



Kip Crain, Superintendent
Mary A. Workman, Treasurer
Matt Brown, Principal

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*WCSCC Update & Reception beginning at 6:30 p.m.
with Board, Superintendent, Staff, Students & Community welcome!*

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**Wednesday, September 21, 2016
7:30 P.M.
Agenda (Exhibit A)**

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the September 21, 2016 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Motion to approve the minutes from the August 17, 2016 Regular Meeting **(Exhibit B) (Voice)**
- F. Board Committee Reports **(Exhibit C)**
 - 1. Communications, Community Relations & Retention Committee
Chair: Janice Grim
Asst. Chair: Sue Williams
Staff Liaison: Kip Crain
 - 2. Curriculum Committee
Chair: Susie Lawson
Asst. Chair: Janice Gallagher
Staff Liaison: Jeff Schleich
 - 3. Facilities Committee
Chair: Frank Besancon
Asst. Chair: Curt Denning
Staff Liaison: Lynn Moomaw

- 4. Finance and Legislative Committee
 Chair: Susie Lawson
 Asst. Chair: Doug Stuart
 Staff Liaison: Mary Workman

- 5. Personnel Committee
 Chair: Greg Roadruck
 Asst. Chair: Kurt Steiner
 Asst. Chair: Doug Stuart
 Staff Liaison: Matt Brown

- 6. Student Services Committee
 Chair: Douglas Zook
 Asst. Chair: Philip Keener
 Staff Liaison: Matt Brown

- 7. Technology and Assessment Committee
 Chair: Don Noble
 Asst. Chair: Larry Acker
 Staff Liaison: Cheryl Boyer

G. Executive Session (if needed) **(Roll Call)**

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report **(Exhibit D)**
- B. Principal’s Report **(Exhibit E)**
- C. RAMTEC Update
- D. Permanent Improvement Levy
- E. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Parent Teacher Conferences	10/6/16	Th	WCSCC	4:00 p.m.-8:00 p.m.
WCSCC Board of Education Meeting	10/19/16	W	G101/Board Room	7:00 p.m. reception/ 7:30 p.m. meeting
Teacher In-service (counts as student contact day) and End of 1 st 9 Weeks	10/21/16	F	WCSCC	
Advisory Board Meeting and RAMTEC Ribbon Cutting Ceremony	10/27/16	Th	RAMTEC	4:45 p.m. Social 5:30 p.m. Ceremony

Motion to approve Superintendent’s Report (Voice)

III. TREASURER'S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for August 2016 **(Exhibit F)**
2. Approval of the Financial Reports for August 2016 **(Exhibit G)**
3. Approval of the FY17 Permanent Appropriations **(Exhibit H)**
4. Approval to accept the following donations:
 - a. 18" Starrett Machine Level from Jacob Hart for use in the Precision Machining program, valued at approximately \$325
 - b. 965 lbs. of 321 S/S from Ebner Furnaces for use in the Welding and Metal Fabrication program, valued at approximately \$434.25
 - c. Miscellaneous clothing items from People to People Ministries for use by our Dean of Students, valued at approximately \$2,000
 - d. \$80.70 donated from Residence Inn Columbus Easton to the Principal's Fund

Motion to approve the Treasurer's Consent Agenda (Roll Call)

IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Amend the previously approved contract for the following Certified Personnel for Adult & Community Education for the 2016-2017 school year, per completion of required coursework/semester hours:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Immel	Jessica	Adult Education Nursing-Supplemental	AE3 (was AE2)	11	\$33.06 (was \$31.40)	07/01/16

- Amend the previously approved contract for the following Certified Personnel for Adult & Community Education for the 2016-2017 school year, per completion of required coursework/semester hours:

LAST	FIRST	AREA	CLASS	STEP	DAYS	EFFECTIVE
Immel	Jessica	Adult Education Nursing	AE3 (was AE2)	11	211	07/01/16

- Amend the previously approved contract for the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2016-2017 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Perry	Shelly	Adult Education Certified	III	10 (was 3)	\$26.20 (was \$21.30)	08/01/16

- Jenny Baechle, Intervention Specialist, moved to Class VI, Step 4 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2016-2017 year
- Jeff Mehling, Welding Technologies Instructor, moved to Class II, Step 7 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2016-2017 year
- Approval for John Miller as Certified Teaching Consultant for the 2016-2017 school year:

NAME	CONTRACT	CLASS	STEP	EFFECTIVE
Miller, John	2 nd 1 (as needed/per time sheets, not to exceed 200 hrs total AND not to exceed 29.5 hrs/week)	Masters - \$25.05/hr	4	08/22/16

- Employment of the following for 2016-2017 supplemental positions per the negotiated agreement:

OTHERS		
Dual Enrollment	1.5%	Kelly Calderone-Davis
Dual Enrollment	1.5%	Kimberly Huffman
Dual Enrollment	1.5%	Julie Keener
Dual Enrollment	1.5%	Kelly Miller

- Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2016-2017 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Demiter	Cynthia	Adult Education Certified	II	0	\$17.27	07/22/16
Howard	Angela	Adult Education Certified	II	0	\$17.27	08/30/16
Ladrach	Sally	Adult Education Certified	II	0	\$17.27	09/06/16

