

**MINUTES OF THE REGULAR BOARD MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**October 18, 2023**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Doug Stuart at 7:30 p.m. on Wednesday, October 18, 2023, held in the Career Center.

Call to Order - Pledge of Allegiance given by Sam Taray and Lilly Johnson - Moment of Silence.

**ROLL CALL**

Roll Call showed members Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz was in attendance.

Ryan Kuzma was unable to attend.

**APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS**

Roll Call Vote to Approve the October 18, 2023, Regular Board Meeting Agenda and Addendum as presented/amended.

Documents and Materials #4 Approval of Revised/New/Deleted custom Board Policy was moved for separate Roll Call.

**I. OPENING**

F. Student and Staff Recognition

**Addition to 2.** Chippewa Student Recognition

Sam Taray, RAMTEC Robotics & Automation, Perseverance Award

**IV. SUPERINTENDENT'S CONSENT AGENDA**

(ROLL CALL: Motion \_\_\_\_\_, Second \_\_\_\_\_)

A. Certified Employment

**Addition of 7.** Employment of the following certified individual(s) to substitute in area(s) indicated for the 2023-2024 school year:

<b>NAME</b>	<b>SUBSTITUTE TEACHING AREA(S)</b>	<b>EFFECTIVE DATE</b>
Nathan Swartzentruber	HS Academic/Career Tech Teacher	10/19/23

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AGENDA CORRECTIONS, ADDITIONS, AND DELETIONS – (Con’t)

**V. REGULAR AGENDA**

C. Documents and Materials (**Voice**)

**Addition to 5.** Approval of the following overnight field trip request (copies available):

FIELD TRIP	REASON	LOCATION	DATE	# STUDENTS	# ADVISORS	# PARENTS
Key Club	Key Leader – Ohio Leadership Event	Recreation Unlimited – Ashley, OH	11/10-11/12/23	4	1	0

6. Approval of the following job description(s) (copies available)

**Addition of b.** Superintendent

**VII. ITEMS OF DISCUSSION**

**Addition of B.** First reading of the following revised/new/deleted board policies (copies available):

NUMBER	STATUS	TITLE
0141.2	Revised	Conflict of Interest
3120.08	Revised	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
4120.08	Revised	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
5320	Revised	Immunization
5330	Revised	Use of Medications
5330.05	Replacement	Procurement and Use of Naloxone (Narcan) in Emergency Situations
5337	New	Care of Students with Active Seizure Disorders
6240	New	Board of Revision Complaints and Counter Complaints
6700	Revised	Fair Labor Standards Act (FLSA)
7440	Revised	Facility Security
8120	Revised	Volunteers
8210	Revised	School Calendar
8330	Revised	Student Records
8451	Revised	Disease Carrying and/or Transmitting Insects
8650	Revised	Transportation by School Van
9160	Revised	Public Attendance at School Events
9211	Revised	District Support Organizations

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AGENDA CORRECTIONS, ADDITIONS, AND DELETIONS – (Con't)

Motion by Susie Lawson, second by Jody Starcher  
Motion Carried.

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble,  
Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**PUBLIC PARTICIPATION/INTRODUCTION OF GUEST**

Deb McDonald, Kim Huffman, and Wendy Stoller

**STUDENT AND STAFF RECONITION**

Updates given from:

Chippewa Local Schools, Todd Osborn, Superintendent  
Southeast Local Schools, Rich Roth, High School Principal

1. High School Staff Excellence Awards  
Rich Grimes, Powerline Technologies Instructor
2. Chippewa Student Recognition  
Ella Anderson, Exercise Science & Sports Medicine, Student of the Month  
Mackenzie Gnap, Early Childhood Education & Care, Student of the Month  
Lilly Johnson, Early Childhood Education & Care, Student Achievement Award  
Sam Taray, RAMTEC Robotics & Automation, Perseverance Award
3. Waynedale Student Recognition  
Daniel Mendoza, Criminal Justice, Student of the Month  
Tristen Franks, Business Entrepreneurship, Student of the Month  
Emily Brenner, Animal Science, Perseverance Award  
Seth Capelety, Machining Technologies, Achievement Award
4. Adult Education Staff Excellence Awards  
Taryn Wolf, Adult Education AA Financial Aide Clerk

**BOARD MINUTES**

Motion and then Voice Vote to Approve the minutes from the September 20, 2023, Regular Meeting.

