



Kip Crain, Superintendent
Mary A. Workman, Treasurer
Matt Brown, Principal

518 West Prospect Street
Smithville, Ohio 44677

High School: 330-669-7000
High School Fax: 330-669-7001
Adult Education: 330-669-7070
Adult Ed Fax: 330-669-7071
Website: www.wcsc.org

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, October 18, 2023
7:30 P.M.
Agenda (Exhibit A)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the October 18, 2023 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Outstanding Business Partner
 - 1. The Commercial & Savings Bank
- F. Student and Staff Recognition
 - 1. High School Staff Excellence Awards
Rich Grimes, Powerline Technologies Instructor
 - 2. Chippewa Student Recognition
Ella Anderson, Exercise Science & Sports Medicine, Student of the Month
Mackenzie Gnap, Early Childhood Education & Care, Student of the Month
Lilly Johnson, Early Childhood Education & Care, Student Achievement Award
 - 3. Waynedale Student Recognition
Daniel Mendoza, Criminal Justice, Student of the Month
Tristen Franks, Business Entrepreneurship, Student of the Month
Emily Brenner, Animal Science, Perseverance Award
Seth Capelety, Machining Technologies, Achievement Award

- 4. Adult Education Staff Excellence Awards
Taryn Wolf, Adult Education AA Financial Aide Clerk

- G. Motion to approve the minutes from the revised minutes from the September 20, 2023 Special Meeting (**Exhibit B.1**) and the September 20, 2023 Regular Meeting (**Exhibit B.2**) (**Voice**)
- H. Executive Session (if needed) (**Roll Call**)

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report (**Exhibit C**)
- B. Principal’s Report (**Exhibit D**)
- C. Updates on Superintendent’s Advisory Committees
- D. Driver’s Education Updates
- E. Solar Eclipse Day April 8, 2024
- F. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Fall Advisory Committee Meetings	10/19/23	Th	WCSCC	5:00 p.m.
WCSCC Board of Education Meeting	11/15/23	W	G101/Board Room	7:00 p.m. Reception 7:30 p.m. Regular Meeting
Sophomore Visits	11/16, 11/17 & 11/20	Th, F, M	WCSCC	
Thanksgiving Break	11/23- 11/27/23	Th-M		

Motion to approve Superintendent’s Report (Voice)

III. TREASURER’S CONSENT AGENDA

(ROLL CALL: Motion _____, Second _____)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

- A. Finance
 - 1. Approval of the list of purchase orders and budgetary check register for September 2023 (**Exhibit E**)
 - 2. Approval of the Financial Reports for September 2023 (**Exhibit F**)

3. Approval of the proposed Prom Student Activity Account (SAA) Budget Form (**Exhibit G**)

Treasurer’s Consent Agenda (Roll Call)

**IV. SUPERINTENDENT’S CONSENT AGENDA
(ROLL CALL: Motion _____, Second _____)**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE
Lorita Rambaud	Aspire Instructor	Resignation	9/25/23
Jody Widmer	NATCEP Coordinator	Resignation	10/18/23

2. Approval of X-Option pay for Certified Personnel per list to be provided at the board meeting. Calculations have to be made based on enrollment as of the second Monday in October, and the negotiated agreement requires payment as of the first pay in November.
3. Employment of the following for the 2023-2024 school year as supplemental positions per the negotiated agreement:

STUDENT CLUBS		
Student Ambassador Advisor	5.0%	Lauren Rohaley
Diversity Club Advisor	1.0%	Emily Caldwell
CTSO		
FFA Assistant	1.5%	Erin Baker
OTHERS		
Dual Enrollment	1.5%	Kelly Calderone-Davis
Dual Enrollment	1.5%	Julie Keener
Dual Enrollment	1.5%	Kelly Miller
MSW Committee Chair – 3 E’s	2.0%	Michael McMorro
MSW Co-Chairs – Literacy	1/0%/1.0% Split	Angela Ramsay and Julia Nichols
OTHERS		
Social Media Editor	2.5%	Lauren Rohaley

4. Rescind the employment of the following for the 2023-2024 school year for supplemental positions per the negotiated agreement:

