramsay to be paid 1/7 of her salary for teaching zero period during the 2020-2021 school year
8. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2020-2021 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Fields-Pittman	Rebecca	Instructor, Aspire, Adult Literacy, Literacy Ed	Bachelors	1	\$14.00	10/22/20
Parker	Natalie	Instructor, Aspire, Adult Literacy, Literacy Ed	Bachelors	1	\$14.00	10/06/20
Sheipline	Traci	Adult Education Certified	II	0	\$17.62	10/21/20

9. Approval of X-Option pay for the 2019-2020 school year for Alexandria DeWitt per Memo of Understanding and Certified Negotiated Agreement

LAST	FIRST	AREA	TOTAL X-OPTION PAY PER 35 STUDENTS PER MOU
DeWitt	Alexandria	Ag Business and Production	\$6,131.48

B. Classified Employment:

1. Approval of the updated Full-time Classified Staff Seniority List (Bargaining Unit Members) effective October 21, 2020
2. Resignation of Helen Schemrich, Hospitality Teaching Assistant, effective at the end of the day on October 8, 2020
3. Resignation of Kayla Maximovich, Aspire Instructor, effective October 1, 2020

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

4. Employment of the following persons as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2020-2021 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Stump, Susan	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	6	TBD

1. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2020-2021 year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Aber	Lisa	Aide/Monitor	0	\$9.93	10/21/20

C. General Employment

1. Approval of the updated Part-Time Staff Seniority List (Bargaining Unit Members) effective October 21, 2020

D. Consultant Contracts

1. Ramsier Financial Services, Retirement Planning Today, on or about October 1 & 8, 2020, \$25 per student
2. Ramsier Financial Services, Retirement Planning Today, on or about October 6 & 13, 2020, \$25 per student

E. Volunteers

1. Approval of the following volunteer(s) for the 2020-2021 school year:

LAST	FIRST	BACKGROUND INFORMATION
Smith	Cooper	Aspire/FLT Volunteer; College of Wooster Student

F. Approval to remove the following from inventory (none)

G. Approval to accept the following donations:

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

1. Donation of \$10,000 from the Gene Haas Foundation to be used by Machining Technologies and the CNC program
2. Donation received from the following business/organization for the WCSCC Drug Free Club program:

<b>BUSINESS</b>	<b>LEVEL</b>	<b>AMOUNT</b>
Luk Schaeffler Group	Platinum	\$3,000
	<b>TOTAL</b>	<b>\$3,000</b>

Roll call vote on the motion was follows: Mrs. Lawson, Mr. Stavnezer, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. William, and Mr. Keener – all say yes.

The motion was carried.

**REGULAR AGENDA**

**GRANTS AND AGREEMENTS**

A motion by Mr. Besancon was seconded by Mrs. Tschantz to approve the following Grants and Agreements.

1. Approval to enter into a contract with WQKT/WKVX for advertising during high school basketball game broadcasts (an approximate total of 33 games) for a maximum total of \$1,452 to be paid from the Carl D. Perkins
2. Approval of a School Resource Officer (SRO) Memorandum of Understanding with the Wayne County Sheriff’s Office
3. Approval of the Employment Services Contract Addendum with the Tri-County Educational Service Center

Roll call vote on the motion was as follows: Mr. Besancon, Mrs. Tschantz, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mr. Keener – all say yes.

The motion was carried.

**RESOLUTION**

None

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**DOCUMENTS AND MATERIALS**

A motion by Mr. Stuart was seconded by Mr. Besancon to approve the following Documents and Materials:

1. Approval of the Course of Study for Agriculture & Industrial Power Technology
2. Approval of the revised Adult & Community Education Health and Safety Plan
3. Approval of the revised Adult & Community Education 840+ Schedule Staff Addendum for Staff Leave Policies
4. Approval of the revised Adult & Community Education Employee Handbook
5. Approval of the revised Adult & Community Education Annual Security Report
6. Approval of the revised Adult & Community Education Medical Assisting Student Handbook Program Addendum
7. Approval of the Certificate of Records Disposal (WCSCC Destroy Document)
8. Approval of the following job descriptions
  - a. CTE Special Education Coordinator
  - b. Student Support Coordinator
  - c. SAC Tutor
  - d. AA – Attendance/Reception

Voice call vote on the motion was as follows: Mr. Stuart, Mr. Besancon, Mr. DeAngelis, Mr. Gwin, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mrs. Tschantz, Mrs. Williams and Mr. Keener – all say yes

The motion was carried.

**NEW BUSINESS**

None

**ITEMS OF DISCUSSION**

A. First reading of the following revised/new/deleted board policy.

NUMBER	STATUS	TITLE
4432	Revised	Sick Leave



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ITEMS OF DISCUSSION – (Con't)

B. Board discussion

1. Zoom Delay, computer video, phone talking
2. Board Member Terms
3. Superintendent and Treasurer evaluations

**ADJOURNMENT**

A motion by Mr. Besancon was seconded by Mrs. Tschantz to adjourn the October Regular Board Meeting at 8:31 p.m.

Voice call vote on the motion was as follows: Mr. Besancon, Mrs. Tschantz, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Williams, and Mr. Keener – all say yes

The motion was carried.

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President

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Treasurer