Motion by Ann Tschantz, second by Don Noble  
Motion Carried.

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble,  
Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

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**SUPERINTENDENT’S REPORT**

- A. Director’s Report
- B. Principal’s Report
- C. Updates on Superintendent’s Advisory Committees
- D. Driver’s Education Updates
- E. Solar Eclipse Day April 8, 2024
- F. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Fall Advisory Committee Meetings	10/19/23	Th	WCSCC	5:00 p.m.
WCSCC Board of Education Meeting	11/15/23	W	G101/Board Room	7:00 p.m. Reception 7:30 p.m. Regular Meeting
Sophomore Visits	11/16, 11/17 & 11/20	Th, F, M	WCSCC	
Thanksgiving Break	11/23- 11/27/23	Th- M		

Motion and then Voice Vote to approve the Superintendent’s Report Items A-F

Motion by Zachary Bolinger, second by Susie Lawson.

Motion Carried.

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**TREASURER’S CONSENT AGENDA**

- A. Finance
  - 1. Approval of the list of purchase orders and budgetary check register for September 2023
  - 2. Approval of the Financial Reports for September 2023
  - 3. Approval of the proposed Prom Student Activity Account (SAA) Budget Form

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TREASURER’S CONSENT AGENDA – (Con’t)

Motion and then Roll Call vote to approve the Treasurer’s Consent Agenda Item A.

Motion by Susie Lawson, second by Jody Starcher.  
 Motion Carried.

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**SUPERINTENDENT’S CONSENT AGENDA**

NOTES:

- Items under the Superintendent's Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

A. Certified Employment

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE
Lorita Rambaud	Aspire Instructor	Resignation	9/25/23
Jody Widmer	NATCEP Coordinator	Resignation	10/18/23

2. Approval of X-Option pay for Certified Personnel per list to be provided at the board meeting. Calculations have to be made based on enrollment as of the second Monday in October, and the negotiated agreement requires payment as of the first pay in November.

INSTRUCTOR NAME	PROGRAM	TOTAL PAYMENT
*Steven Svab	Ag Mechanics/power Technologies	\$6,734.54
Hostetler, Sara	Animal Science	\$9,620.78
Leatherman, David	Auto Technologies	\$9,941.47
Caskey, Warren	Criminal Justice	\$7,696.62
Ramsay, Angela	Cosmetology	\$8,017.31
Martell, Rod	Construction Technologies	\$8,979.39
Kerling, Peter	Culinary Arts	\$6,734.54
Garver, Krista	Dental Assisting	\$6,734.54
McConahay, Benjamin	Diesel Technologies	\$8,979.39
McDonald, Deb	Early Childhood Edu. and Care	\$7375.93

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

Nyholm, Brad	Graphic Design and Photography	\$9,941.47
Rue, Jennifer	Interactive Media	\$9,941.47
Best, Suzi	Medical Assisting	\$8,338.01
Steiner Bruce	Machining Technologies	\$7,375.93
Grimes, Rich	Powerline Technologies	\$9,941.47
Mehling, Jeff	Welding Technologies	\$9,941.47
Keener, Julie	Business Entrepreneurship	\$9,941.47
Miller, Kelly	Business Entrepreneurship	\$9,941.47
Gough, Brett	Buildings and Grounds	\$5,131.08

3. Employment of the following for the 2023-2024 school year as supplemental positions per the negotiated agreement:

<b>STUDENT CLUBS</b>		
Student Ambassador Advisor	5.0%	Lauren Rohaley
Diversity Club Advisor	1.0%	Emily Caldwell
<b>CTSO</b>		
FFA Assistant	1.5%	Erin Baker
<b>OTHERS</b>		
Dual Enrollment	1.5%	Kelly Calderone-Davis
Dual Enrollment	1.5%	Julie Keener
Dual Enrollment	1.5%	Kelly Miller
MSW Committee Chair – 3 E’s	2.0%	Michael McMorro
MSW Co-Chairs – Literacy	1/0%/1.0% Split	Angela Ramsay and Julia Nichols
<b>OTHERS</b>		
Social Media Editor	2.5%	Lauren Rohaley