OTHERS		
Banquets	\$200/event	Mikayla Hawkins
Class Act Award Coordinator	1.0%	Heather Lessiter

- Revision to the employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2023-2024 year due to the completion of a Master of Education:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Suzette Best	Adult Education Certified Medical Assisting Instructor	V (<i>was IV</i>)	14	\$38.92 (was \$35.01)	10/18/23

- Revision to the employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2023-2024 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Kim Schreiber	NATCEP Coordinator/Instructor (was NATCEP Instructor)	IV	20	\$41.81	10/18/23

B. Classified Employment

- Employment of Mikayla Hawkins up to 40 hours for the 2023-2024 school year for Banquets at Class 2 (7/11), Step 6 per time sheets
- Employment of Heather Lessiter up to 50 hours for the 2023-2024 school year for Marketing, Communication, and other activities at Class 3 (7/11), Step 7 per time sheets
- Approval of the reimbursement of \$65 for ODE required van driver annual re-certification expenses per submitted paid invoice report from Med Pro Group for the following driver for the 2023-2024 school year:

Nancy Brown

C. Consultant Contracts (none)

D. Volunteers

Aspire & ESOL Volunteers
William Callender, College of Wooster Student
William Christopher, College of Wooster Student
Mitchell Eckluna, College of Wooster Student
Duncan Hardy, College of Wooster Student
Michael Protopapadakis, College of Wooster Student
Jack Schuller, College of Wooster Student
Ryan Tepperman, College of Wooster Student

E. Approval to remove the following from inventory (none)

F. Approval of the following donations:

1. Donation of a check in the amount of \$100 from the Wayne County Farm Bureau, Inc. for use by students who participate in Future Farmers of America (FFA)

Motion to approve Superintendent's Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements **(Roll Call)**

1. Approval of the Affiliation Agreement with Green Local Schools for clinical learning experiences (copies available)
2. Approval of the Affiliation Agreement with Wadsworth City Schools for clinical learning experiences (copies available)
3. Approval of the Affiliation Agreement with Walnut Hills Retirement Community for clinical learning experiences (copies available)
4. Approval of a Memorandum of Understanding with the Americorps Seniors Vantage Aging Retired & Senior Volunteer Program (RSVP) to work with adult students individually or in a small group on classroom assignments during regularly scheduled times effective 10/2/23-6/30/23 (copies available)
5. Approval of an Articulation Agreement with The University of Akron College of Health and Human Sciences for the Dental Assisting Program to Bachelor of Health Care Administration (BAHA) (copies available)
6. Approval of an Articulation Agreement with the University of Akron College of Health and Human Sciences for the Medical Assisting Program to Bachelor of Allied Health Care Administration (BAHA) (copies available)
7. Approval of an Articulation Agreement with the University of Akron College of Health and Human Sciences for the Allied Health Program to Bachelor of Allied Health Care Administration (BAHA) (copies available)

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions **(Roll Call)**

1. Approval of the JUUL Litigations Resolution **(Exhibit H)**

C. Documents and Materials **(Voice)**

1. Approval of the revised WCSCC Practical Nursing Faculty Handbook (copies available)

2. Approval of the 2023 Annual Security Report for Adult & Community Education (copies available)
3. Approval of the Employment Services Contract Addendum with the Tri-County Educational Service Center (copies available)
4. Approval of the following revised/new/deleted custom board policy (copies available):

NUMBER	STATUS	TITLE
po5510	New	Transgender and Non-Binary

5. Approval of the following overnight field trip request (copies available):

FIELD TRIP	REASON	LOCATION	DATE	# STUDENTS	# ADVISORS	# PARENTS
Future Farmers of America (FFA)	National FFA Convention	Indianapolis Convention Center and Lucas Oil Stadium – Indianapolis, IN	11/1-11/4/23	20	2	0

6. Approval of the following job description(s) (copies available):
 - a. NATCEP Primary Instructor

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL) (none)

VII. ITEMS OF DISCUSSION

- A. Board discussion

VIII. EXECUTIVE SESSION

- A. Executive Session (if needed) **(Roll Call)**

IX. MOTION TO ADJOURN (VOICE)

NOTE: The next Regular Meeting will be Wednesday, November 15, 2023 in G101/Board Room. The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.