Sloan	Bradly	Adult Education Certified	III	3	\$21.30	09/06/16
Vipperman	Melissa	Adult Education Certified	II	4	\$18.64	08/22/16

9. Employment of the following individual to substitute in area(s) indicated for the 2016-2017 year:

LAST	FIRST	TEACHING AREA(S)	CLASS	STEP	HOURLY RATE	EFFECTIVE
Bigley	Laura	Practical Nursing	II	4	\$19.20	09/22/16
Miller	Mary Jane	Practical Nursing	IV	10	\$29.47	09/22/16

10. Employment of the following certified individuals to substitute in area(s) indicated for the 2016-2017 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Hedberg	Michelle	HS Career Tech Teacher – Long Term Sub in Business Entrepreneurship Only	09/22/16

B. Classified Employment

1. Resignation of Consuelo Tello, Classified Substitute, effective at the end of the day on September 2, 2016
2. Approval, due to changes in the Hospitality Program of Study requiring student transportation, to reimburse Hospitality Teaching Assistant, Helen Schemrich, for van certification expenses up to \$125 (including driver medical history and exam, pre-service drug screen, and audiogram)

C. Consultant Contracts (none)

D. Volunteers:

1. Approval of the following volunteers for Adult Basic & Literacy Education (ABLE) and English for Speakers of Other Languages (ESOL) for the 2016-2017 school year:

LAST	FIRST	BACKGROUND INFORMATION
Beane	Donald	Returning ABLE Volunteer; retired from College of Wooster
Boyer	Lloyd	Returning ABLE Volunteer; retired from Wooster City Schools
Conner	Betty	Returning ABLE Volunteer; retired from College of Wooster
Ditch	Barbara	Returning ABLE Volunteer; retired from Wayne County Children's Services
Fate	Douglas	Returning ABLE Volunteer; retired from Meggit Aircraft Braking System
Graves	Catherine	Returning ABLE Volunteer
Putinski	Kyle	New ABLE Volunteer; employed at United Way of Wayne & Holmes Counties
Shelly	Sharon	Returning ESOL Volunteer; retired from College of Wooster
Wescott	David	College of Wooster Student; ABLE/ESOL Volunteer for Wooster classes

Motion to approve the Superintendent's Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements (Roll Call)

1. Approval of an institutional membership in the Ohio Association for Career and Technical Education (OACTE) for the FY17 school year at a cost of \$1,000 (copies available)
2. Approval to enter into an agreement with the Smithville Police Department for the School Resource Officer Program Manual (copies available)
3. Approval of a \$500 Corporate Sponsor to the Orrville Area YMCA that will provide many wellness opportunities for WCSCC staff
4. Approval to enter into an agreement with the Orrville Area YMCA for Exercise Science and Sports Medicine to lease the pool at a cost of \$800 for the 2016-2017 school year
5. Approval to enter into a 2016-2017 Service Agreement with the Educational Service Center of Medina County to provide Nursing Services (copies available)
6. Approval to request services, choose vendors, and enter into contracts for Category 1 & 2 services such as the following: local and long distance telephone service, managed wireless, and Internet access to meet the requirements of the Universal Service Fund/Schools and Libraries Division Program for the next funding year. The program, also known as "E-Rate", currently provides us with 20-60% discount on these services.
7. Approval to accept a renewal grant in the amount of \$125,000 from the Wayne County Commissioners through the Department of Job and Family Services of Wayne County for the WCSCC Alternative Education Program effective 10/1/16-9/30/17 (copies available)
8. Approval of an agreement for shared services between The Village Network and the Wayne County Schools Career **(Exhibit I)**

Motion to approve Grants and Agreements (Roll Call)

B. Resolution (Roll Call) (none)

C. Documents and Materials (Voice)

1. Approval of the following new board policy, per Special Update:

SECTION	NUMBER	STATUS	TITLE
Policy	3223	New	Standard-Based School Counselor Evaluation

2. Approval of the Course of Study for Exercise Science and Sports Medicine (copies available)
3. Approval of the 2016-2017 Human Resources Flow Chart with names (**Exhibit J**)
4. Approval of the 2016-2017 Human Resources Flow Chart with positions (**Exhibit K**)
5. Approval of the following textbook:
 - a. Nursing Assistants PKG, 9th edition, Mosby, Sorrentino-Remmert

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL)

- A. Approval to release claim on delinquent taxes, in the amount of \$491.82, so the Village of Burbank can reutilize the property at 121 South Street, Village of Burbank, Wayne County, Ohio, Parcel No. 08-00045.000 (**Exhibit L**)

Motion to approve Item A. (Roll Call)

VII. ITEMS OF DISCUSSION

- A. Board discussion

VIII. EXECUTIVE SESSION

- A. Executive Session (for the purpose of consideration of the employment of a public employee) (**Roll Call**)

IX. MOTION TO ADJOURN (VOICE)

**NOTE: The next Regular Meeting will be held on Wednesday, October 19, 2016.
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**