4. Rescind the employment of the following for the 2023-2024 school year for supplemental positions per the negotiated agreement:

<b>OTHERS</b>		
Banquets	\$200/event	Mikayla Hawkins
Class Act Award Coordinator	1.0%	Heather Lessiter

5. Revision to the employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2023-2024 year due to the completion of a Master of Education:

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Suzette Best	Adult Education Certified Medical Assisting Instructor	V (was IV)	14	\$38.92 (was \$35.01)	10/18/23

- Revision to the employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2023-2024 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Kim Schreiber	NATCEP Coordinator/Instructor (was NATCEP Instructor)	IV	20	\$41.81	10/18/23

- Employment of the following certified individual(s) to substitute in area(s) indicated for the 2023-2024 school year:

NAME	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Nathan Swartzentruber	HS Academic/Career Tech Teacher	10/19/23

B. Classified Employment

- Employment of Mikayla Hawkins up to 40 hours for the 2023-2024 school year for Banquets at Class 2 (7/11), Step 6 per time sheets
- Employment of Heather Lessiter up to 50 hours for the 2023-2024 school year for Marketing, Communication, and other activities at Class 3 (7/11), Step 7 per time sheets
- Approval of the reimbursement of \$65 for ODE required van driver annual re-certification expenses per submitted paid invoice report from Med Pro Group for the following driver for the 2023-2024 school year:

Nancy Brown

C. Consultant Contracts (none)

D. Volunteers

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

<b>Aspire &amp; ESOL Volunteers</b>
William Callender, College of Wooster Student
William Christopher, College of Wooster Student
Mitchell Eckluna, College of Wooster Student
Duncan Hardy, College of Wooster Student
Michael Protopapadakis, College of Wooster Student
Jack Schuller, College of Wooster Student
Ryan Tepperman, College of Wooster Student

E. Approval to remove the following from inventory (none)

F. Approval of the following donations:

1. Donation of a check in the amount of \$100 from the Wayne County Farm Bureau, Inc. for use by students who participate in Future Farmers of America (FFA)

Motion and then Roll Call Vote to approve the Superintendent’s Consent Agenda Items A-F

Motion by Zachary Bolinger, second by Susie Lawson

Motion Carried.

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**REGULAR AGENDA**

**Grants and Agreements**

A. Grants and Agreements (**Roll Call**)

1. Approval of the Affiliation Agreement with Green Local Schools for clinical learning experiences
2. Approval of the Affiliation Agreement with Wadsworth City Schools for clinical learning experiences
3. Approval of the Affiliation Agreement with Walnut Hills Retirement Community for clinical learning experiences
4. Approval of a Memorandum of Understanding with the Americorps Seniors Vantage Aging Retired & Senior Volunteer Program (RSVP) to work with adult students individually or in a small group on classroom assignments during regularly scheduled times effective 10/2/23-6/30/23



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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

5. Approval of an Articulation Agreement with The University of Akron College of Health and Human Sciences for the Dental Assisting Program to Bachelor of Health Care Administration (BAHA)
6. Approval of an Articulation Agreement with the University of Akron College of Health and Human Sciences for the Medical Assisting Program to Bachelor of Allied Health Care Administration (BAHA) (copies available)
7. Approval of an Articulation Agreement with the University of Akron College of Health and Human Sciences for the Allied Health Program to Bachelor of Allied Health Care Administration (BAHA)

Motion and then Roll Call vote to approve Grants and Agreements 1-7

Motion by Susie Lawson, second by John Smith.

Motion Carried.

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**Resolutions**

1. Approval of the JUUL Litigations Resolution

WHEREAS, the Board is a plaintiff in a pending multi-district litigation entitled In re JUUL Labs, Inc. (the “JUUL litigation”); and

WHEREAS, the Board’s legal counsel in the JUUL Litigation has apprised the Board of a proposed settlement of the pending litigation, including the general terms and conditions of the proposed settlement; and

WHEREAS, the Board’s legal counsel recommends the Board approve the proposed settlement, subject to final legal review and approval; and

WHEREAS, the Board finds it is in the District’s interest to proceed with the proposed settlement of the JUUL Litigation.

