

MINUTES OF THE REGULAR BOARD MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

September 23, 2020

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Keener at 7:30 p.m. on Wednesday, September 23, 2020 held via Zoom in lieu of the Governor's orders restricting meetings of more than 10 people during the COVID-19 Pandemic.

Call to Order – Pledge of Allegiance – Moment of Silence.

ROLL CALL

Roll Call showed members Mr. TJ DeAngelis, Mrs. Lisa Gwin, Mrs. Sue Herman, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Greg Roadruck, Mr. Dan Stavnezer, Kurt Steiner, Mr. Doug Stuart, Mrs. Ann Tschantz and Mrs. Sue Williams were in attendance.

Some members attended electronically.

Mr. Frank Besancon was unable to attend.

APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS

A motion by Mr. Stuart was seconded by Mrs. Gwin to approve the September 25, 2020 agenda corrections, additions and deletions.

VI. NEW BUSINESS (ROLL CALL)

Addition of D. Approval of revised WCCSC Opening Protocols (copies available)

Motion to approve Item D. (Roll Call)

Roll call vote on the motion was as follows: Mr. Stuart, Mrs. Gwin, Mr. DeAngelis, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mrs. Tschantz, Mrs. Williams, and Mr. Keener – all say yes.

The motion was carried.

PUBLIC PARTICIPATION/INTRODUCTION OF GUEST

Reno Contipelli, Northeast OSBA Manager

BOARD OF EDUCATION RECOGNITION

Susie Lawson, OSBA Award of Achievement, 15 years of service

Sue Williams, OSBA Award of Achievement, 8 years of service

Doug Stuart, OSBA Award of Achievement, 14 years of service

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BOARD MINUTES

A motion by Mrs. Tschantz, was seconded by Mrs. Williams to approve the minutes from the August 19, 2020 Regular Meeting and the August 28, 2020 Emergency Meeting.

Voice call motion on the vote was as follows: Mrs. Tschantz, Mrs. Williams, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavenzer, Mr. Steiner, Mr. Stuart and Mr. Keener – all say yes.

The motion was carried.

SUPERINTENDENT’S REPORT

A motion by Mr. Stuart was seconded by Mrs. Lawson to approve the Superintendent’s Report as follows:

- A. Director’s Report
- B. Principal’s Report
- C. Updates on School Opening Protocols
- D. Updates on Spring/Summer Renovations
- E. Updates on Superintendent’s Advisory Committees
- F. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Parent Teacher Conferences	10/01/20	Th	TBD	
Teacher In-Service Day	10/16/20	F	WCSCC	
End of First Nine Weeks	10/16/20	F		
WCSCC Board of Education Meeting	10/21/20	W	Zoom	7:30 p.m. Regular Meeting

Voice call vote on the motion was as follows: Mr. Stuart, Mrs. Lawson, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mrs. Tschantz, Mrs. Williams and Mr. Keener – all say yes.

The motion was carried.

TREASURER’S CONSENT AGENDA

A motion by Mrs. Williams was seconded by Mrs. Gwin to approve the Treasurer’s Consent Agenda as follows:

- A. Finance
 - 1. Approval of the list of purchase orders and budgetary check register for August 2020
 - 2. Approval of the Financial Reports for August 2020

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TREASURER’S CONSENT AGENDA – (Con’t)

3. Approval of the FY21 Permanent Appropriations
4. Approval to establish New Fund 5109021 HS Cares Funding
5. Approval to establish New Fund 5109921 AE Cares Funding

Roll call vote on the motion was as follows: Mrs. Williams, Mrs. Gwin, Mr. DeAngelis, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, and Mr. Keener – all say yes.

The motion was carried.

SUPERINTENDENT’S CONSENT AGENDA

A motion by Mr. Steiner was seconded by Mrs. Herman to approve the Superintendent’s Consent Agenda as follows:

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment:

1. Chris Seal, Math Instructor, moved to Class 5, Step 13 due to the completion of required coursework/semester hours and/or certification/licensure per the negotiated agreement effective 2020-2021 school year
2. Rescind the following supplemental contract for the 2020-2021 school year:

WCSCC RESIDENT EDUCATOR/PROGRAM MENTORS	
3.0% (of Class 1, Step 1 Base)	Dawn Gummo

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SUPERINENDENT’S CONSENT AGENDA – (Con’t)

3. Approval of the following Certified Personnel for extended time of 6 additional days each for the 2020-2021 school year per the negotiated agreement:

<u>Days</u>	
12 (was 6)	Jenny Baechle, Special Education Coordinator
16 (was 10)	Michelle Bower, Counselor
12 (was 6)	Alexandria DeWitt, Agribusiness and Production
12 (was 6)	Dawn Gummo, Special Education Coordinator
12 (was 6)	Linda Plybon, Special Education Coordinator
16 (was 10)	Samantha Skelley, Guidance Counselor

4. Employment of the following for 2020-2021 school year as supplemental positions per the negotiated agreement:

Student Clubs		
Student Leadership Council	5%	Kimberly Huffman
CTSO		
Educators Rising	2%	Debra McDonald
FFA Advisor	3.5%	Alexandria DeWitt
FFA Assistant	1.5%	Ken Carraway
SkillsUSA Advisor	3.5%	Warren Caskey
SkillsUSA Assistant	1.5%	Angela Ramsay
BPA Advisor	1.5%	Jennifer Rue
HOSA Advisor	3%	Andrew Nicholson

5. Employment of the following personnel as Extra Help Tutors for the 2020-2021 school year as needed, per time sheets, per the negotiated agreement:

LAST	FIRST	STEP	HOURLY RATE
Allen	Char	4 Masters	\$27.93

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

6. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2020-2021 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Immel	Jessica	Adult Education – Certified Supplemental	V	15	\$38.73	09/14/20
Lovejoy	Bobbi Jo	Adult Education Certified	IV	13	\$32.85	09/01/20
Lovejoy	Bobbi Jo	Adult Education Certified	II	0	\$17.62	09/01/20
Mumaw	James	Adult Education Certified	IV	12	\$31.90	09/02/20

7. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2020-2021 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Hull	Britni	HS Academic/Career Tech Teacher	09/03/20
Wadia	Adil	HS Academic/Career Tech Teacher	09/04/20

B. Classified Employment:

- Crystal Douglass, Administrative Assistant TRC, moved to Class III (7/11), Step 9 due to the completion of requirements for class movement per the negotiated agreement effective 2021-2022 school year
- Approval of reimbursement in the amount of \$48 to Jerry Gasser and to Holly Bowman for bus driver re-certification expenses per submitted paid invoice report from Med Pro Group for Ohio Department of Education required physical exam and audiogram
- Employment of the following persons as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2020-2021 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Fry, Jessica	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	0	08/28/20

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

4. Employment of the following persons as part-time/hourly/per time sheets/as needed, per Casual Labor Pay Scale, with a maximum of 29.5 hour per week (unless specifically noted) for the 2020-2021 year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Barnhouse, Michael	Animal Care/Feeding	New 1	Part time/hrly/as needed/per time sheets	I	2

5. Employment of the following classified individual(s) to substitute in area(s) indicate for the 2020-2021 year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Allen	C Ermal	Aide/Monitor	5	\$11.53	09/08/20

C. Consultant Contracts (none)

D. Volunteers (none)

E. Approval to remove the following from inventory (none)

F. Approval to accept the following donations:

1. 800 cloth face masks from Rayco for use by all WCSCC students, valued at approximately \$0
2. Purell Surface Disinfectant from RS & B Industries for use by WCSCC students, valued at approximately \$900

Roll call vote on the motion was as follows: Mr. Steiner, Mrs. Herman, Mr. DeAngelis, Mrs. Gwin, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Stuart, Mrs. Tschantz, Mrs. Williams and Mr. Keener – all say yes.

The motion was carried.

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REGULAR AGENDA

GRANTS AND AGREEMENTS

A motion by Mrs. Lawson was seconded by Mrs. Herman to approve the following Grants and Agreements:

1. Approval to appoint Tracy Hackworth, School Nurse, as Covid-19 Coordinator per Governor DeWine's Case Reporting Order for K-12 schools
2. Approval of an Affiliation Agreement with Brookdale Medina South for clinical learning experiences
3. Approval of a Clinical Site Agreement with Altercare of Wadsworth for clinical learning experiences
4. Approval of an Affiliation Agreement with Medina County Sherriff's Office Advanced Correctional Healthcare, Inc. for clinical learning experiences
5. Approval of an Affiliation Agreement with The Echelon of Medina for clinical learning experiences
6. Approval of an Affiliation Agreement with Willowood Care Center for clinical learning experiences
7. Approval of an Affiliation Agreement with Wayne Manor Assisted Living for clinical learning experiences
8. Approval of membership renewal to Ohio Technical Centers for 2020-2021 for a total of \$1,250

Roll call vote on the motion was as follows: Mrs. Lawson, Mrs. Herman, Mr. DeAngelis, Mrs. Gwin, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, Mrs. Williams and Mr. Keener – all say yes.

The motion was carried.

RESOLUTIONS

A motion by Mr. Stuart was seconded by Mrs. Gwin to approve the following Resolution:

1. Resolution naming the Daily Record's Valerie Royzman, OrrViews, the Bargain Hunter/Woo Weekly, The Northern Wayne Post, and the Dalton Gazette to the 2020 OSBA Media Honor Roll

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RESOLUTIONS – (Con’t)

Roll call vote on the motion was as follows: Mr. Stuart, Mrs. Gwin, Mrs. DeAngelis, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mrs. Tschantz, Mr. Williams and Mr. Keener – all say yes.

The motion was carried.

DOCUMENTS AND MATERIALS

A motion by Mr. Stavnezer was seconded by Mr. Steiner to approve the following Documents and Materials:

1. Approval of the Course of Study for Welding Technologies
2. Approval of the following job descriptions:
 - a. Director of Operations
 - b. Principal
 - c. Monitor
3. Approval of the following revised/new/deleted board policies

NUMBER	STATUS	TITLE
1520	Revised	Employment of Administrators
1530	Revised	Evaluation of Directors and other Administrators
2270	Revised	Religion in the Curriculum
3124	Revised	Employment Contract
5200	Revised	Attendance
5517.02	Deleted	Sexual Violence
5610	Revised	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
5611	Revised	Due Process Rights
6144	Revised	Investments
6152	Revised	Student Fees, Fines, and Charges
6152.01	Revised	Waiver of School Fees for Instructional Materials
6325	Revised	Procurement – Federal Grants/Funds
6424	Revised	Procurement Cards
8450.01	New	Protective Facial Coverings During Pandemic/Epidemic Events
8800	Revised	Religious/Patriotic Ceremonies and Observances

Voice call vote on the motion was as follows: Mr. Stavnezer, Mr. Steiner, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stuart, Mr. Tschantz, Mrs. Williams and Mr. Keener – all say yes.

The motion was carried.

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NEW BUSINESS

A motion by Mrs. Williams, was seconded by Mr. Stavnezer to approve the following New Business:

- A. Approval of the purchase of a hearing aid for a CTE instructor for a cost of up to \$7,000

Roll call vote on the motion was as follows: Mrs. Williams, Mr. Stavnezer, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, and Mr. Keener – all say yes.

The motion was carried.

A motion by Mrs. Tschantz was seconded by Mrs. Gwin to approve the following New Business:

- B. Approval of the revised 2020-2023 Non-Bargaining Unit Handbook

Roll call vote on the motion was as follows: Mrs. Tschantz, Mrs. Gwin, Mr. DeAngelis, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Williams and Mr. Keener – all say yes.

The motion was carried.

A motion by Mr. Stuart was seconded by Mrs. Herman to approve the following New Business:

- C. Approval of the revised Certified Substitute Handbook

Roll call vote on the motion was as follows: Mr. Stuart, Mrs. Herman, Mr. DeAngelis, Mrs. Gwin, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mrs. Tschantz, Mrs. Williams and Mr. Keener – all say yes.

The motion was carried.

A motion by Mrs. Williams was seconded by Mr. Stavnezer to approve the following New Business:

- D. Approval of revised WCSCC Opening Protocols

Roll call vote on the motion was as follows: Mrs. Williams, Mr. Stavnezer, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Tschantz, and Mr. Keener – all say yes.

The motion was carried.

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ITEMS OF DISCUSSION

A. Board discussion

1. The Board President appointed Susie Lawson as the OSBA Delegate and Sue Herman as the OSBA Alternate.
2. Evaluations for the Superintendent and Treasurer
3. OSBA Capital Conference
4. Records Retention
5. Student Recognition will start virtually in October

A motion to by Mrs. Gwin was seconded by Mr. Stuart to adjourn the September Regular Board Meeting at 8:16 p.m.

Voice call vote on the motion was as follows: Mrs. Gwin, Mr. Stuart, Mr. DeAngelis, Mrs. Herman, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mrs. Tschantz, Mrs. Williams and Mr. Keener – all say yes.

The motion was carried.

President

Treasurer