MINUTES OF THE REGULAR BOARD MEETING

OF THE

WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT

BOARD OF EDUCATION

September 18, 2019

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Tschantz at 7:30 p.m. on Wednesday, September 18, 2019 in the Career Center.

Call to Order – Pledge of Allegiance – Moment of Silence.

ROLL CALL
Roll Call showed members Mr. TJ DeAngelis, Mrs. Lisa Gwin, Mrs. Sue Herman, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Greg Roadruck, Mr. Dan Stavnezer, Mr. Doug Stuart, Mrs. Ann Tschantz and Mrs. Sue Williams were in attendance.

APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS
A motion by Mrs. Herman was seconded by Dr. Roadruck to approve the September 18, 2019 agenda, corrections, additions and deletions.

I. OPENING

Addition of E. Student Recognition

1. FFA Students Placing at the Wayne County Fair

Revision to F. Motion to approve the minutes from the August 21, 2019 Special Board Meeting and August 21, 2019 Regular Meeting – *was E.*

Addition of G. Executive Session (if needed) – *was F.*

IV. SUPERINTENDENT'S CONSENT AGENDA

B. Certified Employment

Addition to 4. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2019-2020 school year:

LAST	FIRST	SUBSTUTUTE TEACHING AREA(S)	EFFECTIVE
Cleveland	Straffai	HS Academic/Career Tech Teacher	09/18/19
Hawthorn	Katie	HS Academic/Career Tech Teacher	09/18/19
Riggs	Anne	HS Academic/Career Tech Teacher	09/18/19
Roberts, Jr.	Terry	HS Academic/Career Tech Teacher	09/18/19

Addition of 7. Approval for John Miller as Hourly Certified Teaching Assistant for the 2019-2020 school year:

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APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS – (Con't)

LAST	FIRST	CONTRACT	CLASS	STEP	EFFECTIVE
Miller	John	4th 1 (as needed/per time sheets, not to exceed 200 hrs. total AND not to exceed 29.5 hrs/week)	Masters - $26.32/hr	4	08/14/19

Roll call vote on the motion was as follows: Mrs. Herman, Dr. Roadruck, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mrs. Lawson, Mr. Noble, Mr. Stavnezer, Mr. Stuart, Mrs. Williams, and Mrs. Tschantz – all say yes.

The motion was carried.

PUBLIC PARTICIPATION / INTRODUCTION OF GUESTS
Beverly Squirrell

STUDENT RECOGNITION
FFA Students Placing at the Wayne County Fair

BOARD MINUTES
A motion by Mr. Keener was seconded by Mrs. Herman to approve the minutes from the August 21, 2019 Special Board Meeting and August 21, 2019 Regular Meeting.

Voice Call vote on the motion was as follows: Mr. Keener, Mrs. Herman, Mr. DeAngelis, Mrs. Gwin, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Stuart, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

SUPERINTENDENT'S REPORT

A motion by Mr. Stuart was seconded by Mr. Stavnezer to approve the Superintendent's Report as follows:

A. Director's Report

B. Principal's Report

C. Updates on Superintendent's Advisory Committees

D. Important Upcoming Dates and Times

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SUPERINTENDENT'S REPORT (Con't)

EVENT	DATE	DAY	LOCATION	TIME
50th Anniversary Celebration	09/28/19	S	WCSCC	Noon-3:00 p.m. (11:00 a.m. registration for Car Show)
WCSCC Board of Education Meeting	10/16/19	W	G101/Board Room	7:00 p.m. Reception/ 7:30 p.m. Regular Meeting
Teacher In-Service Day	10/18/19	F	WCSCC	

Voice call vote on the motion was as follows: Mr. Stuart, Mr. Stavnezer, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

TREASURER'S CONSENT AGENDA

A motion by Mrs. Herman was seconded by Mrs. Williams to approve the Treasurer's Consent Agenda as follows:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for August 2019
2. Approval of the Financial Reports for August 2019
3. Approval of the FY20 Permanent Appropriations
4. Approval of the new 2019-2020 FFA Student Activity Account (SAA) Budget

Roll call vote on the motion was as follows: Mrs. Herman, Mrs. Williams, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Stuart and Mrs. Tschantz – all say yes.

The motion was carried.

SUPERINTENDENT'S CONSENT AGENDA

A motion by Mrs. Lawson was seconded by Mr. Stuart to approve the Superintendent's Consent Agenda as follows.

A. Certified Employment

1. Jessica Immel, Practical Nursing Instructor, moved to Class VI, Step 12 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2019-2020 school year

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

2. Employment of the following for 2019-2020 school year as supplemental positions per the negotiated agreement:

OTHERS		
Dual Enrollment	1.5%	Kelly Calderone
Dual Enrollment	1.5%	Julie Keener
Dual Enrollment	1.5%	Kelly Miller
Yearbook Advisor	2.5%	Ryan Fernandes

3. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2019-2020 school year:

LAST	**FIRST**	**AREA**	**CLASS**	**STEP**	**DEGREE**	**HOURLY RATE**	**EFFECTIVE**
Schreiber	Kim	HS Nursing	IV	16	BSN	$35.19	09/18/19
Wamback	Karen	HS Nursing	IV	12	BSN	$31.27	09/16/19

4. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2019-2020 school year:

LAST	**FIRST**	**SUBSTUTUTE TEACHING AREA(S)**	**EFFECTIVE**
Caldwell	Bernard	HS Academic/Career Tech Teacher	09/18/19
Chatfield	Laura	HS Academic/Career Tech Teacher	09/18/19
Diller	Holly	HS Academic/Career Tech Teacher	09/18/19
Ford	Mary Lou	HS Academic	09/03/19
Pheneger	Ryan	HS Academic/Career Tech Teacher	09/18/19
Wertz	Chris	HS Academic/Career Tech Teacher	09/18/19
Cleveland	Straffai	HS Academic/Career Tech Teacher	09/18/19
Hawthorn	Katie	HS Academic/Career Tech Teacher	09/18/19
Riggs	Anne	HS Academic/Career Tech Teacher	09/18/19
Roberts, Jr.	Terry	HS Academic/Career Tech Teacher	09/18/19

5. Employment of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, pending sufficient enrollment, per calendar for the 2019-2020 school year:

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Rodgers	Lorie	Adult Education Certified 1227.25 hours per calendar	IV	9	$28.62	09/03/19

6. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2019-2020 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Phillips	Anna	Instructor, Aspire, Adult Literacy, Literacy Ed - Supplemental	Bachelors	7	$17.00	09/18/19
Robison	John	Adult Education Certified	V	7	$29.97	09/18/19
Thornton	Rebecca	Adult Education Certified	II	0	$17.27	09/18/19
Schreiber	Kim	Adult Education Certified	IV	16	$35.19	09/18/19

7. Approval for John Miller as Hourly Certified Teaching Assistant for the 2019-2020 school year:

LAST	FIRST	CONTRACT	CLASS	STEP	EFFECTIVE
Miller	John	4th 1 (as needed/per time sheets, not to exceed 200 hrs. total AND not to exceed 29.5 hrs/week)	Masters - $26.32/hr	4	08/14/19

B. Classified Employment

1. Employment of the following person(s) as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2019-2020 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Marshall, Rebekah	AA Health Technologies	New 1	188 days + 9 holidays (prorated from 260 days + 11 holidays @ 8 hrs/day)	5 (7/11)	10	09/30/19

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

2. Employment of Rebekah Marshall for training up to 40 hours maximum at $18.90 per hour/part-time/as needed/per time sheets effective September 3, 2019 through September 27, 2019

3. Approval of the following additional position through the Tri-County ESC, for the purpose of employment for the 2019-2020 school year:

   a. Family Engagement and Student Support Specialist (to be paid from the Student Wellness and Success Fund)

4. Employment of the following Classified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2019-2020 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Auble	Tammy	Adult Education Classified	I	14	$14.74	08/21/19
Clevenger	Therese	Adult Education Classified	I	19	$17.09	09/18/19
Reichert	Sharon	Adult Education Classified	I	17	$16.11	09/18/19

5. Employment of the following full-time Classified Personnel for Adult & Community Education as per Board Policy and negotiated agreement for the 2019-2020 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Neff, Andrea	Adult Ed AA	C	229 days + 11 holdiays @ 6.5 hrs/day (was 6 hrs/day)	4	32	08/26/19

6. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2019-2020 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Hobbs	Christine	Aide/Monitor	3	$10.34	09/19/19

7. Clarification of the employment of the following classified individual(s) to substitute in area(s) indicated for the 2019-2020 school year:

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LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Benfield	Melnee	Aide/Monitor	0	$9.74	08/13/19
		Cashier/Cook	2	$10.34	08/13/19
		Admin Asst.	5	$11.30	08/13/19
Hobbs	Christine	Admin. Asst.	8	$12.35	08/13/19
Perry	Michele	Aide/Monitor	0	$9.74	08/13/19
		Cashier/Cook	2	$10.34	08/13/19
		Admin. Asst.	5	$11.30	08/13/19

C. Consultant Contracts

D. Volunteers

1. Approval of the following volunteers for the Aspire and English for Speakers of Other Languages (ESOL) for the 2019-2020 school year (* indicates returning volunteer):

LAST	FIRST	BACKGROUND INFORMATION
Crane	Noah	Aspire/ESOL Volunteer; College of Wooster Student
DeLong	Alexander	Aspire/ESOL Volunteer; College of Wooster Student
Henry	Joseph	Aspire/ESOL Volunteer; College of Wooster Student
Pettit	Aedan	Aspire/ESOL Volunteer; College of Wooster Student
Rae	Mikael	Aspire/ESOL Volunteer; College of Wooster Student*
Shiach	Nicholas	Aspire/ESOL Volunteer; College of Wooster Student*
Sprague	Grant	Aspire/ESOL Volunteer; College of Wooster Student
Todd	Jackson	Aspire/ESOL Volunteer; College of Wooster Student

E.

Approval to remove the following from inventory:

1. Haas GT20 CNC lathe not suitable for instructional purposes

2. The following automobiles from Auto Technologies

   a. #3 1996 Pontiac Grand Am 2.4L 4cyl/green/vin: 1G2NE52T2TC755900
   b. #4 1993 Buick Regal 3.8L V6/white/vin: 2G4WB54L4P1488093
   c. #7 2002 Ford Taurus 3.0L V6/blue/vin: 1FAFP53U82G142873
   d. #9 1999 Cadillac Seville STS 4.6L V8 DOHC Northstar/green/vin: 1G6KY549XXU906475
   e. #10 1986 Volkswagen Scirocco 1.8L 4cyl/silver/vin: WVWCAO53IGKO14372
   f. #12 2000 Ford Taurus SE 3.0L V6/white/vin: 1FAFP56S5YG153817
   g. #15 1999 Chrysler Town and Country 3.8L V6/gold/vin: 1C4GP5410XB565794
   h. #16 1993 Toyota Corolla Wagon 1.8L/blue/vin: JT2AE09W2P0043738
   i. #17 1999 Saturn SL1 stick shift/green/vin: 1G8ZG5285XZ102445
   j. #21 2001 Ford Sport Trac 4.0L/green/vin: 1FMZU77E61UB59035

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

F. Approval to accept the following donations:

1. Donation of two boxes of aprons from an anonymous donor for use in the Culinary Arts program

2. Donation of a 2006 Ford Taurus from Haley Schaffter for use in the Auto Technologies program, with an approximate value of $944

3. Donation of 25 Elitebooks, Folio 9480 M laptops that have an estimated value of $5,000 from the J.M. Smucker Company for training purposes

4. Approval to accept a water program partnership with ManCan of Wooster. ManCan will provide bottled water with our logo on it for any event that we request. Value is approximately $400 per year.

5. Semi-Trucks (4 at approx. $5,000 each), engines (2 at approx. $500 each and 1 at approx. $750), transmissions (2 at approx. $300 each), and brake board (1 at $27,720) from Ohio Central School system for use in the Truck Mechanics program, with an approximate total value of $50,070

Roll call vote on the motion was a follows: Mrs. Lawson, Mr. Stuart, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Keener, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

REGULAR AGENDA

GRANTS AND AGREEMENTS

A motion by Mr. Keener was seconded by Mr. Stavnezer to approve the Grants and Agreements as follows:

1. Approval of a School Resource Officer (SRO) Agreement with the Wayne County Commissioners

2. Approval of a 3-year contract with Forecast 5 for 5Lab product specific to CTE and new Perkins V legislation

3. Approval of membership to Ohio Technical Centers for 2019-2020 for a total of $1,250

4. Approval of an agreement to hire mental health counseling services with The Counseling Center for $56,000 (to be paid from the Student Wellness and Success Fund) for 12 months beginning October 1, 2019

5. Approval of an Affiliation Agreement with Comprehensive Internal Medicine for the purpose of providing a clinical component for the Adult Medical Assisting Program

6. Approval of an Affiliation Agreement with The Village Network for the purpose of providing a clinical site for the Practical Nursing Program

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GRANTS AND AGREEMENTS – (Con't)

7. Approval to apply for a renewal grant in the amount of $36,000 from the Orrville Area United Way for the Aspire & Families Learning Together programs

Roll call vote on the motion was as follows: Mr. Keener, Mr. Stavnezer, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stuart, Mrs. Williams and Mrs.Tschantz – all say yes.

The motion was carried.

RESOLUTIONS
None

DOCUMENTS AND MATERIALS
A motion by Mrs. Lawson was seconded by Mr. Stuart to approve the Documents and Materials as follows:

1. Approval of the Medical Assisting Adult Student Handbook Program Addendum

2. Approval of the Annual Security Report

3. Approval of the following job description

    a. AA Nursing

Voice call vote on the motion was as follows: Mrs. Lawson, Mr. Stuart, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Keener, Mr. Noble, Dr. Roadruck, Mr.Stavnezer, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

NEW BUSINESS
A motion by Mrs. Lawson was seconded by Mr. Noble to approve the New Business as follows:

A. Approval of the revised list of student fees for the 2019-2020 school year

Roll call vote on the motion was as follows: Mrs. Lawson, Mr. Noble, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Keener, Dr. Roadruck, Mr. Stavnezer, Mr. Stuart, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

ITEMS OF DISCUSSION

A. Board discussion

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EXECUTIVE SESSION
None

ADJOURNMENT
A motion by Mrs. Herman was seconded by Mr. Stavnezer to adjourn the September Regular Board Meeting at 8:28pm.

Voice call vote on the motion was as follows: Mrs. Herman, Mr. Stavnezer, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stuart, Mr. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

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President

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Treasurer