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Wayne County Schools Career Center as follows:

1. The Board hereby authorizes its legal counsel, in the JUUL Litigation, Frantz Law Group, to consent on behalf of the Board to the proposed settlement of said litigation with Altria Group, Inc., Phillip Morris USA, Inc. and related companies specified in the settlement and release agreement, subject to legal counsel’s final review and approval of the terms and conditions of the settlement agreement as being consistent with the terms and conditions legal counsel previously discussed with the Board.
2. This resolution shall take effect immediately.
3. The Board finds that this resolution was approved at a regular meeting open to the public in accordance with the provisions of Section 122.21 of the Ohio Revised Code.

Motion and then Roll Call Vote to approve Resolution 1.

Motion by Susie Lawson, second by Jody Starcher

Motion Carried.

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**Documents and Materials**

1. Approval of the revised WCSCC Practical Nursing Faculty Handbook
2. Approval of the 2023 Annual Security Report for Adult & Community Education
3. Approval of the Employment Services Contract Addendum with the Tri-County Educational Service Center
4. Approval of the following overnight field trip request:

<b>FIELD TRIP</b>	<b>REASON</b>	<b>LOCATION</b>	<b>DATE</b>	<b># STUDENTS</b>	<b># ADVISORS</b>	<b># PARENTS</b>
Future Farmers of America (FFA)	National FFA Convention	Indianapolis Convention Center and Lucas Oil Stadium – Indianapolis, IN	11/1-11/4/23	20	2	0
Key Club	Key Leader -Ohio Leadership Event	Recreation Unlimited-Ashley, OH	11/10-11/12/23	4	1	0

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

- 5. Approval of the following job description(s):
  - a. NATCEP Primary Instructor
  - b. Superintendent

Motion and then Voice Vote to approve Documents and Materials 1-5

Motion by Susie Lawson, second by Jody Starcher  
Motion Carried.

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

**Board Policy**

- 1. Approval of the following revised/new/deleted custom board policy.

NUMBER	STATUS	TITLE
po5510	New	Transgender and Non-Binary

Motion and then Voice Vote to approve Board Policy Item 1.

Motion by Susie Lawson, second by Lisa Gwin  
Motion did not pass:

Yes: Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Doug Stuart.  
No: Zach Bolinger, Mike Davis, Greg Roadruck, John Smith, Jody Starcher, Ann Tschantz

**NEW BUISNESS**

None

**Items of Discussion**

- A. Board Discussion. The Board discussed Superintendent and Treasurer’s job descriptions and evaluations.
- B. First reading of the following revised/new/deleted board policies:

NUMBER	STATUS	TITLE
0141.2	Revised	Conflict of Interest
3120.08	Revised	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
4120.08	Revised	Employment of Personnel for Co-Curricular/Extra-Curricular Activities

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ITEMS OF DISCUSSION – (Con’t)

5320	Revised	Immunization
5330	Revised	Use of Medications
5330.05	Replacement	Procurement and Use of Naloxone (Narcan) in Emergency Situations
5337	New	Care of Students with Active Seizure Disorders
6240	New	Board of Revision Complaints and Counter Complaints
6700	Revised	Fair Labor Standards Act (FLSA)
7440	Revised	Facility Security
8120	Revised	Volunteers
8210	Revised	School Calendar
8330	Revised	Student Records
8451	Revised	Disease Carrying and/or Transmitting Insects
8650	Revised	Transportation by School Van
9160	Revised	Public Attendance at School Events
9211	Revised	District Support Organizations

C. The Board discussed room arrangement.

**MOTION TO ADJOURN**

Motion and then Voice Vote to Adjourn 9:12 p.m.

Motion by Zachary Bolinger, second by Don Noble  
Motion Carried.

Yes: Zachary Bolinger, Sandra Cerniglia, Mike Davis, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer